



PROVINCIAL ADMINISTRATION: EASTERN CAPE DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED ON : 23 NOVEMBER 2016

CLOSING ON : 09 DECEMBER 2016

ENQUIRIES : Mr N Sompontsha

TEL NO : (042) 291 2064

APPLICATIONS: Must be submitted to the Human Resources Office PZ Meyer TB Hospital, P.O. Box 479 Humansdorp 6300

PZ MEYER TB HOSPITAL

POST/01 : OCCUPATIONAL THERAPIST GRADE 1
CENTRE : PZ MEYER TB HOSPITAL
REF NO : ECHEALTH/OT/PZMTB/2016
SALARY LEVEL : OSD
SALARY SCALE : R222 020 – R441 234.a.(plus competitive benefits)

RECOGNITION OF EXPERIENCE

- **Grade 1(R262 020-R299 592)**
- **Grade 2 (R308 649-R352 923)**
- **Grade 3 (R363 582-R441 234)**

Notch will determined by years of experience ,therefore service records needs to be attached

Requirements : Degree/ Diploma in Occupational Therapy. Proof of current registration with HPCSA as an Occupational Therapist . Three (3) years experience as an Occupational Therapist. Knowledge of legislation applicable to the practice of Occupational Therapy. Literacy and good communication skills (Verbal and written). Function as a member of a multi-disciplinary team.

Duties : Provide Occupational Services with norms and standard as prescribe by Health policies. Implement quality improvement and quality assurance measures within the OT unit. Treat patients within the scope of practice of an OT. Plan, develop and implement programmes and operational therapist unit. Administer the operational and clinical management of OT service in the institution, including ordering of consumables.

les and assistance devises. Participate in the development of internal policies and interact with the professionals in the multi disciplinary team. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation. Assist with training and development of staff allocated to the unit. Supervision and staff allocated to him/her within the unit. Organize internal in service training to support staff. Perform other duties as delegated by the supervisor.

ENQUIRIES : Ms LA Fillis

TEL NO : (042) 2004 231

APPLICATIONS: Must be submitted to the Human Resources Office Kouga Sub- District, P.O. Box 1154 Humansdorp 6300

POST/02	AUXILLIARY WORKER: HEALTH PROMOTION
CENTRE	KWANOMZAMO CLINIC
REF NO	ECHEALTH/AWHP/KSD/2016
SALARY LEVEL	6
SALARY SCALE	R171 069-R201 507 p.a. (plus competitive benefits)

Requirements Grade 12 or equivalent qualifications with 2 years relevant experience in a Public Health related environment. Knowledge of relevant policies related to programmes. Understanding local languages will be added advantages.

Duties Conduct health education in both health facilities and community. Co-ordinate and implement health awareness campaigns according to the National Health Calendar. Analyze and distribute education, information and communication (IEC) material. Collaboration with the stakeholders including government departments and community based organizations. Support and facilitate Health and Traditional Health Practice. Mobilization for Medical Male Circumcision for production of HIV infection.

Directions to candidates: Applications must be submitted on prescribed application form (Z83) obtainable from any Public Service Department or <http://www.echealth.gov.za/uploads/files/110706122520> and must be completed in full accompanied by certified copies of Identity Document, Driver's License, school certificate and formal qualifications together with recent comprehensive Curriculum Vitae, stating the reference number and the post applied for and forwarded to the address provided for each post. **N.B.** No faxed, emailed or late applications will be considered and certifying stamp must not be older than 3 months. Failure to comply with the above instructions will lead to applications being disqualified. **All short-listed candidates will be subjected to reference-checking, security screening and vetting.** Proof of experience on original letter heads must accompany your application where experience is called for in the advert. Correspondence will be limited to short-listed applicants and therefore CV's should include 3 contactable referees (work related). **"People with disabilities are encouraged to apply"**.

The Department reserves the right not to appoint to any/all advertised posts.