



Province of the
EASTERN CAPE
HEALTH

Finance management directorate • 01 floor • Cecilia Makiwane Hospital • Billie Road Mdantsane • East London • Eastern Cape private bag x0013003
• 5219 • REPUBLIC OF SOUTH AFRICA
Tel.: +27 (0)43 708 2202 • Fax: +27 (0)43 7611 158 • website: www.ehealth.gov.za

**ADVERTISEMENT
REQUEST FOR A QUOTATION**

- **SCMU3-P21/22-0139-CMH: SUPPLY AND DELIVERY OF COLD CHAIN EQUIPMENT FOR COVID-19 VACCINE TO CECILIA MAKIWANE HOSPITAL.**

Proposals/ Bids are hereby invited from all interested Service Providers to render the above mentioned service for the Department of Health, Cecilia Makiwane Hospital.

Bid documents will be available in a **SOFT COPY** (bidders must bring their own USBs OR Memory Stick to collect it) as from **25TH February 2021** At **FINANCE DEPARTMENT, FIRST FLOOR, FRONT LINE DESK** free of charge at **11H00-16H00, Monday to Thursdays 07:30h to 16h00 and Fridays 07h30-15h00** until the closing date.

Closing date: 03 March 2021 at 11:00 AM

SUBMISSIONS

- **Bid documents and attachments MUST be saved in a Memory Stick for submissions.**
 - i) **No physical document will be allowed.**
 - ii) **No emailed documents will be allowed**
- **Documents and attachments must be saved by Company name.**
- **Late submissions will not be accepted.**
- **Please be advised that COVID 19 screening is undergoing before entry to Cecilia Makiwane Hospital, therefore delays maybe encountered, however, Service Providers are advised to come early on the closing date or submit prior the closing date to avoid being late for submission.**

DISCLAIMER: It is the responsibility of the bidder to ensure a correct document is submitted; the institution will not be held liable for any wrong submissions. In the event an incomplete or wrong document is submitted, the bidder will not be considered.

Direct all bid document enquiries to Ms.N.Ngcofe at 043 708 2202

Contact Person Regarding Specification: Dr V.Henge-Daweti at 060 563 1203


**CHAIRPERSON SPECIFICATION
COMMITTEE**

25/02/2021
DATE

Together, moving the health system forward

Fraud prevention line: 0800 701 701
24 hour Call Centre: 0800 032 364
Website: www.ehealth.gov.za





Province of the
EASTERN CAPE
HEALTH

INVITATION TO QUOTE

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE					
BID NUMBER:	SCMU3-P21/22-0139- CMH	CLOSING DATE:	3 rd March 2020	CLOSING TIME:	11H00
DESCRIPTION	SUPPLY AND DELIVERY OF COLD CHAIN EQUIPMENT FOR COVID -19 VACCINE TO CECILIA MAKIWANE HOSPITAL				
BID DOCUMENTS AND ATTACHMENTS MUST BE SUBMITTED IN A MEMORY STICK AT THE FRONT DESK, LOCATED AT THE BELOW ADDRESS					
CECILIA MAKIWANE HOSPITAL - FINANCE DEPARTMENT					
NO.5 BILLIE ROAD FIRST FLOOR – BLOCK E					
MDANTSANE - 5219 FRONT LINE DESK					
CECILIA MAKIWANE HOSPITAL - FINANCE DEPARTMENT					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms N.Ngcobe		CONTACT PERSON	Ms V Henge-Dawethi	
TELEPHONE NUMBER	043 708 2202		TELEPHONE NUMBER	060 563 1203	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	nomhle.ngcobe@echealth.gov.za		E-MAIL ADDRESS	N/A	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No (IF YES ENCLOSE PROOF)		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No (IF YES, ANSWER THE QUESTIONNAIRE BELOW)	

SUPPLY AND DELIVERY OF COLD CHAIN EQUIPMENT FOR COVID -19 VACCINE TO CECILIA MAKIWANE HOSPITAL

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.****PART A****INVITATION TO QOUTE****PART B****TERMS AND CONDITIONS FOR BIDDING****1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6. WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

TABLE OF CONTENTS

- Invitation to Quote (SBD 1)
- Conditions of Bid
- Specifications

Bid Forms and related documentation

- Pricing Schedule (SBD 3.1/3.2)
- Declaration of Interest (SBD 4)
- Declaration of Bidder's Past SCM Practices (SBD8)
- Certificate of Bid Determination (SBD9)
- Preference Points Claim Forms (SBD 6.1)
- Declaration Certificate for local production and content for designated sectors (SBD 6.2)- N/A

Conditions of Bid

2. RESERVATION OF RIGHTS

- 2.1 Without limitation to any other rights of the ECDoH (whether otherwise reserved in this invitation to bid or under law), the ECDoH expressly reserves the right to: -
- 2.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;
- 2.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;
- 2.4 Reject all responses submitted by bidders and to embark on a new bid process.
- 2.5 Award the bid to more than one bidder.

3. EVALUATION CRITERIA

3.1 The bid will be evaluated as follows:

- Stage 1: Pre-qualification/ Administrative Compliance
- Stage 2 : Evaluation of specification
- Stage 3: Price and B-BBEE Points

The stages are further detailed below

4. Stage 1: Pre-qualification evaluation

- 4.1 ECDOH has defined minimum pre-qualification criteria that must be met by the Bidder in order for ECDOH to accept a bid for evaluation. In this regard a pre-qualification verification will be carried out by ECDOH in order to determine whether a bid complies in this regard.
- 4.2 Where the Bidder's bid fails to comply fully with any of the pre-qualification criteria, or ECDOH is for any reason unable to verify whether the pre-qualification criteria are fully complied with, ECDOH will have the right to either:
 - 4.2.1 reject the Bid in question and not to evaluate it at all;
 - 4.2.2 give the Bidder an opportunity to submit and/or supplement the information and/or documentation provided by it under its Bid so as to achieve full compliance with the pre-qualification criteria, provided that such information and/or documentation can be provided within a period of 7 (seven) days, or such alternative period as ECDOH may determine, of it being requested by ECDOH and is administrative in nature, as opposed to forming a material part of the Bidder's Bid;
 - 4.2.3 in any event permit the bid to be evaluated, subject to the outstanding information and/or documentation being submitted prior to the award of the Bid.

5. The following Pre-qualification criteria shall apply:

- 5.1 The bid documentation must be completed comprehensively and correctly.
 5.2 Declaration forms (SBD 4, 8, 9) must be signed.
 5.3 Bidders must be a legal entity or partnership (consortia/joint ventures are acceptable subject to Paragraph 11 of Part 1 of the Bid Document).
 5.4 Bidders must have provided supporting documentation as per the bid requirements.
 5.5 Bidders must be registered on the Central Supplier Database (CSD), according to National Treasury SCM Instruction No 4A of 2016/2017 central supplier database the following information must be verified:

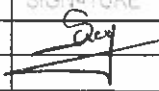
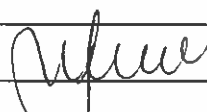
- a) Business registration, including details of directorship and membership
 b) Bank account holder information
 c) In the service of the state status
 dc) Tax compliance status
 e) Identity number
 f) B-BEEE status level
 g) Tender defaulting and restriction status and
 h) Any additional and supplementary verification information communicated by the National Treasury

1: Administrative Compliance/ Pre-qualification evaluation

Prospective bidders are required to submit the following documentation for quality for Administrative compliance:

#	Requirement	Please Tick ✓	
		Complied	Not Complied
A	Latest CSD report attached		
B	Invitation to Bid (SBD1) completed and signed		
C	Signed Pricing Schedule (SBD 3.1 / 3.2)		
D	Signed Declaration of Interest (SBD 4)		
E	Declaration of Past SCM Practices (SBD 8)		
F	Certificate of Independent Bid Determination (SBD 9)		
G	Signed Preferential Points Claim (SBD 6.1)		

#	Requirement	Please Tick ✓	
		Complied	Not Complied
A	World Health Organisation Accreditation Certificate, (as indicate in the specification)		
B	Picture or brochure to be attached		
C	Service provider to indicate compliance or non-compliance in the Specification (100% Specification compliance is expected)		

	SIGNATURE	DATE
DRAFTED BY:		25/02/2021
RECOMMENDED BY:		
REVIEWED BY:		
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		25/2/25
ADVERT APPROVED BY		

Quote Strategy

1. PURPOSE

In an endeavor to fulfill the Ministerial Vaccine Rollout Program, the Department of Health has embarked upon a 5 Day Bid period to ensure that they source services of a reputable service Provider that will distribute WHO pre-approved Cold Chain equipment as listed above.

2. BACKGROUND

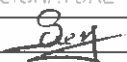
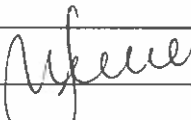
This initiative has been implemented with a view of ensuring that Eastern Cape Communities get vaccinated with WHO standardized protocols not being compromised during the 1st Phase roll-out Program.

3. MOTIVATION

Due to the outcome of the assessment it has come to the attention of Supply Chain Management that a rate base contract per the requirements of the End Users per District **not exceeding R500 000**. Will ensure all items can be procured efficiently.

4. RECOMMENDATIONS

The Department reserves the right to award one and or more than one Service Provider at a rate based contract **amount not exceeding R500, 000** for per item Commodities on an as and when necessary basis.

	SIGNATURE	DATE
DRAFTED BY		25/01/2024
RECOMMENDED BY		
REVIEWED BY:		
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		25/02/2024
ADVERT APPROVED BY		

SPECIFICATION

PLEASE NOTE:

- **BIDDER(S) MUST FULLY COMPLY WITH THE FOLLOWING SPECIFICATIONS;**
- **BIDDER(S) MUST INDICATE COMPLIANCE OR NON-COMPLIANCE BY TICKING IN THE COMPLY OR NOT COMPLY COLUMN**

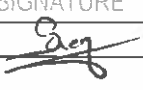
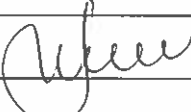
1. DEVICE, ELECTRONIC IRREVERSIBLE FREEZE INDICATOR - WHO ACCREDITED	Comply	Not comply	Reference in manufacturer documentation / brochures. Brochure No. & Page No
<p>Continuous monitoring of freeze-sensitive goods such as vaccines and cold chain medication during transport and storage for exposure to freezing temperatures</p> <ul style="list-style-type: none"> • Consist of an electronic temperature measuring circuit with LCD –display. • Visual alarm indicator, no audible alarm • A closed robust unit that is always active and cannot be manipulated, turned off or reset. • Non replaceable battery • Temperature measurement accuracy $\pm 0.5^{\circ}\text{C}$ • Alarm condition – temperature dropping below -0.5°C for 60 min • Must have temperature measurement intervals of 2 minutes or less • Sensors must be factory calibrated according to NIST/ILAC standards. • Validation certificate must be available on request and must be valid for the life span of the device. • WHO Performance Quality Safety Certificate must be submitted with bid. • Picture must be attached 			
MEASUREMENTS:			
<p>External dimensions: $\pm 49\text{mm} \times \pm 30\text{mm} \times \pm 10.5\text{mm}$ Display size: $\pm 10\text{mm} \times \pm 10\text{mm}$ Equal or similar to Freeze-tag @ Pack size: Each</p>			
<p>2. DEVICE 30 DAY ELECTRONIC TEMPERATURE LOGGER WHO ACCREDITED CONTINUOUS TEMPERATURES MONITORING OF COLD ROOMS AND FRIDGES.</p> <ul style="list-style-type: none"> • Irreversible temperature indicator as a closed unit that cannot be stopped after activation. • Transportable robust device with a USB interface to read a PDF-report without installing any software 			

<ul style="list-style-type: none"> • Alarm type visual • Power source must be a non-replaceable battery. • Operating life time of 3 year or more • Factory programmed alarm limits (lower than $-0,5^{\circ}\text{C}$ for 1 hour and higher than $+8^{\circ}\text{C}$ for 10 hours) • Must have data storage capacity of not less than 60 days on the device itself • 30-day overview (on a rolling basis) of minimum and maximum recorded temperatures on display without PC connection • Temperature measurement intervals of 2 minutes or less. • Accuracy interval of $\pm 0.5^{\circ}\text{C}$. • Internal Sensors must be factory calibrated according to NIST/ILAC standards. • Validation certificate must be available on request and must be valid for the life span of the device. • WHO Performance Quality Safety Certificate must be submitted with bid. • Picture must be attached <p>FOLLOWING INFORMATION MUST BE DISPLAYED:</p> <ol style="list-style-type: none"> 1. The actual temperature in $^{\circ}\text{C}$ 2. Date and time 3. Alarm status 4. The daily minimum and maximum temperature of the last 30 days 5. Date, time and duration of any violation of set temperature range 			
<ul style="list-style-type: none"> • External dimensions: $\pm 128\text{mm} \times \pm 75\text{mm} \times \pm 14.5\text{mm}$ • Size of LCD display: $\pm 95\text{mm} \times \pm 27\text{mm}$ • Equal or similar to FridgeTag2® • Pack size: Each 			
<p>3. COOLER BOX THERMALLY INSULATED - WHO ACCREDITED</p> <p>FOR TRANSPORT AND SHORT TERM STORAGE OF THERMALABLE GOODS SUCH AS VACCINES</p> <ul style="list-style-type: none"> • Shape rectangular with rounded corners 			

<ul style="list-style-type: none"> • Cooler box must be fitted with an insulated lid which fits securely to the body of the cooler box. • Hinges, where fitted, must allow the lid to open beyond 90° to give full access to the interior of the cooler box. Hinges must be maintenance-free, without need for lubrication and must be secured to the container in a manner which prevents loosening due to vibration. • Carrying device must be robust and firmly attached in order to survive rough handling. Can be a hinged, sliding or molded handle attached to the cooler box or lid. When folded away, the moveable handles must not extend beyond the vaccine cooler box. The handle arrangement must not prevent the stable stacking of the content. • All metallic components and their fixing must be corrosion resistance. • The internal and external surfaces of the cooler box must be resistant to chemicals used for disinfecting. • All parts must be water and vapour proof, must resist UV degradation, easy to clean and must be selected with environmentally safe end of life disposal in mind. • Must be covered by a 2-year replacement warranty in case of any component failure arising from defective design, materials or workmanship. • Must be maintenance free apart from cleaning. • The internal dimensions of the cooler box must be compatible with any of the standard water packs they are supplied with. 			
<p>DIMENSIONS: Exactly / Approximately to</p> <ul style="list-style-type: none"> • Outer size for 23.7LT: (H)520mm X (W)620mm X (D)770mm • Outer size for 11.6LT: (H)450mm X (W)510mm X (D)630mm <p>Any colour</p> <p>Pack size: Each</p>			
<p>4. WATER (ICE) PACK</p> <p>TO BE USED AS ICE PACKS IN COOLER BOXES</p>			
<ul style="list-style-type: none"> • Must be able to be frozen between -5°C and -20 °C 			

<ul style="list-style-type: none"> • Robust and puncture-resistant packs • Must have effective reinforcement to restrain the walls against swelling. • When water-packs are stacked and frozen in bulk they must not bond together. • Must be water and vapour proof, must resist UV degradation, easy to clean and must be selected with environmentally safe end of life disposal in mind. • The product is to be covered by a two-year replacement warranty in the event of any failure arising from defective design, materials or workmanship. • Must be reusable 			
<p>DIMENSIONS:</p> <ul style="list-style-type: none"> • Size: $\pm 17 \times \pm 10 \times \pm 3.5\text{cm}$ • Weight: $\pm 410\text{g}$ <p>Any colour</p> <p>Pack size: Each</p>			

NB: SAMPLES WILL BE REQUESTED FROM THE RECOMMENDED BIDDER

	SIGNATURE	DATE
DRAFTED BY:		25 Feb 2024
RECOMMENDED BY:		
REVIEWED BY:		
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		25/02/2024
ADVERT APPROVED BY:		

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid Number... SCMU 3-P21/22-0139-CMH
Bid description: SUPPLY AND DELIVERY OF COLD CHAIN EQUIPMENT FOR COVID -19 VACCINE TO CECILIA MAKIWANE HOSPITAL.	
Closing Time 11:00am	Closing date :

OFFER TO BE VALID FOR 120 DAY FROM THE CLOSING DATE OF BID.


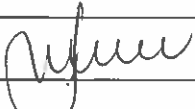
BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

N O	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE INCLUSIVE OF VAT AND DELIVERY COST
01	30-day electronic refrigerator logger	15		
02	Freeze indicator	15		
03	Water (ice) pack	50		
04	Cooler Box 11.6L	12		
05	Cooler Box 23.7 L	3		
GRAND TOTAL				R

Company Stamp:

Date: _____

Sign: _____

	SIGNATURE	DATE
DRAFTED BY:		25/02/2021
RECOMMENDED BY:		
REVIEWED BY:		
APPROVED BY BSC COMMITTEE (CHAIRPERSON)		25/02/2021
ADVERT APPROVED BY:		

SUPPLY AND DELIVERY OF COLD CHAIN EQUIPMENT FOR COVID -19 VACCINE TO CECILIA MAKIWANE HOSPITAL


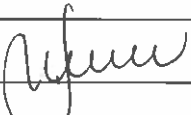
Service providers may attach Stamped, Dated and Signed Company Quotations to this SBD 3

- Required by:
- At:
.....
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
*Delivery: Firm/not firm
- Delivery basis
- Indicate lead time

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

	SIGNATURE	DATE
DRAFTED BY:		25/02/2021
RECOMMENDED BY:		
REVIEWED BY:		
APPROVED BY BSG COMMITTEE (CHAIRPERSON)		25/02/2021
ADVERT APPROVED BY:		

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bidding, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the Service Provider document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.2 Full Name of bidder or his or her representative:

2.3 Identity Number:.....

2.4 Position occupied in the Company (director, trustee, shareholder²):

2.5 Company Registration Number:

2.6 Tax Reference Number:

2.7 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder YES / NO
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:.....

Name of state institution at which you or the person
connected to the bidder is employed :

Position occupied in the state institution:
Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bid and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? YES/NO

2.10.1 If so, furnish particulars.

.....
.....
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES/NO

2.11.1 If so, furnish particulars:

.....
.....
.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATIONS PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all Service provider invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The Bidder of any Bid may be disregarded if that Bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the Bid.

Item	Question	Yes	No
4.1	Is the Bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audialterampartem rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the Bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the Bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the Bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
<i>Signature</i>	<i>Date</i>
.....
<i>Position</i>	<i>Name of Bidder</i>

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

In response to the invitation for the Bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Service Provider)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Service Provider to sign this Certificate, and to submit the accompanying bid, on behalf of the Service Provider;
4. Each person whose signature appears on the accompanying bid has been authorized by the Service Provider to determine the terms of, and to sign the bid, on behalf of the Service Provider;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Service Provider, whether or not affiliated with the Service Provider, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bid

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bid with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bid and contracts, Service provider that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

10. GENERAL CONDITIONS

10.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

10.2

- a) The value of this bid is estimated to ~~exceed~~/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

10.3 Points for this bid shall be awarded for:

- (c) Price; and
- (d) B-BBEE Status Level of Contributor.

10.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

10.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

10.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

11. DEFINITIONS

- (t) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (u) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (v) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (w) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (x) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (y) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (z) **“prices”** includes all applicable taxes less all unconditional discounts;
- (aa) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (bb) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (cc) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

12. POINTS AWARDED FOR PRICE

12.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_S = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_S = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

13. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 13.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in

accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

14. BID DECLARATION

- 14.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

15. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 15.1 B-BBEE Status Level of Contributor: . = (maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

16. SUB-CONTRACTING

- 16.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 16.1.1 If yes, indicate:

- v) What percentage of the contract will be subcontracted..... %
vi) The name of the sub-contractor.....
vii) The B-BBEE status level of the sub-contractor.....
viii) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- ix) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>

Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

17. DECLARATION WITH REGARD TO COMPANY/FIRM

17.1 Name of company/firm:.....

17.2 VAT registration number:.....

17.3 Company registration number:.....

17.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited
- ☐ [TICK APPLICABLE BOX]

17.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

17.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.
- ☐ [TICK APPLICABLE BOX]

17.7 Total number of years the company/firm has been in business:.....

17.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- v) The information furnished is true and correct;
- vi) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- vii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

viii) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (f) disqualify the person from the bidding process;
- (g) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (h) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (i) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (j) forward the matter for criminal prosecution.

WITNESSES

3.

4.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....