



Province of the
EASTERN CAPE
HEALTH

SBD1

PART A

INVITATION TO BID

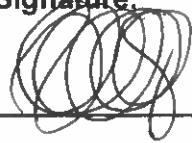
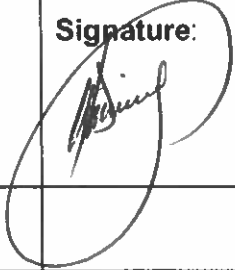
YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF EASTERN CAPE DEPARTMENT OF HEALTH							
BID NUMBER:	SCMU3-22/23-0500		CLOSING DATE:	09 FEBRUARY 2023		CLOSING TIME:	11H00
BID BRIEFING:	PLEASE SEE TO PARAGRAPH 5 OF THE CONDITION OF THE BID PAGE 7 for more information.						
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF PATIENT FOOD (FRESH FRUIT AND VEGETABLES) FOR VARIOUS FACILITIES IN THE EASTERN CAPE DEPARTMENT OF HEALTH FOR A PERIOD OF 36 (THIRTY-SIX) MONTHS.						
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED NEXT TO SECURITY HOUSE AT (STREET ADDRESS)							
ALFRED NZO HEALTH DISTRICT	AMATHOLE HEALTH DISTRICT	BUFFALO CITY METRO	CHRIS HANI HEALTH DISTRICT	JOE GQABI HEALTH DISTRICT	NELSON MANDELA HEALTH DISTRICT	OR TAMBO HEALTH DISTRICT	SARAH BAARTMAN HEALTH DISTRICT
81 Murray Street Kokstad 4700	19 St James Road, Old Medical Centre Southernwood, East London 5201	19 Sheffield Road, Woodbrook West Bank East London 5201	Ward F Komani Hospital Office Building Park, Chris Hani Health District Queenstown	32 Dan Pienaar Street Aliwal North 9750	32 Dan Conyngham Road, Parsons Hill Port Elizabeth 6056	9 th Floor Botha Sigcau Building, CNR Owen and Leeds Street Mthatha	Ground Floor, Grace Laboria House, Govan Mbeki Avenue, Port Elizabeth 6001
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MR. P MTHELELI			CONTACT PERSON	MR P MTELELI		
TELEPHONE NUMBER	(040) 608 9501			TELEPHONE NUMBER	040 608 9501		
FACSIMILE NUMBER				FACSIMILE NUMBER			
E-MAIL ADDRESS	philasande.mtheleli@echealth.gov.za			E-MAIL ADDRESS			

	Signature	Date
Drafted By:	Mrs J Dyantyi	
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		O R CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] Yes No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] Yes No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			YES NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			YES NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			YES NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			YES NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			YES NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.				

	Signature	Date
Drafted By:	Mrs J Dyantyi	
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

SCMU3-22/23-0500-HO

Revision			
Drafted By	Date: 08/12/2022	Name: Ms. J. Dyantyi	Signature: 
Reviewed By	Date: 08/12/2022	Name: Mr. P. Mtheleli	Signature: 
Approved By: Specification Committee	Date: 08/12/2022	Name: Mr S. Gazi	Signature: 
Advert Approved by:	Date: 08/12/2022	Name: Ms. C Mgijima	Signature:

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."
- 2.8 NO BIDS WILL BE CONSIDERED FROM PERSONS NOT FROM SOUTH AFRICA WHO DO NOT HAVE A WORK PERMIT

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

	Signature	Date
Drafted By:	Mrs J Dyantyi	
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

1. TABLE OF CONTENTS

Part 1 – Conditions of Bid

Part 2 – Conditions of Contract and Operational Requirements

Part 3 – Bid Strategy

Part 4 – Specifications

Part 5 - Bid Forms and related documentation

<u>Schedule A-</u>	General conditions of Contract
<u>Schedule B-</u>	Application for Tax Clearance Certificate
<u>Schedule C-</u>	Pricing Schedule (SBD 3.2)
<u>Schedule D-</u>	Declaration of Interest (SBD 4)
<u>Schedule E –</u>	Qualifications and experience
<u>Schedule F-</u>	Organisation type
<u>Schedule G-</u>	Organisational Structure
<u>Schedule H-</u>	Details of Bidder's nearest office
<u>Schedule I-</u>	Financial Particulars
<u>Schedule J-</u>	Preference Points Claim Forms (SBD 6.1) and SBD 6.2

	Signature	Date
Drafted By:	Mrs J Dyantyi	
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

2. Definitions

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

ECDoh	means the Eastern Cape Department of Health acting for and on behalf of the Eastern Cape Provincial Government;
Invitation to bid	means this invitation to bid comprising The cover page and the table of content and definitions Part 1 which details the Conditions of Bid; Part 2 which details the Conditions of Contract and Operational Requirements; Part 3 which details the bid strategy Part 4 which details the Specification relating to the Technology / Services in all the requisite bid forms and certificates; <i>As read with GCC–General Conditions of Contract</i>
Goods	means the requirements defined on the cover page of this invitation to bid and described in detail in the Specifications;
Specifications	means the specifications contained in Part 4 of this invitation to bid;

	Signature	Date
Drafted By:	Mrs J Dyantyi	
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

PART 1

Conditions of Bid

1. Background and introductory provisions

The Eastern Cape Department of Health intends to engage suitably qualified suppliers for supply and delivery of fresh fruit and vegetables to all Health facilities for a period of 36 months, on an as and when required basis.

2. Offer and special conditions

- 2.1 Without detracting from the generality of clause 2.2 below, bidders must submit a completed and signed Invitation to Bid form (SBD 1) and requisite bid forms attached as Part 5) with their bids.

2.2 All bids submitted in response to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.

- 2.3 In the event that any form or certificate provided in Part 5 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

- 2.4 The Department will award the bid per District in line with the address of the Bidder as reflected in SBD1 form. NB: The Department reserves the right to verify the address for evaluation purposes. The Bidder must have operational branch in Eastern Cape (EC). If the bidder is not in the EC, they must submit a Commitment letter with the bid to open a branch in EC within 3 months of award of the bid. Municipal Account of business must be submitted as POE or Commitment letter for bidders outside EC.

- 2.5 Bidders must indicate the District bidding for. The Department will award the bid to more than 1 Supplier per District in the order of point scoring. Where there is no qualifying Supplier in a District, the Department reserves the right to allocate compliant Suppliers in other Districts.

3. Closing time of bids and provisions relating to submission of bids

- 3.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.

- 3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.

- 3.4 All bids must be received before the closing time and date stipulated above and must be posted to or deposited in the bid box at the address detailed on the cover page of this invitation to bid.

4. Enquiries

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Should any bidder have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated.

5. Bid Briefing

Non-compulsory briefing session will be conducted through hybrid model. The briefing will be Physical. The Physical bid briefing Sessions will be at following facilities at dates stipulated below

ALFRED NZO HEALTH DISTRICT	AMATHOLE HEALTH DISTRICT	BUFFALO CITY METRO	CHRIS HANI HEALTH DISTRICT	JOE GQABI HEALTH DISTRICT	NELSON MANDELA HEALTH DISTRICT	OR TAMBO HEALTH DISTRICT	SARAH BAARTMAN HEALTH DISTRICT
19 January 2023	19 January 2023	20 January 2023	18 January 2023	19 January 2023	19 January 2023	17 January 2023	20 January 2023
81 Murray Street Kokstad 4700	19 St James Road, Old Medical Centre Southernwood, East London 5201	19 Sheffield Road, Woodbrook West Bank East London 5201	Ward F Komani Hospital Office Building Park, Chris Hani Health District Queenstown	32 Dan Pienaar Street Aliwal North 9750	32 Dan Conyngham Road, Parsons Hill Port Elizabeth 6056	9 th Floor Botha Sigcau Building, CNR Owen and Leeds Street Mthatha	Laboria House Building 16 Grace Street PE Central Gqeberha/Port Elizabeth 6001

If bidders need any clarity on this Bid Document, they will have to contact the Eastern Cape Department of Health Officials as per contact details provided on the cover page of this Bid Document.

6. Pricing

6.1 The bidder must submit details regarding the bid price for Goods/Services on the Pricing Schedule form/s attached as Part 5 – Schedule C which completed form/s must be submitted together with the bid documents.

6.2 **Pricing must be stipulated INCLUSIVE OF VALUE ADDED TAX**

6.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 5 – Schedule C.

7. **Declaration of interest**

The bidder should submit a duly signed declaration of interest (**SBD 4**) together with the bid. The declaration of interest is attached as Part 5 – Schedule D.

8. **Qualifications of bidders**

Bidders must submit detailed information that is reference letter together with their bid of their experience in the relevant trade together with present contracts (**description of contract, contract period, contact person and telephone numbers**). These details should be submitted together with the bid on the form attached as Part 5 – Schedule E.

9. **Partnerships and legal entities**

In the case of the bidder being a partnership, close corporation or a company all certificates (CK documents) reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid. These details should be submitted on the form attached as Part 5 – Schedule F

10. **Consortium/JOINT VENTURE**

10.1 It is recognized that bidders may wish to form consortia to provide the Services.

10.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements: -

10.2.1 It shall be signed so as to be legally binding on all consortium members and must clearly stipulate the terms and conditions.

10.2.2 One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;

10.2.3 The lead member shall be the only authorized party to make legal statements, communicate with the Eastern Cape Department of Health (ECDoH) and receive instructions for and on behalf of any and all the members of the consortium;

10.2.4 **A copy of the agreement entered into by the consortium members shall be submitted with the bid.** Otherwise, the bid will be disqualified.

11. **Organisational principles**

The bidder should submit a clear indication of the envisaged authorized organizational principles, procedures and functions for an effective delivery of the required Service at the relevant Institutions with the bid. These details should be submitted on the form attached as Part 5 – Schedule G

	Signature	Date
Drafted By:	Mrs J Dyanayi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

12. Details of the prospective bidders nearest office to the location of the contract

The bidder should provide full details regarding the bidders nearest office to the Institutions at which the Services are to be provided (see Part 4 of this invitation to bid). These details should be provided on the form attached as Part 5 – Schedule H which completed form, must be submitted together with the bid.

13. Financial Particulars

Bidder must provide full details regarding its financial particulars and standing, which particulars (financial letter from accredited financial institution) should be submitted together with the bid on the form attached as Part 5- Schedule I. If no such details are submitted it would be assumed that the bidder is not in good standing with his/her financial institutions and his/her bid may be regarded as non-responsive.

16. Preference points claim forms

Part 5 – Schedule J contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

17. Validity

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (one hundred and twenty)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

18. Acceptance of bids

The ECDoh does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the State even if it implies a waiver by the State, the ECDoh, of certain requirements which the ECDoh, considers to be of minor importance and not complied with by the bidder.

19. No rights or claims

19.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the State, the ECDoh. The ECDoh reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

19.2 Neither the State, the ECDoh, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and incurred by bidders in connection with or arising out of the bid process.

20. Non-disclosure, confidentiality and security

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

20.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" bases with the approval of the ECDoH.

20.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

21. **Accuracy of information**

21.1 The information contained in the invitation to bid has been prepared in good faith. Neither the State, the Eastern Cape Provincial Government, the ECDoH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.

21.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

22. **Competition**

22.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.

22.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.

22.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make; they are encouraged to discuss their position with the competition authorities before submitting response.

22.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

23. **Reservation of Rights**

23.1 Without limitation to any other rights of the ECDoH (whether otherwise reserved in this invitation to bid or under law), the ECDoH expressly reserves the right to: -

23.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;

23.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;

23.4 Reject all responses submitted by bidders and to embark on a new bid process.

23.5 Award the bid to more than one bidder.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

24. EVALUATION CRITERIA

24.1 The bid will be evaluated as follows:

Stage 1: Administrative Compliance /Pre-Qualification

Stage 2: Mandatory/ Non-Negotiable Requirements

Stage 3: Functionality

Stage 4: Specification Evaluation

Stage 5: Price and B-BBEE Points

Stage 6: SBD 6.2 (Local content)

Stage 7: In Loco-Inspection

The stages are further detailed below:

25. Stage 1: Administrative Compliance/ Pre-qualification evaluation

- 25.1 ECDOH has defined minimum pre-qualification criteria that must be met by the Bidder in order for ECDOH to accept a bid for evaluation. In this regard a pre-qualification verification will be carried out by ECDOH in order to determine whether a bid complies in this regard.
- 25.2 Where the Bidder's bid fails to comply fully with any of the pre-qualification criteria, or ECDOH is for any reason unable to verify whether the pre-qualification criteria are fully complied with, ECDOH will have the right to either:
- 25.2.1 reject the Bid in question and not to evaluate it at all;
- 25.2.2 give the Bidder an opportunity to submit and/or supplement the information and/or documentation provided by it under its Bid so as to achieve full compliance with the pre-qualification criteria, provided that such information and/or documentation can be provided within a period of 7 (seven) days, or such alternative period as ECDOH may determine, of it being requested by ECDOH and is administrative in nature, as opposed to forming a material part of the Bidder's Bid;
- 25.2.3 in any event permit the bid to be evaluated, subject to the outstanding information and/or documentation being submitted prior to the award of the Bid.
- 25.2.4 All bidders must be registered on Central Supplier Database (CSD) on the date of submission of their bid documents, a proof of registration e.g. a printout from CSD must be attached on the bid document.

26. The following Pre-qualification criteria shall apply:

- 26.1.1 The bid documentation must be completed comprehensively and correctly.
- 26.1.2 Declaration forms (SBD 4) SBD 6.1 and SBD 6.2 must be completed and signed.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

26.1.3 Bidders must be a legal entity or partnership (consortia/joint ventures are acceptable subject to Paragraph 11 of Part 1 of the Bid Document).

26.1.4 No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with member's persons in the service of the state.

26.2. Stage 2: Mandatory/ Non-Negotiable Requirements

26.2.1 Bidders must provide supporting documentation as per the bid requirements.

26.2.2 Bidder must provide a Compliance Certificate from the Registered Pack house where fresh fruit and vegetables will be sourced. **(Compulsory and Non-Negotiable).**

26.2.3 Bidder must have a manufacturing or production facility in the Eastern Cape, or submit an agreement with direct producer in the province.

26.2.4 The bidder must provide an Acceptability of Premises Certificate from the municipality for where fresh fruit and vegetables will be sources. (Compulsory and Non-Negotiable)

26.2.5 Quality assurance letter from Department of Agriculture on the production facility and product after agreed upon 'vetting' methodology completed

26.2.6 Compliance with industry standards, that is, Good Agricultural Practice (Local GAP) for producers (farmers) and Hazard Analysis Critical Control Point (HACCP) for packhouses and processors

26.2.7 Proof of Availability of Delivery Vehicles - enclosed and fully equipped to deliver products

Prospective bidders are required to submit the following documentation for quality for Administrative compliance.

#	<i>Requirement</i>	Complied	
		YES	NO
A	Invitation to Bid (SBD1) completed and signed		
B	Pricing Schedule (SBD 3.2) correctly calculated		
C	Declaration of Interest (SBD 4)		
D	Preferential Points Claim (SBD 6.1)		

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

E	Local Content (SBD 6.2)		
F	Joint Venture agreement (if applicable)		
G	Acceptability of Premises Certificate from the municipality for where fresh fruit and vegetables will be sourced. (Compulsory and Non-Negotiable)		
H	Letter of Agreement from the farmer where fresh fruit and vegetables and frozen vegetables will be sourced <i>if the fruit and vegetables will be procured from a third party / supplier. (Compulsory and Non-Negotiable)</i>		
I	Bidder must provide proof of Availability of Delivery Vehicles - enclosed and fully equipped to deliver products		
J	Quality assurance letter from Department of Agriculture on the production facility and product after agreed upon 'vetting' methodology completed		
K	All bidders must be registered on Central Supplier Database (CSD) on the date of submission of their bid documents, a proof of registration e.g. a printout from CSD must be attached on the bid document.		

PLEASE NOTE:

Failure to comply with the above pre-qualification requirements may invalidate your bid and your bid may not be evaluated further.

27. Stage 3: Functionality Evaluation

27.1 All points scored by qualifying bidders will not be taken into consideration for price evaluation.

The following evaluation Functionality Scoring Matrix is applicable. Prospective bidders are required to obtain a minimum threshold of **50 points out of 75** points to proceed to the next stage of price evaluation. Any bidder(s) who do not meet the required threshold will be disqualified and not considered any further.

Functionality Evaluation Scoring:

- **Bidder must obtain a minimum threshold of 50 points out 75 points to proceed to the next stage.**
- **A bidder who scores less than 50 points will not be considered further.**

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

ITEM	CRITERIA	SUB-CRITERIA		
		Score	Documentary Evidence	Weight
1	Resource available within the Eastern Cape Province relating to delivery vehicles to provide the required service to ECDOH.	• Delivery vehicle relevant to the requirements of the Specification. • No vehicle = 0 points • 1 or more vehicles = 30 points	Vehicle registration papers/ agreement letter From the hiring company	30
2	Local Economic Development (LED)	• Within the District bidding for -45 Points • Within Eastern cape - 25 points • Outside the Eastern Cape – 20 points	Municipal account of the business or Lease agreement of the business premises or Letter from the Local ward Council.	45
TOTAL				75

PLEASE NOTE:

A bidder that scores less than 50 points out of 75 points with respect to functionality will be regarded as submitting a non-responsive bid and will be disqualified.

28. Stage 4: Price and Preference Evaluation

28.1. Responsive bids which comply to the 3rd stage evaluation will be evaluated on the 90/10-preference point system in terms of The Preferential Procurement Policy Framework Act, 2000 (act 5 of 2000) and Preferential Regulations, 2017. In terms of regulation 6 of the preferential procurement regulations pertaining to The Preferential Procurement Policy Act (Act 5 Of 2000), responsive bids will be adjudicated by the department on the 90/10-preference points system in terms of which points are awarded to bidders on the basis of:

- The bid price (maximum 90 points)
- B-BBEE status level of contributor (maximum 10 points)

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

The following formula will be used to calculate the points for price:

$$Ps = \frac{90(1 - \frac{Pt - P_{min}}{P_{min}})}{P_{min}}$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

A maximum of 10 points may be allocated to bidders for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 28.2 Bidders are required to submit, together with their bids, original and valid B-BBEE status level verification certificates or certified copies to substantiate their B-BBEE rating claims. Bidders who are EMEs and QSEs may submit a Sworn Affidavit as prescribed in terms of the Revised Code of Conduct for B-BBEE.
- 28.3 A bid will not be disqualified from the bidding process if the bidder does not submit a certificate or a sworn affidavit substantiating the B-BBEE status level of contribution or is a non- Compliant contributor. Such bidders will score 0 out of maximum of 10 points for B-BBEE.
- 28.4 Bidders are required to complete the preference claim form (SBD 6.1), and submit their original and valid B-BBEE status level verification certificate or a certified copy thereof or sworn affidavit for EMEs and QSEs at the closing date and time of the bid in order to claim the B-BBEE status level points.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 28.5 The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.
- 28.6 Only bidders who have completed and signed the declaration part of the preference claim form and who have submitted a B-BBEE status level certificate issued by a SANAS accredited verification agency will be considered for preference points or Sworn affidavit attested by Commissioner of Oaths in respect of Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE).
- 28.7 The department may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regards to preference.
- 28.8 The total points scored will be rounded off to the nearest 2 decimals.
- 28.9 In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for B-BBEE.
- 28.10 However, when functionality is part of evaluation process and two or more bidders have scored equal points including equal preference points for B-BBEE, the contract will be awarded to the bidder scoring the highest on functionality.
- 28.11 Should two or more bids equal in all respects; the award shall be decided by drawing of lots.
- 28.12 A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points

29. STAGE 5: LOCAL ECONOMIC DEVELOPMENT

30. STAGE 6: IN LOCO EVALUATION

In loco inspection may be conducted to shortlisted bidders to verify information provided with the bid.

The department reserves the right to physically verify contents that are contained in the first stage of technical evaluation.

➤ **A visit to the main office of the Bidder will be made. During this visit the following will be verified:**

- Address confirmation for the proof of address submitted with the bid.
- Validation of Acceptability of Premises Certificate from the municipality.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- Visit the Pack houses where fruit and vegetables will be sourced as per letter of Agreement from the bidder. ***if the fruit and vegetables will be procured from a third party / supplier.***
- Validation of proof of certificate of acceptability from the municipality for the Vehicle to be used for transporting food stuff. (Insulated cool truck) and FRIDGE temperature must not exceed 7°C during delivery.

PART 2

Conditions of Contract and Operational Requirements

1. CONTRACT

The contract for the supply of the required Service in terms of this invitation to bid shall come into being on the date of issue of the letter of acceptance of the bidders bid by the Eastern Cape Department of Health (ECDoH) and shall continue in force for a period of 36 months. The bidder is further obliged for the future support while the contract is in force.

2. FEES AND CHARGES

- 2.1 Prices shall be firm for the first 6 months and will be subjected to CPI reviewed every 6 months.
- 2.2 Payment of any consideration in terms of the contract shall not constitute acceptance of any defective or non-conforming Services or otherwise relieve contractor of any of its obligations under the contract.
- 2.3 To the extent that the ECDoH disputes the correctness, nature, extent or calculation of any fees or expenses payable to contractor in terms of the contract, ECDoH shall be entitled to withhold payment of such disputed amounts until such time as such dispute is resolved.

3. BRAND NAME

Bidders must state the brand name offered on the pricing schedule (SBD 3.2). If the brand name offered changes during the contract implementation the new brand must meet the same standard of the awarded.

4. GENERAL RESPONSIBILITIES OF THE CONTRACTOR

- 4.1 The ECDoH's operational requirements.** The contractor shall, in the provision of the required service, have due regard to the operational requirements of the ECDoH and other parties occupying or operating from the relevant institution, and shall not do, or permit to be done, anything which may negatively impact on such parties' operational requirements.
- 4.2 Problem identification and reporting.** The contractor shall be proactive in reporting any matters which it may become aware of which may impact on the business continuity or operations of the ECDoH at the relevant institution, clinic and office. Without detracting from the generality of this statement, contractor shall:-

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

4.3 Other Service Providers The contractor acknowledges that it may be required to provide the Services in conjunction with third party service providers and shall, where requested by the ECDoH, co-operate fully with such persons.

4.4 Regulations and statutes The contractor shall, in the provision of the Services observe and comply with all relevant provisions of all applicable legislation and regulations.

4.5 Compliance with procedures.

It is recorded that during the currency of the contract the ECDoH may implement procedures and policies at the relevant Institution. The contractor shall comply fully with any such reasonable procedures and policies, including the permit to work procedures and health and safety procedures.

4.6 The contractor shall ensure that it and its personnel shall at all times comply fully with any safety, fire, emergency and security procedures and policies applicable at the relevant Institution.

4.7 Should the ECDoH at any time believe that any member of contractor's personnel is failing to comply with any such procedures or policies, the ECDoH shall be entitled to deny such personnel member access to the relevant premises and require contractor to replace such person without delay.

4.8 Contractor's procedures The contractor shall, upon receipt of written request from the ECDoH or its appointed Technical Support Manager at **the relevant Institution**

Provide the ECDoH with copies of all contractor's operating procedures and processes relating to the Services;

4.9 Provision of Services in clean and tidy manner. The contractor shall ensure that the Goods are provided in a clean and tidy manner.

4.10. Service reports: The contractor shall, upon written request from the DOH or its appointed. Hospital Manager, provide the DOH with such reports relating to the Service as may be stipulated in the Specifications, or as may be reasonably required by the DOH or its appointed Hospital Manager to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract.

5. HAZARDOUS MATERIALS

The contractor will be held liable for any expenses that may be incurred by the ECDOH as a result of damage to property and injury to personnel as a result of poor quality products.

6. FIRE RISKS

The contractor shall ensure that its personnel shall, if at any time they believe that any matter constitutes a fire risk, report this immediately to the ECDoH/Institution and take such remedial action as may be necessary.

7. ENERGY MANAGEMENT

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

The contractor shall comply fully with the energy management strategy implemented at the relevant Institution from time to time and shall provide the Services in an energy efficient manner.

8. OCCUPATIONAL HEALTH AND SAFETY

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

The contractor :-

1. acknowledges that he is fully aware of the terms and conditions of the Act;
2. acknowledges that he is an employer in its own right with duties and responsibilities as prescribed in the Act;
3. agrees to comply with all rules and regulations implemented by or on behalf of the ECDoH at the relevant Institution in covering letter relating to health and safety and will inform the ECDoH immediately should contractor for any reason be unable to comply with the provisions of the Act and such rules and regulations.

9. SERVICE LEVEL AGREEMENT

It is recorded that the ECDoH and the service provider may from time to time agree in writing to additional quality requirements (whether engaged in a service contract or when repair is required out of guarantee without the maintenance contract option) and standards relating to the maintenance together with performance measurement provisions, which quality requirements, performance measurement provisions shall be reduced to writing in a service level agreement if required and signed by both parties.

10. PERFORMANCE MEASUREMENT PROVISIONS

10.1 Introduction.

Contractor shall provide the Services during the term of the contract in compliance with the quality and related standards stipulated in the Specifications, Bid Conditions and the service level agreement (if any) contemplated in clause 11 above.

The provisions of Clause 10 document contain the manner in which contractor's performance will be measured throughout the term of the contract.

10.2 Compliance. For purposes of the contract the compliance by contractor with the stipulated responsibilities and service standards will be determined: -with reference to reports provided by contractor; with reference fine to reports or complaints received from third parties; by means of user satisfaction surveys conducted by ECDoH by means of service reviews, inspections or any audit carried out by or on behalf of the ECDoH.

10.3 Records. Contractor shall at all times keep full and accurate records of all Services provided in terms of the contract and shall retain such records for the currency of the

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

contract. Upon termination of the contract such records must be provided to the ECDoH upon request.

10.4 Measurement of performance

Periodic checks: with the terms and conditions of the contract if accepted by ECDoH. ECDoH and/or its appointed Technical Support Manager shall carry out periodic checks (the intervals to be determined by ECDoH) the purpose of which shall be to determine whether contractor is providing the Services in accordance **Service complaints:** All service complaints, deviations, non-conforming services and suggestions that are reported to contractor by ECDoH, its appointed facilities manager, or any other party shall be given proper and speedy consideration by contractor. The Contractor shall investigate complaints, deviations and non-conforming services in accordance with procedures approved by the ECDoH. **User satisfaction survey:** A user satisfaction survey shall be conducted by ECDoH at such intervals as ECDoH may determine to assess service user satisfaction. The user satisfaction survey shall be conducted in such form and in accordance with such procedures as the parties may agree to in writing from time to time.

- 10.5 Results of checks, audits and surveys** ECDoH shall be entitled to utilise the findings of the surveys, checks, audits and reports contemplated above to determine compliance by contractor with the service standards and responsibilities stipulated in the contract. It is recorded that the results of the above checks shall, save to the extent that contractor can prove otherwise be binding on contractor and ECDoH shall be entitled to exercise its remedies stipulated in the contract based on such findings.

11. BREACH AND TERMINATION

Bidders are referred to Paragraph 23 of General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract.

12. LOSS AND DAMAGE

Contractor hereby indemnifies the State, and will hold the State harmless, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of contractor or the failure of contractor to provide the Services in accordance with the provisions of the contract.

13. SUB-CONTRACTORS

Contractor may only sub-contract its obligations under the contract with the prior written consent of the ECDoH (or any other authorized authority) and then only to a person and to the extent approved by the ECDoH or such authority and upon such terms and conditions as the ECDoH or such authority require. It is recorded that where such consent is given contractor shall remain liable to ECDoH for the performance of the Services.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

PART 3

BID STRATEGY

Bid No.	
Bid Description	APPOINTMENT OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF PATIENT FOOD (FRUIT AND VEGETABLES PRODUCTS) FOR VARIOUS FACILITIES IN THE EASTERN CAPE DEPARTMENT OF HEALTH FOR A PERIOD OF 36 (THIRTY-SIX) MONTHS.

1. Purpose

- 1.1** The aim of the strategy is to address all Eastern Cape Department of Health (ECDOH) Hospitals needs for patient food.
- 1.2** The bid will be awarded provincially for all ECDOH Hospitals/facilities.
- 1.3** Bid will be awarded to Multiple bidders per Region/ Cluster
- 1.4** Suppliers to be appointed for Cluster closest to the production or manufacturing facilitate with the District, However where there are no sufficient bidders in a particular Cluster or District, suppliers based in other District in the province will be appointed.
- 1.5** Facility address should be stipulated on SBD1. The Department reserves the right to conduct site visits during any stage of the evaluation to partner with relevant stakeholders in the process. Samples to demonstrate the quality of the goods and packaging should be prepared by the bidder.
- 1.6** The bidder must select the district they are bidding for and attach the relevant proof of address. The Department may conduct address verification for evaluation purposes.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 1.7** Service Providers delivering incorrect or sub-optimal quality or quantity products more than 3 times as determined by end-user contract managers will be cancelled and removed from the panel
- 1.8** Prices to include delivery to ECDoH facility ordering
- 1.9** Bids should include description of delivery mode and bidders should demonstrate capacity to be able to deliver consistently and timeously.
- 1.10** No late deliveries will be accepted. Service Providers defaulting on deliveries more than 3 times will be cancelled and removed from panel
- 1.11** The Department of Health reserves the right to determine the maximum number of supplier for the panel and utilization.
- 1.12** The Department reserve the right to enter into post bid negotiation.
- 1.13** Bidders must bid for all items within a category in the Specification. E.g. Bid for all items in Category A of B per District.
- 1.14** The successful bidder will be requested to deliver the goods ordered directly to where the goods are required.
- 1.15** **The contract will be rate / item price based and will be utilized as and when required principle, therefore the items quantities provided are just an estimate not the exact quantities that will be ordered.**

2. Institutions/Hospitals to be Supplied

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

• **ALFRED NZO DISTRICT**

St PATRICK Hospital	Mbizana (Winnie Madikizela Municipality)	Madzikan e Ka Zulu Memorial hospital	Mt Frere (Umzimvubu Local Municipality)	Taylor Bequest Hospital	Matatiele Local Municipality	Khotsong TB Hospital	Matatiele Local Municipality	Mt Ayliff Hospital	Mt Ayliff (Umzimvubu Local Municipality)	Sipetu Hospital	Ntabankulu	Greenwill e Hospital	Mbizana (Winnie Madikizela Municipality)
------------------------------------	--	---	---	--	------------------------------	-------------------------------------	------------------------------	-------------------------------	--	----------------------------	------------	---------------------------------	--

• **AMATHOLE DISTRICT**

Tower hospital Fort Beaufort	Butterworth	Madwaleni	Tafalofere	Gcuwa	Keiskamahoe	SS Gida hospital	Nompumelelo hospital	Alice	Fort Beaufort	Stutterheim	Adelaide	Bedford	Cathcart	Komga hospital
---	--------------------	------------------	-------------------	--------------	--------------------	-------------------------	---------------------------------	--------------	--------------------------	--------------------	-----------------	----------------	-----------------	---------------------------

	Signature	Date
Drafted By:	Mrs J Dyanzi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

• BCM District

Bhisho Hospital	Grey Hospital	New Haven	Nkqubela	Frere	Cecilia
		Chronic Hospital	TB Hospital	Provincial Tertiary Hospital	Makiwane Hospital
Bhisho	King Williams Town	East London	Mdantsane	East London	Mdantsane

• Chris Hani District

All Saints Hospital	Mjanyana Hospital	Cofimvaba Hospital	Cala Hospital	Elliot Hospital	Glen Grey Hospital	Molteno Hospital	Sterkstroom Hospital	Martjie Venter Hospital	Craddock Hospital	Wilhelm Stahl Hospital	Indwe Hospital	Dordrecht Hospital	Hewu Hospital	Komani Hospital	Frontier Regional Hospital
Engcobo	Engcobo	Cofimvaba	Cala	Elliot	Lady Frere	Molte no	Sterkstroom	Tarkastard	Cradock	Middleburg	Indwe	Dordrecht	Whittlesea	Queenstown	Queenstown

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

• **Joe Gqabi District**

Aliwal North Hospital	Burgersdorp Hospital	Cloete Joubert Hospital	Empilsweni Hospital	Jamestown Hospital	Lady Grey Hospital	Maclear Hospital	Steynsburg Hospital	St Francis Hospital	Taylor Bequest Hospital	Umlamli Hospital
Aliwal North	Burgersdorp	Barkly East	Sturkspruit	Jamestown	Lady Grey	Maclear	Steynsburg	Aliwal North	Matatiele	Sterkspruit – Umlamli Village

• **Nelson Mandela Metro District**

Uitenhage Provincial Hospital	Orsmond TB Hospital	Empilweni TB Hospital	Elizabeth Donkin Hospital	Jose Pearson TB Hospital	Livingstone Provincial Tertiary Hospital	Dora Nginza Hospital	Nelson Mandela Bay Health District Maternity Obstetric Units
Levyvale, Uitenhage	Allenridge, Uitenhage	New Brighton, Port Elizabeth	Forest Hill, Port Elizabeth	Greenbushes, Port Elizabeth	Port Elizabeth	Port Elizabeth	Kwazakhele MOU – Spondo Road, Dora Nginza Hospital PE Central MOU – PE Provincial Hospital

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

										West End MOU – Baubina Street, West End, P.E Motherwell MOU – Tynira Road, Motherwell, P.E Leatitia bam MOU – Matamzima Road, Kwanobuhle, Uitenhage
--	--	--	--	--	--	--	--	--	--	---

• OR Tambo District

Bambisana Hospital	Dr Malizo Mpehle Hospital	Canzibe Hospital	Isilimela Hospital	Holly Cross Hospital	Nessie Knight Hospital	St Lucy's Hospital	St Barnabas Hospital	Zitulele Hospital	St Elizibeth Regional Hospital	Mthatha General Hospital
Lusikisiki	Tsolo	Engqeleni	Port St Johns	Flagstaff	Qumbu	Tsolo	Ntlazi	Engqeleni	Lusikisiki	Mthata

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

• **Sara Bartmaan District**

Aberdeen Hospital	Andries Vosloo Hospital	Jansenville (Sawas)	Midland Hospital	Margery Parkes TB Hospital	Willowmore Hospital	Marjorie Parrish TB Hospital	Temba TB Hospital	BJ Vorster (Kareedouw) Hospital	PZ Meyer TB Hospital	Sundays Valley Hospital	Fort England Hospital
Aberdeen	Somerset East	Jansenville	Midland	Graaf-Reinet	Willowmore	Port Alfred	Grahamstown	Kareedouw	Humansdorp	Kirkwood	Grahamstown

3. Scope of Work

3.1 The specification is divided into category A and category B and the bidder must select the category they are bidding for or can bid for all categories in a particular District.

3.2 The suppliers will be requested to deliver the fruit and vegetables Products ordered as per delivery schedule(s).

3.3 Delivery addresses will be provided to the suppliers.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

4. **Declaration of The Bidders Ability to Deliver fruit and vegetables Products**

We hereby declare that we/I, _____ (name of the bidder), have the capacity and capability to supply and deliver
FRUIT AND VEGETABLES PRODUCTS in all clusters I have tendered for.

SIGNATURE OF BIDDER: _____

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

PART 4

SPECIFICATION

Bid No.	SCMU3-
Bid Description	APPOINTMENT OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF PATIENT FOOD (FRUIT AND VEGETABLES PRODUCTS AT ALL THE DISTRICT HEALTH FACILITIES, IN THE EASTERN CAPE DEPARTMENT OF HEALTH FOR A PERIOD OF 36 (THIRTY-SIX) MONTHS.

FRUIT AND VEGETABLES PRODUCTS

CATEGORY A: FRESH FRUIT AND VEGETABLES

ITEM NO.	DESCRIPTION	FREQUENCY OF DELIVERY	UNIT OF MEASURE	ESTIMATED QUANTITIES FOR 36 MONTHS.							ESTIMATED TOTAL QUANTITIES	COMPLY/ DO NOT COMPLY
				ALFRED NZO	AMATHOLE	BUFFALO CITY METRO	CHRIS HANI	JOE GQABI	NELSON MANDELA	OR TAMBO	SARAH BARTMAAN	

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

1	Cabbage	Fresh green, medium, heads. Must not be wilted. Central part should be at least 150mm in diameter. Compact and firm flower shoots The stem should not protrude more than 15mm below the outer leaves	As Request	Per Head /per 10 KG BAG	5472	8496
2	Carrots	Well developed. Free from decay, blemishes, bruises, foreign matters including soil sprouts and odours. Free from insect damage and injury, damage by any disease . Should be of choice grade. Must be fairly uniform in size. Should have leaves, not be malformed or forked or have secondary roots. Not baby carrots and fresh	As Request	Per 10kg	9240	19108
					5000	
					10368	25920
					10368	8244
					368	380
					128	376
					7443	20365

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

19	Cucumber	Fresh clean, firm and free from bruises Must have a good colour Must be fairly uniform in size and not over ripe	As Per Request	Each	8950	34	-	7920				2520		
20	Lettuce	Fresh clean, firm and free from bruises Must have a good colour Must be fairly uniform in size and not over ripe	As Per Request	Per Head	9680	48	-	5184				2592		
21	Sweet Potato	Sweet potato must be free from decay, blemishes, bruises, foreign matter including soil Free from odour, insect damage and injury, damage by disease Must be of Choice grade, be fairly uniform size	As Per Request	Per Kg	9860	-	-	10368			1440	1368		
22	Red Apple	Fresh red (medium size) apple Clean, crispy, well formed Virtually free from dry-core rot Free from butter pit lentil pitting, hail marks, sun burn, skin stains	As Per Request	Per 10kg Box	2350	22	-	11520						

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

27	Baby Marrow	Fresh clean, firm and free from bruises Must have a good colour Must be fairly uniform in size and not over ripe	As Per Request	Per Kg	.	.	.	.	.	.	.	.	.	.	.	.	.	.
28	Cabbage	Shredded, Fresh green medium, heads must not be wilted, and the central part should be at least 150mm in diameter, compact and firm flower shoots. The stem should not protrude more than 15mm below the outer leaves.	As per Request	Per Kg	100	240	.	.	.	.	.	.	.	.	.	.	.	.
29	Carrots	Sliced, Fresh firm without leaves and packed in clear plastic-grade A, must be free from sun-scorch. Not malformed or forked or have secondary roots. Not woody and fresh, green and sound foliage and not shorter than 150mm. if trimmed, it should be evened or cut off at the top of the root, without damage.	As per Request	Per Kg	100	120	.	.	.	.	.	.	.	.	.	.	.	.

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

30	Potatoes	Peeled and diced, Fresh washed Grade A and must have an attractive appearance, be well formed and free from soil or sprouts. Not be damaged by insects/disease, or in any other way. Be free from decomposition or decay, hollow heart and foreign matter and medium size.	As Request	Per Kg	100	'	300	'	6000				
31	Butternut	Peeled and Diced Fresh clean, firm, free from bruises have a good colour and be fairly uniform in size and not over ripe.	As per Request	Per Kg	100	'	360	'	1512				
32	Onion	Diced, Must be well developed, dry, firm and clean, free from dry leaves, long stems and roots, thick neck, or sprouts, medium size.	As per Request	Per Kg	100	'	160	'					

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

CATEGORY B: FROZEN VEGETABLES

ITEM NO	DESCRIPTION	FREQUENCY OF DELIVERY	UNIT OF MEASURE	ESTIMATED QUANTITIES FOR 36 MONTHS.								ESTIMATED TOTAL QUANTITIES	COMPLY/DO NOT COMPLY
				ALFRED NZO	AMATHOLE	BUFFALO CITY METRO	CHRIS HANI	JOE GQABI	NELSON MANDELA	OR TAMBO	SARAH BARTMAAN		
1	Mixed Veg All frozen vegetables must be Grade A, Should be frozen and not show sign of being thawing Must have uniform colour (Mc Cain/ Equivalent)	As Per Request	Per kg					206	15840	23040		6768	

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- Delivery vehicles are to be equipped so that the proper state of refrigeration is maintained for any perishable product as per applicable legislations, standards and regulations. Temperatures shall be no lower than 1 °C and no higher than 14 °C at during transport and at the time of delivery
- Boxes and cartons must not exhibit signs of condensation or dampness but must be dry and in good condition
- All fresh produce must be delivered inside the kitchen at the receiving area.
- If deliveries are made in boxes, cases, crates or on racks, proper sanitation of these items is the responsibility of successful bidder

Part 5 – Schedule A

Government Procurement

General Conditions of Contract

Annexure A

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

	Signature	Date
Drafted By:	Mrs J Dyanayi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- The General Conditions of Contract (GCC) will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment

	Signature	Date
Drafted By:	Mrs J Dyanji	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 20. Subcontracts
- 21. Delays in the supplier's performance
- 22. Penalties
- 23. Termination for default
- 24. Dumping and countervailing duties
- 25. Force Majeure
- 26. Termination for insolvency
- 27. Settlement of disputes
- 28. Limitation of liability
- 29. Governing language
- 30. Applicable law
- 31. Notices
- 32. Taxes and duties
- 33. National Industrial Participation Programme (NIPP)
- 34. Prohibition of restrictive practices

General Conditions of Contract

1. Definitions 1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

contract for the full and proper performance of his contractual obligations.

1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.

1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

1.7 "Day" means calendar day.

1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.

1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.

1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.

1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.

Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

1.14 "GCC" means the General Conditions of Contract.

1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub Service Providers) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

1.18 "Manufacture" means the production of products in a factory using

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

labour, materials, components and machinery and includes other related value-adding activities.

1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.

1.20 "Project site," where applicable, means the place indicated in bidding documents.

1.21 "Purchaser" means the organization purchasing the goods.

1.22 "Republic" means the Republic of South Africa.

1.23 "SCC" means the Special Conditions of Contract.

1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of Contract documents and information;

inspection. 5.1 The supplier shall not, without the purchaser's prior written consent,

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause

5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause. 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights 6.1 The supplier shall indemnify the purchaser against all third-party

claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance

Security 7.1 Within thirty (30) days of receipt of the notification of contract award,

	Signature	Date
Drafted By:	Mrs J Dyanlyl	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or

(b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the

date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that supplies to be produced or services to be

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or Service Provider shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

11. Insurance 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental

Services 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

	Signature	Date
Drafted By:	Mrs J Dyantyl	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts** 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty** 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

	Signature	Date
Drafted By:	Mrs J Dyanby	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 15.3 The purchaser shall promptly notify the supplier in writing of and claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices 17.1 Prices charged by the supplier for goods delivered and services

performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract

- Amendments** 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment 19.1 The supplier shall not assign, in whole or in part, its obligations to

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the

supplier's

performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its

Sub Service Provider(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination

for default 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

	Signature	Date
Drafted By:	Mrs J Dyantyl	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti-dumping

and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the Service Provider to the State or the State may deduct such amounts from

	Signature	Date
Drafted By:	Mrs J Dyanlvi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

moneys (if any) which may otherwise be due to the Service Provider in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force

Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination

for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue hereafter to the purchaser.

27. Settlement of

Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in

contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing Language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier

concerned by registered or certified mail and any other notice to him

shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and

Duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder.

This certificate must be an original issued by the South African

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Revenue Services.

33. National

Industrial

Participation (NIP)

Programme

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of

Restrictive practices

34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No.89 of 1998.

34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition And without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Part 5 – Schedule B

Central supplier Database

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

CENTRAL SUPPLIER DATA BASE

IT IS A CONDITION OF BIDDING: -

1. The Department of Health will verify the tax compliance status of bidders on the Central Supplier Database (CSD) for all price quotations and competitive bids prior to award as per National Treasury Instruction no 4A of 2016/17 Central Supplier Database.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Schedule B
Pricing Schedule

SBD 3.2

PRICING SCHEDULE – NON-FIRM PRICES
(PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.
IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number
Closing Time 11:00	
Closing date:	

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

CATEGORY A

FRESH FRUIT AND VEGETABLES

DISTRICT BID FOR			ALFRED NZO			AMATHOLE			BCM			CHRIS HANI		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST
1	Cabbage	10Kg												
2	Carrots	10Kg												
3	Potatoes	10Kg												
4	Butternut	10Kg												
5	Gem squash	10Kg												
6	Pumpkin	Each												
7	Beetroot	10Kg												
8	Spinach	Bunch												

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

CATEGORY B

FROZEN VEGETABLES

DISTRICT BIDED FOR			ALFRED NZO				AMATHOLE			BCM			CHRIS HANI		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	
1	Mixed Veg	Per kg													
2	Green Beans , Cut	Per kg													
3	Cauliflower and Broccoli	Per kg													
5	Pease Frozen	Per kg													
6	Potato Chips Frozen	Per kg													
7	Sweet Corn	Per kg													

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

DISTRICT BIDED FOR			JOE GQABI			NELSON MANDELA			OR TAMBO			SARAH BAARTMAAAN		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST	ESTIMATED REQUIRED QTY.	UNIT PRICE	TOTAL COST
1	Mixed Veg	Per kg												
2	Green Beans , Cut	Per kg												
3	Cauliflower and Broccoli	Per kg												
5	Pease Frozen	Per kg												
6	Potato Chips Frozen	Per kg												
7	Sweet Corn	Per kg												
8	Spinach Frozen	Per kg												

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

1. Required by:.....
- At:
2. Brand and model.....
3. Country of origin.....
- Does the offer comply with the specification(s)? ***YES/NO**
4. If not to specification, indicate deviation(s).....
5. Period required for delivery.....
***Delivery: Firm/not firm**
6. Delivery basis.....

Please Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes" includes value added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

PRICE ADJUSTMENTS:

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. In cases of period contracts, non-firm prices will be adjusted (loaded) with the assessed contract price adjustments implicit in non-firm prices when calculating the comparative prices.
2. In this category price escalations will only be considered in terms of the following formula:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA.
THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule C**Declaration of Interest**

SBD 4**BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

- submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule E

Qualifications and Experience

1. Details of the extent of the bidders activities and business, e.g. branches etc:

2. A list of existing /previous contracts relating to services which are similar to the Services:

Description of Contract	Period		Contract value	Contact Person	Contact Number
	Start Date	End date			

3. The number of years that the bidder has been in the business of providing services which are materially the same as the Services:

4. The name of the person who shall manage the Services:

5. Detail such person's qualifications and experience below :

SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITALS

In the presence of :

1. -----

2. -----

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule F

Organisation type

PARTNERSHIP/CLOSED CORPORATION/COMPANY

(delete which is not applicable)

The bidder comprises of the following partners/members/directors:

NAME _____
ADDRESS : _____
ID NUMBER: _____

NAME : _____
ADDRESS : _____
ID NUMBER: _____

NAME : _____
ADDRESS : _____
ID NUMBER: _____

SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1. -----
2. -----

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule G
Organisational structure

1. Provide full details of the organizational structure which will be utilized in the provision of the Services (including where appropriate an organogram)

SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITALS

In the presence of :

1. -----
2. -----

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule H

Details of Supplier's Nearest Office

1. Physical address of supplier's office

Time period for which such office has been used by supplier: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of:

1. -----
2. -----

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule I
Financial Particulars

This schedule must be completed by the bidder and submitted together with the bid. **Documentary proof confirming availability of financial resources to execute the contract from the bidder's financial institution in the form of a 3 months bank statement for the entity.** If this requirement is not complied with in full the bid may be considered invalid.

Nature of Service : _____

Name of bidder: _____

Bid Number: _____

	FINANCIAL POSITION OF BIDDER I/we hereby certify that I/we have the necessary financial capacity and resources to execute the above contract successfully for the bid amount. I / we hereby attach letter confirming availability of financial resources from the financial institution. I / we give the ECDOH permission to contact the financial institution below to confirm the information provided. In the absence of the above, a letter confirming that the bidder has applied for financial assistance from any financial institution and that the institution is willing to favorably consider such application in the event that the bidder is successful, will also satisfy the Department.
NAME OF FINANCIAL INSTITUTION	
ADDRESS	
TEL.NO	
FAX NO	
CONTACT PERSON	

SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITALS

In the presence of:

1. -----
2.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

Part 5 – Schedule J

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable: or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	90
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
Total points for Price and B-BBEE must not exceed	100

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES 1. 2.	 SIGNATURE(S) OF BIDDERS(S) DATE: ADDRESS
---	--

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 1.2. Regulation 8. (2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp> at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

- The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at

	Signature	Date
Drafted By:	Mrs J Dyantyi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: (BSC Chairperson)		
Advert Approved By:		

least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder entity), the
following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____ **DATE:** _____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

	Signature	Date
Drafted By:	Mrs J Dyanthi	10 August 2022
Recommended By:		
Reviewed By:		
Approved By: BSC Chairperson)		
Advert Approved By:		

Date: _____

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1)	Tender No.		
(D2)	Tender description:		
(D3)	Designated Products:		
(D4)	Tender Authority:		
(D5)	Tendering Entity name:		
(D6)	Tender Exchange Rate:	Pula	

Note: VAT to be excluded from all calculations

A. Exempted imported content

A. Exempted imported content				Calculation of imported content						Summary	
Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
						R 0				1	R 0
(D19) Total exempt imported value											R 0

This total must correspond with
Annex C - C 21

B. Imported directly by the Tenderer

B. Imported directly by the Tenderer				Calculation of imported content						Summary	
Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total Imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
(D32) Total imported value by tenderer											

(D32) Total imported value by tenderer	RO
--	----

C. Imported by a 3rd party and supplied to the Tenderer

C. Imported by a 3rd party and supplied to the Tenderer				Calculation of imported content						Summary	
Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
(D45) Total imported value by 3rd party											

(D45) Total imported value by 3rd party	R 0
---	-----

D. Other foreign currency payments

[illegible]

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above	R 0
--	-----

This total must correspond with
Annex C - C 23

Signature of tenderer from Annex B

Date: _____

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			R 0

(E10) **Manpower costs** (Tenderer's manpower cost) R 0

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R 0

(E13) **Total local content** R 0

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____