



**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EASTERN CAPE DEPARTMENT OF HEALTH					
BID NUMBER:	SCMU3-P23/24-1581-HO	CLOSING DATE:	05/03/2024	CLOSING TIME:	11H00
DESCRIPTION	REQUEST FOR QUOTATION FOR THE GEOHYDROLOGICAL INVESTIGATION FOR GOOD HOPE CLINIC				
BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SUPPLY CHAIN MANAGEMENT, Ground Floor, Next to Security Gate					
Global Life Building					
Phalo Avenue					
Bhisho					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO		
CONTACT PERSON	Miss N Mjuluki		CONTACT PERSON	Mr M Nondala	
TELEPHONE NUMBER	040-608 9649/067 429 0900		TELEPHONE NUMBER	079 0268791	
E-MAIL ADDRESS	Noluthando.mjuluki@echealth.gov.za		E-MAIL ADDRESS	Mzolisi.nondala@echealth.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
- 1.5. IT IS A REQUIREMENT THAT THE WORK BE CARRIED OUT UNDER DIRECT SUPERVISION OF A PROFESSIONALLY REGISTERED NATURAL SCIENTIST WITH SACNASP, WHO WILL TAKE PROFESSIONAL RESPONSIBILITY FOR THE TASKS

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g., company resolution)

.....

DATE:

.....

APPROVED BID DOCUMENT WITH SPECIFICATION

**SCMU3-P23/24-1575- HO- PROCUREMENT OF CATARACT CONSUMABLE FOR
CECILIA MAKIWANE HOSPITAL (CMH)_ EYE CARE UNIT**



Revision			
Drafted by	Date:26/02/2024	Name: Ms N Mjuluki	Signature: 
Approved by: Chairperson Specification Committee	Date:26/02/2024	Name: Mr P Mteleli	Signature: 

Table of contents

Part A – Invitation to Bid (SBD 1)

Part B – Terms and Conditions for Bidding

Terms of Reference for the Geohydrological Investigation for Good Hope Clinic

Pricing Schedule (SBD 3.1)

Declaration of Interest (SBD 4)

Preference Points Claim Forms (SBD 6.1)

1. BID CONDITIONS

- 1.1 Without limitation to any other rights of the Eastern Cape Department of Health (ECDoH) (whether otherwise reserved in this invitation to bid or under law), the ECDoH expressly reserves the right to: -
- 1.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing.
- 1.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion.
- 1.4 Reject all responses submitted by bidders and to embark on a new bid process.
- 1.5 Judge the reasonableness of financial offers and reject all tender offers with unrealistic financial offers as per CIDB Best Practice Guideline #A3. It is important that the offer receiving the highest number of points for price is realistically priced. Unrealistic financial offers (i.e. where it is not economically possible to execute the contract at that price) distort the scoring price.

2. EVALUATION CRITERIA

The bid will be evaluated in terms of Regulation 4(1) of the Preferential Procurement Regulation 80/20 Preference Point system will be applied where the lowest bidder will be allocated 80 Points for price. A maximum of 20 points will be awarded for specific goals.

The following formula will be used to calculate points out of 80 for price.

$$P_s = P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = points scored for comparative price of bid or offer under consideration.

P_t = Comparative price of bid or offer under consideration.

P_{\min} = comparative price of lowest acceptable bid or offer.

The following table must be used to calculate the score out of 20 points for Specific Goals

B-BBEE Status Contribution	Level of	Weighting (of 20 POINTS)	Number of points (80/20 system)
Historically Disadvantage Individuals		20%	4
Women		20%	4

Youth	20%	4
Disability	20%	4
Military Veterans	10%	2
Locality (Entities based in South Africa))	10%	2
TOTAL	100%	20

- a) A tenderer must submit proof of its Specific Goals.
- b) A tenderer failing to submit proof of specific Goals may not be disqualified, but may only score points out of 80 price, and scores 0 points out of 20 for Specific Goals.
- c) The Specific Goals supporting documents required to verify claimed points may in line with the specific requirements include:
 - CSD report (must be recent within 7 days from closing date);
 - CIPRO Certificate (must be certified with original stamp within 3 months from closing date of bid/quote);
 - ID copies (must be certified with original stamp within 3 months from closing date of bid/quote);
 - Medical Certificate / Doctor's medical report (Impairment should be substantially limiting long term or of recurring nature)
 - Municipal accounts or proof of address
 - Letter from Department of Military Veterans confirming status.

The points scored for the specific goal shall be added to the points scored for price and the total shall be rounded off to the nearest two decimal places.

Evaluation will be conducted into the following stages:

First Stage: Administrative Compliance

1. All documentation inclusive of supporting documentation requested in terms of the Bid Document requirements must be submitted and signed off where required.
2. Bidders must complete and sign SBD1 (Invitation to Bid), SBD3.1 (Pricing Schedule), SBD4 (Declaration of Interest), and SBD6 (Preference Points Claim Form in terms of Preferential Procurement Regulations, 2022).
3. Bidders must be registered with the National Treasury Supplier Database (CSD) and attach a copy of CSD Report.

2nd Stage: Mandatory Requirements

Compulsory Documents to be submitted with RFQ	Mandatory Documents
<ul style="list-style-type: none"> • Project Leader (will take full responsibility for the work) to be registered with the South African Council for Natural Scientific Professions (SACNASP) or Engineering Council of South Africa (ECSA) 	YES
NB: Failure to submit mandatory documents will lead to disqualification	

3rd Stage: Price and Specific Goals

80/20 preference point system will apply. The bid will be awarded to the highest point scoring bidder.

TERMS OF REFERENCE FOR GEOHYDROLOGICAL INVESTIGATIONS FOR GOOD HOPE CLINIC

1. INTRODUCTION AND BACKGROUND

The identified site for the Good Hope Clinic is located near Lusikisiki and is situated in ward 1 of the Ingquza Hill local municipality in the O.R Tambo District. The site coordinates are as follows:

Longitude = 29.259760

Latitude = -31.322362

Good Hope Clinic was officially opened on the 29 June 2021, using prefabricated structures comprised of three (3) consulting rooms, shared registration and records, a small medicine store, outside ablutions, and staff accommodation. However, this was implemented as a temporary measure to provide an interim service in the region while the department plans for a permanent solution.

The plan is to add additional building/s on the current site without disrupting the current clinical activities. Once completed, the staff and equipment can transfer into the new building and any renovations on the current building can subsequently follow if viable.

2. PROJECT OBJECTIVES

As part of its processes, The Eastern Cape Department of Health (ECDOH) has formulated a plan to execute the development of Good Hope Phase 2 utilizing a design/develop and construct procurement strategy. This approach includes the incorporation of field investigations alongside the established and acquired standard clinic layouts that have been accumulated over the years. The primary objective of these field investigations is to proactively identify any potential limitations or uncertainties that could arise during project implementation. By implementing this comprehensive approach, ECDOH aims to minimize risks and ensure a smoother and more cost-effective project execution.

The ECDoH intends to execute the above and finalise its development plans by appointing a Professional Service Provider (PSP) to:

- a) Conduct a geohydrological investigation.

3. SCOPE OF PROJECT

The appointed PSP is required to undertake a comprehensive geohydrological site investigation works for the Good Hope clinic site with the following requirements:

- 1) Carry out desktop study to source any information relating to any existing reports and hydrogeological data applicable to the project area.
- 2) Conduct a hydrological site characterization survey and hydro census to identify possible existing boreholes and exploration drilling targets.
- 3) Once the hydrocensus has been concluded, geophysical surveys for the siting of new boreholes to commence.
- 4) The specific facility's water demand will be used to determine the number of boreholes to be drilled. On average, it would require three (3) exploration drilling sites that have been identified.

- 5) Once the identification of the three (3) drilling sites, Procurement of Drilling and Testing Contractors will be coordinated by the Hydrogeological consultant through formal tender requests based on drilling and testing quantities.
- 6) The establishment of the drilling contractor will be carried out after the geophysical investigation has been completed and exploration drilling sites have been identified.
- 7) The establishment of the testing contractors will be timed so that the testing can follow directly behind the drilling contractor. Existing boreholes will be tested first if applicable before new ones can be looked at. On average, it will be required to test a maximum of two boreholes per facility. Aquifer testing will comprise 3 x 60-minute step drawdown test as well as a 24Hr constant rate discharge (CD) test followed by recovery testing per borehole.
- 8) Borehole drilling and aquifer testing will be done under hydrogeological supervision.
- 9) Once borehole yield tests are concluded, a water sample will be taken at the end and be submitted to an accredited scientific water laboratory for SANS241 drinking water quality analysis.
- 10) Registration of boreholes will be implemented, and the relevant documentation will be submitted to DWS for Water use licensing purposes.
- 11) Once all above have be concluded, process and evaluate all hydrogeological report indicating results and borehole utilization recommendations for equipping.

NB. All geohydrological inputs will be rendered met in accordance with the minimum standards and guidelines set by the Department of Water and Sanitation (DWS) as well as the SANS 10299 standard.

4. DELIVERABLES

As a minimum, the following data should be included in the report:

- Geographical Setting (Topography and Drainage, Climate)
- Desk study, Hydro-census, Geophysical Survey, and results,
- Drilling and siting of boreholes, Aquifer testing, sampling, and chemical analysis
- Groundwater recharge calculations, modelling, and availability assessment
- Discussion on prevailing groundwater conditions and aquifer characterisation.
- Geohydrological impacts

A. PROGRAMME DETAILS

You are to submit a Detailed Works Programme with your quotation. The Programme should detail all the critical activities and their estimated timelines.

5. DURATION

- 5.1. The project, from appointment and undertaking of the geohydrological investigation should not take longer than two (2) months.

6. EVALUATION

6.1. The ECDoH needs to be satisfied, in all respects, that the organisation selected has the necessary resources, qualifications and abilities for this project, and all submissions are regarded in a fair manner in terms of evaluation criteria and process.

6.2. The general methodology of selection will be that proposals will first be evaluated on their technical ability to perform the task. **Any proposal scoring below 80% of the points noted in the table below will be disqualified for the second evaluation.** The second evaluation of technically competent proposals will be evaluated against Price and Specific Goals using 80/20 Price/Specific Goals formula.

CRITERIA	SUB-CRITERIA	WEIGHTING/ POINTS
Company Profile and individual team members	<p><u>Qualification/Registration of Project Leader:</u></p> <p><i>Project Leader must be a Professional Natural Scientist and be registered with SACNASP. Attach CV and Professional Registration Certificate</i></p> <p>a) 6 + years' experience post registration = 40 points b) 4-5 years' experience post registration = 30 points c) 2-3 years' experience post registration = 20 points d) 1 years' experience post registration = 10 points e) 0 years' experience post qualification = 0 points</p>	40
	<p><u>Previous Geohydrological Investigation work undertaken by the bidder:</u></p> <p><i>Bidders must attach reference letters from clients which clearly indicate that they have undertaken geohydrological investigations as part of the scope of works and must complete Annexure A.</i></p> <p>a) Over 5 projects completed = 30 points b) 4-5 projects completed = 20 points c) 1 -3 projects completed = 10 points d) 0 projects completed = 0 points</p>	30
Approach and Methodology	<p><u>Methodology, roadmap, and clear understanding of information to be collected and rationale thereof:</u></p> <p>a) Bidder has submitted a concise methodology & approach = 15 Points. b) Bidder has submitted a poor methodology = 5 Points c) Bidder did not submit an Approach and Methodology = 0 Points</p>	15
Preliminary Programme	<p><u>Preliminary Programme (Timelines) – understanding of activities to be undertaken.</u></p> <p>a) Bidder has submitted a concise Programme of Works = 15 Points b) Bidder has submitted a Poor Program = 5 Points c) Bidder did not submit a Programme of Works = 0 Points</p>	15
TOTAL CUMULATIVE POINTS		100

7. PAYMENT STRUCTURE

- 7.1. ECDoH undertakes to pay in full within thirty (30) days, all valid claims for work done to its satisfaction upon presentation of a substantiated claim/invoice.
- 7.2. No payment will be made where there is an outstanding information/work by the service provider(s).

8. GENERAL REQUIREMENTS

- 8.1. It is important to note that the successful bidder will work under the supervision of ECDoH representative, abide by ECDoH's Code of Conduct, and other organisational guidelines.
- 8.2. Kindly submit the following document
 - SBD Forms (SBD1, SBD3.1, SBD4 and SBD6.1)

9. SUBMISSION OF QUOTATIONS

- 9.1. Quotations should be submitted on or before the 05 March 2024 by no later than 11h00 via email to:
- 9.2. The selection of the qualifying proposal will be at the ECDoH's sole discretion. The ECDoH does not bind itself to accept any particular bid/proposal, and the ECDoH reserves the right not to appoint the service provider.

10. TERMS AND CONDITIONS

- 10.1. Any work sub-contracted to any company by the appointed service provider remains the sole responsibility of the appointed service provider, and should this occur, the appointed service provider shall be responsible for all the anticipated deliverables.
- 10.2. Quotations that are not submitted in the required format will not be considered.
- 10.3. You are to undertake the geohydrological investigation within 7 working days from date of issuing of an official order unless otherwise revised.

SBD 3.1**PRICING SCHEDULE –FIRM PRICES**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder.....	Bid number: SCMU3-P23/24-1581-HO.
Closing Time: 11:00	Closing date: 05-03-2024

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

BID PRICE IN RSA CURRENCY

****(ALL APPLICABLE TAXES INCLUDED)**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	GEOHYDROLOGICAL INVESTIGATION OF GOOD HOPE CLINIC				
1.1	<u>SCOPE OF WORK</u> Due to the shortage of enough water supply to the area for the clinic needs, there is an urgent need to source an alternate through ground water supply. NB: All groundwater development to be carried out in accordance with minimum standards and guidelines set out by Department of Water Affairs and Sanitation (DWS) and SANS 10299.				
1.2	Carry Out Hydrogeological Survey and water supply borehole				
1.2.1	Liaise with Client and carry out full Project Management during the process	Sum	1		
1.2.2	Health and Safety compliance and monitoring	Sum	1		
1.2.3	Carry out desktop study by use of existing reports and hydrogeological data for the area	Sum	1		
1.2.4	Carryout Site Investigation, Hydrocensus & geophysical surveys	Sum	1		
1.2.5	Carry out procurement of Drilling and Aquifer testing Contractors through Supply Chain Management process (SCM).	Sum	1		
1.2.6	Drilling, Aquifer testing and Equipping Contractors	Prov Sum	1	R 450 000.00	R 450,000.00

1.2.7	Handling Fee with respect to item 1.2.6 above	%		R450,000.00	
1.2.8	Carryout Borehole Drilling under Hydrogeological Supervision	Sum	1		
ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1.2.9	Carryout Aquifer Testing under Hydrogeological Supervision	Sum	1		
1.2.10	Carry out water quality testing through an accredited scientific water laboratory for SANS241:2015 drinking water quality analysis	Sum	1		
1.2.11	Carry out process of Water Use license Application through Department of Water and Sanitation (DWS)	Sum	1		
1.2.12	Submit a detailed Hydrogeological Technical Report to the Client	Sum	1		
NB: 1) Pricing must be inclusive of all costs to be incurred by the bidder in the delivery of the required services, including any disbursements, travelling and accommodation. 2) Provisional Sum item in 1.2.6 to be paid based on proven costs. 3) Handling fee item in 1.2.7 is not fixed and is to be paid in line with the claimed amount under item 1.2.6					
TOTAL AMOUNT EXCLUDING VAT					
15% VAT					
TOTAL AMOUNT INCLUDING VAT					

TOTAL PRICE OFFERED, INCLUSIVE OF VALUE ADDED TAX, FOR TENDER NO. SCMU3-P23/24-1581-HO

R _____

(Amount brought forward from Form of Offer and Acceptance)

AMOUNT IN WORDS _____

Signed by authorized representative of the Tenderer:

- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
-
-

**** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting the
accompanying bid, do hereby make the following statements that I certify to be true
and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

**I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3
ABOVE IS CORRECT.**

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON
PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN
MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantage Individuals		20% (4)		
Women		20% (4)		
Youth		20% (4)		
Disability		20% (4)		
Military Veterans		10% (2)		
Locality (Entities based in South Africa))		10% (2)		
TOTAL		100%		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

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ANNEXURE A: SCHEDULE OF BIDDER'S REFERENCE INFORMATION

The bidder must provide details of the bidder's current experience in providing similar services.

No.	Company Name	Contact Person and Contact Details	Nature of Work	Value of contract (VAT incl.)	Contract Duration
1		Name: Email: Tel/mobile No.:			Start Date: End Date:
2		Name: Email: Tel/mobile No.:			Start Date: End Date:
3		Name: Email: Tel/mobile No.:			Start Date: End Date:
4		Name: Email: Tel/mobile No.:			Start Date: End Date:
5		Name: Email: Tel/mobile No.:			Start Date: End Date:
6		Name: Email: Tel/mobile No.:			Start Date: End Date:
7		Name: Email: Tel/mobile No.:			Start Date: End Date:
8		Name: Email: Tel/mobile No.:			Start Date: End Date: