



BUFFALO CITY METRO HEALTH DISTRICT
OFFICE OF THE SENIOR MANAGER: FINANCE
No 79 Corner Fitzpatrick Road and Merino Street • Quigney • East London • 5200,
Eastern Cape
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• Website: www.ecdoh.gov.za • email address: buntu.sijadu@echealth.gov.za
Enquiries: Mr. B Sijadu

INVITATION TO QUOTE

PRICE QUOTE NO: **RFQ-BCMHD-2025/2026-025**

RENDERING OF GRASS CUTTING AND TREE TRIMMING SERVICES FOR ALL HOSPITALS, CHC'S, FORENSIC SERVICES AND CLINICS AT BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) ON A RATE BASIS AS AND WHEN REQUIRED FOR A PERIOD OF 12 MONTHS

ADVERT DATE: 19th January 2025
CLOSING DATE AND TIME: 26th January 2025 @ 11:00AM

The RFQ document must be collected electronically at 79 Corner Fitzpatrick Road and Merino Street, Quigney, Supply Chain Management Office.

Enquiries: Mr. B Sijadu

1. Service providers are kindly requested to submit price quotations on the attached SBD 3.1 for the specified items / service in line with the labor rates and contract cleaning sector's Sectorial Determination 1.
2. By submitting the price quotation, it is accepted that you fully understand the requirements of this invitation and have familiarized yourself with the General Conditions of Contract (GCC) available on National Treasury website www.treasury.gov.za. The GCC can be available on request at our offices.
3. Buffalo City Metro Health District reserves the right to award the price quote in its totality to one service provider.
4. Service providers must submit the price quotation in a sealed marked envelope for the attention of Mr. B Sijadu before the Closing date and time.
5. Service providers must attach a recent CSD report together with the fully completed SBD forms attached as follows:
 - SBD 1
 - SBD 3.1
 - SBD 4
 - SBD 6.1
6. **All submissions for this invitation must be made on or before the closing date and time.**



Supply Chain Manager

19/01/26

Date

RENDERING OF GRASS CUTTING AND TREE TRIMMING SERVICES FOR ALL HOSPITALS, CHC'S, FORENSIC SERVICES AND CLINICS AT BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) ON A RATE BASIS AS AND WHEN REQUIRED FOR A PERIOD OF 12 MONTHS

SPECIFICATION

RENDERING OF GRASS CUTTING AND TREE TRIMMING SERVICES FOR ALL HOSPITALS, CHC'S, FORENSIC SERVICES AND CLINICS AT BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) FOR A PERIOD OF 12 MONTHS NOT EXCEEDING RI MILLION ON A RATE BASIS AS AND WHEN REQUIRED.

SCOPE OF SERVICE

NO	DESCRIPTION	QUANTITIES ARE INCLUSIVE OF ALL COSTS AND TRANSPORTATION
01	Grass Cutting for all Hospitals, CHC'S and clinics at BCMHD The service provider must be responsible for rendering the following. <ul style="list-style-type: none">• Grass cutting per square meter for all BCMHD facilities.• Removal of weeds in paved areas and walls• To clean up and dispose grass to the approved dumping sites (using own transport and equipment)	1 square meter: Per cluster (Cluster A, B, C) Low grass (below the knee) Medium grass (below the waist) High grass (above the head)
02	The service provider must be responsible for rendering the following: <ul style="list-style-type: none">• Trimming trees, hedges and shrubs inside the building and 1 meter outside the building.• To clean up and dispose tree trimming, hedges and scrubs to the approved dumping sites (using own transport and equipment)	Rate for trimming of trees, Hedges and Shrubs per cluster. (Cluster A, B, C) Rate for Small area Rate for Medium area Rate for Large area
03	<ul style="list-style-type: none">• Collection and disposal of waste and rubble at Facility once off to the approved dumping sites (using own transport and equipment)	Rate Per load per (Bakke / 3-ton truck)
04	<ul style="list-style-type: none">• Removal of small overgrown trees and shrubs from the gutters and roofs as and when required	Rate per hour for Removal of overgrown trees and shrubs from the roof and gutters.

- The Department will provide the awarded Service Provider with a detailed Schedule of Services that will indicate the Area / Unit / Department, Date and Times of service. It will be the responsibility of the Service Provider to familiarize themselves with the institution to provide efficient service to all areas.
- Service Providers will be required to provide job completion certificate.

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Take Note:

Service Providers must bid for all items under each category per cluster as per specification designed for that cluster.

The successful bidder will be required to render grass cutting services to each institution according to the request.

LIST OF FACILITIES**CLUSTER A - EAST LONDON**

NO	CLINIC	TOTAL (m²)
1.	Needs Camp	3497.08
2.	Openshaw	8943
3.	Zikhova	1363
4..	Mpongo	1533
5.	Twecu	1386.72
6.	Gonubie	282
7.	Zanempilo	352.62
8.	Chris Hani	1116
9.	Beacon Bay	1957
10.	John Dube	4520
11.	Fort Grey	314.20
12.	Gompo A	1968.65
13.	Gompo B	125.48
14.	Gompo C	516.53
15.	Aspiranza	1731.18
16.	Alphandale	2544.32
17.	Cambridge	1077
18.	Kwelera	7137
19.	Braelyn Ext	960.35
20.	Braelyn	7905.64
21.	Collondale	606
22.	Pefferville	726.46
23.	Ncera	3457
24.	Frere Gateway	668
25.	DVD CHC	5933.32
26.	Empilweni Gompo CHC	5898
27.	New Haven	1627
29.	Westbank	245
30.	Moore Street	133
31.	Petros Jobane	600
32.	Sinebongo	556.41
33.	Greenfields	4488
34.	Forensic	3491.18
35.	Forensic Butterwoth	549.31
36.	Forensic Idutywa	555.45
37.	Forensic Adelaid	32.2
TOTAL		78797.10

CLUSTER B - MDANTSANE

NO	CLINIC	TOTAL (m²)
1	N.U1	1153.01
2	N. U3	111.60
3	N.U5	1833.68
4	N.U 8	1550.80
5	N.U 9	3768.12
6	N. U12	1479.80
7	N.U13	1455.98
8	N. U16	932.51
9	NU2/ PHC Office	3257.51
10	Tshabo	2397.11
11	Mncotsho	1695.41
12	Newlands	2875.96
13	Masiphile	2228.83
14	Thembaletu	1027.15
15	Postdam	1707.86
16	Berlin	107.14
19	Nkqubela TB Hospital	31461.1
20	Nontyatyambo CHC	2331
21	Forensic	3491.18
TOTAL		64865.75

CLUSTER C - BISHO / KWT



NO	CLINIC	TOTAL (m²)
1	Amahleke	2219
2	Masele	4347.13
3	Bulembu	2035.1
4	Ndevana	4325.31
5	Peelton	2465.97
6	Zanempilo	5924.86
7	Qurhu	8389.2
8	Jafta	4142
9	Mdingi	924.64
10	Noncampa	3812.30
11	Phakamisa	3519.53
12	Pirie	8892
13	Tamara	3182.40
14	Zwelitsha Z-5	2229.8
15	Welcome Wood	1151.99
16	Tshatshu	1190
17	Ilichu	578.85
18	Imidange	2816.27
19	Tyutyu	1036.93
20	Mxhalanga	1261.82

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21	Bulembu	2624
22	Schornville	930.78
23	Sweet Waters	2382.7
24	Breidbach	2308.04
25	Zwelitsha Z-8	2605.55
26	Tyutyu Village	4129.53
27	Nontyantyambo	2342
28	Bisho Hospital	67535.98
29	Mount Coke Chc	2121.86
30	Dimbaza Chc	166.78
31	Grey Gateway	4801.43
32	Masakhane	2603.31
34	Grey Hospital	793.63
35	Bhisho Phc	4272.50
36	Forensic	5433
TOTAL		169496.19

The Service Level Agreements will be signed between the service provider and the department.

PLEASE NOTE: THIS OFFER IS SUBJECTED TO THE STIPULATION OF THE GENERAL CONDITIONS OF CONTRACT ON THE TREASURY WEBSITE.

Approved	Initials & Surname	Signature	Date
End - User	I. M. DASE		20/11/2025
Approval – SCM Manager	N. Addison-Diedericks		21/11/25

EVALUATION CRITERIA AND PROCESSES:

There will be two (2) stages in the evaluation of this invitation.

1ST STAGE IS THE ADMIN COMPLIANCE TO THE INVITATION AND ALL SUPPORTING DOCUMENTS REQUESTED.

#	Requirement	Complied	
		YES	NO
A	Invitation to Bid (SBD 1) completed and signed		
C	Declaration of Interest (SBD 4)		
D	Preferential Points Claim (SBD 6.1)		
E	CSD REPORT		

CONDITIONS OF THIS INVITATION:

1. Service providers are to complete all documents attached SBD forms together with the CSD report for this invitation. (All SBD DOC attached).
2. Quotation must be submitted on SBD 3.1 in line with the specification and include all the costs relating to the invitation and must be VAT inclusive (N.B. no hidden cost will be paid by the Department of Health.)
3. The SBD 3.1 must be stamped, dated and signed.
4. The General condition of contract will be applied.
5. Bidders must have provided supporting documentation as per the bid requirements.
6. The total overall per item for all items quoted will be used to calculate 80/20 principle.
7. The RFQ will be awarded to three (3) service providers, each service provider will be responsible for its own cluster, a service provider who scores the highest points in Cluster A will be allocated a contract in that cluster and will not be considered in other clusters unless there is no qualifying service provider in that particular cluster.
8. If the bidder is the highest point scorer in all the cluster, it will be allocated cluster with a highest value
9. In the event any of the awarded/recommended service providers fail to render services or withdraw from the contract, the department reserves the right to allocate that cluster to one of the other appointed service providers with highest score
10. Successful bidders will be requested to render grass cutting services directly to the following Buffalo City Metro Health (BCMHD) areas:
 - a. **CLUSTER A – EAST LONDON AREA**
 - b. **CLUSTER B – MDANTSANE AREA**
 - c. **CLUSTER C – BHISHO / KING WILLIAMS TOWN AREA**

NB: ALL THE ABOVE REQUIREMENTS MUST BE COMPLETED COMPREHENSIVELY

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2ND STAGE: PRICE EVALUATION IN TERMS OF THE PPPFMA IN LINE WITH THE 80/20 PRINCIPLE.

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	RFQ: 2025/2026-025	CLOSING DATE:	26/01/2026	CLOSING TIME:	11:00 am
DESCRIPTION	RENDERING OF GRASS CUTTING AND TREE TRIMMING SERVICES FOR ALL HOSPITALS, CHC'S, FORENSIC SERVICES AND CLINICS AT BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) ON A RATE BASIS AS AND WHEN REQUIRED FOR A PERIOD OF 12 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BUFFALO CITY METRO HEALTH DISTRICT					
79 CORNER FITZPATRICK ROAD, MERINO STREET					
QUIGNEY					
EAST LONDON, 5201					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr B Sijadu		CONTACT PERSON		
TELEPHONE NUMBER	043 708 1782		TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER		
E-MAIL ADDRESS	buntu.sijadu@echealth.gov.za		E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANC		O R	CENTRAL SUPPLIER	MAAA

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	E SYSTEM PIN:		DATABAS E No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO				
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.				

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:(Proof of authority must be submitted e.g. company resolution)

DATE:

SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder:	Bid number: RFQ-BCMHD-2025/2026-025
Closing Time 11:00 AM	Closing date: 26th January 2026

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

CLUSTER A – EAST LONDON AREA

NO	DESCRIPTION CLUSTER A	QUANTITIES ARE INCLUSIVE OF ALL COSTS AND TRANSPORTATION	UNIT PRICE PER SQUARE METER INCLUSIVE OF ALL COSTS AND TRANSPORTATION
01	Grass Cutting for all Hospitals, CHC'S and clinics at BCMHD The service provider must be responsible for rendering the following. <ul style="list-style-type: none"> • Grass cutting per square meter for all BCMHD facilities. • Removal of weeds in paved areas and walls • To clean up and dispose grass to the approved dumping sites (using own transport and equipment) 	1 square meter: Per cluster (Cluster A) Rate Low grass (below the knee)	
		Medium grass (below the waist)	
		High grass (above the head)	
02	The service provider must be responsible for rendering the following:	Rate for trimming of trees, Hedges and Shrubs per cluster.	

	<ul style="list-style-type: none"> Trimming trees, hedges and shrubs inside the building and 1 meter outside the building. To clean up and dispose tree trimming, hedges and scrubs to the approved dumping sites (using own transport and equipment) 	(Cluster A, Rate for Small area	
		Rate for Medium area	
		Rate for Large area	
03	Collection and disposal of waste and rubble at Facility once off to the approved dumping sites (using own transport and equipment)	Rate Per load per Bakkie 3-ton truck.	
04	Removal of small overgrown trees and shrubs from the gutters and roofs as and when required	Rate per hour for Removal of overgrown trees and shrubs from the roof and gutters. Per cluster (Cluster A) Small Area	
		Medium	
		Large	

THE DEPARTMENT RESERVES THE RIGHT TO TOTAL ALL UNIT PRICES FOR THE 80/20 POINT CALCULATION

Date: _____	COMPANY STAMP
Sign: _____	

Service providers must Stamped, Dated and Signed Pricing schedule SBD 3.1

CLUSTER B – MDANTSANE AREA

NO	DESCRIPTION CLUSTER A	QUANTITIES ARE INCLUSIVE OF ALL COSTS AND TRANSPORTATION	UNIT PRICE PER SQUARE METER INCLUSIVE OF ALL
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			COSTS AND TRANSPORTATION
01	<p>Grass Cutting for all Hospitals, CHC'S and clinics at BCMHD</p> <p>The service provider must be responsible for rendering the following.</p> <ul style="list-style-type: none"> Grass cutting per square meter for all BCMHD facilities. Removal of weeds in paved areas and walls To clean up and dispose grass to the approved dumping sites (using own transport and equipment) 	<p>1 square meter: Per cluster (Cluster B) Rate Low grass (below the knee)</p>	
		<p>Medium grass (below the waist)</p>	
		<p>High grass (above the head)</p>	
02	<p>The service provider must be responsible for rendering the following:</p> <ul style="list-style-type: none"> Trimming trees, hedges and shrubs inside the building and 1 meter outside the building. To clean up and dispose tree trimming, hedges and scrubs to the approved dumping sites (using own transport and equipment) 	<p>Rate for trimming of trees, Hedges and Shrubs per cluster. (Cluster B.) Rate for Small area</p>	
		<p>Rate for Medium area</p>	
		<p>Rate for Large area</p>	
03	<p>Collection and disposal of waste and rubble at Facility once off to the approved dumping sites (using own transport and equipment)</p>	<p>Rate Per load per Bakkie</p>	
		<p>3-ton truck.</p>	
04	<p>Removal of small overgrown trees and shrubs from the gutters and roofs as and when required</p>	<p>Rate per hour for Removal of overgrown trees and shrubs from the roof and gutters. Per cluster (Cluster B) Small Area</p>	
		<p>Medium</p>	
		<p>Large</p>	

THE DEPARTMENT RESERVES THE RIGHT TO TOTAL ALL UNIT PRICES FOR THE 80/20 POINT CALCULATION

<p>Date: _____</p> <p>Sign: _____</p>	<p>COMPANY STAMP</p>
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Service providers must Stamped, Dated and Signed Pricing schedule SBD 3.1

CLUSTER C – BISHO/KWT AREA

NO	DESCRIPTION CLUSTER A	QUANTITIES ARE INCLUSIVE OF ALL COSTS AND TRANSPORTATION	UNIT PRICE PER SQUARE METER INCLUSIVE OF ALL COSTS AND TRANSPORTATION
01	Grass Cutting for all Hospitals, CHC'S and clinics at BCMHD The service provider must be responsible for rendering the following. <ul style="list-style-type: none"> • Grass cutting per square meter for all BCMHD facilities. • Removal of weeds in paved areas and walls • To clean up and dispose grass to the approved dumping sites (using own transport and equipment) 	1 square meter: Per cluster (Cluster C) Rate Low grass (below the knee) Medium grass (below the waist) High grass (above the head)	
02	The service provider must be responsible for rendering the following: <ul style="list-style-type: none"> • Trimming trees, hedges and shrubs inside the building and 1 meter outside the building. • To clean up and dispose tree trimming, hedges and scrubs to the approved dumping sites (using own transport and equipment) 	Rate for trimming of trees, Hedges and Shrubs per cluster. (Cluster C.) Rate for Small area Rate for Medium area Rate for Large area	
03	Collection and disposal of waste and rubble at Facility once off to the approved dumping sites (using own transport and equipment)	Rate Per load per Bakkie 3-ton truck.	
04	Removal of small overgrown trees and shrubs from the gutters and roofs as and when required	Rate per hour for Removal of overgrown trees and shrubs from the roof and gutters. Per cluster (Cluster C) Small Area Medium Large	

THE DEPARTMENT RESERVES THE RIGHT TO TOTAL ALL UNIT PRICES FOR THE 80/20 POINT CALCULATION

Date: _____	COMPANY STAMP
Sign: _____	

Service providers must Stamped, Dated and Signed Pricing schedule SBD 3.1

- **Required by:**
 - **At:**
 - **Brand and model**
 - **Country of origin**
 - **Does the offer comply with the specification(s)?**
***YES/NO**
 - **If not to specification, indicate deviation(s)**
 - **Period required for delivery**
 - **Delivery:** ***Firm/not firm**
- ** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium I will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

1 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
Page | 18 **RENDERING OF GRASS CUTTING AND TREE TRIMMING SERVICES FOR ALL HOSPITALS, CHC'S, FORENSIC SERVICES AND CLINICS AT BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) ON A RATE BASIS AS AND WHEN REQUIRED FOR A PERIOD OF 12 MONTHS**

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

I. GENERAL CONDITIONS

I.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

I.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

The applicable preference point system for this tender is the **80/20** preference point system.

The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

I.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

I.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

I.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individuals Ownership	20% (4)	
Women Ownership	20% (4)	
Youth Ownership	20% (4)	
Disability Ownership	20% (4)	
Military Veterans Ownership	10% (2)	
Locality Ownership	10% (2)	
TOTAL	100% (20)	

- a) Service providers must submit proof of its Specific Goals points claimed /Percentage status of contributor.
- b) The Specific Goals supporting documents required to verify claimed points may in line with the specified requirements include:
 - Historically Disadvantaged Individuals Ownership: Proof of ownership (CIPRO certificate) with id no. (any person born before and during 1993) (With percentage ownership)
 - Women Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no. (With percentage ownership)
 - Youth Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no. (any person between age of 18 and 35) (With percentage ownership)
 - Disability Ownership: Proof of ownership (CIPRO certificate) with valid medical documentary proof. (With percentage ownership)
 - Military Veterans Ownership: Proof of ownership (CIPRO certificate) with valid proof of veteran status. (With percentage ownership)
 - Locality Ownership: Proof of business address (municipal account, municipal letter, traditional council, traditional authority or valid lease agreement, letter from the municipal councilor))
 - Updated CSD report

DECLARATION WITH REGARD TO COMPANY/FIRM

3.3. Name of company/firm.....

3.4. Company registration number:

3.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

3.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME

DATE:

ADDRESS:

.....

.....