

REQUEST FOR QUOTATION

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE FRERE HOSPITAL				
RFQ NUMBER:	SCMU3-22/23-0636-FRE	CLOSING DATE: 12 DECEMBER 2022	CLOSING TIME:	11:00 a.m.
DESCRIPTION	RENDERING OF PLUMBING REPAIRS AND MAINTENANCE AT FRERE HOSPITAL FOR A PERIOD OF TWELVE (12) MONTHS AS AND WHEN NEEDED			
BID RESPONSE DOCUMENTS MAY B				
FRERE HOSPITAL				
CNR OF CONNAUGHT & AMALINDA MAIN ROAD				
AMALINDA. EAST LONDON				
BIDS & CONTRACTS MANAGEMENT OFFICE				
ROOM5: Y-BLOCK BUILDING				
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	Alex Ngqwebo		CONTACT PERSON	Alex Ngqwebo
TELEPHONE NUMBER	043 709 2583		TELEPHONE NUMBER	043 709 2583
FACSIMILE NUMBER	043 743 5317		FACSIMILE NUMBER	043 743 5317
E-MAIL ADDRESS	Alex.ngqwebo@echealth.gov.za		E-MAIL ADDRESS	Alex.Ngqwebo@echealth.gov.za
SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				

<p>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[IF YES ENCLOSE PROOF]</p>	<p>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
<p>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</p>			
<p>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</p>			

PART B TERMS AND CONDITIONS FOR QUOTE

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE QUOTE INVALID.

TERMS AND CONDITIONS FOR BIDDING

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



INDEX

RETURNABLE SCHEDULES

(All schedules must be completed and returned by the SUPPLIER)

SBD 1 (Part A and B)

Evaluation criteria

- Administrative compliance
- Compliance with Non-Negotiable Requirements
- Price & B-BBEE

Specification

Price Schedule

Declaration of Interest

Preference points claim form

Local Production and Content



RETURNABLE SCHEDULE 2: EVALUATION CRITERIA

Prospective QUOTE are required to submit the following documentation for quality for Administrative compliance;

#	Requirement	Please Tick ✓	
		Complied	Not Complied
A	Latest CSD report attached		
B	Invitation to QUOTE (SBD1) completed and signed		
C	Signed Pricing Schedule (SBD 3.1)		
D	Signed Declaration of Interest (SBD 4)		
E	Signed Preferential Points Claim (SBD 6.1)		
F	Declaration of Past SCM Practices (SBD 8)		
G	Certificate of Independent QUOTE Determination (SBD 9)		
H	Bank confirmation letter (Not older than 3 months)		

Stage 2: Non-Negotiable Requirements

Spec Item No.	NON- NEGOTIABLE REQUIREMENTS	Compliance Yes / No	Comment
1	PIRB (plumbing industry regulatory board) registration to provide CoC Proof of employment of PIRB registers staff member must be attached		
2	Certificate of CIDB 2SO grading (to be attached)		
3.	Registration to IOPSA to be attached		
4.	3 contactable references of Plumbing work carried out in the last 24 months to the value of R500k – R1M. (Name, contact no and amount to be written on the list)		

NB: Non-compliance to any of the above will result in the immediate disqualification of the bid

	SIGNATURE	DATE
REVIEWED BY:		05 December 2022
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		05 December 2022



Stage 3: Price and Preference Evaluation

- 3.1. Responsive Suppliers which comply to the 2nd stage Non-negotiable evaluation will be evaluated on the 80/20-preference point system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) and Regulation 4 of the Procurement Regulations. The 80 points will be allocated for price and 20 points for attaining the B-BBEE status level contributor.

The QUOTE will be evaluated in terms of the 80/20 point system as stipulated in the Preferential Procurement Regulations, 2017. 80 points will be allocated for price and 20 points for attaining the B-BBEE status level of contributor.

- 3.2 In terms of Regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Act (Act 5 of 2000), responsive QUOTES will be adjudicated by the department on the 80/20- preference points system in terms of which points are awarded to QUOTE on the basis of:
- The QUOTE price (maximum 80 points)
 - B-BBEE status level of contributor (maximum 20 points)

The following formula will be used to calculate the points for price:

$$P_s = \frac{80(1 - \frac{P_t - P_{min}}{P_{min}})}$$

Where

P_s = Points scored for comparative price of QUOTE under consideration

P_t = Comparative price of QUOTE under consideration

P_{min} = Comparative price of lowest acceptable QUOTE

A maximum of 20 points may be allocated to QUOTE for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0



SPECIAL CONDITIONS:

- No price increase for the duration of the contract will be allowed.
- Suppliers MUST adhere to the specification throughout the contract.
- Suppliers MUST comply with the job card system used by the engineering department and no work / repairs can be claimed / invoiced without a Works Order.

PART 3
STRATEGY

THE QUOTE CALLS FOR: RENDERING OF PLUMBING REPAIRS AND MAINTENANCE AT FRERE HOSPITAL FOR A PERIOD OF TWELVE MONTHS AS AND WHEN NEEDED

- Frere Hospital under the Eastern Cape Department of Health (Frere Hospital) intends appoint a certified supplier to render minor plumbing repairs and maintenance for a period of 12 months.
- The QUOTE will be awarded to one supplier based on meeting maximum points scored and meeting all the requirements of this QUOTE.
- Suppliers will be called and issued with a Works Order (W/O) when there is repairs needed. Completed Works orders must be invoiced on monthly bases for payment.

SCOPE OF WORK

- The suppliers will be required to render plumbing repairs and maintenance to Frere Hospital for a period of 12 months
- Works Orders (W/O) will be issued for repairs needed and supplier must invoice Frere hospital monthly as per the rates for completed job cards.

DECLARATION OF THE QUOTE ABILITY TO RENDERING OF MINOR PLUMBING REPAIRS AND MAINTENANCE AT FRERE HOSPITAL (AS AND WHEN NEEDED)

- We hereby declare that we, _____ (name of the Supplier), have the capacity and capability to repair and maintain plumbing as specified.

SIGNATURE OF THE SUPPLIER:

NAME: DESIGNATION:



RETURNABLE SCHEDULE 4: SPECIFICATION

Standard hospital finishes and fittings to be used and installation to comply with SANS 101400

ITEM	DISCRIPTION	Compliance Yes / No	Comment
Manholes	All manholes to be pre-cast concrete rings (not smaller than 1m) with heavy duty lid for sewerage.		
Underground sewer piping	All underground sewer piping must be 110mm PVC - UG		
Toilets	All toilets must be close couple pan and cistern Vaal, (or similar) with heavy duty deluxe toilet seat, including 15mm isolating angle valve.		
Taps	All taps, mixers and shower stop-cocks to be Cobra heavy duty taps (or similar). In clinical areas, the elbow action type must be installed		
Hand basins	All hand basins must be springbok (or similar) with 15mm isolating valves		
Scrub sinks	All scrub sinks must be Franke 2120125 (or similar) stainless steel wall mounted with 400mm splashback, with elbow soap dispenser. Mixer must be Cobra EL-508 (or similar) under thermostatic underarm mixer.		
Hydro-boil	15 lt, 2400 watt hydro-boil (220v) with isolating valves.		
Geyser installation	150lt Kwik Hot geyser complete installation with all fittings.		
Water Fountain	Maintain water fountains by filter replacements and leak repairs.		
Gulley	Installation of 110mm concrete dish		
Building rubble	All building rubble must be removed from site and project area kept safe and clean at all times.		



SCOPE OF WORK:

RATES TABLE:

ITEM	DESCRIPTION	UNIT	QTY	RATE
1	Supply and Install 150L Geyser complete with fittings (Labour inclusive)	each	1	
2	Replace Basin complete with fittings (Labour inclusive)	each	1	
3	Replace Elbow-Action Mixer (Labour inclusive)	each	1	
4	Replace Toilet complete. (Labour inclusive)	each	1	
5	Replace Ceramic Scrub Sink with Stainless Steel unit (Labour inclusive)	each	1	
6	Unblock Sewer Pipes with High Pressure Machine (Labour inclusive)	Per hour	1	
7	Supply and Build Manhole complete (1m depth) with heavy duty cover (Labour inclusive)	each	1	
8	Replace Bowl Urinal complete with flush unit and waste. (Labour inclusive)	each	1	
9	Supply and Install 10 Litre Hydro-Boil (Labour inclusive)	each	1	
10	Servicing of Water Fountains (Labour inclusive)	each	1	
11	Servicing of Pools [Nerina House and No.24 Dawson Road] (Labour inclusive)	Per service	1	
12	Service CRI Pump Model MVC 32/04-T 7.5 KW (Labour inclusive)	each	1	
12.1	Replace CRI Pump Model MVC 32/04-T 7.5 KW (Labour inclusive)	each	1	
Rates for standard pipes and fittings (excluding labor)				
13	PVC Pipe 150 mm diameter Class "C"	6m	1	
14	PVC Pipe 150 mm 90 degree bend	each	1	
15	PVC Pipe 150 mm Cascade Clamp	each	1	
16	PVC Pipe 110 mm diameter Class "C"	6m	1	
17	PVC Pipe 110 mm 90 degree bend	each	1	
18	PVC Pipe 110 mm Cascade Clamp	each	1	
19	PVC Pipe 75 mm diameter Class "C"	6m	1	
20	PVC Pipe 75 mm 90 degree bend	each	1	
21	PVC Pipe 75 mm Cascade Clamp	each	1	
22	PVC Pipe 50 mm diameter Class "C"	6m	1	
23	PVC Pipe 50 mm 90 degree bend	each	1	
24	PVC Pipe 50 mm Cascade Clamp	each	1	
25	PVC Pipe 40 mm diameter Class "C"	6m	1	
26	PVC Pipe 40 mm 90 degree bend	each	1	
27	PVC Pipe 40 mm Cascade Clamp	each	1	
28	Galv Iron Pipe 110 mm diameter Class "C"	6m	1	
29	Galv Iron Pipe 110 mm 90 degree bend	each	1	
30	Galv Iron Pipe 110 mm Cascade Clamp	each	1	
31	Cherry Picker hire 19m boom height	Per Day	1	



ITEM	DESCRIPTION	UNIT	QTY	RATE
32. Normal Working Hours (Monday to Friday 07H00-17H00)				
32.1	Artisan Labour Rate	Per Hour	1	
32.2	Trade Assistant	Per Hour	1	
33 After Hour Call out (Monday to Friday 17H00-07H00)				
33.1	Artisan Labour Rate	Per Hour	1	
33.2	Trade Assistant	Per Hour	1	
34 Weekend Call-Out(Friday 17H00 to Monday 07H00)				
34.1	Artisan Labour Rate	Per Hour		
43.2	Trade Assistant			

	SIGNATURE	DATE
REVIEWED BY:		05 December 2022
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		05 December 2022



RETURNABLE SCHEDULE 5: PRICING SCHEDULE

SBD 3.1

QUOTATION VALIDITY PERIOD: ____ (minimum of 60 days) ____

Company name:

Please complete the table below

ITEM	DESCRIPTION	UNIT	Estimated QTY	RATE	AMOUNT
1	Supply and Install 150L Geyser complete with fittings (Labour inclusive)	each	5		
2	Replace Basin complete with fittings (Labour inclusive)	each	10		
3	Replace Elbow-Action Mixer (Labour inclusive)	each	10		
4	Replace Toilet complete. (Labour inclusive)	each	10		
5	Replace Ceramic Scrub Sink with Stainless Steel unit (Labour inclusive)	each	1		
6	Unblock Sewer Pipes with High Pressure Machine (Labour inclusive)	Per hour	10		
7	Supply and Build Manhole complete (1m depth) with heavy duty cover (Labour inclusive)	each	5		
8	Replace Bowl Urinal complete with flush unit and waste. (Labour inclusive)	each	10		
9	Supply and Install 10 Litre Hydro-Boil (Labour inclusive)	each	10		
10	Servicing of Water Fountains (Labour inclusive)	each	20		
11	Servicing of Pools [Nerina House and No.24 Dawson Road] (Labour inclusive)	Per service	2		
12	Service CRI Pump Model MVC 32/04-T 7.5 KW (Labour inclusive)	each	8		
12.1	Replace CRI Pump Model MVC 32/04-T 7.5 KW (Labour inclusive)	each	2		
Rates for standard pipes and fittings (excluding labor)					
13	PVC Pipe 150 mm diameter Class "C"	6m	5		
14	PVC Pipe 150 mm 90 degree bend	each	5		
15	PVC Pipe 150 mm Cascade Clamp	each	2		
16	PVC Pipe 110 mm diameter Class "C"	6m	5		
17	PVC Pipe 110 mm 90 degree bend	each	5		
18	PVC Pipe 110 mm Cascade Clamp	each	2		
19	PVC Pipe 75 mm diameter Class "C"	6m	5		
20	PVC Pipe 75 mm 90 degree bend	each	5		
21	PVC Pipe 75 mm Cascade Clamp	each	2		
22	PVC Pipe 50 mm diameter Class "C"	6m	10		
23	PVC Pipe 50 mm 90 degree bend	each	10		
24	PVC Pipe 50 mm Cascade Clamp	each	5		
25	PVC Pipe 40 mm diameter Class "C"	6m	10		
26	PVC Pipe 40 mm 90 degree bend	each	10		
27	PVC Pipe 40 mm Cascade Clamp	each	5		
28	Galv Iron Pipe 110 mm diameter Class "C"	6m	2		
29	Galv Iron Pipe 110 mm 90 degree bend	each	5		
30	Galv Iron Pipe 110 mm Cascade Clamp	each	5		
31	Cherry Picker hire	Per Day	10		
32	Normal Working Hours (Monday to Friday 07H00-17H00)				
32.1	Artisan Labour Rate	Per Hour	10		
32.2	Trade Assistant	Per Hour	10		
33	After Hour Call out (Monday to Friday 17H00-07H00)				



ITEM	DESCRIPTION	UNIT	Estimated QTY	RATE	AMOUNT
33.1	Artisan Labour Rate	Per Hour	10		
33.2	Trade Assistant	Per Hour	10		
34	Weekend Call-Out(Friday 17H00 to Monday 07H00)				
34.1	Artisan Labour Rate	Per Hour	10		
43.2	Trade Assistant	Per Hour	10		
Sub total					
VAT					
TOTAL					
Unspecified parts:					
Unspecified parts can be claimed on proven cost plus agreed % mark-up. Please indicate proven cost mark-up:				% mark-up on proven cost _____ %	

NOTE: The above table is for evaluation purposes only, the value of the rates base contract will not exceed R 1 000,000.00 over a 12-month period and the repairs will be as and when required.

Signature			
Company Representative			
Company Director / Manager	Initial and surname	Signature	Date

Company official stamp



RETURNABLE SCHEDULE 6: DECLARATION OF INTEREST

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise?
employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting the
accompanying bid, do hereby make the following statements that I certify to be true
and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



RETURNABLE SCHEDULE 13: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATION 2017

SBD 6.1

This preference form must form part of all RFQs invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, SUPPLIERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all RFQs:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this RFQ is estimated **not to exceed** R5000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this RFQ shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this RFQ are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a Supplier to submit proof of B-BBEE Status level of contributor together with the RFQ, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a Supplier, either before a RFQ is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"RFQ"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive RFQing processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic



empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of RFQ invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of RFQ under consideration

P_t = Price of RFQ under consideration

P_{\min} = Price of lowest acceptable RFQ

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a Supplier for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. RFQ DECLARATION

- 5.1 Suppliers who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)



(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]



- 8.7 Total number of years the company/firm has been in business:.....
- 8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the RFQding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the Supplier or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....
.....



**RETURNABLE SCHEDULE 14: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND
CONTENT FOR DESIGNATED SECTORS**

SBD 6.2

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:
$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development](http://www.thedti.gov.za/industrial%20development) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
- 2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %



3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES		NO	
-----	--	----	--

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011) LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL) IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.



- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____


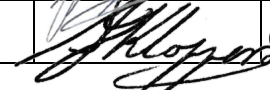
DATE: _____

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

	SIGNATURE	DATE
REVIEWED BY:		05 December 2022
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		05 December 2022