



Province of the
EASTERN CAPE
HEALTH

PART A
INVITATION TO BID

SBD I

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF HEALTH
BUFFALO CITY METRO HEALTH DISTRICT**


BID NUMBER:	SCMU3-21/22-0258-BCM	CLOSING DATE:	22 NOVEMBER 2021	CLOSING TIME:	11:00 AM
DESCRIPTION	RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS ON A RATE BASED AS AND WHEN REQUIRED.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Buffalo City Metro Health District					
18 Sheffield Road					
Woodbrook					
East London 5200					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mrs S. Siguba		CONTACT PERSON	Mr A. Cakwe	
TELEPHONE NUMBER	043-708 1782		TELEPHONE NUMBER	043 635 2958	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Suthukazi.Nqabeni@echealth.gov.za		E-MAIL ADDRESS	andile.cakwe@echealth.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		

	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
REVIEWED BY:	A. Cakwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

**RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND
PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH INSTITUTIONS
(BCMHD) FOR A PERIOD OF 36 MONTHS.**

E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABAS E No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.				

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:


.....

(Proof of authority must be submitted e.g. company resolution)

DATE

.....

3


	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A-CAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CARNE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

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PART 2
Terms and Conditions of Bidding

1 BACKGROUND AND INTRODUCTORY PROVISION

1.1 BACKGROUND

Buffalo City Metro Health (BCMHD) need the rendering of accommodation for community serves clinicians and permanent officials to add a value for effective and efficiency of service delivery in our institutions.

2 OFFER AND SPECIAL CONDITIONS

2.1 Without detracting from the generality of clause below, bidders must submit a completed and signed Invitation to Bid form (SBD 1) and requisite bid forms attached as Part 3) with its bid. Bidders must take careful note of the special conditions.

2.1.1 **All bids submitted in reply to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

2.1.2 In the event that any form or certificate provided in Part 3 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.


3 CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

3.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.

3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.

3.3 All bids must be received before the closing time and date stipulated above and must be posted to or deposited in the bid box at the address detailed on the cover page of this invitation to bid.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Mbenya	19/10/2021
REVIEWED BY:	A. LAKWU	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

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4 ENQUIRIES

- 4.1 Should any bidder have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated.
- 4.2 All inquiries will be allowed for **UP TO** one (1) week before the Bid's closing date; thereafter, no inquiries will be answered.

5 BID BRIEFING

- 5.1 There will be **NO** bid briefing meeting due to the third wave of **COVID-19** and bidders must send emails with queries to the email provided on **SBD1** of the document.


6 PREFERENCE POINTS CLAIM FORMS

- 6.1 Part 6 – Schedule E contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

7 PRICING

- 7.1 The bidder must submit details regarding the bid price for the Services on the Pricing Schedule form/s attached as Part 6 – Schedule A which completed form/s must be submitted together with the bid documents.
- 7.2 Pricing must be stipulated **INCLUSIVE OF VALUE ADDED TAX**.
- 7.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 5 – Schedule A.
- 7.4 The prices of this Bid will be fixed for a period of twelve (12) months, after which they may be adjusted in response to changes in the consumer price index (CPI) and gross domestic products (GDP).

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RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKUP	20/10/21
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
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8 PARTNERSHIPS AND LEGAL ENTITIES

- 8.1 In the case of the bidder being a partnership, close corporation or a company all certificates reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid.

9 CONSORTIA

- 9.1 It is recognized that bidders may wish to form consortia to provide the Services.
- 9.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements:-
- 9.2.1 It shall be signed so as to be legally binding on all consortium members
- 9.2.2 One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;
- 9.2.3 The lead member shall be the only authorized party to make legal statements, communicate with the ECDOH and receive instructions for and on behalf of any and all the members of the consortium;
- 9.2.4 A copy of the agreement entered into by the consortium members shall be submitted with the bid.


10 ORGANISATIONAL PRINCIPLES

- 10.1 The bidder should submit a clear indication of the envisaged authorized organizational principles, procedures and functions for an effective delivery of the required Service at the relevant Institutions with the bid

11 DECLARATION OF INTEREST

- 11.1 The bidder should submit a duly signed declaration of interest (SBD 4) together with the bid. The declaration of interest is attached as Part 6 – Schedule B.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

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12 FINANCIAL PARTICULARS

- 12.1 Bidder must provide full details regarding its financial particulars and standing, which particulars should be submitted together with the bid on the form attached as Part 6-Schedule F.

13 VALIDITY

- 13.1 Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (One hundred and twenty)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.


14 ACCEPTANCE OF BIDS

- 14.1 The ECDOH does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the State even if it implies a waiver by the ECDOH, of certain requirements which the ECDOH, considers to be of minor importance and not complied with by the bidder.

15 NO RIGHTS OR CLAIMS

- 15.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the ECDOH. The ECDOH reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.
- 15.2 Neither the ECDOH, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and howsoever incurred by bidders in connection with or arising out of the bid process.

8

	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. C. Akwile	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

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16 NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

- 16.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" bases with the approval of the ECDOH.
- 16.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.


17 ACCURACY OF INFORMATION

- 17.1 The information contained in the invitation to bid has been prepared in good faith. Neither the ECDOH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.
- 17.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

18 COMPETITION

- 18.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.
- 18.2 In general, the attention of bidders is drawn to Section 4(1) (iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 18.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make, they are encouraged to discuss their position with the competition authorities before submitting response.
- 18.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

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DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
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19 RESERVATION OF RIGHTS

19.1 Without limitation to any other rights of the or the ECDOH (whether otherwise reserved in this invitation to bid or under law), the , and the ECDOH expressly reserves the right to:-

19.2 **Award this bid to more than one service provider (each area will be awarded to one service provider if they are available.)**

19.3 **Each area will be awarded to lowest price for :**

1. Furnished units

2. Unfurnished Units

19.3.1 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;

19.3.2 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;

19.3.3 Reject all responses submitted by bidders and to embark on a new bid process.

19.3.4 EC ECDOH reserves the right to retain the Bidder's Proposal for audit purposes. ECDOH will return the Bidder's Proposal only upon written request being made to ECDOH and on condition that ECDOH will be allowed to make the necessary photocopies of the Bidder's Proposal for record purposes, at ECDOH's cost.

19.3.5 All costs incurred during the preparation and compilation of a Bidder's Proposal, as well as the delivery of a Bidder's Proposal documents to ECDOH will be borne exclusively by the Bidder.


19.3.6 All Proposals and supporting documentation must be submitted in **English**.

20 BID COMPLIANCE

20.1 Submission of Requested Documents including SBD 1, 3.1, 4, 8, 6.1 and 9.

20.1.1 The Bidder's Bid/offer must contain all documents requested in this bid.

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DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
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21 EVALUATION CRITERIA

The bid will be evaluated as follows:

- a) Stage 1: Administrative compliance /pre-qualification
- b) Stage 2: In-Loco Inspection will be conducted to all responsive bidders.
- c) Stage 3: Price and B-BBEE Points.

The stages are further detailed below

22 STAGE (I) ONE: ADMINISTRATIVE COMPLIANCE /PRE-QUALIFICATION

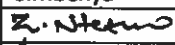

22.1 ECDOH has defined minimum pre-qualification criteria that must be met by the Bidder in order for ECDOH to accept a bid for evaluation.

22.2 Where the Bidder's bid fails to comply fully with any of the pre-qualification criteria, ECDOH has the right to reject the Bid in question and not to evaluate it at all;

22.3 The following criteria shall apply;

- a) The bid documentation must be completed comprehensively and correctly
- b) SBD forms 1, 3.1, 4, 8, 6.1 and 9 must be completed and signed
- c) Bidder must be registered with National Treasury Central Supplier Database (CSD) and furnish a detailed history summary report for the supplier details with valid tax status, complete CK information, complete BBBEE information.
- d) If the supplier fails to render the services after one (1) month of appointment, the client reserves the right to terminate the contract and appoint a reserve bidder to take over the contract.

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RECOMMENDED BY:		19/10/2021
REVIEWED BY:	A. CAKWE	20/10/2021
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Prospective bidders are required to submit the following documentation for quality for Administrative compliance;

#	Requirement	Complied	
		YES	NO
A	Invitation to Bid (SBD 1) completed and signed		
B	Pricing Schedule (SBD 3.1)		
C	Declaration of Interest (SBD 4)		
D	Preferential Points Claim (SBD 6.1)		
E	Declaration of Past SCM Practices (SBD 8)		
F	Certificate of Independent Bid Determination (SBD 9)		
G	JV agreement (if applicable)		

23. STAGE TWO (2): IN - LOCO INSPECTION

- 23.1 Inspection will be conducted to the successful bidder.
- 23.2 Units must be fully maintained with lockable gates, fenced, burglar bars in each accessible doors, windows and in line with the specifications requirements as stated in the obligations relating to condition of the units.
- 23.3 All items listed in the part 5 of Specification (requirements per unit) will be checked during the in-loco inspection.

24. STAGE THREE (3): PRICE AND BBBEE POINT SCORING


- 24.1 In terms of Regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Act (Act 5 of 2000), responsive bids will be adjudicated by the department on the 80/20- preference points system in terms of which points are awarded to bidders on the basis of:

- The bid price (maximum 80 points)
- B-BBEE status level of contributor (maximum 20 points)

The following formula will be used to calculate the points for price:

$$Ps = 80(1 - Pt - P \text{ min})$$

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P_{min}

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{min} = Comparative price of lowest acceptable bid

24.2 A maximum of 20 points may be allocated to bidders for attaining their B-BBEE status level of contributor in accordance with the table below:


B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

N.B: Bidders are required to submit, together with their bids, original and valid B-BBEE status level verification certificates or certified copies to substantiate their B-BBEE rating claims.

24.3 A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non- Compliant contributor. Such bidders will score 0 out of maximum of 20 points for B-BBEE.

24.4 Bidders are required to complete the preference claim form (SBD 6.1), and submit their original and valid B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim the B-BBEE status level points.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
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APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		


RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

- 24.5 The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.
- 24.6 Only bidders who have completed and signed the declaration part of the preference claim form and who have submitted a B-BBEE status level certificate issued by a SANAS accredited verification agency will be considered for preference points or Sworn affidavit attested by Commissioner of Oaths in respect of Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE).
- 24.7 The department may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regards to preference.
- 24.8 The total points scored will be rounded off to the nearest 2 decimals.
- 24.9 In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for B-BBEE.
- 24.10 However, when functionality is part of evaluation process and two or more bidders have scored equal points including equal preference points for B-BBEE, the contract will be awarded to the bidder scoring the highest functionality.
- 24.11 Should two or more bids equal in all respects, the award shall be decided by drawing of lots.
- 24.12 A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points Bids will be evaluated in terms of the 80/20 Preference Point System. 80 points will be allocated for price and 20 points for attaining BBBEE status as per table of B-BBEE status level of contribution. The lowest bid will be allocated 80 points.

25 PAYMENT

- 25.1 The supplier shall furnish the purchaser with an invoice upon fulfillment of obligations related to the obligations stipulated in the contract.
- 25.2 Payments shall be made thirty (30) days after receipt of invoice by purchaser or claim by supplier.
- 25.3 Payment to be in Rand value only.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKUP	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

PART 3

Conditions of Contract and Operational requirements

I. CONTRACT

The contract for the supply of the required Service in terms of this invitation to bid shall come into being on the date of issue of the letter of acceptance of the bidders bid by the Eastern Cape Department of Health (ECDoH).


2. FEES AND CHARGES

- 2.1 Prices shall be firm for first 12 months and will be changed per the CPI on the following Years.
- 2.2 Payment of any consideration in terms of the contract shall not constitute acceptance of any defective or non-conforming Services or otherwise relieve contractor of any of its obligations under the contract.
- 2.3 To the extent that the ECDoH disputes the correctness, nature, extent or calculation of any fees or expenses payable to contractor in terms of the contract, **ECDoH** shall be entitled to withhold payment of such disputed amounts until such time as such dispute is resolved.

3. GENERAL RESPONSIBILITIES OF THE CONTRACTOR

- 3.1 **The ECDoH's operational requirements.** The contractor shall, in the provision of the required service, have due regard to the operational requirements of the ECDoH and other parties occupying or operating from the relevant institution, and shall not do, or permit to be done, anything which may negatively impact on such parties' operational requirements.
- 3.2 **Problem identification and reporting.** The contractor shall be proactive in reporting any matters which it may become aware of which may impact on the business continuity or operations of the ECDoH at the relevant institution, clinic and office. Without detracting from the generality of this statement, contractor shall:-

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

3.3 Other Service Providers The contractor acknowledges that it may be required to provide the Services in conjunction with third party service providers and shall, where requested by the ECDoH, co-operate fully with such persons.

3.4 Regulations and statutes The contractor shall, in the provision of the Services observe and comply with all relevant provisions of all applicable legislation and regulations.

3.5 COMPLIANCE WITH PROCEDURES.

It is recorded that during the currency of the contract the ECDoH may implement procedures and policies at the relevant Institution. The contractor shall comply fully with any such reasonable procedures and policies, including the permit to work procedures and health and safety procedures.

3.5.1 The contractor shall ensure that it and its personnel shall at all times comply fully with any safety, fire, emergency and security procedures and policies applicable at the relevant Institution.

3.5.2 Should the ECDoH at any time believe that any member of contractor's personnel is failing to comply with any such procedures or policies, the ECDoH shall be entitled to deny such personnel member access to the relevant premises and require contractor to replace such person without delay.


3.6 Contractor's procedures The contractor shall, upon receipt of written request from the ECDoH or its appointed Technical Support Manager at the relevant Institution

Provide the ECDoH with copies of all contractor's operating procedures and processes relating to the Services;

3.7 Provision of Services in clean and tidy manner. The contractor shall ensure that the Services are provided in a clean and tidy manner.

3.8 Service reports: The contractor shall, upon written request from the DOH or it's appointed. Hospital Manager, provide the DOH with such reports relating to the Service as may be stipulated in the Specifications, or as may be reasonably required by the DOH or its appointed Hospital Manager to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract.

16

	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chakwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

4 HAZARDOUS MATERIALS

The contractor will be held liable for any expenses that may be incurred by the ECDOH as a result of damage to property and injury to personnel as a result of poor quality products.

5 FIRE RISKS

The contractor shall ensure that its personnel shall, if at any time they believe that any matter constitutes a fire risk, report this immediately to the ECDoH/Institution and take such remedial action as may be necessary.

6 ENERGY MANAGEMENT

The contractor shall comply fully with the energy management strategy implemented at the relevant Institution from time to time and shall provide the Services in an energy efficient manner.


7 OCCUPATIONAL HEALTH AND SAFETY

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

The contractor:-

- ❖ acknowledges that he is fully aware of the terms and conditions of the Act;
- ❖ acknowledges that he is an employer in its own right with duties and responsibilities as prescribed in the Act;
- ❖ agrees to comply with all rules and regulations implemented by or on behalf of the ECDoH at the relevant Institution in covering letter relating to health and safety and will inform the ECDoH immediately should contractor for any reason be unable to comply with the provisions of the Act and such rules and regulations.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

8. SERVICE LEVEL AGREEMENT

It is recorded that the ECDoH and the service provider may from time to time agree in writing to additional quality requirements (whether engaged in a service contract or when repair is required out of guarantee without the maintenance contract option) and standards relating to the maintenance together with performance measurement provisions, which quality requirements, performance measurement provisions shall be reduced to writing in a service level agreement if required and signed by both parties.

9. PERFORMANCE MEASUREMENT PROVISIONS

9.1 Introduction.

Contractor shall provide the Services during the term of the contract in compliance with the quality and related standards stipulated in the Specifications, Bid Conditions and the service level agreement (if any) contemplated in clause 11 above.

The provisions of Clause 10 document contains the manner in which contractor's performance will be measured throughout the term of the contract.

9.2 Compliance. For purposes of the contract the compliance by contractor with the stipulated responsibilities and service standards will be determined:-


- with reference to reports provided by contractor;
- with reference to reports or complaints received from third parties;
- by means of user satisfaction surveys conducted by ECDoH
- by means of service reviews, inspections or any audit carried out by or on behalf of the ECDoH.

9.3 Records. Contractor shall at all times keep full and accurate records of all Services provided in terms of the contract and shall retain such records for the currency of the contract. Upon termination of the contract such records must be provided to the ECDoH upon request.

9.4 Measurement of performance

- Periodic checks: ECDoH and/or its appointed Technical Support Manager shall carry out periodic checks (the intervals to be determined by ECDoH) the purpose of which

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chakwe	20/10/21
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

shall be to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract if accepted by ECDoH.

- **Service complaints:** All service complaints, deviations, non-conforming services and suggestions that are reported to contractor by ECDoH, its appointed facilities manager, or any other party shall be given proper and speedy consideration by contractor. The Contractor shall investigate complaints, deviations and non-conforming services in accordance with procedures approved by the ECDoH.
- **User satisfaction survey:** A user satisfaction survey shall be conducted by ECDoH at such intervals as ECDoH may determine to assess service user satisfaction. The user satisfaction survey shall be conducted in such form and in accordance with such procedures as the parties may agree to in writing from time to time.

9.5 Results of checks, audits and surveys ECDoH shall be entitled to utilize the findings of the surveys, checks, audits and reports contemplated above to determine compliance by contractor with the service standards and responsibilities stipulated in the contract. It is recorded that the results of the above checks shall, save to the extent that contractor can prove otherwise be binding on contractor and ECDoH shall be entitled to exercise its remedies stipulated in the contract based on such findings.

10. BREACH AND TERMINATION

Bidders are referred to Paragraph 23 of General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract.


11. LOSS AND DAMAGE

Contractor hereby indemnifies the State, and will hold the State harmless, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of contractor or the failure of contractor to provide the Services in accordance with the provisions of the contract.

12. SUB-CONTRACTORS

Contractor may only sub-contract its obligations under the contract with the prior written consent of the ECDoH (or any other authorized authority) and then only to a person and to the extent approved by the ECDoH or such authority and upon such terms and conditions as the ECDoH or such authority require. It is recorded that where such consent is given contractor shall remain liable to ECDoH for the performance of the Services.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	E. Ntsho	19/10/2021
REVIEWED BY:	A. Akwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

PART 4
BID STRATEGY

BACKGROUND

BCMHD wishes to appoint a service providers that can provide accommodation services on a rate basis contract, as and when necessary for a period of 36 months to the Department of Health facilities in the buffalo City Metro Health District.

This bid, will be awarded to more than one service provider.

Award will be made per unit in each preferred area. Thirty (30) individual awards will be made.


The department reserves to right not to award a service provider more than five (5) preferred areas.

Consideration to award more than five (5) preferred area will be taken should there be less prospective service providers.

The successful bidder will be requested to provide accommodation services directly to where the services are required on a rate based as and when required.

A period of two (2) months will be given to a successful service provider to prepare the units in advance.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Mbenya	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

PART 5
SPECIFICATION


ACCOMODATION SERVICES FOR THE COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH DISTRICT (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS ON A RATE BASED AS AND WHEN REQUIRED.

SCOPE OF SERVICE

The following units are required for the above services IN THE PREFERED AREAS per unit.

Item	Unit Description	Requirements per unit	Preferred Area
1	1 (one) bedroom flat (bachelor flat) Furnished Unit	<ul style="list-style-type: none"> Fully Furnished Self-Catering Kitchen/Kitchenette/ Lounge Open plan 1 x Parking bay Bathroom and toilet 	Bhisho KWT East London Mdantsane Dimbaza
	1 (one) bedroom flat (bachelor flat) Unfurnished Unit	<ul style="list-style-type: none"> Self-Catering Kitchen/Kitchenette/ Lounge Open plan 1 x Parking bay Bathroom and toilet 	
2	2 (two) bedroom flat Furnished units	<ul style="list-style-type: none"> Fully Furnished Self-Catering Lounge Kitchen/Kitchenette 2 x Parking bay Bathroom and toilet 	Bhisho KWT East London Mdantsane Dimbaza
	2 (two) bedroom flat Unfurnished units	<ul style="list-style-type: none"> Self-Catering Lounge Kitchen/Kitchenette 2 x Parking bay Bathroom and toilet 	

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Gkhwo	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		


RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

3	3 (three) bedroom flat Furnished Units	<ul style="list-style-type: none"> Fully Furnished Self-Catering Lounge Kitchen/Kitchenette 2 x Parking bay Bathroom and toilet 	Bhisho KWT East London Mdantsane Dimbaza
	3 (three) bedroom flat Unfurnished Units	<ul style="list-style-type: none"> Self-Catering Lounge Kitchen/Kitchenette 2 x Parking bay Bathroom and toilet 	

Obligations relating to condition of the units.

- Each Furnished and unfurnished unit must be clean; fenced with adequate security to all accessible windows and doors with lockable gates and burglar bars.
- The service provider is responsible for municipal services including electricity.
- All maintenance for both furnished and unfurnished units (including grass cutting) must be done by owner.
- Each unit must, be quoted separately per area and per furnished and unfurnished units.
- Each Furnished unit must be fully furnished, self-catering inclusive of all the following items:
 - 1 set of curtains or blinds for all windows in the unit including shower and bathroom
 - Washing machine (excluding Twin tubs)
 - Ironing Board
 - TV in the lounge
 - Lounge suite with coffee table
 - Wall unit
 - Double Bed in each bedroom

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAPKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

- Wardrobes for each bedroom
- Kitchen table and chairs (optional)
- 4 plate stove
- Fridge minimum of 161 liters
- a microwave 20L

6. All occupants will provide own linen, cutlery and crockery.

Objective

The objective of this Bid is to source accommodation services for the Comm Serves and permanent officials at BCMHD for a period of 36 months.

CONTRACT PERIOD

The Manager of the facility will have meetings with the prospective service provider before the services commence and when necessary to discuss and report any issues arising during the delivery.

Approved ~~Not Approved~~




.....
Chairperson of Specification Committee.

20/10/2021

.....
Date

23

	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chawe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Part 6 - Schedule A

SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT


Name of bidder.....	Bid number: SCMU3-21/22-0258-BCM
Closing Time 11:00AM	Closing date : 22 NOVEMBER 2021

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

BID PRICE IN RSA CURRENCY NO. ** (ALL APPLICABLE TAXES INCLUDED)

N O	Unit Description	Preferred Area	Unit Price (Vat incl. + Municipal and electricity charges) per month	Estimated Total Price for 36 months (monthly cost per Units x 36)
01	1 (one) bedroom flat (bachelor flat) Furnished unit	Bhisho		
		East London		
		KWT		
		Mdantsane		
		Dimbaza		
02	1 (one) bedroom flat (bachelor flat) Unfurnished unit	Bhisho		
		East London		
		KWT		

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
	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	R. Nkomo	19/10/2021
REVIEWED BY:	A. L. Khwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

		Mdantsane		
		Dimbaza		

NO	Unit Description	Preferred Area	Unit Price (Vat incl. + Municipal and electricity charges) per month	Estimated Total Price for 36 months (monthly cost per Units x 36)
03	2 (two) bedroom flat Furnished Units	Bhisho		
		East London		
		KWT		
		Mdantsane		
		Dimbaza		
04	2 (two) bedroom flat Unfurnished Units	Bhisho		
		East London		
		KWT		
		Mdantsane		
		Dimbaza		

25

	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	E. Nkomo	19/10/2021
REVIEWED BY:	A. C. Khumalo	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

NO	Unit Description	Preferred Area	Unit Price (Vat incl. + Municipal and electricity charges) per month	Estimated Total Price for 36 months (monthly cost per Units x 36)
05	3 (three) bedroom flat Furnished units	Bhisho		
		East London		
		KWT		
		Mdantsane		
		Dimbaza		
06	3 (three) bedroom flat Unfurnished units	Bhisho		
		East London		
		KWT		
		Mdantsane		
		Dimbaza		


Company Stamp:

Date: _____

Sign: _____

Service providers may attach Stamped, Dated and Signed Company Quotations to this SBD 3

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)?
*YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- *Delivery: Firm/not firm
- Delivery basis


Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

Must be inclusive of all costs as per specification.

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Mthembu	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Part 6 – Schedule B

SBD 4

DECLARATION OF INTEREST


1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 2.1 Full Name of bidder or his or her representative:
- 2.2 Identity Number:.....
- 2.3 Position occupied in the Company (director, trustee, shareholder², member):
- 2.4
- 2.5 Registration number of company, enterprise, close corporation, partnership agreement or trust:
- 2.6 Tax Reference Number:
- 2.7 VAT Registration Number:

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
REVIEWED BY:	A. LAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state?

YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....
Name of state institution at which you or the person connected to the bidder is employed ...

Position occupied in the state institution:


Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain

YES / NO

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chane	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

the appropriate authority to undertake remunerative work outside employment in the public sector?

2.7.2.1 If yes, did you attach proof of such authority to the bid document?

YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO


2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who

YES/NO

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. LAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

may be involved with the evaluation and or adjudication of this bid?

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**
 of the company have any interest in any other related companies
 whether or not they are bidding for this contract?


2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Number	Income Reference	State Number / Number	Employee Persal

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKWE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....


CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
Signature Date
.....
Position Name of bidder

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkhomo	19/10/2021
REVIEWED BY:	A. Uthman	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Part 6 – Schedule C


SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Mthethwa	19/10/2021
REVIEWED BY:	A. LAKWILE	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

	To access this Register enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.		
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date


.....

.....

Position

Name of Bidder

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19 / 10 / 2021
RECOMMENDED BY:	Z. Mthethwa	19/10/2021
REVIEWED BY:	A. L. Mthethwa	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Part 6 – Schedule D


CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - (a) disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - (b) cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. L. Akwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____ (Bid Number and Description)
in response to the invitation for the bid made by:


(Name of Institution)

Do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19 / 10 / 2021
RECOMMENDED BY:	Z. Nkomo	19 / 10 / 2021
REVIEWED BY:	A. L. Kwe	20 / 10 / 2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.


.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Nkomo	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Part 6 – Schedule E

SBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

I. GENERAL CONDITIONS

I.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

I.2


- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the R50 000 000 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

I.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

I.4 The maximum points for this bid are allocated as follows:

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Mbenya	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

**RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT
OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF
36 MONTHS.**


	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- "B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- "B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- "bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- "Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- "EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- "Functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- "prices"** includes all applicable taxes less all unconditional discounts;
- "proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- "QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chakwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

Economic Empowerment Act;

- (j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. CAKUL	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE


(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
	✓	✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	R. Ntsho	19/10/2021
REVIEWED BY:	A. Chikwe	22/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.


[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
ii) The preference points claimed are in accordance with the General Conditions as indicated in

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	Z. Ntsho	19/10/2021
REVIEWED BY:	A. Chwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.


paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

SIGNATURE(S) OF BIDDERS(S)	
DATE:
ADDRESS
.....	
.....	

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	SIGNATURE	DATE
DRAFTED BY:	S.Mbenya	19/10/2021
RECOMMENDED BY:	E. Ntsho	19/10/2021
REVIEWED BY:	A. Chikwe	20/10/2021
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		20/10/2021
ADVERT APPROVED BY:		

RENDERING OF ACCOMMODATION SERVICES FOR COMM SERVICES AND PERMANENT OFFICIALS FOR BUFFALO CITY METRO HEALTH (BCMHD) INSTITUTIONS FOR A PERIOD OF 36 MONTHS.