

AUDIT COMMITTEE

The Eastern Cape Department of Health calls on all independent suitably qualified and interested persons to serve as members (2 vacancies) of its Audit Committee for a period of three (3) years with effect from 1 June 2022.

CENTRE: Head Office, Bisho

REQUIREMENTS: Members must • Have a strong financial management, auditing and risk management background and appropriate experience in the environment • Be independent and have knowledge of the status and position • Have personal qualities and abilities to engage in discussions • Demonstrate experience in participating in governance structures • Have the ability to dedicate time to the activities of Department of Health Audit Committee • Have analytical reasoning abilities, good communication skills and thorough understanding of the regulatory framework within which the Provincial Department operates • Posses knowledge and understanding of the challenges facing the Department of Health • Knowledge and understanding of social and infrastructure environments in the public sector • Encourage effective communication with all stakeholders • Have extensive leadership skills and prior experience of serving on an Audit Committee of a large organisation • Have the interests of the Department of Health at heart and display the highest levels of integrity and objectivity • A postgraduate qualification in finance, administration, auditing is required • The member must have at least 5 years' experience with the public sector at a governance or executive level • Must be a member of a recognized professional body.

ADDITIONAL REQUIREMENTS: Include a tertiary qualification in either Medicine or other Health related qualification, Auditing, Risk Management, Law, Governance and Administration, Health Economics with at least 5 -10 experience in public sector audit committee membership.

DUTIES: Fulfil the statutory roles of the audit committee in terms of the PFMA, Treasury Regulations and other applicable Regulatory Frameworks including monitoring department's sector specific risks and implementation of controls. The Audit committee will be required to: conduct its duties in accordance with an approved audit committee charter; must help to strengthen objectivity and credibility of financial and operational reporting; monitor the performance of the internal audit unit; monitor management's responses to reported weaknesses, control deficiencies and make recommendations for improvement.

The Audit committee will report directly to the Head of Department and the Member of the Executive Council (MEC) of the Department of Health. The Department will hold a minimum of four (4) Audit Committee meetings per financial year and will be limited to a maximum of 12 hours per meeting (including preparation and actual meeting attendance); and Employees of National, Provincial, and Local government departments, or agencies and entities of government, serving as AC members will not be entitled to additional remuneration and will only be reimbursed for travelling and subsistence costs. Remuneration and appointment will be in accordance with the Provincial Treasury Instruction Note No.6 of 2014/15 – Framework for Appointment and Remuneration of Audit Committee Members.

Applications can be emailed, posted or hand delivered to the addresses below:

Bisho, Head Office – Hand deliver to: Room 403, 4th Floor, Dukumbana Building, Independence Avenue, Bisho, 5605. Ms T Gunuza Tel number: 040 608 1063 or forward the applications to the following email addresses: Tobeka.Gunuza@ehealth.gov.za or Thembe.Kakaza@ehealth.gov.za

NOTE: Applications must be posted on the new Z83 Form accompanied by copies of Qualification(s) inclusive of Matric certificate, Identity document (certified within the past six months by South African Police Service), Proof of registration, proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Reference checks will be done on nominated candidate(s). Note: Failure to submit these copies will result in the application not being considered. Please do not send any original certificates,

diplomas, or testimonials. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest.

CLOSING DATE: 28 MARCH 2022