

# TENDER

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## REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT

SCMU3-22/23-0725-AMT

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NAME OF COMPANY:

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CSD Nr:

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CRS Nr (CIDB):

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CLOSING DATE: 20 FEBRUARY 2023

TIME: 11:00 am

Eastern Cape Department of Health  
Ground floor, No 19 St James Road,  
Old Medical Centre  
Southernwood  
East London  
5201

Enquiries: Mr M Bushula

## **T1.1 BID Notice and Invitation to BID**

The Eastern Cape Department of Health Invites Contractors to bid for REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT with a CIDB Grading of 2GB PE - 6 GB PE only in the following Class of works (**GB**).

The contract will be based on the **JBCC® MINOR WORKS AGREEMENT: EDITION 5.2 May 2018** the Eastern Cape Department of Health will enter into a contract with the successful Bidder.

Bid documents will be made available in departmental website from 08h00 on the 7<sup>th</sup> February 2023.

A **non-compulsory** clarification meeting with representatives of the employer will take place at **Amathole Health District, 19 St James Road, Old Medical Building, Southernwood** on 13 February 2023 at 11:00am.

**The closing time for receipt of Bids is 11:00 on 20 February 2023.** Telegraphic, telephonic, telex, facsimile, e-mail and late Bids will not be accepted. Bids must be submitted in sealed envelopes clearly marked **SCMU3-22/23-0725-AMT: REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT** must be deposited in the Bid box **at** Department of Health, Amathole Health District @ No 19 St James Road, Old Medical Centre Building, Southernwood East London.

It is the responsibility of the bidder/s to ensure that bid documents are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Bidders using courier services for delivery of their bid documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery and not delivered to Departmental officials. The Department will not accept responsibility if Bids received by official if they are not timely deposited in the Bid Box.

Bids may only be submitted on the BID documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of Bids are stated in the BID Data.

### **B. BID EVALUATION:**

**This bid will be evaluated in (2) phases as follows:**

**Phase 1: Responsiveness to The Bid Requirements And Rules**

**Phase 2: Price and preference (80/20 system)**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Maximum points on price	-	<b>80 points</b>
Maximum points for Specific Goals	-	<b>20 points</b>
Maximum points	-	<b>100 points</b>

### **C. BID SPECIFICATIONS, CONDITIONS AND RULES**

- 1. This bid will be awarded as a whole. Bidder must bid for all items failing which bid will be invalidated.**
2. The Department of Health SCM policy applies.
- 3. BID validity period is 60 days.**
4. The SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract. such interest must be disclosed on question 2.3.1 of SBD 4.
- 5. Bidders must ensure 2.3 of SBD4 (Declaration of interest) is completed correctly.**

### **D. BID SUBMISSIONS:**

Bid must be submitted in sealed envelope clearly marked **SCMU3-22/23-0725-AMT: REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT** must be deposited in the bid box, Department of Health, Amathole Health District @ No 19 St James Road, Old Medical Centre Building, Southernwood East London.

Tender will be published on the departmental website ([www.echealth.gov.za/tenders](http://www.echealth.gov.za/tenders))

### **E. ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:**

- **SCM RELATED ENQUIRIES**  
Mr. M Bushula  
Tel No: **043 707 6714/6800**  
Email Address: [mlungisi.bushula@echealth.gov.za](mailto:mlungisi.bushula@echealth.gov.za).
- **TECHNICAL ENQUIRIES**  
Mr. M Bushula  
Tel No: **043 707 6714/6800**  
Email Address: [mlungisi.bushula@echealth.gov.za](mailto:mlungisi.bushula@echealth.gov.za)

**FOR COMPLAINTS, FRAUD, & BID ABUSE:**  
**Call: 0800 701 701**

## T1.2 BID Data

The conditions of BID are the latest edition of SANS 10845-3, *Standard conditions of BID*.

SANS 10845-3 makes several references to the BID Data for details that apply specifically to this BID. The BID Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS 10845-3 *and* as contained in **Annexure F of Standard for Uniformity in Construction Procurement (Board Notice 136 Government Gazette No 38960 of 10 July 2015)**,

Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies.

Clause number	BID Data
3.1	The Employer is Department of Health
3.2	<p>The BID documents issued by the employer comprise the following documents:</p> <p><b>THE BID</b></p> <p><b>Part T1: Bidding procedures</b></p> <p>T1.1 - BID notice and invitation to BID</p> <p>T1.2 - BID data</p> <p><b>Part T2: Returnable documents</b></p> <p>T2.1 - List of returnable documents</p> <p>T2.2 - Returnable schedules</p> <p><b>THE CONTRACT</b></p> <p><b>Part C1: Agreements and Contract data</b></p> <p>C1.1 - Form of offer and acceptance</p> <p>C1.2 - Contract data</p> <p>C1.3 - Performance Bond</p> <p><b>Part C2: Pricing data</b></p> <p>C2.1 - Pricing assumptions</p> <p>C2.2 - Bill of Quantities</p> <p><b>Part C3: Scope of work</b></p> <p>C3 - Scope of work</p> <p><b>Part C4: Site information</b></p> <p>C4 - Site information</p>
3.3	The BID documents issued by the employer comprise the documents listed on the contents page
3.4	<p>The employer's agent is:</p> <p>Name: Mr M Bushula</p> <p>No 19 St James Road</p> <p>Old Medical Centre, Southernwood</p>
3.5	The language for communications is English.
3.6	The competitive negotiation procedure shall be applied.
3.7	Method 3: Two (2) stage procurement procedure shall be applied.
<b>4</b>	<b>BID's obligations</b>
4.1	Only those Bidders who satisfy the following eligibility criteria and who provide the required evidence in their BID submissions are eligible to submit Bids and have their Bids evaluated:

4.1	<p>Only those Bidders who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum bid, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, class of construction work, are eligible to have their Bids evaluated.</p> <p>Joint ventures are eligible to submit Bids provided that: <b>N/A</b></p> <ol style="list-style-type: none"> <li>every member of the joint venture is registered with the CIDB; in the GB class of works</li> <li>the lead partner has a contractor grading designation in the <b>CIDB Grade 2 GB PE to 6GB PE</b> class of construction work; and</li> <li>the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum bid for a <b>CIDB Grade 2 GB PE to 6GB PE</b> class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.</li> </ol>
4.1.1	<p>The following Bidders who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their Bids evaluated:</p> <ol style="list-style-type: none"> <li>contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum bid, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a CIDB 2 GB PE-6GB PE class of construction work; and</li> <li>contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation CIDB Grade 2GB PE to 6 GB PE only in terms of a) above and who satisfy the following criteria: <ol style="list-style-type: none"> <li>A contractor that is potential to develop and qualify to be registered in that higher grade as determined in accordance with the provisions of the CIDB Specification for Social and Economic Deliverables in Construction Works Contracts; and</li> <li>whom the employer agrees that they will provide the financial, management or other support that is considered appropriate to enable the contractor to successfully execute that contract.</li> </ol> </li> </ol> <p>Joint ventures are eligible to submit Bids provided that: <b>N/A</b></p> <ol style="list-style-type: none"> <li>every member of the joint venture is registered with the CIDB; in the GB class of works</li> <li>the lead partner has a contractor grading designation in the CIDB Grade 2GB only class of construction work; and</li> <li>the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum bid for a CIDB Grade 2GB or higher class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.</li> </ol>
4.2	<p>The employer will compensate the BID as follows <b>as per the conditions of the Form of Contract signed or SLA</b>.</p> <p>The employer <b>will not</b> compensate the Bidder for any costs incurred in attending interviews or making any submissions in the office of the employer.</p>
4.3	<p>It is the responsibility of the Bidder to check the BID documents on receipt for completeness and notify the employer of any discrepancy or omission.</p>
4.4	<p><b>Confidentiality and copyright of documents</b></p> <p>Treat as confidential all matters arising in connection with the BID. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a BID offer in response to the invitation.</p>
4.5	<p>Obtain, as necessary for submitting a BID offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are incorporated into the BID documents by reference.</p>
4.6	<p>Acknowledge receipt of addenda to the BID documents, which the employer may issue, and, if necessary, apply for an extension to the closing time stated in the BID data, in order to take the addenda into account.</p>
4.7	<p>The arrangements for a compulsory clarification meeting are as stated in the BID Notice and Invitation to BID.</p> <p>Bidders must sign the attendance list in the name of the Bidding entity. Addenda will be issued to and Bids will be received only from those Bidding entities appearing on the attendance list.</p> <p><b>BID documents will not be made available at the clarification meeting</b></p>
4.8	<p><b>Seek clarification</b></p>

	<i>Request clarification of the BID documents, if necessary, by notifying the employer at least <b>5 (Five) working days before the closing time stated in the BID data.</b></i>
4.9	Bidders are required to state the rates and currencies in Rands. Include in the rates, prices, and the bidden total of the prices (if any), all duties, taxes which the law requires to be paid [except value added tax (VAT)], and other levies payable by the successful Bidder, that are applicable 14 days before the closing time stated in the BID data. Show the VAT payable by the employer separately as an addition to the bidden total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data. State the rates and prices in monetary value of the contract unless otherwise instructed in the BID data.
4.10	Do not make any alterations or additions to the BID documents, except to comply with instructions issued by the employer or to correct errors made by the Bidder and ensure that all signatories to the BID offer initial all such alterations. Do not make erasures using masking fluid.
4.11	Main BID offers are not required to be submitted together with alternative Bids.
4.12	No alternative BID offers will be considered
4.12.1	Parts of each BID offer communicated on paper shall be submitted as an original. Submit a) the parts of the BID offer communicated on paper as an original plus the number of copies stated in the BID data, with a translation of any documentation in a language other than the language of communication established in 3.5, and b) the parts communicated electronically by the employer or its agents on paper format with the BID.
4.12.2	Sign the original and all copies of the BID offer where required in terms of the BID data. State in the case of a joint venture which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the BID offer. NOTE The employer holds all authorized signatories liable on behalf of the Bidder.
4.12.3	A BID security in the amount of <b>N/A</b> is required and shall remain valid for a period not exceeding <b>N/A</b> days after the closing date for BID offers. The form of the BID security shall not differ substantially from the sample provided in Annex D of SANS 10845-3.
4.12.5	The employer's details and address for delivery of bid offers and identification details that are to be shown on each bid offer package are: <b>Department of Health Amathole District</b> <b>Physical address:</b> No 19 St James Road, Old Medical Centre Building, Southernwood <b>Identification details:</b> SCMU3-22/23-0725-AMT, <b>REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT</b> <b>Closing time and date: 20 February 2023 at 11:00</b>
4.13.1	The Bidder is required to submit with his BID the following certificates: 1) a copy of the CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services. <i>In the case of a Joint Venture/Consortium/Sub-contractors each party must submit a separate CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services.</i> 2) CIDB Grading certificate or CRS number.
4.13.2	A two-envelope procedure will not be required.
4.13.3	Telephonic, telegraphic, telex, facsimile or e-mailed BID offers will not be accepted. The Bidder accepts that the employer does not assume any responsibility for the misplacement or premature opening of the BID offer if the outer package is not sealed and marked as stated.
4.14	The closing time for submission of BID offers is as stated in the BID Notice and Invitation to BID. Ensure that the employer receives the BID offer at the address specified in the BID data not later than the closing time stated in the BID data. Proof of posting shall not be accepted as proof of delivery. Accept that, if the employer extends the closing time stated in the BID data for any reason, the requirements of the standard conditions of BID in this part of SANS 10845 apply equally to the extended deadline.
4.15.1	The BID offer validity period is <b>60 days</b> .

	Hold the BID offer(s) valid for acceptance by the employer at any time during the validity period stated in the BID data after the closing time stated in the BID data. If requested by the employer, consider extending the validity period stated in the BID data for an agreed additional period, with or without any conditions attached to such extension. Extend the period of the BID security, if any, to cover any agreed extension requested by the employer.
4.15.2	<p><b>Placing of contractors under restrictions / withdrawal of Bids</b></p> <p>If any Bidder who has submitted a BID offer or a contractor who has concluded a contract has, as relevant: withdrawn such BID or quotation after the advertised closing date and time for the receipt of submissions; after having been notified of the acceptance of his BID, failed or refused to commence the contract; had their contract terminated for reasons within their control without reasonable cause; offered, promised or given a bribe in relation to the obtaining or the execution of such contract; acted in a fraudulent, collusive or anti-competitive or improper manner or in bad faith towards the Provincial Government; or, made any incorrect statement in any affidavit or declaration with regard to a preference claimed and is unable to prove to the satisfaction of the Provincial Government that the statement was made in good faith or reasonable steps were taken to confirm the correctness of the statements, such Bidder/s may be placed under restriction from Bidding with the state.</p> <p>Procedures are outlined in the EC SCM Policy for Infrastructure procurement and Delivery Management and also on <b>CIDB</b> Inform Practice Note #30. Excerpts of the policy can be availed on request of any interested Bidder.</p>
4.16	<p>The Conditions of Contract are clauses 1 to 22 of the <b>JBCC® MINOR WORKS AGREEMENT: EDITION 5.2 MAY 2018</b></p> <p><i>Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors, Master Builders Association, South African Association of Consulting Engineers, South African Institute of Architects, Association of Construction Project Managers, Building Industries Federation South Africa, South African Property Owners Association or Specialist Engineering Contractors Committee.</i></p>
4.17	the preferred Bidder will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy
<b>5</b>	<b>Employer's undertakings</b>
5.1	<p>The Employer will respond to requests for clarification received up to <b>Five (5)</b> working days before the BID closing time.</p> <p>If, as a result of the issuing of addenda, it is necessary to extend the closing time stated in the BID data, grant such extension and notify all respondents accordingly.</p>
5.2	The employer shall issue addenda until <b>Five (5)</b> working days before BID closing time.
5.4	Bids will be opened immediately after the closing time for Bids at <b>11:00am</b>
5.6	Do not disclose to Bidders, or to any person not officially concerned with such processes, information relating to the evaluation and comparison of BID offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful Bidder.
5.7	The Eastern Cape Department of Health Invites Contractors to bid for REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT with a CIDB Grading of 2GB PE to 6 GB PE only in the following Class of works ( <b>GB</b> )
5.8	<p>Determine, after opening and before detailed evaluation, whether each BID offer that was properly received</p> <ul style="list-style-type: none"> <li>a) complies with the requirements of the standard conditions of BID in this part of SANS 10845,</li> <li>b) has been properly and fully completed and signed, and</li> <li>c) is responsive to the other requirements of the BID documents.</li> </ul> <p>A responsive BID is one that conforms to all the terms, conditions, and scope of work of the BID documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would</p> <ul style="list-style-type: none"> <li>d) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work,</li> <li>e) significantly change the employer's or the Bidder's risks and responsibilities under the contract, or</li> <li>f) affect the competitive position of other Bidders presenting responsive Bids, if it were to be rectified.</li> </ul> <p>Reject a non-responsive BID offer, and do not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p>

5.9	<p><b>Arithmetical errors, omission and discrepancies</b></p> <p>Check responsive Bids for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.</p> <p>For Vat related discrepancies, National and Provincial Treasury prescripts in relation to VAT procedures apply.</p>																
5.10.1	<p>The financial offer will be reduced to a comparative basis using the BID Assessment Schedule.</p> <p><b>Table F.1: Formulae for calculating the value of A</b></p> <table><tr><th>Formula</th><th>Comparison aimed at achieving</th><th>Option 1*</th><th>Option 2*</th></tr><tr><td>1</td><td>Highest price or discount</td><td><math>A = \left( 1 + \frac{(P - P_m)}{P_m} \right)</math></td><td><math>A = P / P_m</math></td></tr><tr><td>2</td><td>Lowest price or percentage commission / fee</td><td><math>A = \left( 1 - \frac{(P - P_m)}{P_m} \right)</math></td><td><math>A = P_m / P</math></td></tr><tr><td>a</td><td colspan="3"><math>P_m</math> is the comparative offer of the most favourable comparative offer. <math>P</math> is the comparative offer of the tender offer under consideration.</td></tr></table>	Formula	Comparison aimed at achieving	Option 1*	Option 2*	1	Highest price or discount	$A = \left( 1 + \frac{(P - P_m)}{P_m} \right)$	$A = P / P_m$	2	Lowest price or percentage commission / fee	$A = \left( 1 - \frac{(P - P_m)}{P_m} \right)$	$A = P_m / P$	a	$P_m$ is the comparative offer of the most favourable comparative offer. $P$ is the comparative offer of the tender offer under consideration.		
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5.10.2	n/a																
5.10.3	n/a																
5.10.4	<p><b>Phase 1: Responsiveness to The Bid Requirements and Rules</b> <b>Phase 2: Price and Specific goals (80/20 system)</b></p> <p><b><u>STAGE 1: RESPONSIVENESS TO THE BID REQUIREMENTS AND RULES</u></b></p> <p>A. Bidders' proposals must meet the following minimum requirements and supporting documents must be submitted with the completed bid document in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration:</p> <ol style="list-style-type: none"><li>1. Bid Document (This Document must be submitted in its original format)</li><li>2. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.</li><li>3. Bidder must be registered with CIDB in the correct grading and class of works as per the BID notice and requirements. And the status on CIDB must be active during award stage. It is the responsibility of the bidder to keep the status on CIDB active throughout bidding process (advert till award stage).</li><li>4. Bidders must be a legal entity or partnership or joint venture or consortia.</li><li>5. Form of offer and Acceptance (fully completed and signed)</li><li>6. Resolution to Sign to be completed &amp; signed (if applicable)</li><li>7. If the Bid Sum (amount in words) as per the Form of Offer differs from the BOQ, it will automatically invalidate the offer submitted.</li><li>8. If the offer is "Vat Inclusive", the VAT registration number of service provider must be indicated and if a service provider is not a VAT Vendor but include VAT in its prices, the successful service provider will be given 7 days to register as a VAT Vendor with SARS, after the issuing of an appointment letter, If a bidder is a VAT vendor/registered, the bidder is required to explicitly state the VAT amount. VAT vendors must include VAT at 15% in the bid offer(s).</li><li>9. The SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract. such interest must be disclosed on question 2.3.1 of SBD 4.</li><li>10. Compulsory Enterprise Questionnaire (Completed and signed)</li><li>11. Compulsory Declaration (Completed and signed)</li><li>12. In the event of a consortia/joint ventures, a signed agreement by all parties must submitted with the bid. N/A</li><li>13. Certificate of Authority for Joint Ventures (if applicable). In the case of a joint venture, a signed JV agreement stating the share interest or percentage of each partner should also be made available to the department by the JV. N/A</li><li>14. Declaration of Employees of the State or other State Institutions.</li><li>15. Attendance of compulsory briefing meeting (where applicable)</li><li>16. Only one offer per item per bidder is allowed and alternative offers will not be considered. If more than one offer per item is received, none of the offers will be</li></ol>																



considered. Bidders are also not allowed to submit a bid/ quotation whilst they are in agreements with other bidders in the form of joint ventures or consortiums.

17. Bidders must submit a minimum of one (1) written contactable references for projects successfully completed in the **past** (clearly indicating client name, contract value, contract term, contact person, contact details). *Refer to Annexure H and Annexure K.* This is important for the department to make a decision and will lead to elimination of bids.
18. The ICDP Policy will be used when awarding this contract
19. Bidders must submit their company profiles, list of available resources, plant and machinery and any other additional capacity with the bid. *Refer to Annexure G.* This is not an elimination factor, but important for the department to make a decision.
20. This BID will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances), failure to do so will result increase commercial risk of the bid and may lead to elimination or passing over of the bidder.
21. The bidder must also list all projects where there are pending litigations or litigations have been concluded. The form for this is also attached after Annexure J.

#### **B. Other Conditions of bid**

1. This bidder is invited to tender for all clinics, but the award will be done as a whole.
2. This bidder is invited to tender for all items, failing which will invalidate the bid. The department reserves the right to award more than one bidder.
3. The contractor will employ 60% or more of his/her skilled labour from the LOCAL with trade tested artisans.
4. The following should be completed and signed
  - a. Details of Bids nearest office
  - b. Returnable Documents: Company Details
  - c. Returnable Documents: Company Composition
  - d. Declaration: Validity of Information Provided
  - e. SBD 1- Invitation to bid must be completed and signed
5. Bidder must submit proof of address of office operating in the Eastern cape failing which will invalidate the bid

#### **1. STAGE 2: EVALUATION POINTS ON PRICE AND SPECIFIC GOALS**

In terms of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Act of 2022, responsive bids will be adjudicated by the department on the 80/20- preference points system in terms of which points are awarded to bidders on the basis of:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

The following formula will be used to calculate the points for price:

#### **The 80/20 preference point system for acquisition of services, works or goods up to Rand value of R50 million:**

(a) The following formula must be used to calculate the points for price in respect of Bids (including price quotation) with a Rand value equal to, or above R 30 000 and up to Rand value of R 50 000 000 (all applicable taxes included):

The financial offer will be scored using the following formula:

$$Ps = \frac{80(1 - Pt - P_{min})}{P_{min}}$$

Where

	<p>Ps = Points scored for comparative price of bid under consideration</p> <p>Pt = Comparative price of bid under consideration</p> <p>Pmin = Comparative price of lowest acceptable bid</p> <p>1) 90 where the financial value inclusive of VAT of all responsive Bids received have a value in excess of R50 000 000 or</p> <p>2) 80 where the financial value inclusive of VAT of one or more responsive BID offers have a value that equals or is less than R 50 000 000.</p>			
5.10.5	The procedure for the evaluation of responsive tenders is <b>Method 2</b>			
5.10.6	The quality criteria and maximum score in respect of each of the criteria are as follows: <b>N/A</b>			
5.10.7	Each evaluation criteria will be assessed in terms of five indicators – <b>N/A</b>			
5.11	The prompts for judgment and the associated scores used in the evaluation of quality shall be as follows: <b>N/A</b>			
5.11.1	a) Adhere to EPWP specifications			
5.12	The number of paper copies of the signed contract to be provided by the employer is 1.			
5.12.1	The additional conditions of BID are: <ul style="list-style-type: none"><li>Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better.</li></ul>			
T.2.1	<b>List of returnable documents</b>			
1	<b>Documentation to demonstrate eligibility to have Bids evaluated i.e. List all documentation to demonstrate eligibility to have a submission evaluated.</b> <ul style="list-style-type: none"><li>Appropriate CIDB grading suitable for the works (as stated in 4.1).</li><li>The Attach a list of past projects (stating the name, amount, client name, project manager, duration, completion date) – reachable references.</li><li>Attach a Bank rating or letter of guarantee from financial institution. (not an eliminating factor but important for the Department to make a decision)</li><li>Attach proof of address for office / business operating in the Eastern Cape Province in a form of Lease agreement or municipal account or letter from council</li></ul>			
2	<b>Returnable Schedules required for BID evaluation purposes</b> <p>The Bidder must fully and appropriately complete and sign the following returnable schedules as relevant:</p> <ul style="list-style-type: none"><li>Record of Addenda to BID Documents</li><li>Proposed amendments and qualifications</li><li>Compulsory Enterprise Questionnaire</li><li>SBD 1,4,6.1 (Compulsory Declarations forms)</li><li>SPECIFIC GOALS</li><li>Form of Offer and Acceptance</li><li>Final Summary of Bills of Quantities or a complete Pricing Schedule</li></ul>			
3	<b>Other documents required for BID evaluation purposes</b> <p>The Bidder must provide the following returnable documents:</p> <p><b>N.B:</b> Bidders are required to complete and submit, together with their bids, the following: -</p> <table><tr><td><b>The specific goals allocated points in terms of this tender</b></td><td><b>Number of points allocated (80/20 system) (To be completed by the organ of state)</b></td><td><b>Number of points claimed (80/20 system) (To be completed by the tenderer)</b></td></tr></table>	<b>The specific goals allocated points in terms of this tender</b>	<b>Number of points allocated (80/20 system) (To be completed by the organ of state)</b>	<b>Number of points claimed (80/20 system) (To be completed by the tenderer)</b>
<b>The specific goals allocated points in terms of this tender</b>	<b>Number of points allocated (80/20 system) (To be completed by the organ of state)</b>	<b>Number of points claimed (80/20 system) (To be completed by the tenderer)</b>		

	Historically Disadvantaged Individuals Ownership	20% (4)	
	Women Ownership	20% (4)	
	Youth Ownership	20% (4)	
	Disability Ownership	20% (4)	
	Military Veterans Ownership	10% (2)	
	Locality Ownership	10% (2)	
	<b>TOTAL</b>	<b>100% (20)</b>	
	<p><b>N.B:</b> Bidders are required to submit, together with their bids, the following: -</p> <ul style="list-style-type: none"> <li>• <i>Service providers must submit proof of its Specific Goals points claimed / status of contributor.</i></li> <li>• <i>The Specific Goals supporting documents required to verify claimed points may inline with the specified requirements include:</i></li> <li>• <i>Historically Disadvantaged Individuals Ownership: Proof of ownership (CIPC certificate) with id no.</i></li> <li>• <i>Women Ownership: Ownership: Proof of ownership (CIPC certificate) with id no.</i></li> <li>• <i>Youth Ownership: Ownership: Proof of ownership (CIPC certificate) with id no.</i></li> <li>• <i>Disability Ownership: Proof of ownership (CIPC certificate) with valid medical documentary proof.</i></li> <li>• <i>Military Veterans Ownership: Proof of ownership (CIPC certificate) with valid proof of veteran status.</i></li> <li>• <i>Locality Ownership: Proof of business address (municipal account or valid lease agreement)</i></li> <li>• <i>Updated CSD</i></li> </ul>		
4	<p><b>Returnable Schedules that will be used for BID evaluation purposes and be incorporated into the contract</b></p> <p>The Bidder must complete the following returnable documents:</p> <ul style="list-style-type: none"> <li>• A duly completed form of Offer and Acceptance (and any revision of prices if there are any).</li> </ul>		
5	<p>Only authorized signatories may sign the original and all copies of the BID offer where required. In the case of a ONE-PERSON CONCERN submitting a BID, this shall be clearly stated.</p> <p>In the case of a <b>COMPANY</b> submitting a BID, include a copy of a <b><u>resolution by its board of directors</u></b> authorizing a director or other official of the company to sign the documents on behalf of the company.</p> <p>In the case of a <b>CLOSE CORPORATION</b> submitting a BID, include a copy of a <b><u>resolution by its members</u></b> authorizing a member or other official of the corporation to sign the documents on each member's behalf.</p> <p>In the case of a <b>PARTNERSHIP</b> submitting a BID, <b><u>all the partners</u></b> shall sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case <b><u>proof of such authorization</u></b> shall be included in the BID.</p> <p>In the case of a <b>JOINT VENTURE/CONSORTIUM</b> submitting a BID, include a <b><u>resolution of each company</u></b> of the joint venture together with a <b><u>resolution by its members</u></b> authorizing a member of the joint venture to sign the documents on behalf of the joint venture.</p> <p><b><u>Accept that failure to submit proof of authorization to sign the BID shall result in the BID offer being regarded as non-responsive.</u></b></p>		

6	<p><b>Information and data to be completed in all respects</b></p> <p>Accept that BID offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as nonresponsive.</p>
7	<p><b>Canvassing and obtaining of additional information by Bidders</b></p> <p>The Bidder shall not make any attempt either directly or indirectly to canvass any of the Employer's officials or the Employer's agent in respect of his BID, after the opening of the Bids but prior to the Employer arriving at a decision thereon.</p> <p>The Bidder shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of Bids.</p>
8	<p><b>Prohibitions on awards to persons in service of the state</b></p> <p>The Employer is prohibited to award a BID to a person -</p> <ol style="list-style-type: none"> <li>who is in the service of the state; or</li> <li>if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or</li> <li>a person who is an advisor or consultant contracted with the Department or municipal entity.</li> </ol> <p><b>In the service of the state</b> means to be -</p> <ol style="list-style-type: none"> <li>a member of:- <ol style="list-style-type: none"> <li>any municipal council;</li> <li>any provincial legislature; or</li> <li>the National Assembly or the National Council of Provinces;</li> </ol> </li> <li>a member of the board of directors of any municipal entity;</li> <li>an official of any Department or municipal entity;</li> <li>an employee of any national or provincial department;</li> <li>provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);</li> <li>a member of the accounting authority of any national or provincial public entity; or</li> <li>an employee of Parliament or a provincial legislature.</li> </ol> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the BID of persons in service of state in part T2 of this procurement document must be completed.</p>
9	<p><b>Awards to close family members of persons in the service of the state</b></p> <p>Accept that the notes to the Employer's annual financial statements must disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state (defined in clause 8 above), or has been in the service of the state in the previous twelve months, including -</p> <ol style="list-style-type: none"> <li>the name of that person;</li> <li>the capacity in which that person is in the service of the state; and</li> <li>the amount of the award.</li> </ol> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the BID of persons in service of state in part T2 of this procurement document must be completed.</p>
10	<p><b>Respond to requests from the Bidder</b></p> <p>The employer will respond to requests for clarification up to <b>5 (five) working days</b> before the BID closing time.</p>
11	<p><b>Opening of BID submissions</b></p> <p>Bids will be opened immediately after the closing time for Bids</p>
12	<p><b>Scoring quality / functionality: N/A</b></p>
13	<p><b>Cancellation and re-invitation of Bids</b></p> <p>An organ of state may, prior to the award of the BID, cancel the BID if-</p> <ol style="list-style-type: none"> <li>due to changed circumstances, there is no longer a need for the services, works or goods requested; or</li> </ol>

	<p>(b) funds are no longer available to cover the total envisaged expenditure; or</p> <p>(c) no acceptable Bids are received.</p> <p>(d) BID validity period has expired.</p> <p>(e) Gross irregularities in the BID process and/or BID documents.</p> <p>Where applicable, the decision to cancel the BID will be published in the CIDB website and in the BID Bulletin or the media in which the original BID invitation as advertised.</p>
14	Dispute resolution mechanism will be done through the <b>Adjudication</b> route.
15	<p>The department must when acting against the Bidder or person awarded the contract on a fraudulent basis, consider the provisions of Regulation 14:</p> <p>The remedies provided for in Preferential Procurement Regulations 2022 do not prevent an institution from instituting remedies arising from any other prescripts or contract.</p>
16	Where the employer terminates the contract due to default of the contractor in whole or in part, the employer may decide to: a) Refer the breach in contract to the <b>cidb</b> for investigation as a breach of the <b>cidb Code of Conduct</b> in terms of the <b>cidb Regulations</b> ; or b) may impose a restriction penalty on the contractor in terms of Section 14 of the Preferential Procurement Regulations. The outcomes of such investigations in terms of both the cidb Regulations and the Preferential Procurement Regulations may prohibit the contractor from doing business with the public sector for a period not exceeding 10 years.
17	The duration of the contract shall continue <b>until PROJECT IS COMPLETED</b>

## T2.1 List of Returnable Documents

The Bidder must complete the following returnable documents:

### 1 Returnable Schedules required for quotation evaluation purposes

- Compulsory enterprise questionnaire
- Record of addenda issued (Only if addenda is issued)
- Certificate of authority for joint ventures (Only where the BID/ quotation is submitted by a joint venture) – N/A

### 2 Other documents required for quotation evaluation purposes

- Form of Offer and Acceptance
- Final Summary and Bills of Quantities
- SBD 1, 4, 6.1
- Project References – at least 1 (if applicable)
- Record of projects: past
- Proof of address of an office operating in the Eastern Cape in a form of lease agreement or municipal account or letter from the council

### 3 Returnable Schedules that will be incorporated into the contract

- Details of the Project Team and CV with Qualifications & Proof Of Registration completed for each individual of proposed (where applicable)
- Schedule of Plant and Equipment\*(where applicable)
- Record of projects: current on bid (where applicable).

## PART A

## INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF HEALTH AND INFRASTRUCTURE</b>					
BID NUMBER:	SCMU3-22/23-0725-AMT	CLOSING DATE:	20 FEBRUARY 2023	CLOSING TIME:	11:00
DESCRIPTION	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOPLAAS CLINICS, AMAHLATHI SUB DISTRICT				
<b>BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
<b>BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT NO 19 ST JAMES ROAD OLD MEDICAL CENTRE BUILDING EAST LONDON EASTERN CAPE</b>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Mlungisi Bushula		CONTACT PERSON	Mlungisi Bushula	
TELEPHONE NUMBER	043 707 6714/6800		TELEPHONE NUMBER	043 707 6714/6800	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Mlungisi.bushula@echealth.gov.za		E-MAIL ADDRESS	Mlungisi.bushula@echealth.gov.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX]	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
a) ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		b) ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, COMPLETE THE QUESTIONNAIRE BELOW]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

## PART B

### TERMS AND CONDITIONS FOR BIDDING

#### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

# Compulsory Enterprise Questionnaire

## A

### Compulsory Enterprise questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

**Section 1: Name of enterprise:** .....

**Section 2: VAT registration number, if any:** .....

**Section 3: cidb registration number, if any:** .....

**Section 4: Particulars of sole proprietors and partners in partnerships**

Name*	Identity number*	Personal income tax number*

*\* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

**Section 5: Particulars of companies and close corporations**

Company registration number .....

Close corporation number ..... Tax  
reference number .....

**Section 6: The attached SBD 4 must be completed for each BID and be attached as a BID requirement.**

**Section 7: The attached SBD 6.1 must be completed for each BID and be attached as a requirement.**

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of BID Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- confirms that I / we are not associated, linked or involved with any other Bidding entities submitting BID offers and have no other relationship with any of the Bidders or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position



## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....  
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
(name)..... in  
submitting the accompanying bid, do hereby make the following statements  
that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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**I. GENERAL CONDITIONS**

**I.1** The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**I.2 To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

The applicable preference point system for this tender is the **80/20** preference point system.

The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

**I.3** Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**I.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

**I.5** Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{max}$  = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table I below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

**Table I: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by	Number of points claimed (80/20 system) (To be completed by the tenderer)
---	--	--

	the organ of state)	
Historically Disadvantaged Individuals Ownership	20% (4)	
Women Ownership	20% (4)	
Youth Ownership	20% (4)	
Disability Ownership	20% (4)	
Military Veterans Ownership	10% (2)	
Locality Ownership	10% (2)	
<b>TOTAL</b>	<b>100% (20)</b>	

a) *Service providers must submit proof of its Specific Goals points claimed / status of contributor.*

b) *The Specific Goals supporting documents required to verify claimed points may inline with the specified requirements include:*

- *Historically Disadvantaged Individuals Ownership: Proof of ownership (CIPC certificate) with id no.*
- *Women Ownership: Ownership: Proof of ownership (CIPC certificate) with id no.*
- *Youth Ownership: Ownership: Proof of ownership (CIPC certificate) with id no.*
- *Disability Ownership: Proof of ownership (CIPC certificate) with valid medical documentary proof.*
- *Military Veterans Ownership: Proof of ownership (CIPC certificate) with valid proof of veteran status.*
- *Locality Ownership: Proof of business address (municipal account or valid lease agreement)*
- *Updated CSD report*

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name \_\_\_\_\_ of  
company/firm.....

4.4. Company \_\_\_\_\_ registration \_\_\_\_\_ number:  
.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph I of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF BIDDER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....



***PROOF OF REGISTRATION ON THE NATIONAL  
TREASURY CENTRAL SUPPLIER DATABASE (CSD  
REPORT)***

(ATTACH HERE)

***VALID CIDB CERTIFICATE OF A BIDDER***  
**(ATTACH HERE)**

**Annexure F**  
(normative)  
**FORM OF OFFER AND ACCEPTANCE**

<b>Project title</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>SCMU number</b>	SCMU3-22/23-0725-AMT

**OFFER**

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

.....  
The Bidder, identified in the offer signature block, has examined the documents listed in the BID data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of BID.

By the representative of the Bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Bidder offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS**

.....Rand (in words);

R .....(in figures) (or other suitable wording)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the BID data, whereupon the Bidder becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s) .....

BID's

Name(s) .....

Authorized Person  
(Names .....

Address of the  
Bidder: .....

Witnesses (Signatures):

1. .... Date: .....

2. .... Date: .....

## ACCEPTANCE

By signing this part of this form of offer and acceptance, the employer identified below accepts the Bidder's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Bidder's offer shall form an agreement between the employer and the Bidder upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1 Agreements and contract data, (which includes this agreement)

Part C2 Pricing data

Part C3 Scope of work.

Part C4 Site information, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the BID data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the Bidder and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Bidder shall within 3 weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Bidder receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the Bidder (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.<sup>1</sup>

Signature .....  
Name .....  
Capacity .....  
**for the** .....  
**Employer** .....  
(Name and address of organization)  
Name and signature .....  
of witness ..... Date .....

### Schedule of Deviations

1 Subject .....  
Details .....

2 Subject .....  
Details .....

3 Subject .....  
Details .....

<sup>1</sup> As an alternative, the following wording may be used:

Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery / counter-to-counter delivery / door-to-counter delivery / door-to-door delivery / courier service (delete that which is not applicable), provided that the employer notifies the Bidder of the tracking number within 24 hours of such submission. Unless the Bidder (now contractor) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

**C****RECORD OF ADDENDA TO BID DOCUMENTS**

<b>PROJECT TITLE</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT		
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT		
I / We confirm that the following communications received from the Department of HEALTH before the submission of this BID offer, amending the BID documents, have been taken into account in this bid offer: (Attach additional pages if more space is required)			
<b>Item</b>	<b>Date</b>	<b>Title or Details</b>	<b>No. of Pages</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Attach additional pages if more space is required.

Signed .....

Date .....

Name .....

Position .....

Bidder .....

**D**

**PROPOSED AMENDMENTS AND QUALIFICATIONS**

The Bidder should record any deviations or qualifications he may wish to make to the BID documents in this Returnable Schedule. Alternatively, a Bidder may state such deviations and qualifications in a covering letter to his BID and reference such letter in this schedule.

The Bidder's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

<b>PROJECT TITLE</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT

Page	Clause /Item	Proposal

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct

Signed

Date

-----

-----

Name

Position

-----

-----

*Enterprise name*

-----

**E**

**RESOLUTION FOR SIGNATORY**

**A: CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or on company letter head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on \_\_\_\_\_

Mr/Ms \_\_\_\_\_, whose signature appears below, has been duly authorised to

sign all documents in connection with the BID for Contract No. \_\_\_\_\_

and any Contract which may arise there from on behalf of (Block Capitals) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNED ON BEHALF OF THE COMPANY: \_\_\_\_\_

IN HIS/HER CAPACITY AS: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF SIGNATORY: \_\_\_\_\_

**WITNESSES:**

DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	

If you cannot complete this form, attach a separate sheet (in a company letter head, project specific and signed by all directors):

**F****CERTIFICATE OF AUTHORITY FOR JOINT VENTURES –N/A**

This Returnable Schedule is to be completed by joint ventures.		
We, the undersigned, are submitting this BID offer in Joint Venture and hereby authorise Mr/Ms . . . ....., authorised signatory of the company ..... ....., acting in the capacity of lead partner, to sign all documents in connection with the BID offer and any contract resulting from it on our behalf.		
<b>PROJECT TITLE</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT	
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT	
<b>NAME OF FIRM</b>	<b>ADDRESS</b>	<b>DULY AUTHORISED SIGNATORY</b>
Lead partner: ..... .		Signature. . . . . Name ..... Designation.....
..... .		Signature. . . . . Name ..... Designation.....
..... .		Signature. . . . . Name ..... Designation.....
..... .		Signature. . . . . Name ..... Designation.....



# G

## CAPACITY OF THE BIDDER

<b>PROJECT TITLE</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT
<p>WORK CAPACITY: (The Bidder is requested to furnish the following capacity particulars and to attach additional pages if more space is required. (where applicable as per bid conditions)</p> <p><i>Artisans and Employees: (Artisans and Employees to be ,or are ,employed for this project )</i></p>	

Quantity / No. of Resources	Categories of Employee - Key Personnel (part of Business Enterprise)	Professional Registration No.	Date of Employment
	Site Agent		
	Project Manager		
	Foreman		
	Quality Control & Safety Officer-Construction Supervisor		
	Artisans		
	Unskilled employees		
	Others		

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.

<b>Signed:</b>	.....	<b>Date</b>	.....
<b>Name:</b>	.....	<b>Position</b>	.....
<b>Enterprise Name:</b> .....			

## H

### RELEVANT PROJECT EXPERIENCE – COMPLETED PROJECTS

Bidders must submit a description of at least one project successfully completed

The description of each project must include the following information:

1. Essential introductory information:
  - 1.1. Name of project.
  - 1.2. Name of client.
  - 1.3. Contact details of client.
  - 1.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
  - 1.5. The period during which the project was performed, and also, if this is different, the period during which the Bidder's team members were contracted.
  - 1.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

NO.	NAME OF PROJECT.	NAME OF CLIENT.	CONTACT DETAILS CLIENT.	OF PROJECT VALUE	DATE COMPLETED
1					
2					
3					

***If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).***

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed.....

Date.....

Name.....

Position.....

Enterprise name.....

I

## RELEVANT PROJECT EXPERIENCE – CURRENT PROJECTS IF APPLICABLE

Bidders must submit description of at least one project under construction/ on hold/ just handed over/ towards completion (if they exist).

The description of each project must include the following information:

2. Essential introductory information:

- 2.1. Name of project.
- 2.2. Name of client.
- 2.3. Contact details of client.
- 2.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
- 2.5. The period during which the project was performed, and also, if this is different, the period during which the Bidder's team members were contracted.
- 2.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

NO.		NAME OF PROJECT.	NAME OF CLIENT.	CONTACT DETAILS OF CLIENT.	PROJECT VALUE	STAGE OF PROJECT
1						
2						
3						

***Attach a separate page to address this issue (the above table is just for reference purposes).***

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

-----

-----

Name

Position

-----

-----

Enterprise name

-----

## J

**OTHER OFFERS SUBMITTED AT TIME OF THIS BID FOR WHICH RESULTS ARE PENDING (if they exist)**

*(Any other client's BID must also be included)*

BID NO. / PROJECT NUMBER	PROJECT NAME	CLIENT NAME & CONTACT NO.	VALUE BIDDED IN RANDS	DATE SUBMITTED	CONTACT DETAILS (CLIENT)
1					
2					
3					
4					

*If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).*

Signed

Date

-----

-----

Name

Position

-----

-----

*Enterprise name*

-----

## SCHEDULE OF BIDDER'S LITIGATION HISTORY

The Bidder shall list below details of any litigation with which the Bidder (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

NO.	NAME OF CLIENT.	OTHER LITIGATING PARTY	BRIEF DETAILS OF DISPUTE	PROJECT VALUE	DATE RESOLVED OR STATUS OF LITIGATION
1					
2					
3					
4					

Signed

Date

Name

Position

*Bidder name*

# K

## Project Reference Forms - 1

<b>Project title:</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>Project Number:</b>	SCMU3-22/23-0725-AMT

**NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager on a project of similar complexity that was completed successfully by the Bidder.**

I, \_\_\_\_\_ (name and surname) of  
 \_\_\_\_\_ (company name) declare  
 that I was the Project Manager on the following building construction project successfully  
 executed by \_\_\_\_\_ (name of Bidder):

Project name: \_\_\_\_\_  
 Project location: \_\_\_\_\_  
 Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_  
 Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Bidder on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
<b>TOTAL</b>						

B. Would you consider / recommend this Bidder again:

YES	NO

C. Any other comments:

---



---

D. My contact details are:

Telephone: \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_

Signature of principal agent

COMPANY STAMP

**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the Bidder to put referees who are reachable.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Date

# N

## BASELINE RISK ASSESSMENT

<b>PROJECT TITLE</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT
PLEASE NOTE THAT THIS IS A BASELINE RISK ASSESSMENT AND NOT A DETAILED RISK ASSESSMENT OF ALL ANTICIPATED ACTIVITIES ON SITE	

Activity	Risk to Safety	Risk to Health	Risk to Environmental	Risk to Public Safety	Control Measures
Working at Heights	Fall of persons & material	Fatal/serious injuries. Strains, back injuries, slip or fall	Spillages	Being struck by material and debris	All persons working at heights to be issued with full body harness with a double lanyard for attaching
Climbing the ladder	Fall of persons, slipping and falls	Head, Body injuries, being struck by falling objects	Spillages	Being struck by falling material, slipping and falls	Warning signs, ladder to be placed inside the scaffold
Working on occupied premises	Electric shock, gas and water leaks,	Gas inhalation, tripping and falling	Ground pollution due to spillages	Tripping on electric cables, debris and material	Warning signs, communicating with the building occupier on live services & special requirements
Handling of materials	Uneven footing, falling materials	Strains, back injuries, low level trip, slip or fall	Falling material	Falling materials resulting in trip, slip and falls	Heavy objects to be carried by two employees. Induction and toolbox talks

*You can list all activities on a separate page to address this issue (the above table is just for reference purposes). The contractor acknowledges and confirms that the above mentioned points will be observed when undertaking safety requirements.*

Signed

Date

-----

-----

Name

Position

-----

-----

Enterprise name

-----



**A. EASTERN CAPE INFRASTRUCTURE INPUT MATERIAL**

<b>PROJECT NAME</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>PROJECT DESCRIPTION (SCOPE)</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>SCMU NUMBER</b>	SCMU3-22/23-0725-AMT
<b>CONTRACTOR NAME:</b>	

1. Below is the TABLE to list building material which must be sourced from Eastern Cape based suppliers, manufacturers or accredited agents.
2. On monthly basis, the contractor will report the purchasing of any of this material.

**B. BUILDING MATERIAL LISTS– BUILDING RELATED STRUCTURES (NEW, REFURBISHMENTS & RENOVATIONS) IF APPLICABLE**

<b>C. ITEM</b>	<b>BUILDING MATERIAL (TYPE)</b>	<b>QUANTITY</b>	<b>ESTIMATE AMOUNT (Rands)</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

#### D. CONFIRMATION

1. I.....(**Contractor name**) acknowledge and confirm the above mentioned material will be sourced in the Eastern Cape Province, from Eastern Cape based material suppliers and manufacturers.
2. I confirm that on monthly basis I will produce a proof of purchase of this material used or to be used, either in the form of delivery notes, tax invoices or any formal document which verifies that the material or goods were sourced from an Eastern Cape based supplier or manufacturer.

-----  
*Representative of the Contractor (Name)*      *Signature*      *Date*      -----

GEOTECHNICAL INVESTIGATION REPORT (IF APPLICABLE)

N/A

## PART C1.2: CONTRACT DATA

**C1.2 : CONTRACT DATA : JBCC® MINOR WORKS AGREEMENT : EDITION 5.2 MAY 2018**

**Tender No : SCMU3-22/23-0725-AMT**

<b>Project title:</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>Tender No:</b>	SCMU3-22/23-0725-AMT

	<p>The Conditions of Contract are clauses 1 to 22 of the <b>JBCC® MINOR WORKS AGREEMENT: EDITION 5.2 MAY 2018</b></p> <p>Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors, Master Builders Association, South African Association of Consulting Engineers, South African Institute of Architects, Association of Construction Project Managers, Building Industries Federation South Africa, South African Property Owners Association or Specialist Engineering Contractors Committee.</p>
--	--

## PART C2: PRICING

**(PURCHASES - FIRM PRICES)**

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY *(ALL APPLICABLE TAXES INCLUDE
------------	-------------	---

**REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOIPLAAS CLINICS, AMAHLATHI SUB DISTRICT**

**Bidder must quote for all items under each facility**

NO	ITEMS	TOTAL COST
1	REPAIR AND MAINTENANCE OF BUILDING AT NORA CLINIC, AMAHLATHI SUB DISTRICT	
2	REPAIR AND MAINTENANCE OF BUILDING AT MOOIPLAAS CLINIC, AMAHLATHI SUB DISTRICT	
<b>TOTAL BID PRICE</b>		

## C3 SCOPE OF WORK (TERMS OF REFERENCE)

### C3 Scope of Work (Terms of Reference)

To build new guardhouse at Adelaide Hospital to become functional and effective for security guards

#### 1.1 EMPLOYERS OBJECTIVES

To improve the quality of healthcare, ensure that the building is complying with ideal hospital standards.

#### 1.2 OVERVIEW OF THE WORKS

Building, Excavations, Carpentry and joinery, ceilings, Floor covering, Ironmongery, Plastering, Tilling, Plumbing and Drainage, Glazing and Paintwork.

#### 1.3 EXTENT OF THE WORKS

Building, Excavation, Carpentry and joinery, ceilings, Floor covering, Ironmongery, Plastering, Tilling, Plumbing and Drainage, Glazing and Paintwork.

#### 1.4 LOCATION OF THE WORKS

- Mooiplaas Clinic in Great Kei
- Nora Clinic in Ngqushwa

#### 1.5 TEMPORARY WORKS

All temporary work to comply with the Construction Health and safety Act (Act 85 of 1993) and its regulations

### C4.1 SITE INFORMATION

<b>Project title:</b>	REPAIR AND MAINTENANCE OF BUILDING AT NORA AND MOOPLAAS CLINICS, AMAHLATHI SUB DISTRICT
<b>Project Number:</b>	SCMU3-22/23-0725-AMT

#### GENERAL

Prospective bidders to familiarize themselves with the locality, access, any other "restrictions"

(Refer to *Scope of Works C3*)

The site is existing at Adelaide Hospital

#### GEOTECHNICAL INVESTIGATION REPORT

N/A

# **BILLS OF QUANTITIES**

NORAH CLINIC LOCATED IN NGQUSHWA (PEDDIE)

NO	Item	UNIT	QTY	RATE	AMOUNT
5	<b>BILL NO 1</b>				
	<b><u>ALTERATIONS</u></b>				
	<b><u>Take out and remove</u></b>				
	Ceiling	m <sup>2</sup>	162		
	Doors size 813x2032mm high	No	7		
	Double door size 1400mmx2032mm high	No	4		
	PVC gutter	m	15		
	Timber fascias and barge board	m	15		
	Mortice locks	No	7		
	Timber Skirting	m	130		
	Vinyl floor tiles	m <sup>2</sup>	37		
	Built-in cupboards	Item	1		
	Clear float window panes nt exceeding 0.1m <sup>2</sup>	Item	1		
	Ditto but to obscure window panes	Item	1		
	<b>BILL NO.2</b>				
	<b><u>ROOF COVERINGS ETC</u></b>				
	<b><u>Check on all the roofing screws, the damage roof tiles and replace where necessary and seal the screws with washers and leave the roof completely weatherproof</u></b>				
	On roof coverings	Item	1		
	Carried to summary				
	<b><u>BILL NO 3</u></b>				
	<b><u>CARPENTRY AND JOINERY</u></b>				
	<b><u>EAVES, VERGES, ETC</u></b>				
	<b><u>"Everte flaxt" pressed nutec -cement</u></b>				
	12x225mm fibre cement fascia board screwed with brass screws to rafters ends with PVC H-jointing strips.	m	15		

	<b><u>Doors etc</u></b>				
	<b>Meranti framed ledged braced door with polywood back and weather board fixed with brass screws</b>				
	44mm door size 813x2032mm high	No	6		
	Ditto double door size 1400x2032mm	No	4		
	Fit new meranti timber weather boards to doors	m	7		
	<b><u>Built-in cardboard</u></b>				
	Supply and fit built in wardrobes to fit size 2800x900mm high including shelving, catches and handles and left it in good condition	No	1		
	Ditto to size 1260x900mm	No	1		
	Carried to summary				
	<b><u>BILL NO 4</u></b>				
	<b><u>CEILINGS, PARTITION AND ACCESS FLOORING</u></b>				
	4mm nutec ceiling on existing 38x38mm brandering with P VC-H coverstrips and rhino board cornice nailed to wall , ceiling and evaes ,overhang	m <sup>2</sup>	162		
	Replacing of broken brandering where necessary and leave them completely finished.	Item	1		
	<b><u>Trap door</u></b>				
	Extra over ceiling for trap door for 50x76mm timber with one cross brandering covered by ntec ceiling board and fitted flush in opening including timming around. size 600x600mm	No	2		
	Carried to summary				
	<b><u>BILL NO 5</u></b>				
	<b><u>IRONMONGERY</u></b>				
	<b><u>Locks etc</u></b>				
	<b>"Union"</b>				
	Three lever approved mortice lock complete with approved chromium plate handles	No	10		
	<b><u>HINGES, BOLTS, ETC</u></b>				
	100 x 75mm Aluminium butt hinges with nylon washers	No	20		
	Carried to summary				

<b>BILL NO 6</b>				
<b><u>TILING</u></b>				
<b><u>Floor tiles</u></b>				
200x200x6mm vinyl tiles laid on existing concrete floor including glue adhesive and make good finish	m <sup>2</sup>	62		
<b>Carried to summary</b>				
<b><u>BILL NO 7</u></b>				
<b><u>GLAZING</u></b>				
<b><u>6mm Thick Clear Glass</u></b>				
Panes not exceeding 0.1m <sup>2</sup>	m <sup>2</sup>	1		
<u>Panes exceeding 0.1m<sup>2</sup> but not exceeding 0.5m<sup>2</sup></u>	m <sup>2</sup>	1		
<b><u>4mm Obscure Gloss</u></b>				
fan light size 320x850mm high exceeding 0.1 not exceeding 0.5mm	m <sup>2</sup>	1		
Panes not exceeding 0.1m <sup>2</sup>	m <sup>2</sup>	1		
<b>Carried to summary</b>				
<b><u>BILL NO 8</u></b>				
<b><u>RAINWATER DISPOSAL</u></b>				
<b><u>Marley Vynadeep PVC</u></b>				
100mm PVC half round eaves gutter fixed to falls in continous lengths including approved gutter brackets	m	15		
Extra over PVC eaves gutter for stop ends	No	2		
Extra over PVC eaves gutter for stop ends	No	1		
75mm PVC downwater pipes fixed to walls with an approved holderbats at 900mm centres	No	1		
Extra over rainwater pipe for eaves or plinth offset 3000mm projection	No	1		
Extra over rainwater pipe for shoe	No	2		
<b>Carried to summary</b>				
<b><u>BILL NO 9</u></b>				
<b><u>PAINTWORK</u></b>				



<b><u>PAINT,ETC.TO PREVIOUSLY PAINTED WORK</u></b>					
<b><u>On Plaster etc</u></b>					
<b>Prepare surfaces,stop and remove all loose material,apply one coat "Plascon plaster primer, one coat universal undercot and two coats" "Plascon Wall and all Pure Acrylic "paint</b>					
On internal walls	m <sup>2</sup>	405			
On external walls	m <sup>2</sup>	281			
<b><u>On Ceiling etc</u></b>					
<b>One coat "Plascon" merit plaster primer and one coat universal undercoat and two coats Velvagio acrylic PVA paint on</b>					
On ceilings, eaves and cornices	m <sup>2</sup>	162			
<b><u>On Fibre Cement</u></b>					
<b>One coat "Plascon" merit plaster primer and one coat universal undercoat and two coats Emulsion acrylic PVA paint on</b>					
On fascias and barge boards	m <sup>2</sup>	15			
<b>Clean the roof thouroughly with approved chemical One coat "Plascon" merit plaster primer and one coat universal undercoat and two coats Emulsion acrylic roof paint on</b>					
On existing roof	m <sup>2</sup>	150			
<b><u>BILL NO 10</u></b>					
<b><u>PROVISIONAL AMOUNTS</u></b>					
<b><u>Plumbing and drainage</u></b>					
Allow the sum of R4 000 ( Four thousand rand) for plumbing and drainage including piping, fittings and connections	Item	1			
Profit of the above	Item	1			
Attandance of the above	Item	1			
Clean the area and leave it clean including cutting down the grass to the required level to a dumping site	Item	1			
<b>carried to summary</b>					
<b>FINAL SUMMARY</b>					
Preliminaries					

	Builders Work				
	Provisional Sums				
	<b><u>Sub-total</u></b>				
	Contingencies				
	Allow 5% for the contingencies				
	Sub-total				
	<b>Add 15% Vat</b>				
	Carried to summary				

**MOOIPLAAS CLINIC LOCATED IN GREAT KEL.**

NO	Item	UOM	QTY	RAT E	AMOUNT
6	<b>BILL NO 1</b>				
	<b><u>Alterations</u></b>				
	<b><u>Take out and Remove</u></b>				
	Damaged Ceilings	m <sup>2</sup>	84		
	Carefully take down existing gutters, clean them and set aside for re-use	m	120		
	Special removed of tree	Item	1		
	<b>BILL NO.2</b>				
	<b><u>ROOF COVERING</u></b>				
	<b><u>Check on all the roofing screws, the damage roof sheets and replace where necessary and seal the screws with washers and leave the roof completely weatherproof</u></b>				
	On roof coverings	Item	1		
	Carried to summary				
	<b><u>BILL NO 3</u></b>				
	<b><u>CEILINGS, PARTITIONS AND ACCESS FLOORING</u></b>				

4mm nutec ceiling including 38x38mm brandering @ 400mm centres and cross brandering @ 900mm centres including PVC H-coverstrips and rhino cornice.	m²	84		
Extra over ceiling for trap door for 50x76mm with one cross brandering covered by nutec ceiling board and fitted flush in opening including trimming around.	No	1		
<b><u>SUNDRIES:</u></b>				
Replacing of broken brandering where necessary and leave them completely finished.	No	10		
<b>BILL NO 4</b>				
<b><u>Ironmongery</u></b>				
<b><u>Hinges, Bolts etc</u></b>				
Check on all window handles, stays and casement replace missing ones and service them and left them working properly	No	38		
Carried to summary				
<b><u>BILL NO 5</u></b>				
<b><u>FLOOR COVERINGS, WALL, LINING etc</u></b>				
<b><u>VINYL POLISH</u></b>				
Clean thoroughly vinly surface with one coat based floor stripper,allow to dry and applyt three coats non-slip acnylic emulsion dressing on new vinyl tiles	m²	520		
Carried to summary				
<b>BILL NO 6</b>				
<b><u>Metal Work</u></b>				
<b><u>Supply and fit new galvanised burglar gate formed of 40x40mm square tubing all around the frame and middlerail with 12mm round bars welded together with hinges to swing nd locking device with pedlock</u></b>				
To fit door size (813x2032mm)	No	18		
To fit door size (1626x2032mm)	No	5		
<b><u>Supply and fit new galvanised burglar bars made of flat bar with 12mm round bars run horizontal and vertical welded together and to be fixed on walls to cover the whole window</u></b>				
To fit window size (1200x700mm)	No	27		

Ditto but to size (1000x1000mm)	No	2		
Ditto but to size (500x600mm)	No	4		
Ditto but to size (600x1000mm)	No	6		
Ditto but to size (1000x1250mm)	No	6		
Carried to summary				
<b>BILL NO 7</b>				
<b><u>PAINTWORK</u></b>				
<b><u>Remove all loose material and flaking by means of wire brush and wash with sugar soap, fill the cracks and sand smooth, apply one coat primer, one coat universal under coat, and two coats wall 'n All pure Acrylic PVA paint on</u></b>				
On internal walls	m <sup>2</sup>	1063		
On fibre cement barge board	m <sup>2</sup>	28		
On fibre cement fascia board	m <sup>2</sup>	45		
<b><u>Prepare and apply one coat universal undercoat and two coats of velvago acrylic PVA on</u></b>				
Cladit ceiling and cornice	m <sup>2</sup>	600		
<b><u>PAINT ON METAL</u></b>				
<b><u>Remove all loose material and flaking by means of wire brushing and wash with sugar soap and apply metal primer, one coat of universal undercoat ant two coats enamel paint on</u></b>				
Steel windows	m <sup>2</sup>	45		
<b><u>Clean the roof thouroughly with approved chemical One coat "Plascon" merit plaster primer and one coat universal undercoat and two coats Emulsion acrylic roof paint on</u></b>				
On existing roof	m <sup>2</sup>	684		
<b><u>Clean down and remove loose and flaking paint, sand down timber and apply one coat primer, two coats varnish on</u></b>				
On timber doors	m <sup>2</sup>	93		
On timber skirting	m <sup>2</sup>	46		
<b>NB: measurements to be confirmed on site</b>				
<b><u>BILL NO 8</u></b>				

<b><u>PROVISIONAL AMOUNTS</u></b>				
<b><u>Plumbing And Drainage</u></b>				
Allow the sum of R 5000 (five thousand rands) Plumbing and Drainage including unblock drainage and make good connection	Item	1	5000.00	5000.00
<u>Profit of the above</u>	Item	1		
Attendance of the above	Item	1		
<b>Carried to summary</b>				
<b><u>FINAL SUMMARY</u></b>				
Preliminaries				
Builders Work				
Provisional Sums				
<b><u>Sub-total</u></b>				
Contingencies				
Allow 5% for the contingencies				
Sub-total				
<b>Add 15% Vat</b>				
Carried to				
summary				