

**CLOSING DATE: 3 SEPTEMBER 2021 @ 16:00 pm**

NOTE: Applications must be posted on the new Z83 Form accompanied by copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Furthermore, such copies need not be certified when applying for a post. Communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

Applications directed to the addresses as indicated below or Hand Delivery as indicated below:

Head Office - Post to: Recruitment & Selection, Private Bag x0038, Bhisho, 5605 or hand delivered to: Room D53, 1<sup>st</sup> Floor, UIF Building, Independence Avenue, Bhisho, 5605. Enquiries: Mr AV Gonyela Tel no 040 608 1602/5/9.

Due to the COVID-19 pandemic and level 3 regulations gazetted by the National Government, the Eastern Cape of Department will allow applications to be directed via emailed to: [RecruitmentHeadOffice@ehealth.gov.za](mailto:RecruitmentHeadOffice@ehealth.gov.za). On the subject line, quote the reference number of the post. Size of attachments should not exceed 5MB.

POST: DIRECTOR: INFRASTRUCTURE DELIVERY REF NO. ECHEALTH/DIRID/HO/01/08/2021

SALARY: R1 057 326 – R1 245 495 per annum (Level 13)

CENTRE: Bhisho, Head Office

REQUIREMENTS: An undergraduate qualification (NQF Level 7) as recognised by SAQA in Built Environment coupled with 6 – 8 years' experience post qualification and 5 years' experience post qualification at Deputy Director level. Pre-entry certificate for the Senior Management Service (SMS) is compulsory. Knowledge of Construction Industry Development Board Act of 2000 and Regulations, Council for Built Environment Act of 2000, PFMA/DORA/Treasury Regulations, Practice Notes, Instructions, Circulars, Provincial/Departmental Supply Chain Management Policies, Preferential Procurement Act of 2000 and Regulations, Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. Registration with relevant Professional Council/Board as a Built Environment Professional. Skills: Strategic Capability and Leadership, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, People Management and Empowerment, Client Orientation and Customer Service, Communication, Honesty and Integrity. A valid driver's licence.

DUTIES: Identify Infrastructure strategic objectives. Determine greatest needs of Department addressed as the highest priorities in terms of infrastructure delivery – including both Capital and Maintenance Projects. Prepare Medium Term, Annual and Adjustment Budget. Prepare bids for performance grants in collaboration with the Director Infrastructure Planning. Finalise and approve Infrastructure Programme Management Plans. Finalise and approve the procurement strategy providing value for money to inform the Infrastructure Programme Management Plan. Sign off on inputs provided to the preparation of the Infrastructure Programme Implementation Plan by Implementing Agent[s]. Review and sign-off Infrastructure Programme Implementation Plans. Review and recommend signing of Signed Service Delivery Agreement. Participate on various Supply Chain Management Committees. Sign-off Project Execution Plans. Sign-off scope and/or cost variations. Consult Districts and Health Facilities during initiation and commissioning phases. Undertake regular project site meetings and visits. Implement commissioning plans effectively and efficiently. Finalise and approve all infrastructure monitoring reports

[performance and financial reports]. Update Project/Programme Management systems. Complete Post Project and Post Occupancy Evaluations. Manage feedback learning generated in terms of the application of approved norms and standards. Manage social facilitation. Monitor EPWP targets. Use of funds in terms of contracts issued effectively, efficiently and in compliance with Public Finance Management Act. Review and approve cost and scope variations. Review and approve Task and Work Orders. Authorise invoices certified by Implementing Agents. Update financial documentation and records. Prepare financial reports including management information. Align Directorate core business and strategic objectives to that of the Department. Provide clarity to professionals and support staff to understand their roles and responsibilities. Undertake planning for future human resources needs. Maintain discipline. Manage performance and development of development of employees. Undertake human resources and other related administrative functions. Establish and maintain effective and efficient communication arrangements. Develop and manage the operational plan. Plan and allocate work. Develop and implement processes to promote control of work. Serve on transversal task teams as required. Implement quality control of work delivered by employees.

Enquiries: Ms A Dipa Tel no: 040 608 1170

POST: DIRECTOR: ENGINEERING & TECHNICAL SUPPORT REF NO. ECHEALTH/DETS/HO/02/08/2021

SALARY: R1 057 326 – R1 245 495 per annum (Level 13)

CENTRE: Head Office, Bhishe

REQUIREMENTS: A Bachelor's Degree (Level 7) in Civil / Structure /Electrical or Mechanical Engineering as recognized by South African Qualification Authority (SAQA) with 6 - 8 years' experience post qualification and 5 years' experience in middle management level. Pre-entry certificate for the Senior Management Service (SMS) is compulsory. Experience in Health care engineering. Extensive knowledge of Public Service Regulatory Framework. Programme and project management, Engineering, legal and operational compliance. Knowledge in Engineering design, analysis, Research and Development and Computer-aided engineering. Technical consulting and management skills. Proven leadership, strategic management and financial management Excellent administrative, coordination and organizational skills. Good communication skills (Verbal and written), report writing and presentation skills. Computer literate. Valid Driver's license.

DUTIES: To provide for the effective and efficient management of the maintenance of Health Facilities, laundries, utilities, other infrastructure and the related technical support services that sustain an enabling environment for healthcare delivery in a cost effective manner. Manage the maintenance of health facilities, utilities and infrastructure. Manage the provision of professional engineering services and providing support to the Chief Directorate and Health Facilities. Manage the provision of linen and laundry services to Health Facilities. Manage the acquisition and development of maintenance resources. Compliance of the provisions of the occupational Health and Safety Act (OHS) related to equipment and effective waste management. Management healthcare infrastructure risk and quality improvement programme. Management of the finances as Programme Manager for the Directorate. Strategic Management. Management of the human resources.

Enquiries: Ms A Dipa Tel no: 040 608 1170

POST: CHIEF CIVIL / STRUCTURAL ENGINEER REF NO. ECHEALTH/CCSE/HO/03/08/2021

SALARY: R1 042 827 - R1 192 365 per annum (OSD)

CENTRE: Bhishe, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Engineering with 6 years' post qualification experience as a Civil/Structural Engineer. Registration with ECSA as a Professional Engineer (Civil/Structural). Valid driver's licence. Computer literacy.

DUTIES: To provide infrastructure planning services in order to develop the User Asset Management Plan aligned to the Provincial Infrastructure Plan, departmental Strategic Plan, Rationalised Service Delivery Platform and the annual performance Plan. Provide the required infrastructure inputs in terms on planning of health services and prioritisation of projects and programmes. Interpret the Rationalise Service Delivery Platform in terms of infrastructure needs. Provide inputs to the planning process/reports, Annual Medium Term Budget programme, sub programme and project budget preparations. Preparation of on-going review of the User Asset Management Plan with inputs received from other professionals. Provide inputs to the Directorate: Infrastructure Delivery, particularly with respect to its development of the Infrastructure Programme Management Plan.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CHIEF ENGINEER ELECTRICAL REF NO. ECHEALTH/CEE/HO/04/08/2021  
SALARY: R1 042 827 - R1 192 365 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Engineering and/or equivalent qualification with 6 years' post qualification experience as an Electrical Engineer. Registered as a Professional Engineer (Electrical) with ECSA. Valid driver's licence. Computer literacy.

DUTIES: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme and Project Planning in line with IDMS. Infrastructure Programme and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Programme and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. Effective and efficient resources management. Effective and efficient financial management.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CHIEF ENGINEER (MECHANICAL) (ENGINEERING AND TECHNICAL SERVICES) REF NO. ECHEALTH/CEMC/HO/05/08/2021  
SALARY: R1 042 827 - R1 192 365 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Engineering or equivalent qualification with 6 years post qualification as an Engineer. Registered as a professional Engineer with ECSA. Valid Drivers' Licence Computer literate.

DUTIES: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide strategic direction in the process. Engineering design and analysis effectiveness. Maintain engineering services and management methods. Effective Engineering Services. Effective project management. Compliance of the provisions of the Occupational Health and Safety Act (OHS) related to equipment and effective waste management. People Management.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CHIEF QUANTITY SURVEYOR (INFRASTRUCTURE DELIVERY) REF NO. ECHEALTH/CQS/HO/06/08/2021  
SALARY: R 898 569 - R1 027 419 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF 7) in Quantity Surveying and / or equivalent qualification with 6 years' experience post qualification. Registered as a Professional Quantity Surveyor with SACQSP. Valid driver's license and computer literacy.

DUTIES: To prepare the procurement strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Prepare the infrastructure budget and final project list. Prepare the packages/ individual project briefs; presenting these to the Implementing Agents (IA) - referred to as project execution plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Participate in the procurement of professional service providers and contractors, including the preparation and approval of Bid specifications and evaluations of tenders as member of the Supply Chain management committees in Public Works and / or relevant SCM committees of alternatives IAs and Provincial Department of Health. Manage adheres to Occupational Health and Safety and Quality Assurance Standards. Monitor the implementation of programmes and projects by implementing agent (IA) and adherence to the Service Delivery Agreement. Review and sign off on the Infrastructure Programme Implementation Plan (IPIP) as prepared by the Implementing Agents (IA). Review and recommend Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the directorate infrastructure planning.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CHIEF ARCHITECT REF NO. ECHEALTH/CART/HO/07/08/2021  
SALARY: R 898 569 - R1 027 419 per annum (OSD)

CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF Level 7) in Architecture and or equivalent qualification with 6 years' experience post qualification. Registration as a Professional Architect with the SACAP as a Professional Architect. Valid Driver's licence. Computer literacy.

DUTIES: Prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Prepare the infrastructure budget and Final Project list. Prepare the packages/ individual Project Briefs; presenting these to the implementing Agent (IA)- referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Manage preparation of Packages/ individual Project Briefs for projects that are not allocated to an Implementing Agent (IA). Monitor the implementation of programmes and Projects by the implementing Agent (IA) and the adherence to the Service Delivery Agreement. Manage project implantation of projects that are not allocated to an Implementing Agent (IA). Review and sign-off on the Infrastructure Programme Plan (IPIP) as prepared by the Implementing Agent (IA). Review and sign-off on the Project Execution Plans versions 2-7 prepared by the Implementing Agent (IA) with inputs received from the Directorate Infrastructure Planning. Review and recommend Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the Directorate Infrastructure Planning. Coordinate and participate in project commissioning, including site visits. Review the maintenance plans and budgets on completion of projects. Collect and update systems (if applicable) in terms of Technical Condition Assessments. Review infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Manage and participate in Post Project and Post Occupancy Evaluation exercise. Study professional journals and publications to stay abreast of new developments. Monitor and study the Health sector, legal frameworks, standards changes and policy frameworks. Undertake planning for future human resources needs. Establish and maintain effective and efficient communication arrangements, monitor that infrastructure projects are planned within available funds. Monitor application of costs norms.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: DEPUTY DIRECTOR: OPERATIONS (HEALTH TECHNOLOGY) REF NO. ECHEALTH/DDO/HO/08/08/2021

SALARY: R733 257 - R863 748 per annum (Level 11)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF Level 6) in Electrical or Mechanical or Clinical Engineering with 3- 5 years' post qualification experience. Registered as a Professional Engineering Technician with ECSA. Experience in Clinical Engineering. Valid driver's licence and Computer literate.

DUTIES: Develop training manuals. Provide inputs to the Health Technology policies, norms and standards. Present training to clinical engineering staff. Monitor implementation of training to users. Prepare training monitoring and evaluation reports. Design the system for the reporting of adverse events. Manage implementation of adverse events reporting. Determine risks and risk mitigation strategies. Design and implement corrective measures. Prepare specifications for the maintenance system. Determine appropriate software and hardware requirements. Prepare specifications for procurement. Design and implement a nomenclature system. Populate the database in terms of medical equipment. Update and maintain the database. Extract data, interpret data and prepare regular management report. Conduct needs assessments. Develop specifications. Update databank in terms of specifications. Provide expert guidance for the evaluation of tenders. Determine guidelines for management of stores. Determine guideline on procurement of supplies to enhance value for money.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: DEPUTY DIRECTOR INSTITUTIONAL IMPROVEMENT REF NO. ECHEALTH/DDII/HO/09/08/2021

SALARY: R733 257 - R863 748 per annum (Level 11)

CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree in Health Sciences/ Degree in Administration (NQF Level 7) with Personnel Management with 3 – 5 years post qualification work experience. Valid driver's licence. Computer literacy.

DUTIES: To provide institutional support to the identified health facilities where infrastructure projects are implemented and changes in the operational health systems are required. Implementation of organisational development strategies aimed towards seamless service delivery during infrastructure project implementation at

Health Facilities. Facilitate change management programmes at Health Facilities as part of the delivery of infrastructure. Implementation of quality assurance programmes as part of the delivery of infrastructure. Monitor and report progress with implementation of institutional systems aligned to infrastructure delivery.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: DEPUTY DIRECTOR MONITORING AND EVALUATION (PLANNING DIRECTORATE) REF NO. ECHEALTH/DDME/HO/10/08/2021

SALARY: R733 257 - R863 748 per annum (Level 11)

CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Public Administration with 3 – 5 years' experience post qualification. A qualification in Monitoring and evaluation will be an added advantage. Experience of the health system, standards, management practices, Monitoring & Evaluation systems, and provincial infrastructure delivery systems. Valid Drivers' Licence Computer literate.

DUTIES: To initiate, lead, coordinate, report and manage the monitoring and evaluation of all activities required to successfully implement the infrastructure and related technical support services portfolio of the Department. Strategic alignment of infrastructure projects and related technical support services. Infrastructure inputs and reporting. Establish norms and benchmarks for monitoring and evaluation of infrastructure and related technical support programme and projects. Programme and Project performance measurement.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: DEPUTY DIRECTOR: POLICIES AND SYSTEMS REF NO. ECHEALTH/DDPS/HO/11/08/2021

SALARY: R733 257 - R863 748 per annum (Level 11)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF Level 6) in Electrical or Mechanical or Clinical Engineering with 3 – 5 years' experience post qualification. Experience in clinical engineering and medical equipment policy, procedural and systems modalities. Valid driver's license. Computer Literate.

DUTIES: To determine policies, systems and standards for health technology services. Develop policies and standard operating procedures for the maintenance of medical equipment. Manage the implementation of medical equipment maintenance policies and procedures. Present training to internal personnel and for suppliers of medical equipment to the province. Determine that standards and norms for adverse event case management. Design the system for adverse event reporting and manage implementation. Design and update a quality improvement plan. Prepare risk assessment and risk mitigation strategies. Provide Strategic guidance on Procurement of medical equipment to Chief Executive Officers of Health Facilities and Departmental Supply Chain Management Officials.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: DEPUTY DIRECTOR: FINANCE (INFRASTRUCTURE DELIVERY) REF NO. ECHEALTH/DDF/HO/12/08/2021

SALARY: R733 257 - R863 748 per annum (Level 11)

CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Commerce/Accounting/Economics with 3 – 5 years' experience post qualification. Understanding of financial management as implemented in government and within the context of infrastructure / construction budgeting and spending. Valid driver's license and computer literacy.

DUTIES: To extract relevant infrastructure project data from BAS and other relevant systems. Validate credibility of financial data with all program/ project managers. Draft all financial and performance report as required by National Departments and Provincial Treasury. Report any variances of Infrastructure Projects expenditure against budget and cash flow projections to the Chief Engineer, Chief Architect and Chief Quantity Surveyor. Rollovers of Infrastructure projects successfully implemented through providing inputs to the finance section. Update B5 project list and budget (including budget adjustments) and ensure that any changes are authorized by the Chief Director. Validate that the finance section has updated BAS correctly in terms of projects, commitments, adjustments and spending against budget. Manage Infrastructure spending in line with cash flow projections to ensure no under or over spending of infrastructure budgets. Manage payments. Financial journals for infrastructure projects/ program

implemented. Request for shifting of funds submitted to budget office in line with the cash flow projections and payments of infrastructure projects and / or approved changes on B5 infrastructure project list.  
Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: MECHANICAL ENGINEER GRADE A REF NO. ECHEALTH/MENG/HO/13/08/2021  
SALARY: R718 059 – R 766 278 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Mechanical Engineering or equivalent qualification with 3 years' work experience post qualification as a Mechanical Engineer. Registration with ECSA as a Professional Engineer (Mechanical). Valid Drivers' Licence. Computer literate.

DUTIES: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications Engineering design and analysis effectiveness. Maintain engineering services and management methods. Effective Engineering Services. Effective and efficient project implementation.  
Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: ENGINEER (INFRASTRUCTURE DELIVERY) REF NO. ECHEALTH/ENG/HO/14/08/2021  
SALARY: R718 059 – R 766 278 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Engineering and/or equivalent qualification with 3 – 5 years' experience post qualification. Registered as a professional Engineer with ECSA. Certificate in Infrastructure Delivery Management System. Valid drivers' Licence Computer literate.

DUTIES: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme and Project Planning in line with IDMS. Infrastructure Programme and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Programme and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. Effective and efficient resources management  
Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: QUANTITY SURVEYOR REF NO. ECHEALTH/QS/HO/15/08/2021 (2 POSTS)  
SALARY: R618 732 - R666 540 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Quantity Surveying and/or equivalent qualification with 3 years' experience post qualification as a Quantity Surveyor. Registration as Professional Quantity Surveyor with SACQSP. Valid driver's licence. Computer literacy.

DUTIES: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme and Project Planning in line with IDMS. Infrastructure Programme and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Programme and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.  
Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CONTROL ENGINEERING TECHNICIAN REF NO. ECHEALTH/CET/HO/16/08/2021  
SALARY: R446 202 - R510 189 per annum (OSD)  
CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF Level 6) in Engineering or equivalent qualification with 6 years' experience post qualification as a Control Engineering Technician. Registration with ECSA as Professional Engineering Technician. Computer literate. Valid Drivers' Licence.

DUTIES: To render technical services and support in terms of the management of Service Providers responsible for the maintenance of lifts and manage the analysis of information on the use of utilities. Engineering norms and standards for lifts. Inspections of existing lifts. Installations of new lifts. Framework/Term Contracts for Lifts. Research. Financial Management. People Management.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CONTROL ENGINEERING TECHNICIAN (ENGINEERING AND TECHNICAL SERVICES) REF NO. ECHEALTH/CET/HO/17/08/2021

SALARY: R446 202 - R510 189 per annum (OSD)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF 6) in Engineering or equivalent qualification with 6 years' experience post qualification. Registered as a Professional Engineering Technician with ECSA. Valid Driver's licence

DUTIES: To evaluate design drawings for new or changed tools by measuring dimensions on the drawings and comparing them with the original specifications. Prepare layouts and drawings of parts to be made and of the process for putting the parts together, often using three-dimension design software. Discuss changes with co-workers for example, in the design of a part and in the way it will be made and assembled. Review instructions and blueprints for projects in order to ensure that test specifications and procedures are followed and objectives are met. Plan, produce and assemble new or changed mechanical parts for products such as industrial machinery or equipment. Set up and conduct tests of complete units and their components and record results. Compare test results with design specifications and with test objectives and make recommendations for changes in products or in test methods. Estimate labour costs, equipment life and plant space.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: ASSISTANT DIRECTOR: PROPERTIES (INFRASTRUCTURE DELIVERY) REF NO. ECHEALTH/ASDP/HO/18/08/2021

SALARY: R 376 596 - R443 601 per annum (Level 9)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (Level 6) in Property Management with 3 years' experience post qualification in the management of acquisitions and disposals. Valid Drivers' Licence Computer literate.

DUTIES: To coordinate the property portfolio of all Health Facilities and accommodation requirements of the Department. Property acquisition and disposals. Interact and communicate with Users, Public Works, Local Government, and other role-players regarding acquisitions and disposals. Coordinate the integrity of the data on the Immovable Asset Register. Coordinate the utilisation of properties.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: ASSISTANT DIRECTOR: FINANCE (INFRASTRUCTURE DELIVERY) REF NO. ECHEALTH/ASDF/HO/19/08/2021

SALARY: R 376 596 - R443 601 per annum (Level 9)

CENTRE: Bhisho, Head Office

REQUIREMENTS: Bachelor Degree (NQF level 7) in Commerce/Accounting/Economics with 3 years' experience post qualification. Understanding of financial management as implemented in government and within the context of infrastructure / construction budgeting and spending. Valid driver's license and computer literacy.

DUTIES: To extract relevant infrastructure project data from BAS and other relevant systems. Identify any variances of infrastructure projects expenditure against budgets and cash flow projections to the Deputy Director Finance. Make recommendations on rollovers of infrastructure projects to the Deputy Director. Update and manage financial commitments in line with the approved budgets and cash flow projections and the B5 project list. Validate that the service provider's data base is updated correctly by the finance section. Report on deviations to the Deputy Director. Prepare the issuing of work orders or task orders after SCM processes have been completed. Make inputs to Deputy Director Finance in terms of the budgets and financial annual statements for infrastructure projects / programmes prepared in line with GRAP and within time frames of PFMA. Update the register of contract while projects are implemented. Provide all financial documents requested by Auditor General and / or finance section.

Undertake human resources and other related administrative functions. Plan and allocate work. Implement quality control of work delivered by employees.

Enquiries: Ms N Mdemka Tel no: 040 608 1170

POST: CHIEF WORKS INSPECTOR (ENGINEERING AND TECHNICAL SERVICES) REF NO. ECHEALTH/CWI/HO/20/08/2021

SALARY: R316 791 – R373 167 per annum (Level 8)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF 6) in Building, Mechanical or Electrical/Engineering or equivalent or N3 with passed trade test entry with 3 years' experience post qualification. Valid driver's license and computer literacy.

DUTIES: To provide technical inputs to Health Facilities to draw up specifications and monitor compliance by service providers regarding safety matters. Implement regular compliance inspections and audits at health facilities (regular safety audits). Conduct investigations into accidents. Make recommendations on mitigation measures to prevent recurrence of accidents. Manage the collection of relevant technical data and information regarding Occupational Health and Safety of buildings and machinery. Make recommendations in terms of investigations required in terms of condition of buildings and or machinery that are compromising adherence with Occupational Health and Safety requirements. Manage the development of plans to address shortcomings in terms of compliance in terms of Occupational Health and Safety requirements, Environmental requirement and Quality Assurance Standards. Make inputs to the design of training programmes on Occupational Health and Safety. Determine the technical required for performance by Occupational Health and Safety committees. Develop standard operating procedures manual to guide Occupational Health and Safety committees with the implantation of technical tasks.

Enquiries: Ms N Mdemka Tel no: 040 608 117

POST: WORKS INSPECTOR (ENGINEERING AND TECHNICAL SERVICES) REF NO. ECHEALTH/WSI/HO/21/08/2021 (2 POSTS)

SALARY: R257 508 - R303 339 per annum (Level 7)

CENTRE: Bhisho, Head Office

REQUIREMENTS: National Diploma (NQF Level 6) in Engineering, Building, Mechanical/Electrical or equivalent with 1-year work experience post qualification. Valid Drivers' Licence. Computer literate.

DUTIES: To maintain a safe environment in Health Facilities in line with Occupational Health and Safety Act and other applicable legislation. Conduct inspections of buildings, equipment and machinery in health facilities to ensure compliance with relevant legal prescripts. Assist with the development and implementation of remedial plans. Provide training as required by OHS Act. Incident investigations.

Enquiries: Ms N Mdemka Tel no: 040 608 1170