



Province of the
EASTERN CAPE
DEPARTMENT OF HEALTH

EXPRESSION OF INTEREST

BID NO: SCMU3-23/24 - 0085 - HO

**EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE
RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN
THE EASTERN CAPE**

PREPARED BY:

Eastern Cape Department of Health
Dukumbana Building, Independence Avenue
P.O. Box X0038
BHISHO
6505

NAME OF ENTITY: _____

CRS NUMBER: _____

CLOSING DATE: 15 JUNE 2023

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E1.1 – NOTICE AND INVITATION TO SUBMIT AN EXPRESSION OF INTEREST

The Eastern Cape Department of Health hereby invites entities (firms or consortia) with experience in the renewable energy provision to submit their Expression of Interest (Eoi) submissions.

This document does not constitute an offer or invitation, or solicitation of an offer, nor does this document or anything contained herein, shall form a basis of any contract or commitment whatsoever. to submit their interest for the assignment.

EOI documents are downloadable for free of charge from National Treasury's eTender Portal: (<http://www.etenders.gov.za/content/advertised-tenders>).

Entities are expected to, along compliance issues, meet the Functionality/Quality criteria score of 60 points to qualify to be invited to submit Request for Proposals.

Entities qualifying with the minimum criteria will be invited to submit bids for the development of renewable energy supplies in the pilot facilities.

Tenderers must be registered on the National Treasury Central Supplier Data Base (<https://secure.csd.gov.za>) and proof of registration must be submitted with the EOI.

Submissions should be submitted in clearly marked sealed envelopes indicating the relevant tender reference number and deposited in the addresses stated above (ECDOH Offices in the Eastern Cape). The received bids will not be opened in public. Unsuccessful bids will be informed through publication on relevant platforms.

It is the responsibility of the bidder/s to ensure that bid documents /proposals are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Bidders who are using courier services for delivery of their bid documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery.

No briefing session will be held. Enquiries shall be directed to Ms Thabisa Notshe at thabisa.notshe@echealth.gov.za.

The closing time for receipt of submissions by the ECDOH is 11:00am on 15 June 2023. Telegraphic, telephonic, telex, facsimile, e-mail and late submissions will not be accepted. Bids must be submitted in sealed envelopes clearly marked tenders "Expressions of Interest No: SCMU3-23/24-0085-HO" must be

deposited in the bid box, **DEPARTMENT OF HEALTH, GLOBAL LIFE CENTRE, SCM UNIT, C/O PHALO AVENUE AND R63 (OPPOSITE ENGEN GARAGES), BHISHO**

Tenders will be opened immediately after the closing time for tenders at 11:00am hours. A register of received submissions will be published on the departmental website (www.echealth.gov.za/tenders).

All other prerequisites as detailed in the bid documents shall apply.

Issued by:

Supply Chain Management

Bhisho

E1.2 – SUBMISSION DATA

The conditions for calling for expressions of interest are the standard conditions for calling for expressions of interest as contained in this part of SANS 10845-4.

The standard conditions for calling for expressions of interest make several references to the submission data and shall have precedence in the interpretation of any ambiguity or inconsistency between the submission data and the standard conditions for calling for expressions of interest.

Each item of data given below is cross-referenced to the clause in the standard conditions of tender to which it mainly applies.

Clause Number	Submission Data
3.1	The employer is: The Eastern Cape Department of Health
3.2	<p>The tender documents issued by the employer comprises:</p> <p>E1: Submission procedures</p> <p>E1.1 Notice and invitation to submit an expression of interest</p> <p>E1.2 Submission data</p> <p>E2: Returnable documents</p> <p>E2.1 List of returnable documents</p> <p>E2.2 Submission schedules</p> <p>E3: Indicative scope of work</p> <p>E3.1 Introduction</p> <p>E3.2 Indicative scope of work</p>
3.3	<p>The employer's agent is:</p> <p>Name: Eastern Cape Department of Health</p> <p>Dukumbana Building,</p> <p>Department of Health</p> <p>Independence Avenue, Bhisho</p> <p>Cell: 040 608 1170</p>
3.4	The language for communications is English
4.1	<p>Only those respondents who satisfy the following eligibility criteria are eligible to submit proposals:</p> <p>1) Submit an Expression of Interest that satisfies the criteria stated in the tender data and the entity, or any of its principals, is not under any restriction to do business with the employer.</p>

	<ol style="list-style-type: none"> 2) The entity is registered on the National Treasury Central Supplier Data Base (https://secure.csd.gov.za). 3) The entity has provided audited financial statements for the past 2 years 4) Has provided a list of renewable energy projects with corresponding references 5) Demonstration of applicant's capacity, expertise and experience to deliver the services/works described. 6) Must have completed at least 2 solar photovoltaic generation plant / commercial grade solar water heating / other renewable energy projects with cumulative capacity of at least 10kWp (solar PV installation) or 2000 L (commercial solar water heating). 7) CVs of the key personnel to be engaged in the project; 8) Entity must demonstrate that it has access to all the necessary equipment or design software (e.g. licensed PV solar design software) required for the works. 9) Entity interested in development to enter into power purchase agreement (PPA), entity shall present draft agreement with clear payment structure and corresponding maintenance agreement with role and responsibilities of either party clearly stipulated 10) Entity to submit conceptual / high-level proposal to demonstrate capability in the selected technology, applicable project plan and expected output.
4.5	No compulsory clarification meeting
4.7	<p>The employer's address for delivery of Expression of Interest and identification details to be shown on each Expression of Interest package as indicated in E1 (page 3-4) above: Eastern Cape Department of Health Offices</p> <p>Identification Details: Expressions of interest should be submitted in clearly marked, sealed envelopes indicating the relevant proposal number</p>
4.7	Expression of Interest submissions shall be submitted as an original copies.
Clause Number	Submission Data
4.9	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers shall not be accepted.
4.9	The closing time for submission of expressions of interest is as stated in the Notice and invitation to submit an expression of interest (ref. E1.1).
5.3	Late submissions will be returned unopened after the closing time stated in the submission data, unless it is necessary to open a submission to obtain a forwarding address, to the respondent concerned.
5.9	The tenderer is required to submit with its tender the following certificates and/or documentation in addition to the requirement of eligibility as mentioned in Clause 4.1.

5.9.1	<p>Tenders will not be considered responsive should the listed mandatory prerequisites not be met.</p> <p><u>Mandatory documents (failure to provide the following documents will be considered non-responsive):</u></p> <p>Returnable schedules required for tender evaluation purposes</p> <p>B-2 Compulsory declaration, Compulsory enterprise questionnaire and SBD4</p>
5.9.2	<p><u>Mandatory requirements (failure to adhere to the requirements, the tender will be considered non-responsive):</u></p> <ol style="list-style-type: none"> 1. The tender document must be signed off by the authorised person of the tenderer wherever spaces are provided in black and permanent ink. 2. Documents that have correction fluid on them will be rendered non-responsive. Documents must remain intact.
5.9.3	<p>Non-mandatory requirements (should not be considered non-responsive in absence of any but must be submitted if a tenderer qualifies for award prior to signing of the resultant contract):</p> <p>A-1</p> <p>A-1.1 Valid certified copy or Original B-BBEE certificates issued by SANAS or SANAS Verification Agencies or a fully completed Sworn Affidavit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths (if the tenderer is an EME or QSE).</p> <p>A-1.2 Entities are encouraged to register with the Construction Industry Development Board (CIDB) to enable them to be eligible to submit subsequent RFP and submit proof of application for registration</p> <p>A-1.3 Proof of Treasury Central Supplier Database registration or MAAA number.</p> <p>B-1 Record of Addenda to Tender Documents (Only one for the tender)</p> <p>B-3 SBD 6.1</p>
Clause Number	Submission Data
	<ol style="list-style-type: none"> 1. Valid (current) B-BBEE status level verification certificate substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS* has to be submitted along with the tender, if preferential points are claimed. (For the tenderer, joint venture partner and subcontractor or a consolidated certificate) 2. EME's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of R10 million or less and level of black ownership, or a valid B-BBEE level verification certificate to claim points. 3. QSE's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of between R10 million and R50 million and level of black ownership, or a valid B-BBEE level verification certificate to claim points. 4. Company profile

	<p>5. B-6 Evaluation schedule 1: Expertise of key personnel & CV's</p> <p>6. B-7 Evaluation schedule 2: Relevant project experience</p> <p>7. B-8 Evaluation schedule 3: Project reference</p> <p>NB: EMEs and QSEs must refer to amended Construction Sector codes (Construction Sector Codes (CSC000) to see whether they qualify for full points or not.</p>
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E1.3– STANDARD CONDITIONS FOR THE CALLING FOR EXPRESSION OF INTEREST

D.1 General

D.1.1 Actions

D.1.1.1 The employer and each respondent submitting an expression of interest shall comply with these conditions for calling for expressions of interest. In their dealings with each other, they shall discharge their duties and obligations as set out in D.2 and D.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anti-competitive practices.

D.1.1.2 The employer and the respondent and all their agents and employees involved in the submission process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Respondents shall declare any potential conflict of interest in their submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict, and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note: 1) *A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.*

2) *Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.*

D.1.1.3 The respondent shall not make a submission without having a firm intention and the capacity to proceed with the next stage of the procurement process.

D.1.2 Supporting documents

The documents issued by the employer for the purpose of obtaining expressions of interest are listed in the submission data.

D.1.3 Interpretation

D.1.3.1 The submission data and additional requirements contained in the submission schedules that are included in the returnable documents are deemed to be part of these conditions for the calling for expressions of interest.

D.1.3.2 For the purposes of these conditions for the calling for expressions of interest, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially.
 - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.
 - iii) incompatibility or contradictory interests exist between an employee and the tenderer which employs that employee.
- b) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process; and
- c) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels

D.1.4 Communication and employer's agent

Each communication between the employer and a respondent shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a respondent. The name and contact details of the employer's agent are stated in the submission data.

D.2 Respondent's obligations

D.2.1 Eligibility

Submit an expression of interest only if the respondent complies with the criteria stated in the submission data and the respondent, or any of his principals, is not under any restriction to do business with the employer.

D.2.2 Cost of submissions

Accept that the employer will not compensate the respondent for any costs incurred in the preparation and delivery of a submission.

D.2.3 Check documents

Check the submission documents on receipt, including pages within them, and notify the employer of any discrepancy or omission.

D.2.4 Acknowledge addenda

Acknowledge receipt of addenda to the submission documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the submission data, in order to take the addenda into account.

D.2.5 Clarification meeting

Attend the clarification meeting(s) at which respondents may familiarize themselves with the proposed work, services or supply (and location, etc.) and raise questions. Details of the meeting(s) are stated in the submission data.

D.2.6 Seek clarification

Request clarification of the submission documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the submission data.

D.2.7 Making a submission

D.2.7.1 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

D.2.7.2 Seal the original and each copy of the submission as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the submission data, as well as the respondent's name and contact address.

D.2.7.3 Accept that the employer shall not assume any responsibility for the misplacement or premature opening of the submission if the outer package is not sealed and marked as stated.

D.2.8 Information and data to be completed in all respects

Accept that submissions, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

D.2.9 Closing time

Ensure that the employer receives the submissions at the address specified in the submission data not later than the closing time stated in the submission data. Proof of posting shall not be accepted as proof of delivery. The employer shall not accept submissions submitted by telegraph, telex, facsimile or e-mail, unless stated otherwise in the submission data.

Accept that, if the employer extends the closing time stated in the submission data for any reason, the requirements of these conditions for expressions of interest apply equally to the extended deadline.

D.2.10 Clarification of submission

Provide clarification of a submission in response to a request to do so from the employer during the evaluation of submissions.

D.3 Employer's undertakings

D.3.1 Respond to clarification Respond to a request for clarification received up to five working days before the submission closing time stated in the submission data and notify all respondents who attended the clarification meetings, if any, of those responses.

D.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the submission documents to each respondent during the period from the date of the calling for expressions of interest until seven days before the closing time for submissions stated in the submission data. If, as a result, a respondent applies for an extension to the closing time stated in the submission data, the employer may grant such extension and, shall then notify it to all respondents.

H.3.3 Late submissions

Unless otherwise stated in the submission data, return submissions received after the closing time stated in the submission data, unopened, (unless it is necessary to open a submission to obtain a forwarding address), to the respondent concerned.

D.3.4 Opening of submissions

D.3.4.1 Record the name of each respondent whose submission is opened and acknowledge receipt of each submission.

D.3.4.2 Make available the names of the respondents that made submissions prior to the closing time for submissions to all interested persons upon request.

D.3.5 Non-disclosure

Not disclose to respondents, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of submissions until after the evaluation process is complete.

D.3.6 Grounds for rejection and disqualification

Determine whether there has been any effort by a respondent to influence the processing of submissions and instantly disqualify a respondent if it is established that he engaged in corrupt or fraudulent practices.

D.3.7 Test for responsiveness

Determine, on opening and before detailed evaluation, whether each submission received:

- a) meets the requirements of these conditions for the calling for expressions of interest;
- b) has all the substantive provisions properly and fully completed and signed, and
- c) is responsive to the other requirements of the call for expressions of interest.

D.3.8 Non-responsive submissions

Reject all non-responsive submissions.

D.3.9 Evaluation of responsive submissions

D.3.9.1 Appoint an evaluation panel of not less than three persons. Evaluate submissions using the evaluation criteria established in the submission data.

D.3.9.2 Notify the respondents of the outcome of the evaluation process within two (2) weeks of the evaluation report being accepted by the employer.

D.3.10 Provide written reasons for actions taken

Provide upon request written reasons to respondents for any action that is taken in applying these conditions, but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of respondents or might prejudice fair competition between respondents.

E2.1 – LIST OF RETURNABLE DOCUMENTS

A-1 For the tender evaluation

E2.2a Resolution for Signatory

E2.2b Record of Addenda

E2.2c SBD1

E2.2d SBD4

E2.2e SBD6.1

E2.2f Compulsory Enterprise Questionnaire

E2.2g Proof of CSD Registration

E2.2h Proof of application for CIDB Registration

E2.2i Preference Specific Goals

E2.2j Company Profile

E2.2k Schedule of Key Personnel (including CV's)

E2.2l Project Reference Forms 1 – 3

E2.2m Selection of Renewable Energy services rendered / interested in

E2.2n Annual Financial Statements

E2.2o Relevant renewable equipment and design software

E2.2p Conceptual / high-level proposal in the selected technology

E2.2a: RESOLUTION FOR SIGNATORY

Project Name:	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE
Bid Number:	SCMU3-23/24-0085-HO

MUST BE ON COMPANY LETTERHEAD

A: CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form. This must be on a company letterhead.

An example is given below:

"By resolution of the board of directors passed at a meeting held on _____

Mr/Ms _____, whose signature appears below, has been duly authorised to

sign all documents in connection with the Supplier for Contract No. _____

and any Contract which may arise there from on behalf of (Block Capitals) _____

SIGNED ON BEHALF OF THE COMPANY: _____

IN HIS/HER CAPACITY AS: _____ DATE: _____ SIGNATURE: _____

WITNESSES:

1. _____ SIGNATURE: _____

2. _____ SIGNATURE: _____

E2.2b: RECORD OF ADDENDA TO SUPPLIER DOCUMENTS

Project Name:	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE
Bid Number:	SCMU3-23/24-0085-HO

We confirm that the following communications received from the Employer before the submission of this Supplier offer, amending the Tender documents, have been taken into account in this Supplier offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Supplier

*This document must form part of the returnable schedules as it is referenced in the offer portion of the Form of Offer and Acceptance.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF HEALTH					
BID NUMBER:	SCMU3-23/24-0085-HO	CLOSING DATE:	15 JUNE 2023	CLOSING TIME:	11:00
DESCRIPTION	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF HEALTH GLOBAL LIFE CENTRE, SCM UNIT C/O PHALO AVENUE AND R63 (OPPOSITE ENGEN GARAGES) BHISHO					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	THABISA NOTSHE		CONTACT PERSON	THABISA NOTSHE	
TELEPHONE NUMBER	063 257 9284		TELEPHONE NUMBER	063 257 9284	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	thabisa.otshe@echealt h.gov.za		E-MAIL ADDRESS	thabisa.otshe@echealt h.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE No					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No <div style="text-align: center;">No</div>	B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

BIDDER'S DISCLOSURE

I. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise?

Employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting the
accompanying bid, do hereby make the following statements that I certify to be true and
complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

SBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

I. GENERAL CONDITIONS

I.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

I.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

The applicable preference point system for this tender is the **80/20** preference point system.

The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

I.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

I.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. **POINTS AWARDED FOR SPECIFIC GOALS**

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table I below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table I: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individuals Ownership	20% (4)	
Women Ownership	20% (4)	
Youth Ownership	20% (4)	
Disability Ownership	20% (4)	
Military Veterans Ownership	10% (2)	
Locality Ownership	10% (2)	
TOTAL	100% (20)	

- a) Service providers must submit proof of its Specific Goals points claimed / status of contributor.
- b) The Specific Goals supporting documents required to verify claimed points may inline with the specified requirements include:
 - Historically Disadvantaged Individuals Ownership: Proof of ownership (CIPRO certificate) with id no.
 - Women Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no.
 - Youth Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no.
 - Disability Ownership: Proof of ownership (CIPRO certificate) with valid medical documentary proof.
 - Military Veterans Ownership: Proof of ownership (CIPRO certificate) with valid proof of veteran status.

- *Locality Ownership: Proof of business address (municipal account or valid lease agreement)*
- *Updated CSD report*

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of
company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph I of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs I.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such

cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF BIDDER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

E2.2c: COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number:

Section 3: CIDB Registration number, if any.

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

** Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: The attached SBD 4 must be completed for each tender and be attached as a tender requirement.

Section 7: The attached SBD 6.1 must be completed for each tender and be attached as a requirement.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Supplier Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;

- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other Tendering entities submitting Supplier offers and have no other relationship with any of the Suppliers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____

Date _____

Name _____

Position _____

**E2.2d – PROOF OF REGISTRATION ON THE NATIONAL TREASURY
CENTRAL SUPPLIER DATABASE (CSD REPORT) (ATTACH HERE)**

**E2.2e – PROOF OF APPLICATION FOR CIDB REGISTRATION
(TO BE ATTACHED HERE)**

E2.2f – PREFERENCE SPECIFIC GOALS

(Suppliers must attach CIPRO certificate, copies of IDs, valid medical documentary proof, valid proof of military veteran status, municipal account as relevant for the points claimed)

E2.2g – COMPANY PROFILE

Entities must attach a company profile which indicate list of past renewable energies projects completed, under construction and those cancelled or not yet started. The following information is expected to cover at least the following areas:

NO	NAME OF PROJECT	NAME OF CLIENT	CONTACT DETAILS OF CLIENT	PROJECT VALUE	PROJECT STATUS (i.e. Under Construction, Complete, Started, Etc.)
1.					
2.					
3.					
4.					

Attach a separate page to address this issue (the above table is just for reference purposes).

Entities should bear in mind that their assertions about the project can be verified in a number of ways, including by contacting the references. ECDOH reserves the right to verify all information presented by the tenderer.

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

E2.2h – SELECTION OF CONTRACTING OPTION

The entities shall select the option(s) they are interested in;

OPTION	SELECT
EPC turnkey by developing entity - Power Purchase Agreement between developing entity and the ECDOH	
EPC turnkey by developing entity - Outright purchase by the ECDOH	
EPCM – Power Purchase Agreement between developing entity and the ECDOH	
EPCM turnkey by developing entity - Outright purchase by the ECDOH	
Other options – the developing entity shall present the detail, including;	
o donations for demonstration purposes	
o donations for Carbon Credits	
o donations for Corporate Social Responsibility	
Other, specify –	

E2.2i – SCHEDULE OF KEY PERSONNEL

Evaluation schedule 1: Expertise of key personnel & CV's

The experience of the key persons who will be responsible on behalf of the contractor for the management of the project and the project team will be evaluated in relation to her/ his academic and **qualifications and experience**.

Please Note:

1. The Respondent must complete the CV template provided in this document for **each personnel** it **intends to claim capacity for and that meets the criteria**.
2. A **Certified copy** of the key personnel's **qualifications**.
3. Only five projects must be submitted.

The CIDB *Competence Standard* for Contractors established the competencies that should exist within a contracting enterprise within a CIDB Class of Construction Works, within a Construction Category and where relevant within a sub-Category.

For the purposes of this document, the following terms and definitions apply:

- **class of construction works:** the class of construction works referred to in Schedule 3 of the Construction Industry Development Regulations 2004 and 2013 as amended and published in terms of the Construction Industry Development Board Act of 2000 (Act 38 of 2000);
- **competent:** having suitable or sufficient skill, knowledge and experience;
- **construction category:** 'Open', 'Limited' or 'Trade Contractor' defined in Section 3.1;
- **contractor:** person or organization that contracts to provide the goods, services or engineering and construction works covered by the contract;

CURRICULUM VITAE AND CERTIFICATES OF QUALIFICATION OF KEY PERSONNEL
(COMPULSORY) – for each person

Name:	Date of Birth:
Profession:	Nationality:
Qualifications:	
Name of Employer (firm):	
Current position:	
Employment Record:	
Experience Record Pertinent to Required service:	

Attach a separate sheet which details all the above key information. None submission of this information will lead to a bidder losing points on Quality/ Functionality evaluation. Attach a CV to detail the above information

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

E2.2j – PROJECT REFERENCE FORMS 1- 3

Evaluation schedule 2: Relevant Project Experience

Tenderers must submit a max one-page description of at least Five projects per specialisation area which one or more team members have undertaken that best display the skills needed for the project:

The description of each project must include the following information:

1. Essential introductory information:

- 1.1. Name of project.
- 1.2. Name of client.
- 1.3. Contact details of client.
- 1.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
- 1.5. The period during which the project was performed, and also, if this is different, the period during which the tenderer's team members were contracted.
- 1.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

NO	NAME OF PROJECT	NAME OF CLIENT	CONTACT DETAILS OF CLIENT	PROJECT VALUE	DATE COMPLETED
1.					
2.					
3.					
4.					
5.					

Attach a separate page to address this issue (the above table is just for reference purposes).

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

B-8 Evaluation Schedule 3 – Project Reference Forms - 1

Project title:	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE
Project Number:	

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager on a project of similar value and complexity that was completed successfully by the tenderer.

I, _____ (name and surname) of
_____ (company name) declare that I
was the Project Manager on the following building construction project successfully executed by
_____ (name of tenderer):

Project name: _____

Project location: _____

Construction period: _____ Completion date: _____

Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
Total						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments:

D. My contact details are:

Telephone: _____ Cellphone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable

Name of Tenderer

Signature of Tenderer

Date:

B-8 Evaluation Schedule 3 – Project Reference Forms - 2

Project title:	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE
Project Number:	

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager on a project of similar value and complexity that was completed successfully by the tenderer.

I, _____ (name and surname) of
 _____ (company name) declare that I
 was the Project Manager on the following building construction project successfully executed by
 _____ (name of tenderer):

Project name: _____

Project location: _____

Construction period: _____ Completion date: _____

Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
Total						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments:

D. My contact details are:

Telephone: _____ Cellphone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable

Name of Tenderer

Signature of Tenderer

Date:

B-8 Evaluation Schedule 3 – Project Reference Forms - 3

Project title:	EXPRESSION OF INTEREST FOR THE PROVISION OF ALTERNATIVE RENEWABLE ENERGY SUPPLIES AT HEALTHCARE FACILITIES IN THE EASTERN CAPE
Project Number:	

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager on a project of similar value and complexity that was completed successfully by the tenderer.

I, _____ (name and surname) of
 _____ (company name) declare that I
 was the Project Manager on the following building construction project successfully executed by
 _____ (name of tenderer):

Project name: _____

Project location: _____

Construction period: _____ Completion date: _____

Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
Total						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments:

D. My contact details are:

Telephone: _____ Cellphone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable

Name of Tenderer

Signature of Tenderer

Date:

E2.2k – SCHEDULE OF BIDDER’S EXPERIENCE AND CONTACTABLE REFERENCES

The entity shall provide detailed reference projects where the entity had installed the proposed technology before.

Client Company Name	/	Contact person, email, and Telephone Number	Description of works undertaken <i>(project details and technology, location, installed capacity (k/MW), annual energy produced k/MWh, connection point details – attach single line diagram for each project undertaken)</i>	Value of works undertaken (Inclusive of VAT)	Date when work was handed over to client

The entity may present additional information on the above on a separate page

Reference Projects

Relevant projects implemented that best illustrate qualifications and experience

Project No 1:

Name of Client and location of project:
Project description:
Narrative Description of Project, complexity, technology and physical production rate:
Start Date (Month/Year):
Completion Date (Month/Year):
Project Value (Rand):
Name(s) and qualifications of involved senior staff (Project Director/Coordinator, Team Leader) and description of performed functions:
Profile(s) of professional staff provided by your organization:
Description of actual project implementation services provided by your organization:

Project No 2:

Name of Client and location of project:
Project description:
Narrative Description of Project, complexity, technology and physical production rate:
Start Date (Month/Year):
Completion Date (Month/Year):
Project Value (Rand):
Name(s) and qualifications of involved senior staff (Project Director/Coordinator, Team Leader) and description of performed functions:
Profile(s) of professional staff provided by your organization:
Description of actual project implementation services provided by your organization:

Project No 3:

Name of Client and location of project:
Project description:
Narrative Description of Project, complexity, technology and physical production rate:
Start Date (Month/Year):
Completion Date (Month/Year):
Project Value (Rand):
Name(s) and qualifications of involved senior staff (Project Director/Coordinator, Team Leader) and description of performed functions:
Profile(s) of professional staff provided by your organization:
Description of actual project implementation services provided by your organization:

E2.2I – SELECTION OF RENEWABLE ENERGY TECHNOLOGIES

The entity shall select renewable technology of interest and for which the entity has capacity and experience.

RENEWABLE TECHNOLOGY	SELECT
Solar PV power installations (rooftop or ground mounted)	
Battery energy storage systems	
Commercial solar water heating installations	
Bioethanol CHP	
Wind turbines	
Other feasible renewable technologies - SPECIFY	

E2.2m – SELECT THE CATEGORY OF PV CAPACITY INTERESTED IN

The entity shall select the capacity category they are interested to participate in.

CAPACITY	SELECT
<= 10kWp	
➤ 10 kWp, <= 20 kWp	
➤ 20 kWp, <= 50 kWp	
➤ > 50 kWp, <= 100 kWp	
➤ > 100 kWp, <= 250 kWp	
➤ > 250 kWp	

E2.2n – ANNUAL FINANCIAL STATEMENTS

The entity shall provide audited financial statements for the past 2 years

E2.2o – RELEVANT RENEWABLE EQUIPMENT AND DESIGN SOFTWARE

The entity shall provide a schedule of equipment or design software relevant to renewable energy

E2.2p – CONCEPTUAL / HIGH-LEVEL PROPOSAL IN THE SELECTED TECHNOLOGY

The entity shall present a conceptual / highlevel proposal in the selected technology with conceptual design, project plan and timeframes (to demonstrate capacity).

FUNCTIONALITY EVALUATION

The evaluation criteria and maximum score in respect of each of the criteria are given hereunder.

An entity scoring an average score below **60 points** in Functionality points will be considered as DISQUALIFIED for evaluation and will be discarded from any further evaluation.

Quality Criteria	Evaluation Schedule	Maximum number of points
Expertise of key personnel	Schedule 1	40
Relevant project experience and references	Schedule 2	30
Conceptual proposal	Schedule 3	30
Maximum possible score for functionality (Ms)		100

Functionality shall be scored by not less than three evaluators in accordance with the above-mentioned schedules:

The minimum number of evaluation points for quality is **60**.

Total (Max) Points (C) is calculated by multiplying the Scale/Score (A) by the Weight (B): **A x B = C**

Evaluating criteria

The ECDOH will evaluate the EoI based on the following criteria.

Criteria	Maximum points
EXPERTISE OF PROPOSED KEY PERSONNEL	40
CVs of proposed key personnel with experience in developing renewable energy projects, the persons need not be in the current employ of the entity at the time of submission of EoI, but a commitment either of subcontract agreement between entity and subcontractor (person or entity) or consent between the entity and person whose CV is submitted shall be presented and signed by the proposed individual/subcontractor.	
• Project Manager/Team Lead - 5 years' experience or more	
• Engineer(s) - 5 years' experience or more	
• Technician(s) - 5 years' experience or more	
• Site Manager/supervisor - 5 years' experience or more	

• Artisans - 5 years' experience or more	
Project team – all individuals have 6 years' experience or more	40
Project team – one or more individuals have over 3 years' experience, but less than 6 years	30
Project team – one or more individuals have over 1 year experience, but less than 3 years	20
Project team – one or more individuals have less than 1 year' experience	10
Proposed key personnel shall be qualified/registered in their respective trades/professions	
PROJECT EXPERIENCE AND REFERENCES	30
The entity shall present renewable energy projects that are in operation	
4 projects or more	30
3 projects	20
2 project	10
No operational projects	0
CAPABILITY, METHODOLOGY AND TIMEFRAMES	30
The entity shall present conceptual / high-level proposal to demonstrate capability in the selected technology, applicable project plan and expected output and timeframes for the development of renewable energy project in the category/technology of renewable energy the entity is interested in	
Conceptual proposal which includes conceptual design, project plan and timeframes submitted	30
Conceptual proposal providing 2 of the above	20
Conceptual design only	10
No conceptual proposal submitted	0

The minimum points required for the entity to qualify to be invited to the bidding stage is **60**.

C3 SCOPE OF WORK (TERMS OF REFERENCE)

Objectives of the Department

The Eastern Cape Department of Health (the ECDOH) has undertaken a review of its utilities management portfolio which identified a need to contain and reduce the utilities spend. The further negative impact of loadshedding presents further impetus to implement urgently to increase the resilience of the existing services.

The ECDOH hence invites entities (firms or consortia) with experience in the renewable energy provision to submit their Expression of Interest (EoI) submissions. The ECDOH will evaluate the EoI's. The entities qualifying with the minimum criteria will be invited to submit bids for the development of renewable energy supplies in the pilot facilities.

This document does not constitute an offer or invitation, or solicitation of an offer, nor does this document or anything contained herein, shall form a basis of any contract or commitment whatsoever.

The scope of services

The services envisaged (to be undertaken in the subsequent bid proposals stage) include;

- Renewable energy resource assessment
- Load assessment
- Renewable energy installation planning and design
- Network integration
- Financing
- Supply, installation, testing and commissioning of the installation complete with associated balance of plant
- Operation of the plant for a period of 1 year

The entity shall demonstrate thorough knowledge of the above.

Renewable energy technologies envisaged

The ECDOH intends to install supplies based on the following installations, and any other alternative renewable determined feasible at a particular location.

- Solar PV power installations – rooftop or ground mounted,
- Commercial solar water heating installations,
- Battery energy storage systems,
- Combined Heat and Power,
- Wind turbines,
- Other feasible renewable technologies

Qualifying criteria

Entities responding to the EoI shall meet the following minimum criteria;

1. The entity shall provide its capacity to perform in the form of a company profile/technical brochure presenting renewable energy projects that are in operation
2. The entity shall present methodology and timeframes for the development of renewable energy project in the category/technology of renewable energy the entity has experience in based on the pilot phase facilities
3. The entity shall present CVs of proposed key personnel with experience in renewable projects. The personnel need not be in the current employ of the entity but a commitment either of subcontract agreement between entity and subcontractor (person or entity) or consent between the entity and person whose CV is submitted shall be presented signed by the proposed individual. The personnel shall include;
 - a. contracts manager, PV specialist,
 - b. electrical design engineer(s)/technologist(s),
 - c. mechanical engineer (if commercial solar water heating installation)
 - d. civil/structural engineer(s)/ technologist(s),
 - e. geotechnical specialist (if ground mounted PV installations are proposed),
 - f. technicians, site manager/foreman/supervisor,
 - g. installation artisans, and installation electrician
4. The entity shall present audited financial statements of the past 2 years and evidence of access to funding
5. The shortlisted entities will be invited to make a presentation on the methodology on the development, construction and operation of their proposed renewable energy installation(s).

Technical demonstration of capability

Entity interested in responding to the EOI, to demonstrate their capability in the selected technology, shall submit a conceptual / high-level proposal for the applicable project planned project and expected output

a) Detailed project report indicating annual energy generation, annual degradation, estimated annual savings to ECDOH, over the existing tariff.

b) Sources from where the hardware is manufactured along with specification and plant design, installation and commissioning time with projected cash flow based on current tariff and suggested project cost.

c) The entity must acquaint themselves fully about the pilot sites and the local conditions and usage before submitting the Eol. They may visit the facility(ies) with prior arrangement.

Entity interested in development to enter into power purchase agreement (PPA), entity shall present draft agreement with clear payment structure and corresponding maintenance agreement with role and responsibilities of either party clearly stipulated.

Project Team

The tenderer shall supply a project organogram and CVs of the project team including:

- Contracts Manager/Project Manager/Team Lead
- Site Manager/supervisor
- PV specialist
- Electrical engineer(s)/technologist(s)

- Mechanical engineer(s)/technologist(s) – necessary if entity is interested to submit EoI for commercial solar water heating installations
- Civil/structural engineer(s)/ technologist(s) – necessary if entity is interested to submit EoI for roof-mounted renewable energy technologies (commercial solar water heating or solar PV installations)
- Technicians
- Artisans (site work)

The initial pilot phase facilities

Facility	Geographical location (S;E)	Extent / capacity (to use for establishing hot water demand)	Typical installed capacity	Maximum capacity modular PV installation(s)
Hospitals				
Bhisho Hospital	32.827700000000; 27.455160000000	265-bed	500 kVA 315 kVA	3 x 200 kWp
Butterworth Hospital	32.33192874540; 28.13807966530	350-bed	800kVA	3 x 200 kWp
Cecilia Makiwane Hospital	32.927800000000; 27.744220000000	530-bed	1800 kVA	6 x 200 kWp
Madwaleni Hospital	32.0970574254857, 28.8791184687465	220-bed	500 kVA	2 x 200 kWp
Community Healthcare Centres (CHC's)				
Mt Coke CHC	32.98065911430; 27.44310824140	-	200 kVA	160 kWp
Clinics				
St Mathew's Clinic	32.64764961590633, 27.1811188147828	-	16kVA	5 kWp

Contracting options

The entities shall present preferred options for the development of renewable energy. The available options are;

- EPC turnkey by developing entity - Power Purchase Agreement between developing entity and the ECDOH
- EPC turnkey by developing entity - Outright purchase by the ECDOH
- EPCM – Power Purchase Agreement between developing entity and the ECDOH
- EPCM turnkey by developing entity - Outright purchase by the ECDOH
- Other options – the developing entity shall present the detail, including;

- donations for demonstration purposes
- donations for Carbon Credits
- donations for Corporate Social Responsibility
- Other, specify –

Capacity to perform

The entity shall give evidence of their capacity to deliver the project. This shall include the team capabilities including project details and references for similar projects and individual team member CVs.

Methodology of delivery and timelines

The entity shall provide a method statement on how it intends to deliver the project including a proposed project plan and resource allocation.

Public sector infrastructure procurement

Although registration with the Construction Industry Development Board (CIDB) is not a requirement of submitting the EoI, the entities shall indicate whether they are currently registered or not and what category and level. This is to assess the level of registration such that this is taken into consideration when the RFP is being developed such that those entities wishing to bid on the RFP are afforded time as registration with CIDB would be mandatory at that stage.

Name of entity (or Joint Venture partners) as registered in the CIDB database of contractors	Level and category the entity is registered	CIDB CRS number assigned to the entity