



Province of the
EASTERN CAPE
HEALTH

PART A
REQUEST FOR PROPOSAL

YOU ARE HEREBY INVITED TO SUBMIT A PROPOSAL (HEALTH)

RFP NUMBER:	SCMU3-20/21-0179-HO	CLOSING DATE:	8 APRIL 2021	CLOSING TIME:	11h00
RFP DESCRIPTION	APPOINTMENT OF SUITABLE SERVICE PROVIDER TO CREATE AND IMPLEMENT A COMPREHENSIVE SECURITY/SYSTEM, SUPPLY, INSTALL AND MAINTAIN ELECTRONIC SECURITY ACCESS CONTRTOL ACCESS AND CCTV CAMERA SYSTEMS FOR EASTERN CAPE DEPARTMENT OF HEALTH HEAD QUARTERS (DUKUMBANA BUILDING)				

REQUEST FOR PROPOSAL RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

SUPPLY CHAIN MANAGEMENT

GROUND FLOOR, GLOBAL LIFE BUILDING

PHALO AVENUE

BHISHO

REQUEST FOR PROPOSAL PROCEDURE
ENQUIRIES MAY BE DIRECTED TO

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	Ms M. Lottering	CONTACT PERSON	Ms M. Lottering
TELEPHONE NUMBER	040 6089666	TELEPHONE NUMBER	040 6089666
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	Masechaba.lottering@echealth.gov.za	E-MAIL ADDRESS	Masechaba.lottering@echealth.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE
ACCREDITED
REPRESENTATIVE
IN SOUTH AFRICA
FOR THE GOODS
/SERVICES
/WORKS
OFFERED?

☐ Yes

☐ No

[IF YES ENCLOSE PROOF]

ARE YOU A
FOREIGN BASED
SUPPLIER FOR
**THE GOODS
/SERVICES
/WORKS
OFFERED?**

☐ Yes

☐ No

[IF YES, ANSWER THE
QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:


(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

DOCUMENT CONTROL SHEET SCMU3-20/21-0179-HO

Drafted by	NAME	SIGNATURE	DATE
Drafted by	MS M. LOTTERING		05.05.2021
Reviewed By	MR P. MTHELELI		03/03/2021
Approved by: Specification Committee	MR M. HALA		03032021
Advert Approved by:	MR P. MTHELELI		03/03/2021

SBD 1

INVITATION TO SUBMIT A PROPOSAL

YOU ARE HEREBY INVITED TO SUBMIT A PROPOSAL FOR REQUIREMENTS OF THE (EASTERN CAPE DEPARTMENT OF HEALTH FACILITIES & HEAD OFFICE)

RFP NUMBER: **SCMU3-20/21-0179-HO** CLOSING DATE: **8 APRIL 2021**

CLOSING TIME: **11:00**

DESCRIPTION: SUPPLY, INSTALLATION & MAINTENANCE OF ELECTRONIC SECURITY SYSTEMS/CCTV CAMERAS & EQUIPMENT FOR EASTERN CAPE DEPARTMENT OF HEALTH FACILITIES & HEAD OFFICE DUKUMBANA BUILDING.

The successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

DEPOSITED IN THE RFP/BID BOX SITUATED AT (STREET ADDRESS)
 Department of Health
 Supply Chain Management, Ground Floor
 Global Life Building
 Phalo Avenue
 Bhisho

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL RFP MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

BIDDERS TO SUBMIT TWO SEPARATE ENVELOPES FOR THE PROPOSAL AND PRICE

THIS RFP IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

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DEFINITIONS

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this Invitation to bid unless the context requires otherwise.

In addition the following terms used in this Invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

ECDOH	means the Eastern Cape Department of Health.
Invitation to bid	means this Invitation to bid comprising <ul style="list-style-type: none"> o The cover page and the table of content and definitions o Part 1 which details the Conditions of Bid; o Part 2 which details the Conditions of Contract and Operational Requirements; o Part 3 which details the bid strategy o Part 4 which details the Specifications relating to the Technology / Services o Part 5 which contains all the requisite bid forms and certificates; As read with GCC – <i>General Conditions of Contract</i>
Services	means the services defined on the cover page of this Invitation to bid and described in detail in the Scope of work;
Specifications	means the specifications contained in Part 4 of this Invitation to bid;

PART 1

Conditions of Bid

1. BACKGROUND AND INTRODUCTORY PROVISIONS

Refer to Part 3 of this RFP for background and introductory information relating to the Services and this Request for Proposals.

2. OFFER AND SPECIAL CONDITIONS

- 2.1** Without detracting from the generality of clause below, bidders must submit a completed and signed Request for Proposals/Bid form (SBD1) and requisite bid forms attached as Part 5 with its bid. Bidders must take careful note of the special conditions.

- 2.2** **All proposals submitted in reply to this Request for Proposals should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

- 2.3** In the event that any form or certificate provided in Part 5 of this Invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF SUBMISSION OF RFP AND PROVISIONS RELATING TO SUBMISSION OF PROPOSALS

- 3.1** The closing time for the receipt of bids in response to this Invitation to bid is detailed on the cover page of this Invitation to bid.
- 3.2** All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.
- 3.4** All bids must be deposited before the closing time and date stipulated above in the bid box at the address detailed on the cover page of this invitation to bid.

4. ENQUIRIES

Should any bidder have any enquiries relating to this Invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this Invitation to bid at the number/s stipulated.

5. PRICING

- 5.1** The bidder must submit details regarding the bid price for the Services on the Pricing Schedule form/s attached as Part 5 – Schedule C which completed form/s must be submitted together with the bid documents.
- 5.2** Pricing must be stipulated **INCLUSIVE OF VALUE ADDED TAX.**
- 5.3** The Annual Gazette related to the Sectoral Determination for Private Security Sector adjustment will be allowed only when the regulatory authority issues the rate adjustments.

- 5.5 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 5 – Schedule C

6. DECLARATION OF INTEREST

The bidder should submit a duly signed declaration of Interest (SBD 4) together with the bid. The declaration of Interest is attached as Part 5 – Schedule D.

7. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

The bidder must complete the declaration and sign accordingly to submit with the bid. The declaration of bidder's past supply chain management practices is attached as Part 5 – Schedule E

8. QUALIFICATIONS OF BIDDERS

Bidders must submit detailed Information together with their bid of their experience in the relevant trade together with present contracts. These details should be submitted together with the bid on the form attached as Part 5 – Schedule F.

9. PARTNERSHIPS AND LEGAL ENTITIES

In the case of the bidder being a partnership, close corporation or a company all certificates reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid. These details should be submitted on the form attached as Part 5 – Schedule G.

10. CONSORTIUM / JOINT VENTURE

- 10.1 It is recognized that bidders may wish to form consortia to provide the Services.
- 10.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements:-
- 10.3 It shall be signed so as to be legally binding on all consortium members;
- 10.4 One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;
- 10.5 The lead member shall be the only authorized party to make legal statements, communicate with the DOH and receive instructions for and on behalf of any and all the members of the consortium;
- 10.6 A copy of the agreement entered into by the consortium members shall be submitted with the bid.

- 10.7 Each party to the Consortium must submit valid Tax Clearance Certificate in the original.

11. ORGANISATIONAL PRINCIPLES

The bidder should submit a clear indication of the envisaged authorized organisational principles, procedures and functions for an effective delivery of the required Service at the relevant Institutions with the bid. These details should be submitted on the form attached as Part 5 – Schedule H.

12. DETAILS OF THE PROSPECTIVE BIDDERS NEAREST OFFICE TO THE LOCATION OF THE CONTRACT

The bidder should provide full details regarding the bidders nearest office to the Institutions at which the Services are to be provided (see Part 4 of this Invitation to bid). These details should be provided on the form attached as Part 5 – Schedule I which completed form, must be submitted together with the bid.

13. FINANCIAL PARTICULARS

Bidder must provide full details regarding its financial particulars and standing, which particulars should be submitted together with the bid on the form attached as Part 5- Schedule J.

14. PREFERENCE POINTS CLAIM FORMS

Part 5 – Schedule K contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

15. VALIDITY

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (one hundred and twenty)** calendar days from the closing date and time stipulated on the front cover of this Invitation to bid.

16. ACCEPTANCE OF BIDS

The DoH does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the Department.

17. NO RIGHTS OR CLAIMS

- 17.1 Receipt of the Invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the DOH. The DOH reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this Invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

- 17.2 The DOH, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or

associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and howsoever incurred by bidders in connection with or arising out of the bid process.

18. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

- 18.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" basis with the approval of the DOH.
- 18.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

19. ACCURACY OF INFORMATION

- 19.1 The information contained in the invitation to bid has been prepared in good faith. The DOH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.
- 19.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

20. COMPETITION

- 20.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.
- 20.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 20.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make, they are encouraged to discuss their position with the competition authorities before submitting response.
- 20.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

21. RESERVATION OF RIGHTS

- 21.1 Without limitation to any other rights of the DOH (whether otherwise reserved in this invitation to bid or under law), the DOH expressly reserves the right to:-

- 21.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;
- 21.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;
- 21.4 Reject all responses submitted by bidders and to embark on a new bid process.
- 21.5 Cancel the bid if all bids received are below or equal to R500 000.
- 21.6 Award the bid to one or more service provider.
- 21.7 **All shortlisted bidders will be subjected to screening by State Security Agency (SSA)**

22. EVALUATION CRITERIA

- 22.1 Responsive bids which comply to the specifications (Part 4) will be evaluated on the 80/20-preference point system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) and Regulation 4 of the Procurement Regulations.

22.2 The 80 points will be allocated for price and 20 points for attaining the B-BBEE status level of contributor

NB: Bidders are required to, together with their bids submit original and valid B-BBEE status level verification certificates or certified copies to substantiate their B-BBEE rating claims. A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution nor is a non-compliant contributor. Such a bidder will score 0 out of maximum of 10 points for B-BBEE

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

22.3 In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for the specified goals.

22.4 Should two or more bids be equal in all respect, the award shall be decided by the drawing of lots.

22.5 Contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

23. PRE - QUALIFICATION

23.1 The purpose of this Pre-qualification is to determine submissions, which are compliant and non-compliant with the scope of work issued by the DOH as part of the bid process.

23.2 The following criteria shall apply:

23.1.1 All documentation inclusive of supporting documentation requested in terms of the Bid Document requirements must be submitted and signed off where required.

23.1.2 References of conducting and managing a similar installation at a similar scale (at least 3).

23.1.3 Bidder must complete and sign SBD 4, 8 & 9 and the entire document.

24 1ST STAGE: TECHNICAL EVALUATION

24.1 In its response, the vendor should describe how the proposed solution meets the following criteria.

24.1.1 The Video Surveillance System: Vendor shall make a thorough inspection and test of the complete installed system, to ensure the following:

- a. A complete and functional system is delivered.
- b. Comprehensive Electronic Security System is installed in accordance with applicable codes, industry standards and manufacturer's recommendations.
- c. A test to confirm that each camera is located properly, aimed and focused for the intended coverage area shall be performed. All camera views will be signed – off by the owner as acceptable.

24.1.2 The Video Surveillance System Vendor shall conduct formal onsite training sessions. It shall be the responsibility of the Vendor to coordinate time and location of training sessions with the Owner, Provide documented general instruction:

24.1.3 Provide instruction to designated personnel on the functions and operation of the system provided including capabilities, limitations, and the meaning of status messages. State the proper procedure for testing, routine maintenance, and request for service. Provide detailed instruction on the operation of the system operation. DNS server internal to the customer's network

24.2 RESPONSE STRUCTURE

24.2.1 All responses should include the following sections:

a. Vendor Information Section

All proposals must include the vendor's name and address, a contact person for bid, and the contact person's phone number and email address.

b. Response Section

All proposals must include a complete representation of how the proposed solution will fulfill the items described in the specifications, specifically addressing the features and requirements

outlined and including the sections titled Enterprise Features, System Design Features, Software Features, Hardware Features, Support Features, and Miscellaneous Items.

Any solution that substantially exceeds the requirements outlined in the RFP should be clearly indicated; the additional capabilities will be taken into consideration after the basic capabilities have been met.

c. Pricing

The bidders must submit two separate envelopes for: (a) Proposal (b) Price

24.3 COMPANY REQUIREMENTS

The successful bidder must meet the following minimum requirements: -

24.3.1 Bidders must have a minimum experience of 5 years in the installation of electronic access control systems. (Attach proof of previous experience e.g. Project Reference letters with contactable references, period of installation, value.)

24.3.2 Be appropriately qualified and must have at least completed a minimum of 3 projects in the installation of access control systems as well as CCTV Cameras (submit written and signed testimonials with contactable references of completed projects).

24.3.3 The company must be registered with PSIRA (attach PSIRA certificate).

24.3.4 The company must have an office in the Eastern Cape. (Attach proof of address)

24.3.5 Attach valid Directors PSIRA certificates

24.3.6 CV of at least one (1) Technician must be accompanied by a valid Wireman's licence and valid PSIRA registration certificate. Failure to submit with the bid will automatically eliminate the bid.

24.3.7 CV of at least two (2) installers must be accompanied by a valid PSIRA registration certificate. Failure to submit with the bid will automatically eliminate the bid.

FAILURE TO COMPLY WITH THE ABOVE REQUIREMENT WILL INVALIDATE YOUR BID

25 2ND STAGE: PRICING EVALUATION

- 25.1 Responsive bids which comply to the 1ST stage technical evaluation will be evaluated on the 80/20-preference point system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) and Regulation 4 of the Procurement Regulations.
- 25.2 The 80 points will be allocated for price and 20 points for attaining the B-BBEE status level of contributor

25.3 IN LOCO INSPECTION

- 25.3.1 In Loco Inspection may be conducted to the shortlisted service providers.
- 25.3.2 One of the references may be visited during the time of inspection

PART 2

Conditions of Contract and Operational Requirements

1. CONTRACT

The contract for the supply of the required Service in terms of this Invitation to bid shall come into being on the date of issue of the letter of acceptance of the bidders bid by the Eastern Cape Provincial Government, the DOH or any other authorized authority or person (as the case may be). The bidder is further obliged for the future support while the contract is in force.

2. FEES AND CHARGES

- 2.1 Payment of any consideration in terms of the contract shall not constitute acceptance of any defective or non-conforming Services or otherwise relieve Service Provider of any of its obligations under the contract.
- 2.2 To the extent that the DoH disputes the correctness, nature, extent or calculation of any fees or expenses payable to Service Provider in terms of the contract, DOH shall be entitled to withhold payment of such disputed amounts until such time as such dispute is resolved.

3. GENERAL RESPONSIBILITIES OF THE SERVICE PROVIDER

- 3.1 **The DoH's operational requirements.** The Service Provider shall, in the provision of the required service, have due regard to the operational requirements of the DoH and other parties occupying or operating from the relevant Institution, clinic and Office and shall not do, or permit to be done, anything which may negatively impact on such parties' operational requirements.
- 3.2 **Problem Identification and reporting.** The Service Provider shall be proactive in reporting any matters which it may become aware of which may impact on the business continuity or operations of the DoH at the relevant Institution, clinic and office. Without detracting from the generality of this statement, Service Provider shall:-
- Without delay inform the DoH and the appointed DOH Technical Support Manager, of all incidents or accidents which may occur at the relevant Complex which involve Service Provider's personnel;
 - Co-operate fully with the DoH and its appointed Technical Support Manager in analyzing and investigating such incidents or accidents.
- 3.3 **Other Service Providers** The Service Provider acknowledges that it may be required to provide the Services in conjunction with third party service providers and shall, where requested by the DoH, co-operate fully with such persons.
- 3.4 **Regulations and statutes** The Service Provider shall, in the provision of the Services observe and comply with all relevant provisions of all applicable legislation and regulations.
- 3.5 **Compliance with procedures.**

It is recorded that during the currency of the contract the DoH may implement procedures and policies at the relevant Institution. The Service Provider shall comply fully with any such

reasonable procedures and policies, including the permit to work procedures and health and safety procedures.

- 3.6 The contractor shall ensure that it and its personnel shall at all times comply fully with any safety, fire, emergency and security procedures and policies applicable at the relevant Institution.
- 3.7 Should the DoH at any time believe that any member of Service Provider's personnel is failing to comply with any such procedures or policies, the DoH shall be entitled to deny such personnel member access to the relevant premises and require Service Provider to replace such person without delay.

- 3.8 **Service Provider's procedures** The Service Provider shall, upon receipt of written request from the DOH or its appointed Manager:-

Provide the DOH with copies of all Service Provider's operating procedures and processes relating to the Services;

4. **HAZARDOUS MATERIALS**

The contractor will be held liable for any expenses that may be incurred by the DOH as a result of damage to property and injury to personnel as a result of poor quality products.

5. **FIRE RISKS**

The contractor shall ensure that its personnel shall, if at any time they believe that any matter constitutes a fire risk, report this immediately to the DOH/Institution and take such remedial action as may be necessary.

6. **ENERGY MANAGEMENT**

The Service Provider shall comply fully with the energy management strategy implemented at the relevant Institution from time to time and shall provide the Services in an energy efficient manner.

7. **OCCUPATIONAL HEALTH AND SAFETY**

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

The Service Provider:-

- ❖ acknowledges that he is fully aware of the terms and conditions of the Act;
- ❖ acknowledges that he is an employer in its own right with duties and responsibilities as prescribed in the Act;

- ❖ agrees to comply with all rules and regulations implemented by or on behalf of the DoH at the relevant Institution in covering letter relating to health and safety and will inform the DoH immediately should Service Provider for any reason be unable to comply with the provisions of the Act and such rules and regulations.

8. SERVICE LEVEL AGREEMENT

It is recorded that the DOH and the service provider will enter into a Service Level Agreement stipulating exact deliverables and terms of payment. Performance measurement provisions shall be reduced to writing in a service level agreement if required and signed by both parties.

9. PERFORMANCE MEASUREMENT PROVISIONS

9.1 Introduction.

Service Provider shall provide the Services during the term of the contract in compliance with the quality and related standards stipulated in the scope of work and the service level agreement (if any) contemplated in clause 8 above.

The provisions of GCC document contains the manner in which Service Provider's performance will be measured throughout the term of the contract.

9.2 Compliance

For purposes of the contract the compliance by Service Provider with the stipulated responsibilities and service standards will be determined:-

- with reference to reports provided by Service Provider;
- with reference to reports or complaints received from third parties;
- by means of user satisfaction surveys conducted by DOH
- by means of service reviews, inspections or any audit carried out by or on behalf of the DoH.

9.3 Records.

Service Provider shall at all times keep full and accurate records of all Services provided in terms of the contract and shall retain such records for the currency of the contract. Upon termination of the contract such records must be provided to the DoH upon request.

9.4 Measurement of performance

- Periodic checks: DoH and/or its appointed Technical Support Manager shall carry out periodic checks (the intervals to be determined by DoH) the purpose of which shall be to determine whether Service Provider is providing the Services in accordance with the terms and conditions of the contract if accepted by DOH.
- Service complaints: All service complaints, deviations, non-conforming services and suggestions that are reported to Service Provider by DOH, its appointed facilities manager, or any other party shall be given proper and speedy consideration by Service Provider. The Service Provider shall investigate complaints, deviations and non-conforming services in accordance with procedures approved by the DOH.

- User satisfaction survey: A user satisfaction survey shall be conducted by DOH at such intervals as DoH may determine to assess service user satisfaction. The user satisfaction survey shall be conducted in such form and in accordance with such procedures as the parties may agree to in writing from time to time.

9.5 Results of checks, audits and surveys

DoH shall be entitled to utilize the findings of the surveys, checks, audits and reports contemplated above to determine compliance by Service Provider with the service standards and responsibilities stipulated in the contract. It is recorded that the results of the above checks shall, save to the extent that Service Provider can prove otherwise be binding on Service Provider and DoH shall be entitled to exercise its remedies stipulated in the contract based on such findings.

10. BREACH AND TERMINATION

Bidders are referred to Paragraph 23 of General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract.

11. LOSS AND DAMAGE

Service Provider hereby indemnifies the State, and will hold the State harmless, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of Service Provider or the failure of Service Provider to provide the Services in accordance with the provisions of the contract.

12. SUB-SERVICE PROVIDERS

Service Provider may only sub-contract its obligations under the contract with the prior written consent of the DOH (or any other authorized authority) and then only to a person and to the extent approved by the DOH or such authority and upon such terms and conditions as the DOH or such authority require. It is recorded that where such consent is given Service Provider shall remain liable to DOH for the performance of the Services.

PART 3
Bid Strategy

Bid Description:	APPOINTMENT OF SUITABLE SERVICE PROVIDER TO CREATE AND IMPLEMENT A COMPREHENSIVE SECURITY/SYSTEM, SUPPLY, INSTALL AND MAINTAIN ELECTRONIC SECURITY ACCESS CONTRTOL ACCESS AND CCTV CAMERA SYSTEMS FOR EASTERN CAPE DEPARTMENT OF HEALTH HEAD QUARTERS (DUKUMBANA BUILDING)
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Contractors are requested to fully familiarize themselves with the total layout area, requirements and complexities of the building, prior to the submission of the bid to understand all aspect of the service, they are bidding for in order to provide the service required as specified in the bid documents and to ensure a complete, market related and competitive bid is submitted.

No additions to the bid will be allowed, after the bid is submitted, for any unforeseen costs by the contractor, during the bid stage.

The successful bidder will be required to enter into a written contract with the ECDoH. This contract will contain performance penalties based on clause 11 in Part 2 and service level agreements based on Part 4 – Specifications. These penalties will be negotiated by all parties prior to the signing of the above contract.

Part 4

SPECIFICATION

RFP No.:	SCMU3-20/21-0179-HO
Description:	APPOINTMENT OF SUITABLE SERVICE PROVIDER TO CREATE AND IMPLEMENT A COMPREHENSIVE SECURITY/SYSTEM, SUPPLY, INSTALL AND MAINTAIN ELECTRONIC SECURITY ACCESS CONTRTOL ACCESS AND CCTV CAMERA SYSTEMS FOR EASTERN CAPE DEPARTMENT OF HEALTH HEAD QUARTERS (DUKUMBANA BUILDING)

SPECIFICATION

1 DEFINITIONS AND INTERPRETATIONS

- 1.1 Any reference to "this Specification" shall be reference to this Security Specification (Including the Appendices hereto).
- 1.2 Where any capitalized term is used in this Specification without being defined below, such term shall bear the meaning assigned to such term in Part 2 (Standard Terms and Conditions).
- 1.3 In this Specification the following words and phrases shall have the following meanings unless the context otherwise requires:

"Central Security Point" means a designated control room established and manned by the Contractor for the monitoring of **Dukumbana Building**

"Contractor" means the Service Provider performing Security Services or Services related to Security;

"Help Desk" means the Help Desk operated at ECDoh Institution/s;

Eastern Cape Department of Health Security Policies means any or each of the Department's Security Policies in place and authorised by the HoD and any other Policies that have an effect on security, as amended from time to time;

"Input Specification" means the Input based definition of the Service obligations of the Contractor, as detailed under the heading Input Specification, Service Levels, Requirements, Criteria in the various tables contained in this Specification;

"Keys" means actual keys or other mechanisms used to control entry to the various facilities at **Eastern Cape Department of Health Facilities and Head Office.**

"Output Specification" means the output based definition of the Service obligations of the Contractor which is identified by being printed in bold italics and as may be detailed under the heading Output Specification in the various tables contained in this Specification;

"Security Services" means the services to be provided by the Contractor pursuant to these Specifications;

"Service Standards" means the service levels and criteria set out in these Specifications - and the Appendices to these Specification document.

"Security personnel" means persons engaged or employed by the Contractor to carry out the Security Services.

6. SCOPE OF WORK

The successful bidder is expected to render the following services:-

- 6.1 To provide a methodology for the assessment, security rating and risk reports of the building, assets and personnel for ECDOH.
- 6.2 To custom create a security solution that would secure the ECDOH building, its assets against theft or corruption and personnel and asset value.
- 6.3 To supply and install CCTV (Closed-Circuit Television) Cameras.
- 6.4 To supply and install a biometric (fingerprint readers) access control systems and the required software.
- 6.5 Integrate the newly installed systems and set-up a control room.
- 6.6 Supply and install two X-RAY machines and two metal detectors.
- 6.7 Provide an Access Portal (Computer) that will be able to enrol up to 10 000 people and provide access reports of movements.
- 6.8 Maintain both CCTV Camera and Access Control Systems for a period of 24 months after the lapse of a (03) three-year warranty period.
- 6.9 To provide backup for the facilities.
- 6.10 To provide training to identified officials on how to operate the system, extract CCTV footages and draw access reports.
- 6.11 The service provider will be required to ensure that the premises and staff of the ECDoH are safe and secure and that the ECDOH does not incur any losses through theft.
- 6.12 The service provider must create a buildings inventory list and profiling of assets.
- 6.13 The service provider must install an Asset Tracking System linked to the Access Control System.

7. PRODUCT REQUIREMENTS

7.1 ACCESS PORTAL (COMPUTER) to have the following functions:-

- Must be time and event triggered actions
- Programmable holidays
- Tag/Fingerprint Programming
- Multiple Tags/Fingerprints per employee
- Tag/Fingerprint expiry
- Tag/Fingerprint suspension facilities
- User customised operator security facilities
- Access Reports
- Biometric Integration
- Multi-site
- Password Protection
- Time and attendance
- Photo (Browse file / Direct Capture Webcam)
- Biometric Enrolment
- Assign Access Groups
- Access Schedule (Time Zones)
- Permanent or Temporary Credential
- Anti-Passback Enabled
- Visitor Hosting
- Employee Details (Auto-numbering) or direct input

8. SPECIFICATIONS

8.1 X-RAY MACHINE AND METAL DETECTOR SPECIFICATIONS

8.1.1 X-Ray Machine

- Working Voltage AC 220V
- Power 0.5kVA
- Complies with Film Safety ISO 1600 / 33 DIN high speed photographic film
- Steel based
- Tunnel size: 505mm wide x 305mm high
- Conveyer speed 0.20m per second
- Conveyer height 693mm
- Image resolution 1280x1024x24bits
- System noise level <55 dB

8.1.2 Walk-Through Metal Detector

- Working voltage AC 220V
- Tunnel size 1980mm high x 750mm wide
- Power 35W

- Multi frequency, high anti-interference ability
- 24 Overlapping arranged detection areas
- Digital pulse technology, stable performance
- One key restore

8.2 CCTV CAMERAS

8.2.1 INDOOR TYPES

- ❖ **4x MP WDR IR Fixed Dome Network Camera**
 - H.265+/H.265/H.264+/H.264/MJPEG
 - 3D DNR; BLC; ICR; EXIR 2.0
 - C12V & PoE
 - 3 streams
 - On-board low light enhancement software
 - Colour: 0.005 lux
 - VCA functions
 - Built-in micro SD slot
 - Cloud service
 - Audio/Alarm I/O
- ❖ **4x MP WDR Vari-Focal Network Dome Camera**
 - On-board low light enhancement software
 - VCA functions
 - 3D DNR; BLC; ICR; EXIR 2.0, up to 30m
 - DC12V&PoE
 - Built-in micro SD slot
 - Built-in Audio/Alarm I/O
 - Cloud service
 - H.265+/H.265/H.264+/H.264/MJPEG
- ❖ **4x MP WDR IR Fixed Dome Network Camera**
 - 1/2.5" Progressive Scan CMOS
 - 2688 × 1520@30 fps
 - 2.8mm fixed lens
 - H.265+, H.265, H.264+, H.264
 - Behaviour analyses
 - Onboard low light enhancement software
 - IR range: 30m
 - BLC/3D DNR/ROI/HLC
 - IP67
 - Built-in microSD Card
- ❖ **4x MP Fixed Mini-Dome Network Camera**
 - H.265+/H.265/H.264+/H.264/MJPEG
 - Onboard low light enhancement software
 - 2.8mm fixed lens
 - VCA functions
 - 3D DNR; BLC; ICR; IR up to 10m

- DC12V & PoE
- Built-in micro SD card slot
- HIK-Connect cloud service
- Built-in mic & Audio/Alarm I/O

8.2.2 OUTDOOR TYPES

❖ Long-Range Network Bullet Camera

- 6mm fixed lens
- Up to 80m IR range
- H.265+/H.265/H.264+/H.264/MJPEG
- On-board low light enhancement software
- VCA functions; 3 streams
- 3D DNR; BLC; ICR
- DC12V & PoE;
- Built-in micro SD slot

CAMERA – OUTDOOR TYPE D – SHORT RANGE

❖ 4 MP IR Fixed Bullet Network Camera

- 1/2.5" Progressive Scan CMOS
- 2688 × 1520 @30fps
- 2.8 mm/4 mm/6 mm/8 mm/12 mm fixed lens
- H.265, H.265+, H.264+, H.264
- 4 Behaviour analyses
- 120dB WDR
- Powered by Dark-Fighter
- BLC/3D DNR/ROI/HLC
- IR range: up to 30 m
- Built-in microSD/SDHC/SDXC card slot, up to 128 GB
- IP67

CAMERA – OUTDOOR TYPE E – THERMAL

❖ Thermal Infrared Imaging Camera/Outdoor

- 320x240 Resolution
- 19mm Focal Length Lens
- Pixel Pitch: 25µm
- 24°(H) × 19°(V) FoV
- IP and Analog Composite Video Outputs
- PoE or 12-38 VAC/11-56 VDC Input
- Video Analytics
- IP67 Rated
- 30Hz (7.5Hz Available)

CAMERA – OUTDOOR TYPE F – PTZ

❖ 4MP Network IR PTZ Speed Dome

- 1/2.5" progressive scan CMOS
- Up to 2560 × 1440 resolution
- Min. illumination:
Color: 0.005 Lux @ (F1.5, AGC ON)
B/W: 0.001 Lux @ (F1.5, AGC ON)
0 Lux with IR
- 32× Optical Zoom, 16× Digital Zoom

- WDR, HLC, BLC, 3D DNR, Defog, EIS, Regional Exposure, Regional Focus
- IR distance up to 150 m
- 24 VAC & Hi-PoE
- Support H.265+/H.265 video compression

CAMERA – OUTDOOR TYPE G – LASER PTZ

❖ 2MP Network Laser Speed Dome

- 1/2.8" Progressive scan CMOS sensor
- Up to 1920 × 1080 resolution
- 50X Optical Zoom
- Min. Illumination:
 - *Color: 0.05 Lux @ (F1.5, AGC ON)
 - *B/W: 0.01 Lux @ (F1.5, AGC ON)
 - *0 Lux with IR
- Smart Tracking
- Smart Detection
- 800m IR distance
- Optional Wiper (-W)
- Hi-PoE / 24VAC power supply
- Support H.265+/H.265 video compression
- Deep-learning-based target classification algorithm for auto-tracking 2.0 and Perimeter protection
- IP67, IK10

CAMERA – OUTDOOR TYPE H – THERMAL PTZ

❖ 2MP Thermal & Optical Bi-Spectrum Network Speed Dome

- Thermal Lens: 50 mm
- 384*288 resolution
- DeepinView behaviour analysis algorithm
- Smart tracking
- Advanced fire detection algorithm & Temperature Measurement
- 2MP Optical camera: x36 zoom PTZ
- 200m IR
- 3D DNR
- WDR
- Defog
- 24V AC, 60W

CAMERA – FACE RECOGNITION

❖ Face Recognition Camera

- Adopts advanced deep learning algorithm & powerful GPU to realize instant face detection and related alarm triggering.
- 1920 × 1080 @30fps
- H.265+, H.265, H.264+, H.264
- 5 video streams
- 120dB WDR
- IR range: up to 10m

CAMERA – COVERT TYPE

❖ 1.3MP WDR Pinhole Covert Network Camera

- 1/2.7" Progressive Scan CMOS
- 1920 × 1080@30 fps; H.265+, H.265
- H.264+, H.264
- 6 Behaviour analyses
- 2 exception detections and face detection
- 3D DNR/ROI
- Support NAS (NFS, SMB/CIFS)
- 12 VDC

8.3 BIOMETRIC READERS

- Biometric readers on both sides of the doors
- Storage capacity of up to 3000 fingerprints per reader
- Proximity card integrated
- Back-up power supply that lasts up to 12hrs

8.4 FINGERPRINT ENROLMENT DEVICE

- Take up to 3000 fingerprints
- 2 High quality fingerprint capture and processing with optical sensor

8.5 MONITORS

- 2 x 42-inch-High Definition Monitors
- 2 x 32-inch-High Definition Monitors

9. EQUIPMENT CABINET

❖ 9U RACK

- Rack height 9U wall-mounted enclosure
- Adjustable mounting depths up to 17" by 2 front vertical rack-mount rails
- Ventilated front door and side panels for increased airflow
- 600mm Deep
- Outside dimensions 600 x 600 x 501mm
- Fully assembled for quick installation

❖ 25U RACK

- Rack height 25U
- 1290 x 1000mm Deep
- Including fans and power distribution
- Including glands and screws
- Ventilated front door and side panels for increased airflow

10. NETWORK SWITCHES

- Device type 1G – 28 Ports

- Rack mountable 1U
- 24 x 10/100/1000 + 4 Gigabit SFP (2 combo)
- POE + 24 Ports, 195 W)
- Switching capacity: 56 Gbps
- Forwarding performance (64-byte packet size): 38.69
- Capacity 4096 active VLAN's
- RAM 512MB
- Voltage AC 120/230 V (50/60Hz)
- Limited warranty - replacement – lifetime
- Response time: next business day
- Technical support - web support - 1 year
- Technical support - phone consulting - 1 year

11. SERVER

- Up to two Intel® Xeon® Scalable processors, up to 20 cores per processor
- Optional LCD bezel or security bezel
- 2RU
Chassis max depth: 707.74 mm (w/bezel)
Chassis max depth: 693.81 mm (w/o bezel)
- Front drive bays: Up to 12 x 3.5" SAS/SATA HDD max 168TB
Rear drive bays: Up to 2 x 3.5 SAS/SATA HDD max 28TB
Optional DVD-ROM, DVD+RW
- IPMI 2.0 compliant
iDRAC9 with Lifecycle Controller (Basic, Express, Enterprise)
Quick Sync 2 wireless module optional
- Fans
- Hot plug power supplies with full redundancy option
- I/O and Ports
- Network options
2 x 1GE LOM + (optional) LOM Riser 2 x 1GE or 2 x 10GE SFP+ or 2 x 10GE BaseT
- **Front ports** Video, 1 x USB 2.0, dedicated iDRAC Direct USB
Rear ports Video, serial, 2 x USB 3.0, dedicated iDRAC network port
Non rear storage config: 1 x FH/FL + 1 x HH/HL (2U Right riser) slots + 3HH/HL slots
Rear storage config: 1 x HH/HL (1U Left Riser) + 1 x HH/HL (1U Right

risers) slot or 1 x HH/HL (1U Left Riser) + 1 x FH/HL (1U Right riser)

12. CABLING

❖ MYLAR 2 PAIR 0.22

- Twisted pairs, 0.22mm (24AWG) stranded tinned copper cores
- Aluminium polyester shield with drain wire
- PVC Insulation

❖ CAT5E UTP

- Unshielded twisted pairs
- Solid Copper Conductor
- Category 5, 10BASE-T, 100BASE-TX, 1000BASE-T/TX

❖ COMMS 4 Core

- 0.2mm (24AWG) Solid copper cores, PVC insulated

❖ COMMS 6 Core

- 0.2mm (24AWG) Solid copper cores, PVC insulated

❖ COMMS 8 Core

- 0.2mm (24AWG) Solid copper cores, PVC insulated

❖ CABTYRE 1.5MM 3 CORE BLACK

- Cabtyre PVC insulated mains extension cable 1.5mm x 3
- SABS Approved – SANS 1574

❖ TWIN AND EARTH 1.5MM FLAT

- Twin flat and earth mains cable 1.5mm x 2
- PVC Insulated – 300 / 500V
- SABS, SANS 1507

❖ TWIN AND EARTH 2.5MM FLAT

- Twin flat and earth mains cable 2.5mm x 2
- PVC Insulated – 300 / 500V
- SABS, SANS 1507

❖ TRUNKING

- 16 X 16, 16 X 25 AND 40 X 40
- PVC trunking with snap-fit top

13. ACCESS CONTROL SPECIFICATIONS

13.1 GLASS FULL HEIGHT SINGLE TURNSTILE

- Power 220V AC
- Frequency 50Hz / 60Hz
- Power consumption 50W
- 24V DC

- 1600mm wide x 2290mm high
- Curved with low voltage down lighters
- 8mm toughened glass – rotor glass wings
- 6mm toughened glass – curved glass
- Push handles – stainless steel

13.2 BIOMETRIC READERS: LARGE LCD DISPLAY

- Power supply: 12V-24V DCPower over Ethernet (PoE) - Compatible with PoE+ switches
- CPU: ARM® Cortex™-A9 core 1GHz
- Linux Operating System
- 5" WVGA Color Touchscreen, VGA Camera
- Loudspeaker & Microphone
- Audio & Video player
- FBI PIV IQS certified optical fingerprint sensor
- Contactless reader options: Prox®, iClass®, MIFARE®/MIFARE® Plus/DESFire®/NFC
- Network/Communication: Ethernet, RS485, RS422, USB Wi-Fi and 3G options
- Internal storage capacity: 512MB Flash, 512MB RAM + 8GB microSD Card
- 5000 user records (2 fingers+ 1 duress each), extendable up to 100 000 with licenses
- 250,000 IDs in authorized user list
- 1 Million transaction logs
- 10,000 face picture logs
- Inputs/outputs: Wiegand In & Out (customizable up to 512 bits), Door Relay, 3 GPI (including Door monitoring), 3 GPO
- Tamper switches
- Operating conditions: Temperature:-20°C to 60°C Humidity: 10% to 80% (non-condensing)
- Ingress Protection: IP65
- EMC/Safety standards: CE, CB, FCC, BIS
- UL294 (for indoor use only)
- RoHS, REACH and WEEE compliant

13.3 BIOMETRIC READERS: SMALL LCD DISPLAY

- Power supply: 12V-24V DCPower over Ethernet (PoE) - Compatible with PoE+ switches
- CPU: ARM® Cortex™-A9 core 1GHz
- Linux Operating System
- 2.8" QVGA color touchscreen and buzzer
- FBI PIV IQS certified optical fingerprint sensor
- Contactless reader options: Prox®, iClass®, MIFARE®/MIFARE® Plus/DESFire®/NFC
- Network/Communication: Ethernet, RS485, USB Wi-Fi
- Internal storage capacity: 512MB Flash, 512MB RAM

- 500 user records, extendable to 3,000 or 10,000 with license (*3 templates each, including 1 duress)
- 250,000 IDs in authorized user list
- 1 Million transaction logs
- Inputs/outputs: Wiegand In & Out (customizable up to 512 bits), Door Relay, 2 General Purpose Inputs (including Door monitoring), 2 General Purpose Outputs
- Tamper switches
- Operating conditions: Temperature: -20°C to 60°C Humidity: 10% to 80% (non-condensing)
- Ingress Protection: IP65
- Mechanical impact protection: IK08
- EMC/Safety standards: CE, CB, FCC, BIS
- UL294 (for indoor use only)
- RoHS, REACH and WEEE compliant

13.4 BIOMETRIC READERS: LED INDICATOR

- Power supply: 12V-24V DCPower over Ethernet (PoE) - Compatible with PoE+ switches
- CPU: ARM® Cortex™-A9 core 1GHz
- Linux Operating System
- Blue/green/red LED indicator and buzzer
- FBI PIV IQS certified optical fingerprint sensor
- Contactless reader options: Prox®, iClass®, MIFARE®/MIFARE® Plus/DESFire®/NFC
- Network/Communication: Ethernet, RS485, USB Wi-Fi
- Internal storage capacity: 512MB Flash, 512MB RAM
- 500 user records, extendable to 3,000 or 10,000 with license (*3 templates each, including 1 duress)
- 250,000 IDs in authorized user list
- 1 Million transaction logs
- Inputs/outputs: Wiegand In & Out (customizable up to 512 bits), Door Relay, 2 General Purpose Inputs (including Door monitoring), 2 General Purpose Outputs
- Tamper switches
- Operating conditions: Temperature: -20°C to 60°C Humidity: 10% to 80% (non-condensing)
- Ingress Protection: IP65
- Mechanical impact protection: IK08
- EMC/Safety standards: CE, CB, FCC, BIS
- UL294 (for indoor use only)
- RoHS, REACH and WEEE compliant

13.5 MAGNETIC LOCKS

- 300Kgs holding force
- Dual voltage 12 and 24VDC
- Current draw 500mA / 250mA
- MOV surge protection
- Fail-Safe type

- Monitored (with LED, Hall effect IC and NO/NC relay)
- CE approved

13.6 PUSH BUTTON: NO TOUCH

- Infrared no touch switch with NO/NC contact
- Contact rating: 1A@30VDC
- IP65 Rating
- Adjustable door opening time: 0.5 to 20 seconds
- Operating voltage: 12 to 24VDC
- Adjustable proximity range: 3 to 10 cm
- Strong and durable SUS304 steel body

13.7 PUSH BUTTON: MECHANICAL

- Operating voltage: 12 VDC
- NO/NC contact
- Button illuminated when power is applied
- Aluminium finish

13.8 POWER SUPPLY

- Output voltage: 13.6VDC 3 Amp
- Input voltage: 190-265VAC – 50-60Hz
- Lockable enclosure, grey epoxy coated finish
- Output short-circuit protection
- With SA plug top and 300mm lead
- Metal housing dimensions: 203mm (H) x 163mm (W) x 74mm (D)
- With battery back-up 7AH (Battery supplied separately)

13.9 BATTERY

- 12V 7 Amp hours sealed lead acid battery

14. SYSTEM SOFTWARE

14.1 Program Access

- User Login User Password Event Auditing

14.2 Dashboard View

- Offline Devices
- Online Devices
- Employees On-Site Count

- Visitors On-Site Count
- Contractors On-Site Count
- Total Transaction Today
- Total Rejected Transactions Today

15. MASTER FILE INFORMATION

15.1 Employees / Visitors / Contractors

- Persal Number (Auto-numbering)
- Title
- First Name & Surname
- ID Number (With Check SA ID Algorithm)/Passport Number
- Nationality
- Gender
- Contact Number & email address
- Department /Company
- Photo (Browse file / Direct Capture Webcam)
- Biometric Enrolment
- Card Capture
- Expiry Date Card/Biometric
- Permanent or Temporary Credential
- Assign Access Groups
- Access Schedule (Time Zones)
- Anti-Passback Enabled
- Time and Attendance Export (Yes/No)

15.2 Visitor Management

- Enrolment of visitors
- Zoning of visitors
- Criminal checks of visitors
- Photo capturing
- Fingerprint capturing
- Audit report

15.3 Device Management

- Connection and integration to various brands and models of controllers, proximity and bio readers.
- Set-up and Configure Devices and Device Settings
- Auto Device ID
- Custom Configuration Profile (Relay Times, Device Features)
- Device Time Zone (Auto Sync time according to Time Zone)
- Request Server Authentication
- Off-Line Validation
- Device Limit Check – Max number of Users

15.4 Access Control

- Time Zones and Schedules
- Access Groups
- Default Access Groups for Employees
- Default Access Group for Visitors
- Assign Access Groups
- Assign Time Zones
- Assign User Roles
- Assign User Permissions per Menu Item

15.5 Reports

- First In - Last Out
- Transaction History
- Transactions by Device
- Hours on Site Report
- Who Arrived Late/Left Early
- Who was Present /Absent
- Who worked Late
- Inactive Persons
- Person Detail
- Location Report
- On-Site / Off Site
- Upcoming Expiry
- Breathalyser Results

- Events Report
- Emergency and Mustering

15.6 Setup and Configuration

- Push to devices when save or change record
- Employee Number default (4 Characters – Auto Assign) Y/N
- Number of Days for Permanent Expiry
- Number of Days for Temporary Expiry
- Grace period for Temporary Card Return
- RSA ID or Password Required
- RSA ID Check
- Enable VMS CCTV Integration
- TCP/IP and UDP Port Send
- Live Screen Events Show (Access Granted / Access Denied / Door Events)
- Email Setting
- Password Expiry for User Login – Password Change Days
 - Sync to Cloud Server
 - Scheduled Tasks
 - AD Integration
 - Email Templates
 - Data Import Tools
 - Live Screen
 - Person Show per Zone

16. BUILDING AND SETTING-UP OF THE CONTROL ROOM

Complete Review I7 Pc with Graphics Card and OS	1
All-In One I5 Desktop with Touch Screen	2
Colour 23" LCD Monitor	2
24/7 Video Monitor 42"	3
Wall Mount Brackets for 42" Monitors	3
HDMI to HDMI Cable with Converter	3
Control Room Console	1

Products/devices should be sourced in South Africa and should be SAIDSA and ICASA approved.

Part 5 – Schedule A
Government Procurement
General Conditions of Contract
Annexure A

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions
Applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights
and obligations of all parties involved in doing business
with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract (GCC) will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions 1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignee's store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad markets its goods on its own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.

Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-

competitive levels and to deprive the bidder of the benefits of free and open competition.

- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub Service Providers) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "In writing" means handwritten in ink or any form of electronic or mechanical writing.

- 2. Application**
 - 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
 - 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
 - 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
 - 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards** 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of Contract documents and Information; Inspection.

- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

- 6. Patent rights** 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance Security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified check
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be

subject to inspection, the premises of the bidder or Service Provider shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental Services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) In the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

- 15.2 This warranty shall remain valid for twelve (12) months after the

goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of and claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract Amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subservice Provider(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the

supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause
- 21.6 without the application of penalties.
- 21.7 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (a) If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) If the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar

goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favorable difference shall on demand be paid forthwith by the Service Provider to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the Service Provider in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event

26. Termination for Insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing Language**
- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable Law**
- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices**
- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by
- ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and Duties**
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

SBD 3.1
PRICING SCHEDULE – FIRM PRICES
(PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED.

Name of bidder.....	Bid number: SCMU3-20/21-0179-HO
Closing Time 11:00	Closing date: 8 APRIL 2021

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID

APPOINTMENT OF SUITABLE SERVICE PROVIDER TO CREATE AND IMPLEMENT A COMPREHENSIVE SECURITY/SYSTEM, SUPPLY, INSTALL AND MAINTAIN ELECTRONIC SECURITY ACCESS CONTRTOL ACCESS AND CCTV CAMERA SYSTEMS FOR EASTERN CAPE DEPARTMENT OF HEALTH HEAD QUARTERS (DUKUMBANA BUILDING)

Item	Description	Quantity	Material Rate	Material Total	Labour Rate	Combined Total
1	Supply and Install X-Ray Machine including cabling					
2	Supply and Install Walk-Through Metal Detector including cabling					
	Supply and install Indoor CCTV Camera including cabling – MP WDR IR Fixed Dome Network Camera					
4	Supply and install Indoor CCTV Camera including cabling – MP WDR Varl-Focall network Dome Camera					
5	Supply and install Indoor CCTV Camera including cabling – MP WDR IR Fixed network Dome Camera					

Item	Description	Quantity	Material Rate	Material Total	Labour Rate	Combined Total
6	Supply and install Indoor CCTV Camera including cabling – MP IR Mini-Dome Network Dome Camera					
7	Supply and install Outdoor Long-Range Bullet Network Camera including cabling					
8	Supply and install Outdoor Type D – Short Range, MP IR Fixed Bullet Network Camera including cabling					
9	Supply and install Outdoor Type E – Thermal Infrared Imaging Camera including cabling					
10	Supply and install Outdoor Type F – 4MP Network IR PTZ Speed Dome Camera including cabling					
11	Supply and install Outdoor Type G – 4MP Network Laser PTZ Speed Dome Camera including cabling					
12	Supply and install Outdoor Type H – 2MP Thermal PTZ & Optical Bi-Spectrum Network Speed Dome Camera including cabling					
13	Supply and install Face Recognition Camera including cabling					
14	Supply and install 1.3MP WDR Pinhole Covert Network Camera including cabling					
15	Supply and install Biometric Readers including cabling					
16	Supply and install Fingerprint Enrolment Device including cabling					
17	Supply and install 42-Inch High Definition Monitors					

Item	Description	Quantity	Material Rate	Material Total	Labour Rate	Combined Total
18	Supply and Install 32-Inch High Definition Monitors					
19	Supply and Install 9U Rack Cabinet wall mounted					
20	Supply and Install 25U Rack Cabinet wall mounted					
21	Supply and Install Network Switches					
22	Supply and Install Server					
23	Supply and Install Glass Full Height Single Turnstile					
24	Supply and Install Biometric Readers: Large LCD Display					
25	Supply and Install Biometric LED Indicator					
26	Supply and Install Magnetic Locks					
27	Supply and Install Push Button: No Touch					
28	Supply and Install Push Button: Mechanical					
29	Building and setting-up of Control Room:					
	Complete Review 17 Pc with Graphics Card and OS	1				
	All-In One 15 Desktop with Touch Screen	2				
	Colour 23" LCD Monitor	2				
	24/7 Video Monitor 42"	3				
	Wall Mount Brackets for 42" Monitors	3				
	HDMI to HDMI Cable with Converter	3				
	Control Room Console	1				

ITEM	QUANTITY DESCRIPTION	BID PRICE IN RSA CURRENCY
------	----------------------	---------------------------

NO.

**** (ALL APPLICABLE TAXES INCLUDED)**

- Required by:

- At:

- Brand and model

- Country of origin

- Does the offer comply with the specification(s)?

***YES/NO**

- If not to specification, Indicate deviation(s)

- Period required for delivery

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

SIGNATURE

DATE

CAPACITY

Part 5 – Schedule D

Declaration of Interest

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state*, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
 2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:
.....
 - 2.2 Identity Number:
 - 2.3 Position occupied in the Company (director, shareholder etc):
 - 2.4 Company Registration Number:
...
 - 2.5 Tax Reference Number:
...
 - 2.6 VAT Registration Number:
...
- * "State" means –
- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 - (b) any municipality or municipal entity;
 - (c) provincial legislature;
 - (d) national Assembly or the national Council of provinces; or
 - (e) Parliament.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / shareholder/ member:

Name of state institution to which the person is connected:

Position occupied in the state institution:

Any other particulars:

.....

2.8 Did you or your spouse, or any of the company's directors / **YES / NO** shareholders / members or their spouses conduct business with the state in the previous twelve months?

2.8.1 If so, furnish particulars:

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

YES / NO

.....

.....

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

YES / NO

2.10.1 If so, furnish particulars.

YES / NO

.....

.....

.....

2.11 Do you or any of the director's /shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.3.1 ABOVE IS CORRECT.

I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Part 5 – Schedule E (i)

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, WWW.TREASURY.GOV.ZA, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Position

.....

Date

.....

Name of Bidder

Part 5 – Schedule E (ii)

Certificate of Independent Bid Determination

SBD 9

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for Investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Part 5 – Schedule E**Qualifications and Experience**

1. Details of the extent of the bidders activities and business, e.g. branches etc:

2. A list of existing / previous contracts relating to services which are similar to the Services:

Description of Contract	Period		Contract Value	Contact Person	Contact Number
	Start Date	End date			

3. The number of years that the bidder has been in the business of providing services which are materially the same as the Services:

4. The name of the person who shall manage the Services:

5. Detail such person's qualifications and experience below :

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

Part 5 – Schedule F**Organization type****PARTNERSHIP/CLOSED CORPORATION/COMPANY**
(delete which is not applicable)

The bidder comprises of the following partners/members/directors :

1. NAME

ADDRESS :

ID NUMBER:

2. NAME :

ADDRESS :

ID NUMBER:

3. NAME :

ADDRESS :

ID NUMBER:

4. NAME :

ADDRESS :

ID NUMBER:

5. NAME :

ADDRESS :

ID NUMBER:

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

Part 5 – Schedule G

Organisational structure



1. Provide full details of the organizational structure which will be utilized in the provision of the Services (including where appropriate an organogram)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page.

SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITALS

In the presence of:

1. 
2. 

Part 5 – Schedule H
Details of Supplier's Nearest Office

1. Physical address of supplier's office

1 Telephone No of office: _____

3 Time period for which such office has been used by supplier: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of:

1.

2.

**Part 5 – Schedule I
Financial Particulars**

This schedule must be completed by the bidder and submitted together with the bid. **Documentary proof confirming availability of financial resources to execute the contract from the bidder's financial institution in the form of a 3 months bank statement for the entity.** If this requirement is not complied with in full the bid may be considered invalid.

Nature of Service : _____

Name of bidder: _____

Bid Number: _____

	<p align="center"><u>FINANCIAL POSITION OF BIDDER</u></p> <p>I/we hereby certify that I/we have the necessary financial capacity and resources to execute the above contract successfully for the bid amount. I / we hereby attach letter confirming availability of financial resources from the financial institution. I / we give the ECDOH permission to contact the financial institution below to confirm the information provided.</p> <p>In the absence of the above, a letter confirming that the bidder has applied for financial assistance from any financial institution and that the institution is willing to favourably consider such application in the event that the bidder is successful, will also satisfy the Department.</p>
NAME OF FINANCIAL INSTITUTION	
ADDRESS	
TEL.NO	
FAX NO	
CONTACT PERSON	

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

Part 5 – Schedule J

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>	<p style="text-align: center;">..... SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS</p> <p>.....</p> <p>.....</p>
---	--

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE - GENERAL

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) Who became citizens of the Republic of South Africa by naturalization-</p> <p>i. Before 27 April 1994; or</p>

- ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date

3. I hereby declare under Oath that:

- The Enterprise is _____ % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____ % Black Woman Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____ % Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
- Please Confirm on the below table the B-BBEE Level Contributor, by ticking the applicable box.

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent

Signature: _____

Date: _____

Commissioner of Oaths Signature & stamp

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE - GENERAL

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	

Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) Who became citizens of the Republic of South Africa by naturalization-</p> <p>i. Before 27 April 1994; or</p> <p>ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date</p>
-------------------------------------	---

3. I hereby declare under Oath that:

- The Enterprise is _____ % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____ % Black Woman Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____ % Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R10,000,000.00 (Ten Million Rands) and R50,000,000.00 (Fifty Million Rands),
- Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At Least 51% black owned	Level Two (125% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent

Signature: _____

Date: _____