



Province of the
EASTERN CAPE
HEALTH

PART A
INVITATION TO BID

SBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SCMU3-20/21-0239-NMM	CLOSING DATE:	2021/02/15	CLOSING TIME:	11H00
DESCRIPTION	Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms and Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services, Lilitha Nursing College for a period of 36 months.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Nelson Mandela bay Health District					
Conyngham Road					
Parsons Hill					
Port Elizabeth					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms. Calitz		CONTACT PERSON	Mr. R de Vos	
TELEPHONE NUMBER	041 391 8179		TELEPHONE NUMBER	041 391 8080	
FACSIMILE NUMBER	041 391 8127		FACSIMILE NUMBER	083 378 9627	
E-MAIL ADDRESS	susanna.calitz@echealth.gov.za		E-MAIL ADDRESS	ruben.devos@echealth.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:	OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]
	☐ Yes ☐ No				☐ Yes ☐ No

1-122 pages

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

**PART B
TERMS AND CONDITIONS FOR BIDDING**

- 1. BID SUBMISSION:**
 - 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
 - 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
 - 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT
 - 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
- 2. TAX COMPLIANCE REQUIREMENTS**
 - 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
 - 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
 - 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILED THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
 - 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
 - 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
 - 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
 - 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

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2. DEFINITIONS

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

ECDoh	means the Eastern Cape Department of Health acting for and on behalf of the Eastern Cape Provincial Government;
Invitation to bid	means this invitation to bid comprising ○ The cover page and the table of content and definitions ○ Part 1 which details the Conditions of Bid; ○ Part 2 which details the Conditions of Contract and Operational Requirements; ○ Part 3 which details the bid strategy ○ Part 4 which details the Specification relating to the Technology / Services ○ Part 5 which contains all the requisite bid forms and certificates; As read with GCC– <i>General Conditions of Contract</i>
Goods	means the requirements defined on the cover page of this invitation to bid and described in detail in the Specifications;
Specifications	means the specifications contained in Part 4 of this invitation to bid;

PART 1

Conditions of Bid

1. BACKGROUND AND INTRODUCTORY PROVISIONS

The Department intends to engage suitably qualified suppliers for Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms and Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services, Emergency Services and Lilitha Nursing College PE Campus for a period of 36 months.

2. OFFER AND SPECIAL CONDITIONS

2.1 Without detracting from the generality of clause 2.2 below, bidders must submit a completed and signed Invitation to Bid form (SBD 1) and requisite bid forms attached as Part 5) with their bids.

2.2 **All bids submitted in response to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

2.3 In the event that any form or certificate provided in Part 5 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

3.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.

3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.

3.4 All bids must be received before the closing time and date stipulated above and must be posted to or deposited in the bid box at the address detailed on the cover page of this invitation to bid.

4. ENQUIRIES

Should any bidder have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated.

5. BID BRIEFING :

5.1 Due to COVID-19 restrictions no meeting is scheduled

- 5.2 Any questions in respect of product must be communicated via email to Bidding Procedure enquiries on SBD1 page 1.
- 6.1 The bidder must submit details regarding the bid price for Goods/Services on the Pricing Schedule form/s attached as Part 5 – Schedule B which completed form/s must be submitted together with the bid documents.
- 6.2 **Pricing must be stipulated INCLUSIVE OF VALUE ADDED TAX**
- 6.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 5 – Schedule B.
- 6.4 NON VAT Vendors must take note this tender value exceed R1m and VAT Registration is required when business income exceeds R1m
- 6.5 The bid will be awarded to more than one bidder
- 6.6 The pricing schedule is divided into three categories cluster 1, 2, 3 and will be awarded accordingly
- 6.7 All pricing schedules to be complete in full

7. DECLARATION OF INTEREST

The bidder should submit a duly signed declaration of interest (SBD 4) together with the bid. The declaration of interest is attached as Part 5 – Schedule C.

8. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

The bidder must complete the declaration(SBD8) and sign accordingly to submit with the bid. The declaration of bidder's past supply chain management practices is attached as Part 5 – Schedule D (i)

9. CERTIFICATE OF BID DETERMINATION

Bidders must complete the declaration(SBD9) and sign accordingly to sub with the bid the Declaration of Bid Determination attached as Part 5 – Schedule D (ii).

10. QUALIFICATIONS OF BIDDERS

Bidders must submit detailed information that is reference letter(s) together with their bid of their experience in the relevant trade together with present contracts (**description of contract, contract period, contact person and telephone numbers**). These details should be submitted together with the bid on the form attached as Part 5 – Schedule E.

11. PARTNERSHIPS AND LEGAL ENTITIES

In the case of the bidder being a partnership, close corporation or a company all certificates (CK documents) reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid. These details should be submitted on the form attached as Part 5 – Schedule F

12. CONSORTIUM/JOINT VENTURE

12.1 It is recognized that bidders may wish to form consortia to provide the Services.

12.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements: -

12.2.1 It shall be signed so as to be legally binding on all consortium members and must clearly stipulate the terms and conditions;

12.2.2 One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;

12.2.3 The lead member shall be the only authorized party to make legal statements, communicate with the Eastern Cape Department of Health (ECDoH) and receive instructions for and on behalf of any and all the members of the consortium;

12.2.4 **A copy of the agreement entered into by the consortium members shall be submitted with the bid.** Otherwise, the bid will be disqualified.

13. ORGANISATIONAL PRINCIPLES

The bidder should submit a clear indication of the envisaged authorized organizational principles, procedures and functions for an effective delivery of the required Service at the relevant Institutions with the bid. These details should be submitted on the form attached as Part 5 – Schedule G

14. DETAILS OF THE PROSPECTIVE BIDDERS NEAREST OFFICE TO THE LOCATION OF THE CONTRACT

The bidder should provide full details regarding the bidders nearest office to the Institutions at which the Services are to be provided (see Part 4 of this invitation to bid). These details should be provided on the form attached as Part 5 – Schedule H which completed form, must be submitted together with the bid.

15. FINANCIAL PARTICULARS

Bidder must provide full details regarding its financial particulars and standing, which particulars (three months bank statement) should be submitted together with the bid on the form attached as Part 5- Schedule I. If no such details are submitted it would be assumed that the bidder is not in good standing with his/her financial institutions and his/her bid may be regarded as non-responsive.

16. PREFERENCE POINTS CLAIM FORMS

Part 5 – Schedule J contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

17. VALIDITY

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (one hundred and twenty)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

18. ACCEPTANCE OF BIDS

The ECDoH does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the State even if it implies a waiver by the State, the ECDoH, of certain requirements which the ECDoH, considers to be of minor importance and not complied with by the bidder.

19. NO RIGHTS OR CLAIMS

19.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the State, the ECDoH. The ECDoH reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

19.2 Neither the State, the ECDoH, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and incurred by bidders in connection with or arising out of the bid process.

20. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

20.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" bases with the approval of the ECDoH.

20.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

21. ACCURACY OF INFORMATION

21.1 The information contained in the invitation to bid has been prepared in good faith. Neither the State, the Eastern Cape Provincial Government, the ECDoH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any

responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.

- 21.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

22. COMPETITION

- 22.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.
- 22.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 22.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make, they are encouraged to discuss their position with the competition authorities before submitting response.
- 22.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

23. RESERVATION OF RIGHTS

- 23.1 Without limitation to any other rights of the ECDoH (whether otherwise reserved in this invitation to bid or under law), the ECDoH expressly reserves the right to:-
- 23.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;
- 23.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;
- 23.4 Reject all responses submitted by bidders and to embark on a new bid process.
- 23.5 Award the bid to more than one bidder.

24. EVALUATION CRITERIA

24.1 The bid will be evaluated as follows:

- Stage 1: Administrative Compliance Requirements
- Stage 2 : Mandatory Pre-Qualification Requirements
- Stage 3: Mandatory Functionality
- Stage 4: Price and B-BBEE Points

The stages are further detailed below

25. Stage 1: Compliance/ Pre-qualification evaluation

- 25.1 ECDOH has defined minimum pre-qualification criteria that must be met by the Bidder in order for ECDOH to accept a bid for evaluation. In this regard a pre-qualification verification will be carried out by ECDOH in order to determine whether a bid complies in this regard.
- 25.2 Where the Bidder's bid fails to comply fully with any of the pre-qualification criteria, or ECDOH is for any reason unable to verify whether the pre-qualification criteria are fully complied with, ECDOH will have the right to either:
- 25.2.1 Reject the Bid in question and not to evaluate it at all;
- 25.2.2 give the Bidder an opportunity to submit and/or supplement the information and/or documentation provided by it under its Bid so as to achieve full compliance with the pre-qualification criteria, provided that such information and/or documentation can be provided within a period of 7 (seven) days, or such alternative period as ECDOH may determine, of it being requested by ECDOH and is administrative in nature, as opposed to forming a material part of the Bidder's Bid;
- 25.2.3 in any event permit the bid to be evaluated, subject to the outstanding information and/or documentation being submitted prior to the award of the Bid.

26. Stage 1 : The following Pre-qualification criteria shall apply:

- 26.1.1 The bid documentation must be completed comprehensively and correctly in original BLACK ink all signatures MUST be Original. All SBD documents
- 26.1.2 Declaration forms (SBD 4, 8, 9) must be completed and signed.
- 26.1.3 Bidders must be a legal entity or partnership (consortia/joint ventures are acceptable subject to Paragraph 11 of Part 1 of the Bid Document).
- 26.1.4 Bidders must supply an original certified copy of their BBBE-E Certificate or Original Sworn affidavit in case of EMEs and QSEs.
- 26.1.5 Bidders must be Registered on the Central Suppliers Data Base
- 26.1.6 Financial Capacity: Please submit any of the following as proof of financial capacity;
- a) Recent Signed Audited Financial Statements,
 - b) Good Standing letter from Registered Financial Institution Bank(not an account Confirmation letter)
 - c) ECDC Financial Assistance Letter

Prospective bidders are required to submit the following documentation for quality for Administrative compliance;

#	<i>Administrative Compliance Requirement</i>	Complied	
		YES	NO
A	Invitation to Bid (SBD1) completed and signed		
B	Pricing Schedule (SBD 3.1)		
C	Declaration of Interest (SBD 4)		
D	Preferential Points Claim (SBD 6.1)		
E	Declaration of Past SCM Practices (SBD 8)		
F	Certificate of Independent Bid Determination (SBD 9)		
G	Compulsory Briefing Session Certificate/Signed Briefing Register		
H	Company registered in South Africa (Registration documents attached)		
I	JV agreement (if applicable)		
J	Financial Capacity(good stand letter from Bank, recent audit financial Statements or ECDC Financial Assistance)		
K	Bidder must supply an original certified copy of their BBBE-E Certificate or Affidavit in the case of EME's & QSE's		

27. Stage 2 : Mandatory Pre-qualification criteria shall apply:

27.1.1 Bidder are required to submit the following documentation with their bid proposal

#	<i>Administrative Compliance Requirement</i>	Complied	
		YES	NO
A	If the bidder is an independent Distributor (sourcing the products from another company), a letter of commitment from the Principal Company formalizing the Distribution Agreement including specific responsibilities and accountabilities between the two companies should be included in the letter of commitment. (Letter must be signed by delegated authority and must be original)		
B	If the bidder is a manufacturer (not sourcing products from another company), a confirmation letter stating that products will be manufactured and/or distributed from own facility should be attached. (Letter must be signed by delegated authority and must be original)		
C	Product data Sheets of Cleaning Materials /Liquids SANS(SABS) Approved Products Relevant certification/compliance as per category for Laundry Chemicals and Cleaning Chemicals – bidders must submit relevant or equivalent SABS certificates		

NB: Failure to comply with the above pre-qualification will invalidate the bid and the bid will not be evaluated further.

28. Stage 3: Functionality Evaluation

- 28.1 All points scored by qualifying bidders will not be taken into consideration for price evaluation.

The following evaluation Functionality Scoring Matrix is applicable. Prospective bidders are required to obtain a minimum threshold of **42 points** out of 60 points to proceed to the next stage of price evaluation. Any bidder(s) who do not meet the required threshold will be disqualified and not considered any further.

- 28.2 Failure to submit the required documentation as proof to claim points will not disqualify you BUT your bid will not receive any points allocated the various sections under the functionality scores

Prospective bidders are required to submit the following documentation for quality for Administrative compliance;

#	<i>Mandatory Requirement</i>	Complied	
		YES	NO
	Functionality Requirements: Attachments Required for scoring purposes		
O	Experience : Client reference letters clearly indicating duration of the contract and performance of the bidder		
P	Vehicle registration Paper / Lease agreement of renting delivery vehicle / Wholesaler agreement in respect of delivery to Department of Health		
Q	Municipal Account to confirm business situated in Nelson Mandela Metro Municipality : Municipal account or an affidavit which includes a confirmation from the Local Councilor) and or Lease Agreement		

FUNCTIONALITY EVALUATION SCORING

Bidder must obtain a minimum threshold of 42 points out 60 points to proceed to the next stage. A bidder who scores less than 42 points will not be considered further.

ITEM	CRITERIA	SUB-CRITERIA	Documentary Evidence	Weight
1	Previous experience provided in South Africa:	Score		
1.1	Experience of the Service Provider (entity) in supply and delivery cleaning products and items in Public/Private hospitals and other Departments Provide (as per table below) ▪ Details of experience ▪ Client ▪ Contact Person ▪ Contact Number ▪ Contract dates ▪ Value ▪ Duration	Does not have References/Experience = 0 Points 1reference = 2 points 2-3 references=5 points 4-6 references = 10 points 7-9 references = 15 points 10 and more references = 20 points	Client reference letters clearly indicating duration of the contract and performance of the bidder. And or Copies of orders	20
2	Resource availability within the Eastern Cape Province relating to delivery vehicles to provide the required service to ECDOH. Delivery Vehicle relevant to the requirements	Delivery vehicle relevant to the requirements of the Specification No vehicle = 0 points Proof of Vehicle /Delivery = 20 points	Vehicle registration papers Or agreement letter From the hiring company Or Letter from Wholesaler Dealer delivering on your behalf	20
3	Local Economic Development (LED)	Within Nelson Mandela Metro Municipality =20 points NMMM Areas are Port Elizabeth Despatch Uitenhage In the Eastern Cape Province = 10 points Outside E.C = 2 points	Municipal account (an affidavit which includes a confirmation from the Local Councilor) and or Lease agreement	20
TOTAL	NOTE: A bidder that scores less than 42 points out of 60 points with respect to functionality will be regarded as submitting a non-responsive bid and will be disqualified.		60	

29. Stage 4: Price and Preference Evaluation

29.1. Responsive bids which comply to the 1st stage functionality evaluation will be evaluated on the 80/20-preference point system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) and Regulation 4 of the Procurement Regulations. The 80 points will be allocated for price and 20 points for attaining the B-BBEE status level contributor.

The bid will be evaluated in terms of the 80/20 point system as stipulated in the Preferential Procurement Regulations, 2017. 80 points will be allocated for price and 20 points for attaining the B-BBEE status level of contributor.

In terms of Regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Act (Act 5 of 2000), responsive bids will be adjudicated by the department on the 80/20- preference points system in terms of which points are awarded to bidders on the basis of:

- The bid price (maximum 80 points)
- B-BBEE status level of contributor (maximum 20 points)
- 0 points)

The following formula will be used to calculate the points for price:

$$Ps = 80(1 - \frac{P - P_{min}}{P_{max} - P_{min}})$$

P_{min}

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

A maximum of 20 points may be allocated to bidders for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

N.B: Bidders are required to submit, together with their bids, originally certified and valid B-BBEE status level verification certificates or certified copies or an Original Sworn affidavit in case of EMEs and QSEs to substantiate their B-BBEE rating claims.

- 29.2 A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non- Compliant contributor. Such a bidders will score 0 out of maximum of 20 points for B-BBEE.
- 29.3 Bidders are required to complete the preference claim form (SBD 6.1), and submit their original and valid B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim the B-BBEE status level points.
- 29.4 The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.
- 29.5 Only bidders who have completed and signed the declaration part of the preference claim form and who have submitted a Originally Certified copy of the B-BBEE status level certificate issued by SANAS accredited verification agency or Original Swarm Affidavit will be considered for preference points
- 29.6 The department may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regards to preference.
- 29.7 The total points scored will be rounded off to the nearest 2 decimals.
- 29.8 In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for B-BBEE.
- 28.9 However, when functionality is part of evaluation process and two or more bidders have scored equal points including equal preference points for B-BBEE, the contract will be awarded to the bidder scoring the highest functionality.
- 29.10 Should two or more bids equal in all respects, the award shall be decided by drawing of lots.
- 29.11 A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

PART 2

Conditions of Contract and Operational Requirements

1. CONTRACT

The contract for the supply of the required Service in terms of this invitation to bid shall come into being on the date of issue of the letter of acceptance of the bidders bid by the Eastern Cape Department of Health (ECDoH) and shall continue in force for a period of 36 months. The bidder is further obliged for the future support while the contract is in force.

2. FEES AND CHARGES :

- 2.1 Prices shall be firm for the first 12 months, year 2 and year 3 prices will be subjected to CPI reviewed half yearly.
- 2.2 All prices creases are subjected to Bid Adjudication Committee approvals
- 2.2 Payment of any consideration in terms of the contract shall not constitute acceptance of any defective or non-conforming Services or otherwise relieve contractor of any of its obligations under the contract.
- 2.3 To the extent that the ECDoH disputes the correctness, nature, extent or calculation of any fees or expenses payable to contractor in terms of the contract, ECDoH shall be entitled to withhold payment of such disputed amounts until such time as such dispute is resolved.

3. BRAND NAME

Bidders must state the Brand Name offered on the pricing schedule (SBD 3.2) as this will be the only product acceptable at time of delivery

4. GENERAL RESPONSIBILITIES OF THE CONTRACTOR

- 4.1 *The ECDoH's operational requirements.*** The contractor shall, in the provision of the required service, have due regard to the operational requirements of the ECDoH and other parties occupying or operating from the relevant institution, and shall not do, or permit to be done, anything which may negatively impact on such parties' operational requirements.
- 4.2 *Problem identification and reporting.*** The contractor shall be proactive in reporting any matters which it may become aware of which may impact on the business continuity or operations of the ECDoH at the relevant institution, clinic and office. Without detracting from the generality of this statement, contractor shall:-
- 4.3 *Other Service Providers*** The contractor acknowledges that it may be required to provide the Services in conjunction with third party service providers and shall, where requested by the ECDoH, co-operate fully with such persons.

4.4 Regulations and statutes The contractor shall, in the provision of the Services observe and comply with all relevant provisions of all applicable legislation and regulations.

4.5 Compliance with procedures.

It is recorded that during the currency of the contract the ECDoH may implement procedures and policies at the relevant Institution. The contractor shall comply fully with any such reasonable procedures and policies, including the permit to work procedures and health and safety procedures.

4.6 The contractor shall ensure that it and its personnel shall at all times comply fully with any safety, fire, emergency and security procedures and policies applicable at the relevant Institution.

4.7 Should the ECDoH at any time believe that any member of contractor's personnel is failing to comply with any such procedures or policies, the ECDoH shall be entitled to deny such personnel member access to the relevant premises and require contractor to replace such person without delay.

4.8 Contractor's procedures The contractor shall, upon receipt of written request from the ECDoH or its appointed Technical Support Manager at **the relevant Institution**

Provide the ECDoH with copies of all contractor's operating procedures and processes relating to the Services;

4.9 Provision of Services in clean and tidy manner. The contractor shall ensure that the Services are provided in a clean and tidy manner.

4.10 Service reports: The contractor shall, upon written request from the DOH or its appointed Hospital Manager, provide the DOH with such reports relating to the Service as may be stipulated in the Specifications, or as may be reasonably required by the DOH or its appointed Hospital Manager to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract.

5. HAZARDOUS MATERIALS

The contractor will be held liable for any expenses that may be incurred by the ECDOH as a result of damage to property and injury to personnel as a result of poor quality products.

6. FIRE RISKS

The contractor shall ensure that its personnel shall, if at any time they believe that any matter constitutes a fire risk, report this immediately to the ECDoH/Institution and take such remedial action as may be necessary.

7. ENERGY MANAGEMENT

The contractor shall comply fully with the energy management strategy implemented at the relevant Institution from time to time and shall provide the Services in an energy efficient manner.

8. OCCUPATIONAL HEALTH AND SAFETY

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

The contractor :-

- ❖ acknowledges that he is fully aware of the terms and conditions of the Act;
- ❖ acknowledges that he is an employer in its own right with duties and responsibilities as prescribed in the Act;
- ❖ agrees to comply with all rules and regulations implemented by or on behalf of the ECDoH at the relevant Institution in covering letter relating to health and safety and will inform the ECDoH immediately should contractor for any reason be unable to comply with the provisions of the Act and such rules and regulations.
- ❖ DOH Environmental Health Inspectors may visit the food supply premises at at given time during the contract period
- ❖

9. SERVICE LEVEL AGREEMENT

It is recorded that the ECDoH and the service provider may from time to time agree in writing to additional quality requirements (whether engaged in a service contract or when repair is required out of guarantee without the maintenance contract option) and standards relating to the maintenance together with performance measurement provisions, which quality requirements, performance measurement provisions shall be reduced to writing in a service level agreement if required and signed by both parties.

10. PERFORMANCE MEASUREMENT PROVISIONS

10.1 Introduction.

Contractor shall provide the Services during the term of the contract in compliance with the quality and related standards stipulated in the Specifications, Bid Conditions and the service level agreement (if any) contemplated in clause 11 above.

The provisions of Clause 10 document contains the manner in which contractor's performance will be measured throughout the term of the contract.

10.2 Compliance. For purposes of the contract the compliance by contractor with the stipulated responsibilities and service standards will be determined:-

- with reference to reports provided by contractor;
- with reference to reports or complaints received from third parties;

- by means of user satisfaction surveys conducted by ECDoH
- by means of service reviews, inspections or any audit carried out by or on behalf of the ECDoH.

10.3 Records. Contractor shall at all times keep full and accurate records of all Services provided in terms of the contract and shall retain such records for the currency of the contract. Upon termination of the contract such records must be provided to the ECDoH upon request.

10.4 Measurement of performance

- Periodic checks: ECDoH and/or its appointed Technical Support Manager shall carry out periodic checks (the intervals to be determined by ECDoH) the purpose of which shall be to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract if accepted by ECDoH.
- Service complaints: All service complaints, deviations, non-conforming services and suggestions that are reported to contractor by ECDoH, its appointed facilities manager, or any other party shall be given proper and speedy consideration by contractor. The Contractor shall investigate complaints, deviations and non-conforming services in accordance with procedures approved by the ECDoH.
- User satisfaction survey: A user satisfaction survey shall be conducted by ECDoH at such intervals as ECDoH may determine to assess service user satisfaction. The user satisfaction survey shall be conducted in such form and in accordance with such procedures as the parties may agree to in writing from time to time.

10.5 Results of checks, audits and surveys ECDoH shall be entitled to utilise the findings of the surveys, checks, audits and reports contemplated above to determine compliance by contractor with the service standards and responsibilities stipulated in the contract. It is recorded that the results of the above checks shall, save to the extent that contractor can prove otherwise be binding on contractor and ECDoH shall be entitled to exercise its remedies stipulated in the contract based on such findings.

11. BREACH AND TERMINATION

Bidders are referred to Paragraph 23 of General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract.

12. PROJECT DELIVERABLES

- The supply and delivery dates and times will be agreed upon with the successful bidder.
- Delivery addresses will be provided to the suppliers
- If at any time during performance of the contract, the supplier or its Sub Service Provider(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s).
- Non-compliance to delivery period will lead to cancellation of the contract.

First instance	Issue notice of breach
Second instance	Meeting and second notice of breach
Third instance	Cancellation of contract

13. LOSS AND DAMAGE

Contractor hereby indemnifies the State, and will hold the State harmless, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of contractor or the failure of contractor to provide the Services in accordance with the provisions of the contract.

14. SUB-CONTRACTORS

Contractor may only sub-contract its obligations under the contract with the prior written consent of the ECDoH (or any other authorized authority) and then only to a person and to the extent approved by the ECDoH or such authority and upon such terms and conditions as the ECDoH or such authority require. It is recorded that where such consent is given contractor shall remain liable to ECDoH for the performance of the Services.

PART 3

BID STRATEGY

Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Liliha Nursing College PE Campus for a period of 36 months.

The Eastern Cape Department of Health (ECDoH) has five institutions based in Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Liliha Nursing College PE Campus for a period of 36 months.

- The Department reserves the right to award the contract per cluster.
- The Department reserves the right to award the contract to more than one individual company/supplier.
- The successful bidder will be requested to deliver the goods ordered directly to where the goods are required.
- The Department reserves the right to award Reserved bidders per cluster(A,B,C) to ensure continued service delivery and availability of Cleaning Products/ Items.
- The service provider must complete all items on the quotation in order to comply with submission
- The contract is rate / item price based and will be utilized on an as and when required principle.
- If the supplier does not deliver after 6 months, there must be a reserve bidder (2nd highest) to deliver the service that can be approached to take over the contract.
- Order(s) : Will be issued per institution in accordance with the available budget allocations
- The institutions/hospitals are as follows:

INSTITUTIONS

Cluster 1 : Hospitals

Empilweni TB Hospital	Off Mati Road, New Brighton, Port Elizabeth
Jose Pearson TB Hospital	Mission Road, Greenbushes, Port Elizabeth
Orsmond TB Hospital	No.1 John Dissel Drive, Allenridge, Uitenhage

Cluster 2 : District Office & Primary Health Care Facilities

Elizabeth Donkin Hospital	Forest Hill Drive, Forest Hill, Port Elizabeth
Uitenhage Provincial Hospital	Channer Street, Levysvale, Uitenhage

Cluster 3 : Other Health Facilities

Lilitha Nursing College	Park Drive, Central, Port Elizabeth
Forensic Pathology Services	Northwood Road, PE Provincial Hospital Premises, This will include delivery to Sarah Baartman District Mortuaries & Holding Facilities(Joubertina, Grahamstown, Port Alfred etc)
Emergency Services	EMS – Dora Nginza Hospital Premises, Spondo road, Zwide, Port Elizabeth
Emergency Training College	EMS Training College- Dora Nginza Hospital Premises, Spondo road, Zwide, Port Elizabeth
Nelson Mandela Bay Health District Maternity Obstetric Units	Main Stores, Struan Way, Struandale, Port Elizabeth Community Health Care Centers Primary Health Care Facilities General Administration

SCOPE OF WORK

- The suppliers will be requested to deliver the **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** ordered as per delivery schedule(s)
- Delivery addresses as per table above and will be provided to the awarded supplier(s).

The services required for this tender includes the supply and delivery of the **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products**. The scope of work shall include the following:

- Eastern Cape Department of Health wants to appoint supplier(s) that shall adhere to the requirements set out in price schedule concerning:
 - i. Chemical composition
 - ii. Products to be packed in Quality Containers for required chemicals and storage thereof
 - iii. Proper Labelling(including supplier's name)
 - iv. Any National Standards Required
- The supplier shall ensure that any spillages during the delivery process, be it at the end users premises or in any public area is handled according to legal requirements as well as Health and Safety requirements.
- Any deviation from this specification must be timeously communicated to the Department of Health E.C so that alternative arrangement can be made to resolve such deviation.
- The deviation also includes but is not limited to requirements such as colour, viscosity and pH levels.

- A Material Safety Data Sheet is a standard requirement and must accompany the first delivery of any chemical substance. The Department of Health E.C may however also request such documentation at any given time.
- The Department of Health E.C shall also perform random tests on chemicals supplied to verify that they conform to specification requirements.
- Expiry dates on chemicals must be indicated boldly on the containers they are delivered in.
-

DECLARATION OF THE BIDDERS ABILITY TO SUPPLY AND DELIVERY OF CLEANING MATERIAL, UTENSILS, DISPOSABLE PLASTIC, BROOMS & BRUSHES, TOILETRIES AND PAPER PRODUCTS

- We hereby declare that we, _____ (name of the bidder), have the capacity and capability to supply and deliver groceries in all categories tendered for.
- SIGNATURE OF BIDDER:

PART 4

SPECIFICATION

Bid No.	SCMU3-20/21-0239-NMM
Bid Description	Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Liliitha Nursing College PE Campus for a period of 36 months.

	GENERAL CLEANING PRODUCTS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC-Liliitha	EMS & EMS Training	Estimate Quantities x 36
1	Air Freshener Tin Air freshener, deodorant, general purpose, aerosol can, ozone friendly. The quality of the product must meet the latest issue of SANS specification 1597.	180ml	864	1080	432	2160	2190	2250	144	1008	72	10200
2	Air Freshener Liquid Air freshener, deodorant, general purpose	5 liter	0	1800	144	1080	6	2700	0	288	0	6018
3	Furniture Polish Mr Min" equal or better. Polish, spray, wooden furniture.	300 ml	420	1080	144	144	1005	1950	144	450	6	5343
4	Insect Killer Doom odourless" equal or better. Insecticide, spray, aerosol, for the control of cockroaches, flies, mosquitoes, bedbugs and ants.	300ml	0	1080	90	144	1830	1500	144	90	30	4908

5	Metal Polish silvo / brasso" equal or better Polish metal, liquid, cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in water	200ml	0	108	0	36	0	0	0	0	0	0	144	0	0	0
6	Silver/Metal Polish Cleaner silvo / brasso" equal or better Polish metal, liquid, , cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in	200 ml	0	0	0	36	0	0	0	144	0	0	180	0	0	0
7	Window cleaner Cleaner, blue, for cleaning of glass. Dries without leaving streaks	5 liter	180	36	36	0	0	360	54	90	5	761	0	0	0	0
8	Multi Insect Powder. Blue Death" equal or better. Insecticide, powder, for the control of crawling insects	500g	0	0	0	150	30	0	0	0	30	215	0	0	0	0
	KITCHEN CLEANING PRODUCTS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36				
1	Oven Cleaner Oven cleaner, liquid, caustic, plastic container, oven cleaner and grease remover, in accordance with the latest issue of CKS specification 1255 or equivalent	5 liter	18	36	60	36	21	0	0	0	6	177	0	0	0	0
2	Stainless Steel Cleaner Polish Stainless steel, liquid detergent non abrasive and not forming scam. For cleaning of stainless steel equipment and surfaces. Non damaging to stainless steel surface	600 g	0	0	0	0	300	0	0	0	30	330	0	0	0	0
3	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	5Kg	0	0	0	36	0	0	0	0	0	36	0	0	0	0

4	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	500g	0	0	0	0	0	0	660	180	0	0	6	846
5	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	5 liter	0	1800	288	1440	1326	4200	72	288	15	9429		
6	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	25 litre	108	0	0	0	0	0	0	0	0	108		
7	Bleach (thick) "Jik" equal or better Bleach, is used for removing stains clear liquid, suitable for domestic and industrial use	5 liter	0	1800	288	360	1008	4200	54	0	20	7730		
	CLEANING LIQUIDS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC-Lilitha	EMS Training	Estimate Quantities x 36		
1	Disinfectant For High Risk "Prochlor / Distrochlor" equal or better Disinfectant, based on organic chlorine for the disinfection of liquid spills e.g. blood, urine, bodily fluids, etc. for the mopping / cleaning of high risk areas e.g. hospital theaters where blood / body fluids are present.	5 liter	0	360	288	1440	300	504	0	0	0	2892		

2	General Detergent / All Purpose Cleaner "Proclean / Prosolve / Reodor" better Cleaner industrial, resal, neutral all-purpose cleaner with light citrus fragrance, for cleaning floors, bathtubs, washbasins, tiled walls, plastic & painted surfaces, etc, blue, pH in concentrate 7.5 ±0.5, 1.01 g/ml gravity at 20°C, pH on dilution 7.0	5 liter	0	0	0	1440	1380	0	0	0	15	2835
3	Power Cleaner / Scouring Creams "Handy Andy" equal or better, Detergent, cleaner, ammoniated, homogeneous aqueous liquid, mild abrasive action, for cleaning hard surfaces, not suitable for cleaning floors coated with polish, may be coloured, may be perfumed, ammonia content not lower than 0.20%(m/m) and not more than 0.30% (m/m), show no signs of separation or precipitation, indicating that product is an ammoniated liquid detergent cleaner; general instructions for use that suitable for purposes specified; batch identification; volume of contents, free from solvents and visible impurities and shall not adversely affect the surface on which it is used, SANS 1225	5 liter	0	36	288	1440	6	4200	54	288	10	6322
4	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc,	5 liter	0	180	144	60	12	600	54	15	10	1075
5	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc,	25 litre	36	0	0	0	0	0	0	0	0	36

6	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	5 liter	0	360	0	0	480	0	0	0	0	840
7	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	25 litre	144	0	0	0	0	0	0	0	0	144
8	Pine Gel Detergent cleaner, gel, pine fragrance, non- abrasive, for use in bathroom	5 kg	0	1800	0	1440	75	4500	0	288	15	8118
9	Pine Gel Detergent cleaner, gel, pine fragrance, non- abrasive, for use in bathroom	25 litre	180	0	0	0	12	0	0	0	0	192
10	Heavy Duty floor liquid cleaner (Pine Gel) Heavy Duty Detergent cleaner, gel, pine fragrance, non-abrasive, for clean and disinfect floors at mortuaries after post- mortems	20 liter	0	0	0	0	6	0	36	0	0	42
	ABLUTION BLOCK CLEANING	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Liitha	EMS Training	Estimate Quantities x 36
1	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	5 liter	0	0	144	36	720	0	0	0	0	900

2	Floor Polish Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	5 liter	0	0	144	0	6	2100	0	0	0	2250
3	Floor Polish "Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	25 liter	36	0	0	0	150	0	0	0	0	186
4	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	5 liter	0	1080	144	36	0	2100	0	180	10	3550
5	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	25 liter	36	0	0	0	150	0	0	0	0	186
6	Wax Floor Polish (Lavender) 50% more shine Equivalent to Cobra or better	875ml	576	0	0	0	6	0	0	0	0	582
	LAUNDRY CHEMICALS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36
1	Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid,	5 liter	0	180	0	0	0	600	0	0	0	780
2	Laundry Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid	25 liter	0	0	0	0	156	0	0	0	0	156

3	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	25 liter	36	0	0	0	0	0	156	0	0	6	0	198
4	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	5 liter	0	0	0	0	0	0	0	300	0	0	0	300
5	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	25 kg	0	108	0	36	156	0	0	0	0	0	0	300
6	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	5 kg	0	0	0	0	0	900	0	0	216	0	0	1116
7	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	2 kg	0	0	0	0	0	0	0	0	48	0	0	48
8	Washing Powder for Hand Washing Soap, powder for hand wash	25 kg	0	0	0	36	156	0	0	0	0	0	0	192
9	Washing Powder for Hand washing Soap, powder for Hand wash	5 kg	0	0	0	0	0	180	0	0	0	0	0	180
10	Laundry Soap "Clax 2RL1" equal or better must be compatible with dispensing system Liquid non-ionic booster suitable for use in all types of industrial laundry machines. Suitable for all soil classifications and is designed to effectively remove vegetable oil stains on cotton and polyester blends. Can be used as a liquid additive for rapid emulsification of oils and fats, as a main wash detergent for delicate or as part of a wash programme utilising an alkaline booster.	25 Liter	72	0	0	0	0	0	0	0	0	0	0	72

7	Colour Coded Mops With Aluminum Handles: Red complete mop head & handle	each	240	0	120	360	156	900	0	0	0	1776
8	Domestic Mops Normal/Plain	each	60	0	60	1080	6	600	0	96	0	1902
9	Mop 500g Big Head With Long Wooden Handle	each	0	1080	150	1080	6	0	0	96	10	2422
10	Mushroom Duster With Adjustable Handle	each	0	360	0	0	6	0	0	0	0	366
11	Sweeper Mops/Broom complete sweeper head & handle	each	180	360	60	1080	51	600	0	96	10	2437
12	Window Cleaner Squeegee With Expandable Handle	each	24	0	30	360	6	450	0	0	10	880
13	Window Squeegee & Ambo Sleeve Vice –Versa With Adjustable Handle	each	24	360	0	0	6	0	0	0		390
14	Dust Pan /Scoop With Long Handle	each	48	720	60	360	81	600	0	96	10	1975
15	Feather Dusters with Long Handle	each	0	0	36	0	0	450	0	0	0	486
16	Feather Dusters with Short Handle	each	0	0	36	0	0	450	0	0	0	486
	PLASTICS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36
1	Black Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	0	0	144	216	120	3600	0	288	0	4368
2	Clear Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	432	0	180	36	0	2700	0	144	4	3496
3	Green Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	0	0	180	0	0	0	0	0		180
4	Bin Liners (White) 65cmx54cm	packs of 250	0	360	0	0	0	2100	0	150	2	2612
5	Cling Wrap	1400 x 330	108	360	36	540	300	180	0	30	0	1554
6	Disposable deli gloves	Pack of 100	12	12	12	12	12	30	0	12	0	102
7	Disposable mop caps	Pack of 100	12	12	12	12	12	30	0	12	0	102
8	Disposable plastic aprons white	Pack of 100	1200	1200	1200	1200	1200	3000	0	300	0	9300

	UTENSILS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36
1	Green pads for scrubbing pot	Each	0	720	0	300	780	0	0	0	0	1800
2	Gloves (Big Yellow)	pares	4200	1440	300	2160	120	2700	0	576	5	11501
3	Pistol Grip Spray Bottles 500ml Plastic Good Durable Quality	each	90	720	120	1080	165	1800	0	0	0	3975
4	Pot Scourer	pack of 36	36	72	324	1200	0	0	0	0	0	1632
5	Sponge Scourers 3 Pack	3 pack	360	0	120	600	30	1800	0	576	0	3486
6	Steelwool	25g x 50	36	72	0	60	930	300	0	576	2	1976
7	Toilet Brush Sets	each	192	720	30	300	315	900	0	168	15	2640
8	Kitchen Towel – Thick Material	Each	480	720	360	900	1530	15000	0	150	10	19150
9	Kitchen Swabs	Each	300	720	360	900	990	6000	0	150	10	9430
10	Yellow duster	Each	150	360	180	900	15	3000	0	150		4755
	BUCKETS & CLOTHS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36
1	RED: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	30	30	30	300	0	0	4	454
2	GREEN: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress ore better	Each	60	60	60	60	60	300	0	0	0	600
3	BLUE: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	60	60	60	60	60	300	0	0	0	600
4	YELLOW: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	30	30	30	0	0	0	0	150

5	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Red (Not pink)	25 Pack	300	300	300	300	300	300	300	600	0	0	0	2100
6	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - White	25 Pack	300	300	300	300	300	300	300	600	0	0	0	2100
7	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Blue	25 Pack	300	300	300	300	300	300	300	600	0	0	0	2100
8	200gsm Moven Micro Fibre Cloth 38x38cm : Colour – Green	25 Pack	300	300	300	300	300	300	300	600	0	0	0	2100
	TOILETRIES	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36		
1	Aerosol spray for Males Antiperspirant 24hrs	150ml	0	0	0	3600	0	0	0	0	0	3600		
2	Aerosol spray for Females Antiperspirant 24hrs	150ml	0	0	0	3600	0	0	0	0	0	3600		
3	Shampoo “colgate” equal or better	350 ml	0	0	0	1728	0	0	0	0	0	1728		
4	Disposable Razors	Pack of 24's	0	36	0	300	630	0	0	0	0	966		
5	Roll On for Males Antiperspirant 24hrs	50ml	3600	0	0	0	0	0	0	0	0	3600		
6	Roll On for Females Antiperspirant 24hrs	50ml	3600	0	0	0	0	0	0	0	0	3600		
	Toilet soap / Bath soap Soap toilet, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be perfumed and both as received and when dissolved in hot water, shall be so wrapped as to prevent excessive drying out, contamination and staining of the wrapper, shall lather freely in water and it should have appropriate hardness. SABS 237	100g	14400	0	12000	0	0	0	0	0	0	26400		
7														
8	Toilet soap / Bath soap Soap toilet, in tablet form, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be perfumed and both as received and when dissolved in hot water, shall lather freely in water and it should have appropriate hardness. SABS 237	(25g x144)	0	0	0	0	0	90	0	0	0	90		

9	Hand soap bars (Anti-Bacterial) Soap toilet, in tablet form, anti-bacterial, for personal hygiene, suitable for use by medical personnel, perfumed with a white pigmentation and pleasant odour, separately wrapped, SANS 237	175g	0	0	0	0	0	0	0	0	180	0	180
10	Carbolic Soap "Lifebuoy / Dettol" equal or better Soap, carbolic, in tablet form, for personal hygiene, smooth texture, perfumed with a pleasant odour, signal red, separately wrapped in plastic or similar material, it shall possess good lathering properties in water, at ambient temperature and have a right hardness, each container, and wrapper shall bear the information required in terms of the regulations promulgated under the foodstuffs, Cosmetics and Disinfectants Act and the Trade Metrology Act, SANS 240	125g	0	0	0	4320	9360	0	0	0	13680	0	13680
11	Liquid Hand Soap Soap, for personal hygiene, gel form, shall be a uniform aqueous soap (yellow pearl-like) of the prescribed viscosity, containing pure soap and a thickening agent, suitable for use in gel soap dispensers, it shall lather freely and quickly in water at ambient temperature and have hardness (expressed as calcium carbonate) of 200 p.p.m. shall be perfumed, it may possess a faint odour of ammonia and when diluted in hot water such odour shall remain faint and shall not be unpleasant.	5 liter	0	0	144	360	0	4500	0	132	5142	6	5142
12	Green Soap (Mild & Gentle) Soap, for personal hygiene, opaline green colour, smooth texture, perfumed with a pleasant odour, packed in layers, separately wrapped in plastic or similar material, SANS 240	125g	14400	0	1152	0	7800	0	0	720	24072	0	24072
	PAPER PRODUCTS	PACKING	JPH	EML	ORS	EDH	UIT	NMM	FPS	PEC- Lilitha	EMS Training	Estimate Quantities x 36	
1	Toilet Rolls Jumbo "DECCA Rolls" Strong quality toilet paper, 95mm x 550m 8 x White Rolls per Pack CODE 0624 compatibility for dispenser size	pack of 8	0	0	0	0	0	2000	0	0	30	2030	
Total Estimate quantities for 36 months, quantities may be more or less depending on the need													

Estimate quantities for the supply of Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products during the 36 months period.

PHYSICAL REQUIREMENTS:

- The specification covers **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products**

Legal Requirements

Health and Safety Act, Act no 85 of 1983 – Facilities regulations, Hazardous Chemical Substance regulations

Treasury regulations 16A published in terms of the Public Finance Management Act, 1999(Act 1 of 1999)

Foodstuff, Cosmetic and Disinfectant Act, Act no 54 of 1972

The Constitution of South Africa as Amended (Act no. 108 of 1996), Chapter 2Section 27

South African National Standards

The product/s offered must comply with all laws and regulations as amended that are applicable to the supply contract. In this regard, special reference is made to the following acts and standards, which do not constitute an exhaustive list:

- SANS 1853: Disinfectants and detergents-disinfectants for use in the food Industry
- SANS 1044:2012: Industrial Laundry Detergents;
- SABS 296:1993: Sodium Hypochlorite Solutions;
- SABS 1828: 2000: Cleaning Chemicals for use in the Food Industry;
- SANS 9001:2008: Quality management systems – Requirements;
- SANS 10228: The identification and classification of dangerous goods for transport;
- SANS 10229-1: Transport of dangerous goods – Packaging for road and rail transport;
- SANS 11014-1/ISO 11014-1 (SABS ISO 11014-1), Safety data sheet for chemical products;
- 5779:2008: Fluorescent whitening agent content of laundry detergents;

- SANS 6081- Cleaning efficiency of low-foam laundry detergents;
- SANS 6082 – Cleaning efficiency of high foam laundry detergents;
- Foodstuff, Cosmetic and Disinfectant Act (Act of 54 of 1972); and
- SANS 5806 - Foam height of laundry detergents.

Note: Should there be any newer version of any stated regulation or standard in this document, the newer version shall be applicable in practice until further notice.

Laundry Chemicals Supply General Instructions

The supplier shall:

- Clearly mark all drums containing detergents.
- Ensure that all the detergents should be non-volatile and stable on storage for at least 3 months.
- Communicate and advise on the recommended dilution.
- Laundry detergent should be free of fragrance and dyes, which may irritate sensitive skin.
- The detergents shall not lump / solidify into hard lumps or cause corrosion to the laundry equipment.
- The detergents should be suitable for use on fabric that includes, but not limited to, the following: 100% cotton, 100% Acrylic and blankets without causing shrinkage or colour fading.

Mortuary and Laboratory Chemicals Supply General Instructions

The vendor shall:

- Supply of SABS certified / complaint cleaning detergents and certified equipment to fulfill the cleaning obligation.
- The service provider shall co-operate with the Departmental Occupational Health and Safety representative per facility.
- Provide chemicals with the applicable (MSDS) material safety data sheet and/or Certificate of Analysis (CoA) per batch.
- The service provider shall utilize a pleasantly scented disinfectant for general cleaning of all surfaces. These should not be damaging to the surface materials.
- The cleaning chemicals shall be non-corrosive and shall not form any chemical reaction with animate surfaces and body fluids.

Food Service Units Cleaning Chemicals General Instructions

The supplier shall ensure that:

- Supply of SABS certified / compliant cleaning detergents and certified materials to fulfill the cleaning obligation or equivalent.
- Disinfectants and detergent-disinfectants shall not contain perfumes. They shall not leave an objectionable odour, nor shall they impart any colour, odour or flavour to food products, when they are used in accordance with the manufacturer's recommendations.
- The manufacturer of the disinfectants and detergents must provide sufficient evidence to establish the safety of all raw materials used in the formulation of these products shall provide to a certification body, or to the customer, as required. The evidence should prove that the raw materials are free from contaminants or trace components in quantities that could prove harmful to human beings or leave toxic residues on food or food processing equipment, when the products are used in accordance with the manufacturer's recommendations. Evidence to this effect shall include one or more of the following:
 - i. Certification by a recognized authority;
 - ii. Material safety data sheets in accordance with SABS ISO 11014-1;
 - iii. Certificates of analysis; and
 - iv. any other relevant information

Packaging / Transportation

- The products must be packed as to ensure their safe and secure transportation and handling. The packaging of disinfectants and detergent-disinfectants that are classified as dangerous goods in terms of SABS 0228 shall comply with the relevant provisions of SABS 0229.
- The labels of disinfectants and detergent-disinfectants classified as dangerous goods in terms of SABS 0228 shall contain the United Nations' number and proper shipping name and shall comply with the relevant provisions of SABS 0229.
- In addition to such markings and labels, as may be required in terms of legislation, labels that bear the following information in prominent, legible and indelible marking shall be firmly attached to all containers of disinfectants and detergent-disinfectants:
 - i. An indication that the product is a detergent-disinfectant, and its type
 - ii. An indication of the purpose for which the product is suitable
 - iii. An indication that the product is suitable for use in food processing facilities
 - iv. Recommendations for the use of the product, including, where relevant, the various dilutions at which it will be effective
 - v. Hazard warnings, where relevant
 - vi. When so authorized by the relevant authority, certification marks that indicate compliance with the above standards and with other relevant standards
- vii. Where relevant, the expiry date of the product
- viii. The manufacturer's name or trademark, or both
- ix. The batch identification
- x. Whether the product is required to be rinsed from food contact surfaces after use; and
- xi. Appropriate instructions for the storage of the product, including a warning to store away from foodstuffs.

Please note Banned and Restricted Substances in the Republic of South Africa

The following substances shall not be delivered or used in manufacturing of the laundry and cleaning chemicals;

- Aldrin (HHDN Withdrawn in 1992)
- Arsenic, All uses of any inorganic arsenic containing compound on plant material (except on citrus) were banned in 1983. In 1983 it was also totally prohibited as a stock remedy.
- Atrazine Withdrawn from use on heavy clay soils (Springbok Flats) in 1977. The industrial use withdrawn on 31 March 1995.
- Azinphos-ethyl Withdrawn as an agricultural remedy in 1997.
- BHC (mixture of various isomers). Banned in 1983.
- Binapacryl All registrations expired in 1988.
- Camphechlor (CLC). Withdrawn as an agricultural remedy in 1970 and as a stock remedy in Chlordane. In 1993 use restricted to stem treatment of citrus and vineyards and the treatment of structures by pest control operators. Withdrawn as an agricultural remedy in 2000. Chlordane. Banned in 2005.
- Chlordimeform. Withdrawn as an agricultural remedy in 1978.
- Chlorobenzilate. Withdrawn as an agricultural remedy in 1978.
- 2,4-D (dimethylamine salt). In 1991 aerial application in Natal was banned and it has been totally prohibited in parts of the magisterial districts of Camperdown, Pietermaritzburg and Richmond.
- 2,4-D esters. In 1980 it was withdrawn from all agricultural uses in the Western Cape and prohibited in 1991 in Natal.
- 2,4-DB (sodium salt). In 1991 aerial application in Natal was banned and it has been totally prohibited in parts of the magisterial districts of Camperdown, Pietermaritzburg and Richmond.
- Dicamba. In 1991 aerial application in Natal was banned and it has been totally prohibited in parts of the magisterial districts of Camperdown, Pietermaritzburg and Richmond.
- DDT. Banned in 1983 except for the control of malaria by the Government.
- Dibromochloropropane. Withdrawn in 1984.
- Dieldrin. Banned in 1983.
- Dinoseb. All registrations as an agricultural remedy expired in March 1995.

- DNOC - Withdrawn as an agricultural remedy in 2001.
- Endosulfan. Registration on fodder crops was suspended in 1970.
- Endrin (Nendrin). Withdrawn in 1980.
- Gamma-BHC (lindane). All stock remedy registrations were withdrawn in 1971
- Heptachlor. Registration was withdrawn in 1976.
- Kepone. In 1971 a decision was taken not to allow this product in South Africa.
- Leptophos. Registration was suspended in 1980.
- MCPA (dimethylamine salt). In 1991 aerial application in Natal was banned and it has been totally prohibited in parts of the magisterial districts of Camperdown, Pietermaritzburg and Richmond.
- MCPA (potassium salt). In 1991 aerial application in Natal was banned.
- MCPB (sodium salt). In 1991 aerial application in Natal was banned.
- Mercury compounds. It was withdrawn from all agricultural uses in 1974. In 1983 the use of all mercury compounds on seed, bulbs, tubers, stems or any other plant material was banned.
- Methyl bromide. All small packages (680 g) were withdrawn in December 1995.
- Monocrotophos. The use as leaf application on citrus, cutworm control in carrots and use on tomatoes were withdrawn in 1997. On 25 February 2005 all products containing monocrotophos approved by the Registrar was banned.
- Nicotine. It was withdrawn from use as a stock remedy in 1971.
- Parathion. Only certain uses allowed from June 1993.
- Phosphorus containing formulations. In 1979 all formulations containing phosphorus were withdrawn
- Propham. Withdrawn as an agricultural remedy in 1997.
- 2,4,5-T. All registrations expired in 1989.
- Triclopyr. In 1991 aerial application in Natal was banned.
- TDE. Withdrawn as an agricultural remedy in 1970.

Product Notifications Data Sheets

The material safety data sheet(MSD) and or certificates of analysis(COA) should accompany each delivery showing but not limited to reference to SANS(SABS) standards, instruction regarding recommended usage, dilution, safety, transportation, packing and storage

Country of Origin

- All products supplied shall be made in South Africa. The product raw material shall also adhere to this requirement. Foreign products shall only be acceptable if it is proven without doubt that, the product cannot be sourced within the country.

	GENERAL CLEANING PRODUCTS	PACKING	Compliance Yes / No	Deviation
1	Air Freshener Tin Air freshener, deodorant, general purpose, aerosol can, ozone friendly. The quality of the product must meet the latest issue of SANS specification 1597.	180ml		
2	Air Freshener Liquid Air freshener, deodorant, general purpose	5 liter		
3	Furniture Polish Mr Min" equal or better. Polish, spray, wooden furniture.	275 ml		
4	Insect Killer Doom odourless" equal or better. Insecticide, spray, aerosol, for the control of cockroaches, flies, mosquitoes, bedbugs and ants,	300ml		
5	Metal Polish silvo / brasso" equal or better Polish metal, liquid, cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in water	200ml		
6	Silver/Metal Polish Cleaner silvo / brasso" equal or better Polish metal, liquid, , cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in	100 ml		

7	Window cleaner Cleaner, blue, for cleaning of glass. Dries without leaving streaks	5 liter		
8	Multi Insect Powder. Blue Death" equal or better. Insecticide, powder, for the control of crawling insects	500g		
	KITCHEN CLEANING PRODUCTS	PACKING		
1	Oven Cleaner Oven cleaner, liquid, caustic, plastic container, oven cleaner and grease remover, in accordance with the latest issue of CKS specification 1255 or equivalent	5 liter		
2	Stainless Steel Cleaner Polish Stainless steel, liquid detergent nonabrasive and not forming scam. For cleaning of stainless steel equipment and surfaces.	600 g		
3	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	5Kg		
4	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	180g		
5	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	5 liter		
6	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	25 litre		
7	Bleach (thick) "Jik" equal or better Bleach, is used for removing stains clear liquid, suitable for domestic and industrial use	5 liter		

CLEANING LIQUIDS			PACKING	
1	Disinfectant For High Risk "Prochlor / Distrochlor" equal or better Disinfectant, based on organic chlorine for the disinfection of liquid spills e.g. blood, urine, bodily fluids, etc. for the mopping / cleaning of high risk areas e.g. hospital theaters where blood / body fluids are present.	5 liter		
2	General Detergent / All Purpose Cleaner "Proclean / Prosolve / Reodor" "Proclean / Prosolve / Reodor" equal or better Cleaner industrial, resal, neutral all-purpose cleaner with light citrus fragrance, for cleaning floors, bathtubs, washbasins, tiled walls, plastic & painted surfaces, etc, blue, pH in concentrate 7.5 ±0.5, 1.01 g/ml gravity at 20°C, pH on dilution 7.0	5 liter		
3	Power Cleaner / Scouring Creams "Handy Andy" equal or better, Detergent, cleaner, ammoniated, homogeneous aqueous liquid, mild abrasive action, for cleaning hard surfaces, not suitable for cleaning floors coated with polish, may be coloured, may be perfumed, ammonia content not lower than 0.20%(m/m) and not more than 0.30% (m/m), show no signs of separation or precipitation, indicating that product is an ammoniated liquid detergent cleaner; general instructions for use that suitable for purposes specified; batch identification; volume of contents, free from solvents and visible impurities and shall not adversely affect the surface on which it is used, SANS 1225	5 liter		
4	Black Dip "Jeyes fluid" equal or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc.	5 liter		
5	Black Dip "Jeyes fluid" equal or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc.	25 litre		

6	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	5 liter		
7	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	25 litre		
8	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	5 kg		
9	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	25 litre		
10	Heavy Duty floor liquid cleaner (Pine Gel) Heavy Duty Detergent cleaner, gel, pine fragrance, non-abrasive, for clean and disinfect floors at mortuaries after post-mortems	20 liter		
	ABLUTION BLOCK CLEANING	PACKING		
1	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	5 liter		
2	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	25 litre		
3	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	5 liter		

4	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	25 litre		
5	Toilet Bowl Cleaner Toilet Duck / Domestos" equal or better. Disinfectant, regular household, designed to kill germs, obliterate dirt and mould.	750 ml		
6	Deo Blocks Deodorant blocks, to provide a pleasant lasting fragrance	4 kg		
	FLOOR CARE	PACKING		
1	Floor Polish (High Gloss) 'Polymer H' Hard, wear resistant polymer based self-shining dispersion. Forms a hard wearing, slip resistant protective film with a high gloss. Suitable for high and ultra speed polishing. For the treatment of elastic floor coverings such as PVC, linoleum as well as slightly porous natural and artificial stone floor coverings in buildings with high frequency such as schools, administration buildings, shopping centres, etc. 'Polymer H' equal or better	5 liter		
2	Floor Polish Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	5 liter		
3	Floor Polish "Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	25 liter		
4	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	5 liter		

5	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	25 liter		
6	Wax Floor Polish (Lavender) 50% more shine Equivalent to Cobra or better	875ml		
	LAUNDRY CHEMICALS	PACKING		
1	Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid,	5 liter		
2	Laundry Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid	25 liter		
3	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	25 liter		
4	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	5 liter		
5	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	25 kg		
6	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	5 kg		
7	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	2 kg		
8	Washing Powder for Hand washing Soap, powder for hand wash	25 kg		
9	Washing Powder for hand washing Soap powder for hand wash	5 kg		

10	Laundry Soap "Clax 2RL1" equal or better must be compatible with dispensing system Liquid non-ionic booster suitable for use in all types of industrial laundry machines. Suitable for all soil classifications and is designed to effectively remove vegetable oil stains on cotton and polyester blends. Can be used as a liquid additive for rapid emulsification of oils and fats, as a main wash detergent for delicate or as part of a wash programme utilizing an alkaline booster.	25 Liter		
11	Laundry Softener "Clax Relax 5TL1" equal or better must be compatible with dispensing system Liquid softener with a pleasant fragrance and os designed for use in the final rinse of the wash cycle. Assists in lubricating the fibres for ease of ironing. Suitable for use in all types of industrial laundry machines. Assists in lubricating the fibres for ease of ironing	25 Liter		
12	Laundry Detergent "Clax Profi 3AL1" equal or better must be compatible with dispensing system Liquid detergent suitable for use in all types of industrial laundry machines. Must be a fully built "one Shot" detergent and suitable for all soil classifications. SABS Approved 1044	25 Liter		
13	Green Soap Bar Sunlight / Vivo" equal or better, Soap, general cleaning, in bar form, for personal hygiene, dishwashing and laundry use, smooth texture, perfumed with a pleasant odour, green, 125g, wrapped in plastic or similar material	125 g		
	BROOMS AND BRUSHES	PACKING		
1	Broom Hard With Long Handle	each		
2	Broom Soft With Long Handle	each		
3	Brooms Small Soft For Inside	each		
4	Colour Coded Mops With Aluminium Handles: Green complete mop head & handle	each		

5	Colour Coded Mops With Aluminium Handles: White complete mop head & handle	each		
6	Colour Coded Mops With Aluminium Handles: Blue complete mop head & handle	each		
7	Colour Coded Mops With Aluminium Handles: Red complete mop head & handle	each		
8	Domestic Mops Normal/Plain	each		
9	Mop 500g Big Head With Long Wooden Handle	each		
10	Mushroom Duster With Adjustable Handle	each		
11	Sweeper Mops/Broom complete sweeper head & handle	each		
12	Window Cleaner Squeegee With Expandable Handle	each		
13	Window Squeegee & Ambo Sleeve Vice –Versa With Adjustable Handle	each		
14	Dust Pan /Scoop With Long Handle	each		
15	Feather Dusters with Long Handle	each		
16	Feather Dusters with Short Handle	each		
	PLASTICS	PACKING		
1	Black Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's		
2	Clear Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's		
3	Green Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's		
4	Bin Liners (White) 65cmx54cm	packs of 250		
5	Cling Wrap	1400 x 330		
6	Disposable deli gloves	Pack of 100		
7	Disposable mop caps	Pack of 100		
8	Disposable plastic aprons white	Pack of 100		

UTENSILS			PACKING	
1	Green pads for scrubbing pot	Each		
2	Gloves (Big Yellow)	pares		
3	Pistol Grip Spray Bottles 500ml Plastic Good Durable Quality	each		
4	Pot Scourer	pack of 36		
5	Sponge Scourers 3 Pack	3 pack		
6	Steelwool	25g x 50		
7	Toilet Brush Sets	each		
8	Kitchen Towel – Thick Material	Each		
9	Kitchen Swabs	Each		
10	Yellow duster	Each		
BUCKETS & CLOTHS			PACKING	
1	RED: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress	Each		
2	GREEN: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress	Each		
3	BLUE: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress	Each		
4	YELLOW: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress	Each		
5	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Red (Not pink)	25 Pack		

6	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - White	25 Pack		
7	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Blue	25 Pack		
8	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Green	25 Pack		
	TOILETRIES	PACKING		
1	Aerosol spray for Males Anti Perspirant 24hrs	150ml		
2	Aerosol spray for Females Anti Perspirant 24hrs	150ml		
3	Shampoo "colgate" equal or better	350 ml		
4	Disposable Razors	Pack of 24's		
5	Roll On for Males Anti Perspirant 24hrs	50ml		
6	Roll On for Females Anti Perspirant 24hrs	50ml		
7	Toilet soap / Bath soap Soap toilet, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be perfumed and both as received and when dissolved in hot water, shall be so wrapped as to prevent excessive drying out, contamination and staining of the wrapper, shall lather freely in water and it should have appropriate hardness. SABS 237	100g		
8	Toilet soap / Bath soap Soap toilet, in tablet form, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be perfumed and both as received and when dissolved in hot water, shall lather freely in water and it should have appropriate hardness. SABS 237	(25g x144)		

9	Hand soap bars (Anti-Bacterial) Soap toilet, in tablet form, anti-bacterial, for personal hygiene, suitable for use by medical personnel, perfumed with a white pigmentation and pleasant odour, separately wrapped, SANS 237	175g		
10	Carbolic Soap "Lifebuoy / Dettol" equal or better Soap, carbolic, in tablet form, for personal hygiene, smooth texture, perfumed with a pleasant odour, signal red, separately wrapped in plastic or similar material, it shall possess good lathering properties in water, at ambient temperature and have a right hardness, each container, and wrapper shall bear the information required in terms of the regulations promulgated under the foodstuffs, Cosmetics and Disinfectants Act and the Trade Metrology Act, SANS 240	125g		
11	Liquid Hand Soap Soap, for personal hygiene, gel form, shall be a uniform aqueous soap (yellow pearl-like) of the prescribed viscosity, containing pure soap and a thickening agent, suitable for use in gel soap dispensers, it shall lather freely and quickly in water at ambient temperature and have hardness (expressed as calcium carbonate) of 200 p.p.m, shall be perfumed, it may possess a faint odour of ammonia and when diluted in hot water such odour shall remain faint and shall not be unpleasant.	5 liter		
12	Green Soap (Mild & Gentle) Soap, for personal hygiene, opaline green colour, smooth texture, perfumed with a pleasant odour, packed in layers, separately wrapped in plastic or similar material, SANS 240	125g		
13	Hand Sanitizer "D-Germ" D-Germ" equal or better Alcogel hand sanitizing rub. Kills MRSA viruses. Keep the hand sanitized for longer. Waterless. Leaves skin soft and smooth and odourless. Non sticky and leaves no residues	5 liter		
PAPER PRODUCTS				
1	Toilet Rolls Jumbo "DECCA Rolls" Strong quality toilet paper, 95mm x 550m 8 x White Rolls per Pack CODE 0624 compatibility for dispenser size	pack of 8		

ANNEXURE: SPECIAL CONDITIONS OF CONTRACT

1. Environmental Conditions

The products delivered shall meet basic hygienic packaging requirements, which consider the absence of damage or deterioration due to transportation. Detergent production and disposal process should comply with the environmental regulations. The detergents must be biodegradable and have the lowest environment hazard. All packaging material shall be environmentally friendly and recyclable.

2. Documentation Requirements

A Certificate of Analysis (COA) should accompany every product delivery. Material Safety Data Sheet and their recommended dosage levels should be made available for all the detergents.

3. Transportation Requirements

All products shall be delivered in a clean and acceptable delivery transport and adhere to each specific chemicals' material safety data sheet instructions.

4. Packaging Requirements – Product Labels

In addition, product packages shall contain other valuable information, such as:

- Product name
- Product type
- Direction for use - What fabrics and/or surfaces to use it on
- Warnings - Caution statement
- Storage Conditions
- Net weight or volume
- Packaging and Expiry Dates
- First Aid Measures and Emergency Treatment information

5. Storage Information

- Manufacturer and address or toll-free number to obtain help with questions or problems relating to the product Project Management;
- The vendor is expected to oversee and take full responsibility for managing and for ensuring delivery of the project;
- The Supplier is expected to set up a team that would take ownership for order processing, customer communication, attend to customer complaints, compile reports and give recommendations where necessary;
- The supplier to ensure product delivery to the department (end-user) is according to the schedule with specified dates of delivery. Any deviations should be communicated to the end-user in advance.

6. Schedule Constraints

Delivery shall be mutually agreed between service provider and the institutions concerned. The schedule may include weekends and holidays which must be considered by the vendor to prevent unnecessary delays or non-deliveries. All schedules provided by the relevant end-user are to be strictly adhered to not have alternative replacements for the items requested. All deviations from the schedule must be communicated to the NDoH and End User in advance.

DECLARATION OF ACCEPTANCE		ACCEPT ALL	DO NOT ACCEPT ALL
1.	If the bidder declares to accept all the Special Conditions mentioned above, please indicate with a tick in the accept all.		
2.	If the bidder declares not to accept all the Special Conditions, please tick in the do not accept all and provide a reason and proposal for each of the condition not being accepted.		
Comments by bidder: Provide the reasons for not accepting the special condition.			

PRICING SCHEDULE – NON FIRM PRICES : Cluster 1 (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number **SCMU3-20/21-0239-NMM....**

Supply and delivery of **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Lilita Nursing College PE Campus for a period of 36 months.

Closing Time 11:00 Closing date..... **See SBD1 - page 1 of bid document for closing date**.....

OFFER TO BE VALID FOR...120.. DAYS FROM THE CLOSING DATE OF BID.

- Required by: Department of Health EC - At: **Nelson Mandela bay Health District and supporting Health Facilities**

- Brand and model ...Please supply of product brand names.... Country of origin : Product from

*Delete if not applicable

- Does the offer comply with the specification(s)?

*YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery

.....(Delivery: Firm/not firm) Delivery basis

Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products

Cluster 1 : 3 x TB Hospitals : Orsmond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital

	GENERAL CLEANING PRODUCTS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Air Freshener Tin Air freshener, deodorant, general purpose, aerosol can, ozone friendly. The quality of the product must meet the latest issue of SANS specification 1597.	180ml	864	1080	432	2376			
2	Air Freshener Liquid Air freshener, deodorant, general purpose	5 liter	0	1800	144	1944			
3	Furniture Polish Mr Min" equal or better. Polish, spray, wooden furniture,	300 ml	420	1080	144	1644			
4	Insect Killer Doom odourless" equal or better. Insecticide, spray, aerosol, for the control of cockroaches, flies, mosquitoes, bedbugs and ants,	300ml	0	1080	90	1170			

5	Metal Polish silvo / brasso" equal or better Polish metal, liquid, cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in water	200ml	0	108	0	108		
7	Window cleaner Cleaner, blue, for cleaning of glass. Dries without leaving streaks	5 liter	180	36	36	252		
	KITCHEN CLEANING PRODUCTS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	Total Cost per Unit Including VAT
1	Oven Cleaner Oven cleaner, liquid, caustic, plastic container, oven cleaner and grease remover, in accordance with the latest issue of CKS specification 1255 or equivalent	5 liter	18	36	60	114		
5	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	5 liter	0	1800	288	1828		
6	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	25 litre	108	0	0	108		
7	Bleach (thick) "Jik" equal or better Bleach, is used for removing stains clear liquid, suitable for domestic and industrial use	5 liter	0	1800	288	2088		
	CLEANING LIQUIDS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	Total Cost per Unit Including VAT
1	Disinfectant For High Risk "Prochlor / Distrochlor" equal or better Disinfectant, based on organic chlorine for the disinfection of liquid spills e.g. blood, urine, bodily fluids, etc. for the mopping / cleaning of high risk areas e.g. hospital theaters where blood / body fluids are present.	5 liter	0	360	288	648		

3	Power Cleaner / Scouring Creams "Handy Andy" equal or better; Detergent, cleaner, ammoniated, homogeneous aqueous liquid, mild abrasive action, for cleaning hard surfaces, not suitable for cleaning floors coated with polish, may be coloured, may be perfumed, ammonia content not lower than 0.20%(m/m) and not more than 0.30% (m/m), show no signs of separation or precipitation, indicating that product is an ammoniated liquid detergent cleaner; general instructions for use that suitable for purposes specified; batch identification; volume of contents, free from solvents and visible impurities and shall not adversely affect the surface on which it is used, SANS 1225	5 liter	0	36	288	324			
4	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc.	5 liter	0	180	144	324			
5	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc.	25 litre	36	0	0	36			
6	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	5 liter	0	360	0	360			
7	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, ph in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	25 litre	144	0	0	144			

8	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	5 kg	0	1800	0	1800	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
9	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	25 litre	180	0	0	0	180			
	ABLUTION BLOCK CLEANING	PACKING	JPH	EML	ORS					
1	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	5 liter	0	0	144	144				
2	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	25 litre	144	0	0	144				
3	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	5 liter	0	360	72	432				
4	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	25 litre	144	0	0	144				
6	Deo Blocks Deodorant blocks, to provide a pleasant lasting fragrance	4 kg	0	180	144	324				

	FLOOR CARE	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Floor Polish (High Gloss) 'Polymer H' Hard, wear resistant polymer based self-shining dispersion. Forms a hard wearing, slip resistant protective film with a high gloss. Suitable for high and ultra speed polishing. For the treatment of elastic floor coverings such as PVC, linoleum as well as slightly porous natural and artificial stone floor coverings in buildings with high frequency such as schools, administration buildings, shopping centres, etc. 'Polymer H' equal or better	5 liter	0	1080	0	1080			
2	Floor Polish "Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	5 liter	0	0	144	144			
3	Floor Polish "Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	25 liter	36	0	0	36			
4	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	5 liter	0	1080	144	1224			
5	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	25 liter	36	0	0	36			
6	Wax Floor Polish (Lavender) 50% more shine Equivalent to Cobra or better	875ml	576	0	0	576			

	LAUNDRY CHEMICALS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid,	5 liter	0	180	0	180			
3	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	25 liter	36	0	0	36			
5	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	25 kg	0	108	0	108			
10	Laundry Soap "Clax 2RL1" equal or better must be compatible with dispensing system Liquid non-ionic booster suitable for use in all types of industrial laundry machines. Suitable for all soil classifications and is designed to effectively remove vegetable oil stains on cotton and polyester blends. Can be used as a liquid additive for rapid emulsification of oils and fats, as a main wash detergent for delicate or as part of a wash programme utilising an alkaline booster.	25 Liter	72	0	0	72			
11	Laundry Softener "Clax Relax 5TL1" equal or better must be compatible with dispensing system Liquid softener with a pleasant fragrance and os designed for use in the final rinse of the wash cycle. Assists in lubricating the fibres for ease of ironing. Suitable for use in all types of industrial laundry machines. Assists in lubricating the fibres for ease of ironing	25 Liter	72	0	0	72			

12	Laundry Detergent "Clax Profi 3AL1" equal or better must be compatible with dispensing system Liquid detergent suitable for use in all types of industrial laundry machines. Must be a fully built "one shot" detergent and suitable for all soil classifications. SABS Approved 1044	25 Liter	36	0	0	36			
13	Green Soap Bar Sunlight / Vivo" equal or better, Soap, general cleaning, in bar form, for personal hygiene, dishwashing and laundry use, smooth texture, perfumed with a pleasant odour, green, 125g, wrapped in plastic or similar material	125 g	14400	25920	1155	41475			
	BROOMS AND BRUSHES	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Broom Hard With Long Handle	each	24	180	15	219			
2	Broom Soft With Long Handle	each	15	360	60	435			
3	Brooms Small Soft For Inside	each	30	360	15	405			
4	Colour Coded Mops With Aluminum Handles: Green complete mop head & handle	each	48	0	120				
5	Colour Coded Mops With Aluminum Handles: White complete mop head & handle	each	0	0	120	120			
6	Colour Coded Mops With Aluminum Handles: Blue complete mop head & handle	each	300	0	120	420			
7	Colour Coded Mops With Aluminum Handles: Red complete mop head & handle	each	240	0	120	360			
8	Domestic Mops Normal/Plain	each	60	0	60	120			
9	Mop 500g Big Head With Long Wooden Handle	each	0	1080	150	1230			
10	Mushroom Duster With Adjustable Handle	each	0	360	0	360			
11	Sweeper Mops/Broom complete sweeper head & handle	each	180	360	60	600			
12	Window Cleaner Squeegee With Expandable Handle	each	24	0	30	54			
13	Window Squeegee & Ambo Sleeve Vice –Versa With Adjustable Handle	each	24	360	0	384			

14	Dust Pan /Scoop With Long Handle	each	48	720	60	828				
15	Feather Dusters with Long Handle	each	0	0	36	36				
16	Feather Dusters with Short Handle	each	0	0	36	36				
	PLASTICS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	
1	Black Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	0	0	144	144				
2	Clear Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	432	0	180	611				
3	Green Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	0	0	180	180				
4	Bin Liners (White) 65cmx54cm	packs of 250	0	360	0	360				
5	Cling Wrap	1400 x 330	108	360	36	504				
6	Disposable deli gloves	Pack of 100	12	12	12	36				
7	Disposable mop caps	Pack of 100	12	12	12	36				
8	Disposable plastic aprons white	Pack of 100	1200	1200	1200	3600				
	UTENSILS	PACKING	JPH	EML	ORS	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	
1	Green pads for scrubbing pot	Each	0	720	0	720				
2	Gloves (Big Yellow)	pares	4200	1440	300	5940				
3	Pistol Grip Spray Bottles 500ml Plastic Good Durable Quality	each	90	720	120	930				
4	Pot Scourer	pack of 36	36	72	324	432				
5	Sponge Scourers 3 Pack	3 pack	360	0	120	480				
6	Steelwood	25g x 50	36	72	0	108				
7	Toilet Brush Sets	each	192	720	30	942				
8	Kitchen Towel – Thick Material	Each	480	720	360	1560				

9	Kitchen Swabs	Each	300	720	360	1380	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
10	Yellow duster	Each	150	360	180	690			
	BUCKETS & CLOTHS	PACKING	JPH	EML	ORS	Total Quantities			
1	RED: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	30	90			
2	GREEN: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress ore better	Each	60	60	60	180			
3	BLUE: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	60	60	60	180			
4	YELLOW: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	30	90			
5	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Red (Not pink)	25 Pack	300	300	300	900			
6	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - White	25 Pack	300	300	300	900			
7	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Blue	25 Pack	300	300	300	900			

8	200gsm Moven Micro Fibre Cloth 38x38cm : Colour -- Green	25 Pack	300	300	300	900	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
	TOILETRIES	PACKING	JPH	EML	ORS	Total Quantities			
4	Disposable Razors	Pack of 24's	0	36	0	36			
5	Roll On for Males Antiperspirant 24hrs	50ml	3600	0	0	3600			
6	Roll On for Females Antiperspirant 24hrs	50ml	3600	0	0	3600			
7	Toilet soap / Bath soap Soap toilet, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be performed and both as received and when dissolved in hot water, shall be so wrapped as to prevent excessive drying out, contamination and staining of the wrapper, shall lather freely in water and it should have appropriate hardness. SABS 237	100g	14400	0	12000	26400			
11	Liquid Hand Soap Soap, for personal hygiene, gel form, shall be a uniform aqueous soap (yellow pearl-like) of the prescribed viscosity, containing pure soap and a thickening agent, suitable for use in gel soap dispensers, it shall lather freely and quickly in water at ambient temperature and have hardness (expressed as calcium carbonate) of 200 p.p.m, shall be perfumed, it may possess a faint odour of ammonia and when diluted in hot water such odour shall remain faint and shall not be unpleasant.	5 liter	0	0	144	144			
12	Green Soap (Mild & Gentle) Soap, for personal hygiene, opaline green colour, smooth texture, perfumed with a pleasant odour, packed in layers, separately wrapped in plastic or similar material, SANS 240	125g	14400	0	1152	15552			
Total Estimate quantities for 36 months, quantities may be more or less depending on the need									

Name of bidder.....
Bid numberSCMU3-20/21-0239-NMM.....

Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Liliitha Nursing College PE Campus for a period of 36 months.

Closing Time 11:00
Closing date.....See SBD1 - page 1 of bid document for closing date.....

Cluster 1 : 3 x TB Hospitals : Orsmond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital

TOTAL BID PRICE INCLUDING VAT	
VAT - Ensure that you are VAT registered to charge VAT	
TOTAL BID PRICE INCLUDING VAT	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.
 ** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

NOTE THE FOLLOWING: PRICE SCHEDULE MUST BE COMPLETED IN FULL AND CORRECTLY. FAILURE TO COMPLETE WILL RESULT IN ELIMINATION.

.....

Signature

.....

Capacity / Position

Pricing Schedule

SBD 3.2

PRICING SCHEDULE – NON FIRM PRICES : Cluster 2 (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number **SCMU3-20/21-0239-NMM**....

Supply and delivery of **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Liliha Nursing College PE Campus for a period of 36 months.

Closing Time 11:00

Closing date..... **See SBD1 - page 1 of bid document for closing date**.....

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

Required by: Department of Health EC - At: **Nelson Mandela bay Health District and supporting Health Facilities**

Brand and modelPlease supply of product brand names.... Country of origin : Product from

*Delete if not applicable

Does the offer comply with the specification(s)?

*YES/NO

If not to specification, indicate deviation(s)

Period required for delivery

(Delivery: Firm/not firm) Delivery basis

Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products

Cluster 2 : 2 x Hospitals : Elizabeth Donkin Hospital, Uitenhage Provincial Hospital

	CLEANING MATERIAL	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Air Freshener Tin Air freshener, deodorant, general purpose, aerosol can, ozone friendly. The quality of the product must meet the latest issue of SANS specification 1597.	180ml	2160	2190	4350			
2	Air Freshener Liquid Air freshener, deodorant, general purpose	5 liter	1080	6	1086			
3	Furniture Polish Mr Min" equal or better. Polish, spray, wooden furniture.	300 ml	144	1005	1149			
4	Insect Killer Doom odourless" equal or better. Insecticide, spray, aerosol, for the control of cockroaches, flies, mosquitoes, bedbugs and ants,	300ml	144	1830	1974			
5	Metal Polish silvo / brasso" equal or better Polish metal, liquid, cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in water	200ml	36	0	36			
6	Silver/Metal Polish Cleaner silvo / brasso" equal or better Polish metal, liquid, , cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in	200 ml	36	0	36			

8	Multi Insect Powder. Blue Death" equal or better. Insecticide, powder, for the control of crawling insects	500g	150	30	180	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
	KITCHEN CLEANING PRODUCTS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities			
1	Oven Cleaner Oven cleaner, liquid, caustic, plastic container, oven cleaner and grease remover, in accordance with the latest issue of CKS specification 1255 or equivalent	5 liter	36	21	57			
2	Stainless Steel Cleaner Polish Stainless steel, liquid detergent non abrasive and not forming scam. For cleaning of stainless steel equipment and surfaces. Non damaging to stainless steel surface	600 g	0	300	300			
3	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	5Kg	36	0	36			
4	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	500g	0	660	660			
5	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	5 liter	1440	1326	2766			
7	Bleach (thick) "Jik" equal or better Bleach, is used for removing stains clear liquid, suitable for domestic and industrial use	5 liter	360	1008	1368			

	CLEANING LIQUIDS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Disinfectant For High Risk "Prochlor / Distrochlor" equal or better Disinfectant, based on organic chlorine for the disinfection of liquid spills e.g. blood, urine, bodily fluids, etc. for the mopping / cleaning of high risk areas e.g. hospital theaters where blood / body fluids are present.	5 liter	1440	300	1740			
2	General Detergent / All Purpose Cleaner "Proclean / Prosolve / Reodor" "Proclean / Prosolve / Reodor" equal or better Cleaner industrial, resal, neutral all-purpose cleaner with light citrus fragrance, for cleaning floors, bathtubs, washbasins, tiled walls, plastic & painted surfaces, etc. blue, pH in concentrate 7.5 ±0.5, 1.01 g/ml gravity at 20°C, pH on dilution 7.0	5 liter	1440	1380	2820			
3	Power Cleaner / Scouring Creams "Handy Andy" equal or better. Detergent, cleaner, ammoniated, homogeneous aqueous liquid, mild abrasive action, for cleaning hard surfaces, not suitable for cleaning floors coated with polish, may be coloured, may be perfumed, ammonia content not lower than 0.20%(m/m) and not more than 0.30% (m/m), show no signs of separation or precipitation, indicating that product is an ammoniated liquid detergent cleaner; general instructions for use that suitable for purposes specified; batch identification; volume of contents, free from solvents and visible impurities and shall not adversely affect the surface on which it is used, SANS 1225	5 liter	1440	6	1446			
4	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc,	5 liter	60	12	72			
6	Sanitary Cleaner "Prosan XP / Reocid" "Prosan XP / Reocid" equal or better Cleaner industrial, sanitary all-purpose cleaner, liquid, clear reddish, pH in concentrate at 20 degrees celsius 4.5 +/- 0.5, 1.01 g/cm cubed, completely miscible	5 liter	0	480	480			

8	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	5 kg	1440	75	1515				
9	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	25 litre	0	12	12				
10	Heavy Duty floor liquid cleaner (Pine Gel) Heavy Duty Detergent cleaner, gel, pine fragrance, non-abrasive, for clean and disinfect floors at mortuaries after post-mortems	20 liter	0	6	6				
	ABLUTION BLOCK CLEANING	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	
1	Toilet Cleaner "Calitan / Indubowl" "Calitan / Indubowl" equal or better Thick acidic cleaner for the removal of urinary stains and limescale from toilet bowls and other sanitary facilities	5 liter	36	720	756				
3	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	5 liter	360	1200	1560				
6	Deo Blocks Deodorant blocks, to provide a pleasant lasting fragrance	4 kg	0	60	60				
	FLOOR CARE	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	
1	Floor Polish (High Gloss) 'Polymer H' Hard, wear resistant polymer based self-shining dispersion. Forms a hard wearing, slip resistant protective film with a high gloss. Suitable for high and ultra speed polishing. For the treatment of elastic floor coverings such as PVC, linoleum as well as slightly porous natural and artificial stone floor coverings in buildings with high frequency such as schools, administration buildings, shopping centres, etc. 'Polymer H' equal or better	5 liter	540	12	552				
2	Floor Polish Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	5 liter	0	6	6				

3	Floor Polish "Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	25 liter	0	150	150			
4	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	5 liter	36	0	36			
5	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	25 liter	0	150	150			
6	Wax Floor Polish (Lavender) 50% more shine Equivalent to Cobra or better	875ml	0	6	6			
	LAUNDRY CHEMICALS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
2	Laundry Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid	25 liter	0	156	156			
3	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	25 liter	0	156	156			
5	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	25 kg	36	156	156			
8	Washing Powder for Hand washing Soap, powder for hand wash	25 kg	36	156	192			
13	Green Soap Bar Sunlight / Vivo" equal or better, Soap, general cleaning, in bar form, for personal hygiene, dishwashing and laundry use, smooth texture, perfumed with a pleasant odour, green, 125g, wrapped in plastic or similar material	125 g	1080	8640	9720			

	BROOMS AND BRUSHES	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Broom Hard With Long Handle	each	660	36	696			
2	Broom Soft With Long Handle	each	660	6	666			
3	Brooms Small Soft For Inside	each	660	81	741			
4	Colour Coded Mops With Aluminum Handles: Green complete mop head & handle	each	360	156	516			
5	Colour Coded Mops With Aluminum Handles: White complete mop head & handle	each	360	156	516			
6	Colour Coded Mops With Aluminum Handles: Blue complete mop head & handle	each	360	156	516			
7	Colour Coded Mops With Aluminum Handles: Red complete mop head & handle	each	360	156	516			
8	Domestic Mops Normal/Plain	each	1080	6	1086			
9	Mop 500g Big Head With Long Wooden Handle	each	1080	6	1086			
10	Mushroom Duster With Adjustable Handle	each	0	6	6			
11	Sweeper Mops/Broom complete sweeper head & handle	each	1080	51	1131			
12	Window Cleaner Squeegee With Expandable Handle	each	360	6	366			
13	Window Squeegee & Ambo Sleeve Vice –Versa With Adjustable Handle	each	0	6	6			
14	Dust Pan /Scoop With Long Handle	each	360	81	441			
	PLASTICS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Black Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	216	120	336			
2	Clear Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	36	0	36			
5	Cling Wrap	1400 x 330	540	300	840			
6	Disposable deli gloves	Pack of 100	12	12	24			
7	Disposable mop caps	Pack of 100	12	12	24			
8	Disposable plastic aprons white	Pack of 100	1200	1200	2400			

	UTENSILS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Green pads for scrubbing pot	Each	300	780	1080			
2	Gloves (Big Yellow)	pares	2160	120	2280			
3	Pistol Grip Spray Bottles 500ml Plastic Good Durable Quality	each	1080	165	1245			
4	Pot Scourer	pack of 36	1200	0	1200			
5	Sponge Scourers 3 Pack	3 pack	600	30	630			
6	Steelwool	25g x 50	60	930	990			
7	Toilet Brush Sets	each	300	315	615			
8	Kitchen Towel – Thick Material	Each	900	1530	2430			
9	Kitchen Swabs	Each	900	990	1890			
10	Yellow duster	Each	900	15	915			
	BUCKETS & CLOTHS	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	RED: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	60			
2	GREEN: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress ore better	Each	60	60	120			
3	BLUE: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	60	60	120			
4	YELLOW: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	30	30	90			
5	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Red (Not pink)	25 Pack	300	300	600			

6	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - White	25 Pack	300	300	300	600				
7	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Blue	25 Pack	300	300	300	600				
8	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Green	25 Pack	300	300	300	600				
	TOILETRIES	PACKING	Elizabeth Donkin Hospital	Uitenhage Provincial	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT		
1	Aerosol spray for Males Antiperspirant 24hrs	150ml	3600	0	3600					
2	Aerosol spray for Females Antiperspirant 24hrs	150ml	3600	0	3600					
3	Shampoo "colgate" equal or better	350 ml	1728	0	1728					
4	Disposable Razors	Pack of 24's	300	630	300					
5	Roll On for Males Antiperspirant 24hrs	50ml	0	0	630					
10	Carbolic Soap "Lifebuoy / Dettol" equal or better Soap, carbolic, in tablet form, for personal hygiene, smooth texture, perfumed with a pleasant odour, signal red, separately wrapped in plastic or similar material. It shall possess good lathering properties in water, at ambient temperature and have a right hardness, each container, and wrapper shall bear the information required in terms of the regulations promulgated under the foodstuffs, Cosmetics and Disinfectants Act and the Trade Metrology Act, SANS 240	125g	4320	9360	13680					
11	Liquid Hand Soap Soap, for personal hygiene, gel form, shall be a uniform aqueous soap (yellow pearl-like) of the prescribed viscosity, containing pure soap and a thickening agent, suitable for use in gel soap dispensers, it shall lather freely and quickly in water at ambient temperature and have hardness (expressed as calcium carbonate) of 200 p.p.m. shall be perfumed, it may possess a faint odour of ammonia and when diluted in hot water such odour shall remain faint and shall not be unpleasant.	5 liter	360	0	360					
12	Green Soap (Mild & Gentle) Soap, for personal hygiene, opaline green colour, smooth texture, perfumed with a pleasant odour, packed in layers, separately wrapped in plastic or similar material, SANS 240	125g	0	7800	7800					
Total Estimate quantities for 36 months, quantities may be more or less depending on the need										

Name of bidder..... Bid number **SCMU3-20/21-0239-NMM**....
 Supply and delivery of **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Lillitha Nursing College PE Campus for a period of 36 months.
 Closing Time 11:00 Closing date.....**See SBD1 - page 1 of bid document for closing date**.....

Cluster 2 : 2 x Hospitals : Elizabeth Donkin Hospital, Uitenhage Provincial Hospital

TOTAL BID PRICE INCLUDING VAT	
VAT - Ensure that you are VAT registered to charge VAT	
TOTAL BID PRICE INCLUDING VAT	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.
**** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**
NOTE THE FOLLOWING: PRICE SCHEDULE MUST BE COMPLETED IN FULL AND CORRECTLY. FAILURE TO COMPLETE WILL RESULT IN ELIMINATION.

Signature : Capacity / Position :

Pricing Schedule

SBD 3.2

PRICING SCHEDULE – NON FIRM PRICES : Cluster 3 (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number **SCMU3-20/21-0239-NMM**....

Supply and delivery of **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Lillitha Nursing College PE Campus for a period of 36 months.

Closing Time 11:00 Closing date.....**See SBD1 - page 1 of bid document for closing date**.....

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

Required by: Department of Health EC - At: **Nelson Mandela bay Health District and supporting Health Facilities**

Brand and modelPlease supply of product brand names.... Country of origin : Product from

*Delete if not applicable

- Does the offer comply with the specification(s)?

*YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery

.....(Delivery: Firm/not firm) Delivery basis

Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products

Cluster 3 : Forensic Pathology Services, Emergency Services, EMS Training, Lilitha Nursing College, Nelson Mandela Bay Health District and Primary Health Care facilities

	GENERAL CLEANING PRODUCTS	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Air Freshener Tin Air freshener, deodorant, general purpose, aerosol can, ozone friendly. The quality of the product must meet the latest issue of SANS specification 1597.	180ml	2250	144	1008	72	3474			
2	Air Freshener Liquid Air freshener, deodorant, general purpose	5 liter	2700	0	288	0	2988			
3	Furniture Polish Mr Min" equal or better. Polish, spray, wooden furniture.	300 ml	1950	144	450	6	2550			
4	Insect Killer Doom odourless" equal or better. Insecticide, spray, aerosol, for the control of cockroaches, flies, mosquitoes, bedbugs and ants,	300ml	1500	144	90	30	1764			

6	Silver/Metal Polish Cleaner silvo / brasso" equal or better Polish metal, liquid, , cleaning of brass, copper, pewter, stainless steel, tan colour with ammonia odour and insoluble in	200 ml	0	144	0	0	144	0	144			
7	Window cleaner Cleaner, blue, for cleaning of glass. Dries without leaving streaks	5 liter	360	54	90	5	509					
8	Multi Insect Powder. Blue Death" equal or better. Insecticide, powder, for the control of crawling insects	500g	0	0	30	5	35					
	KITCHEN CLEANING PRODUCTS	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT		
1	Oven Cleaner Oven cleaner, liquid, caustic, plastic container, oven cleaner and grease remover, in accordance with the latest issue of CKS specification 1255 or equivalent	5 liter	0	0	0	6	6					
2	Stainless Steel Cleaner Polish Stainless steel, liquid detergent non abrasive and not forming scam. For cleaning of stainless steel equipment and surfaces. Non damaging to stainless steel surface	600 g	0	0	0	30	30					
4	Scouring powder Vim" equal or better Scouring powder, anti-bacterial, synthetic detergent, in accordance with latest issue of SABS specification 826.	500g	180	0	0	6	186					

5	Dishwashing Liquid Dishwashing Liquid. This product must be non-volatile, non-irritating to mucus membrane and skin. It must be biodegradable. To be supplied in plastic non-refundable containers. Must comply with SASS/SANS 825	5 liter	4200	72	288	15	4575			
7	Bleach (thick) "Jik" equal or better Bleach, is used for removing stains clear liquid, suitable for domestic and industrial use	5 liter	4200	54	0	20	4274			
	CLEANING LIQUIDS	PACKING	NMM	FPS	PEC- Liitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Disinfectant For High Risk "Prochlor / Distrochlor" equal or better Disinfectant, based on organic chlorine for the disinfection of liquid spills e.g. blood, urine, bodily fluids, etc. for the mopping / cleaning of high risk areas e.g. hospital theaters where blood / body fluids are present.	5 liter	504	0	0	0	504			
2	General Detergent / All Purpose Cleaner "Proclean / Prosolve / Reodor" "Proclean / Prosolve / Reodor" equal or better Cleaner industrial, resal, neutral all-purpose cleaner with light citrus fragrance, for cleaning floors, bathtubs, washbasins, tiled walls, plastic & painted surfaces, etc. blue, pH in concentrate 7.5 ±0.5, 1.01 g/ml gravity at 20°C. pH on dilution 7.0	5 liter	0	0	0	15	15			

3	Power Cleaner / Scouring Creams "Handy Andy" equal or better, Detergent, cleaner, ammoniated, homogeneous aqueous liquid, mild abrasive action, for cleaning hard surfaces, not suitable for cleaning floors coated with polish, may be coloured, may be perfumed, ammonia content not lower than 0.20%(m/m) and not more than 0.30% (m/m), show no signs of separation or precipitation, indicating that product is an ammoniated liquid detergent cleaner; general instructions for use that suitable for purposes specified; batch identification; volume of contents, free from solvents and visible impurities and shall not adversely affect the surface on which it is used, SANS 1225	5 liter	4200	54	288	10	4552			
4	Black Dip Equivalent to Jeyes Fluid or better Disinfectant, liquid, high boiling tar acid and cresylic creosote which are made from coal tar, cleaning and disinfecting floors, drains, etc,	5 liter	600	54	15	10	679			
8	Pine Gel Detergent cleaner, gel, pine fragrance, non-abrasive, for use in bathroom	5 kg	4500	0	288	15	4803			
10	Heavy Duty floor liquid cleaner (Pine Gel) Heavy Duty Detergent cleaner, gel, pine fragrance, non-abrasive, for clean and disinfect floors at mortuaries after post-mortems	20 liter	0	36	0	0	36			

	ABLUTION BLOCK CLEANING	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
3	Toilet Bowl Cleaner Stain Remover And Whitener "Domestos" equal or better Disinfectant, regular household, designed to kill germs, obliterate dirt and mould, with hospital grade disinfectant, Disinfectant, toilet bowl, soluble concentrate	5 liter	3000	0	288	4	3292			
5	Toilet Bowl Cleaner Toilet Duck / Domestos" equal or better. Disinfectant, regular household, designed to kill germs, obliterate dirt and mould.	750 ml	0	144	0	30	174			
6	Deo Blocks Deodorant blocks, to provide a pleasant lasting fragrance	4 kg	525	18	0	5	548			
	FLOOR CARE	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT

	Floor Polish (High Gloss) 'Polymer H' Hard, wear resistant polymer based self-shining dispersion. Forms a hard wearing, slip resistant protective film with a high gloss. Suitable for high and ultra speed polishing. For the treatment of elastic floor coverings such as PVC, linoleum as well as slightly porous natural and artificial stone floor coverings in buildings with high frequency such as schools, administration buildings, shopping centres, etc. 'Polymer H' equal or better	5 liter	0	0	288	25	313				
1											
2	Floor Polish Tusk Brite" equal or better High Gloss Polymer, 22% Solids Polymer Floor Dressing. Easy to apply	5 liter	2100	0	0	0	2100				
4	Floor Stripper Polish stripper, an ammoniated type, suitable for use in the removal of polymer coatings and wax coating from all types of floor other than unsealed wood and cork floors, SABS 1224 type	5 liter	2100	0	180	10	2290				
	LAUNDRY CHEMICALS	PACKING	NMM	FPS	PEC- Liitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	

1	Fabric Softener Softener fabric, perfumed, pleasant odour, smooth texture, specification 35-381C Softener fabric, liquid form, it shall be a free flowing liquid.	5 liter	600	0	0	0	0	0	0	600			
3	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	25 liter	0	0	0	6	0	0	6				
4	Laundry Stain Remover Stain remover, powdered, sodium perborate 15-30%, "Oxy" equal or better	5 liter	300	0	0	0	0	0	300				
6	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	5 kg	900	0	0	216	0	1116					
7	Washing Powder For Automatic Washing Machine – Auto Soap powder washing machine	2 kg	0	0	0	48	0	48					
9	Washing Powder for Hand washing Soap for Hand wash	5 kg	180	0	0	0	0	180					
13	Green Soap Bar Sunlight / Vivo" equal or better, Soap, general cleaning, in bar form, for personal hygiene, dishwashing and laundry use, smooth texture, perfumed with a pleasant odour, green, 125g, wrapped in plastic or similar material	125 g	0	0	0	288	0	288					

	BROOMS AND BRUSHES	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Broom Hard With Long Handle	each	240	0	48	10	298			
2	Broom Soft With Long Handle	each	60	0	48	10	118			
3	Brooms Small Soft For Inside	each	600	0	0	0	500			
4	Colour Coded Mops With Aluminum Handles: Green complete mop head & handle	each	900	0	0	0	900			
5	Colour Coded Mops With Aluminum Handles: White complete mop head & handle	each	900	0	0	0	900			
6	Colour Coded Mops With Aluminum Handles: Blue complete mop head & handle	each	900	0	0	0	900			
7	Colour Coded Mops With Aluminum Handles: Red complete mop head & handle	each	900	0	0	0	900			
8	Domestic Mops Normal/Plain	each	600	0	96	0	696			
9	Mop 500g Big Head With Long Wooden Handle	each	0	0	96	10	106			
11	Sweeper Mops/Broom complete sweeper head & handle	each	600	0	96	10	706			
12	Window Cleaner Squeegee With Expandable Handle	each	450	0	0	10	460			
14	Dust Pan /Scoop With Long Handle	each	600	0	96	10	706			
15	Feather Dusters with Long Handle	each	450	0	0	0	450			
16	Feather Dusters with Short Handle	each	450	0	0	0	450			

	PLASTICS	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
1	Black Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	3600	0	288	0	288			
2	Clear Heavy Duty Bags 35micron 750mm X 950 mm	pack of 100's	2700	0	144	4	148			
4	Bin Liners (White) 65cmx54cm	packs of 250	2100	0	150	2	2252			
5	Cling Wrap	1400 x 330	180	0	30	0	210			
6	Disposable deli gloves	Pack of 100	30	0	12	0	42			
7	Disposable mop caps	Pack of 100	30	0	12	0	42			
8	Disposable plastic aprons white	Pack of 100	3000	0	300	0	3300			
	UTENSILS	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT
2	Gloves (Big Yellow)	pares	2700	0	576	5	3281			
3	Pistol Grip Spray Bottles 500ml Plastic Good Durable Quality	each	1800	0	0	0	1800			
5	Sponge Scourers 3 Pack	3 pack	1800	0	576	0	2376			
6	Steelwool	25g x 50	300	0	576	2	878			
7	Toilet Brush Sets	each	900	0	168	15	1083			
8	Kitchen Towel – Thick Material	Each	15000	0	150	10	15160			
9	Kitchen Swabs	Each	6000	0	150	10	6160			
10	Yellow duster	Each	3000	0	150		3150			
	BUCKETS & CLOTHS	PACKING	NMM	FPS	PEC- Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT

1	RED: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	300	0	0	4	304				
2	GREEN: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	300	0	0	0	300				
3	BLUE: 10Lt Durable Good strong quality Coloured Bucket with Metal hook Handle : Equivalent to Gearpress or better	Each	300	0	0	0	300				
5	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Red (Not pink)	25 Pack	600	0	0	0	600				
6	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - White	25 Pack	600	0	0	0	600				
7	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Blue	25 Pack	600	0	0	0	600				
8	200gsm Moven Micro Fibre Cloth 38x38cm : Colour - Green	25 Pack	600	0	0	0	600				
	TOILETRIES	PACKING	NMM	FPS	PEC- Liitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT	
8	Toilet soap / Bath soap Soap toilet, in tablet form, for personal hygiene with white pigmentation, shall be homogeneous, well compressed and smooth, suitable for medical use, shall be perfumed and both as received and when dissolved in hot water, shall lather freely in water and it should have appropriate hardness. SABS 237	(25g x144)	90	0	0	0	90				

9	Hand soap bars (Anti-Bacterial) Soap toilet, in tablet form, anti-bacterial, for personal hygiene, suitable for use by medical personnel, perfumed with a white pigmentation and pleasant odour, separately wrapped, SANS 237	175g	0	180	0	0	180	0	180			
11	Liquid Hand Soap Soap, for personal hygiene, gel form, shall be a uniform aqueous soap (yellow pearl-like) of the prescribed viscosity, containing pure soap and a thickening agent, suitable for use in gel soap dispensers, it shall lather freely and quickly in water at ambient temperature and have hardness (expressed as calcium carbonate) of 200 p.p.m, shall be perfumed, it may possess a faint odour of ammonia and when diluted in hot water such odour shall remain faint and shall not be unpleasant.	5 liter	4500	0	132	6	4638					
12	Green Soap (Mild & Gentle) Soap, for personal hygiene, opaline green colour, smooth texture, perfumed with a pleasant odour, packed in layers, separately wrapped in plastic or similar material, SANS 240	125g	0	0	720	0	720					
	PAPER PRODUCTS	PACKING	NMM	FPS	PEC-Lilitha	EMS & EMS Training	Total Quantities	Unit Price Excluding VAT	VAT	Total Cost per Unit Including VAT		
1	Toilet Rolls Jumbo "DECCA Rolls" Strong quality toilet paper, 95mm x 550m 8 x White Rolls per Pack CODE 0624 compatibility for dispenser size	pack of 8	2000	0	0	30	2030					
Total Estimate quantities for 36 months, quantities may be more or less depending on the need												

Name of bidder..... Bid number**SCMU3-20/21-0239-NMM**....
Supply and delivery of **Cleaning Material, Utensils, Disposable Plastic, Brooms & Brushes, Toiletries and Paper Products** at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services and Lilitha Nursing College PE Campus for a period of 36 months.

Closing Time 11:00 Closing date.....**See SBD1 - page 1 of bid document for closing date**.....

Cluster 3 : Forensic Pathology Services, Emergency Services, EMS Training, Lilitha Nursing College, Nelson Mandela Bay Health District and Primary Health Care facilities

TOTAL BID PRICE INCLUDING VAT	
VAT - Ensure that you are VAT registered to charge VAT	
TOTAL BID PRICE INCLUDING VAT	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.
**** "all applicable taxes"** includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.
NOTE THE FOLLOWING: PRICE SCHEDULE MUST BE COMPLETED IN FULL AND CORRECTLY. FAILURE TO COMPLETE WILL RESULT IN ELIMINATION.

Signature : **Capacity / Position :** **SBD 3.2**

PRICE ADJUSTMENTS

NON-FIRM PRICES SUBJECT TO ESCALATION

IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2....etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

Part 5 – Schedule A
Government Procurement
General Conditions of Contract

Annexure A

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract (GCC) will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions 1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.

Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub Service Providers) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

- 2. Application**
 - 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
 - 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
 - 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of Contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause. 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance Security**
- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque

- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections,
tests and
analyses**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or Service Provider shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional

requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's

specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of and claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
- 16. Payment** 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices** 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract Amendments** 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment** 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts** 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance** 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its Sub Service Provider(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely

duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause

21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination

for default 23.1

The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the Service Provider to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the Service Provider in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him
- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26. Termination for insolvency**
- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue hereafter to the purchaser.
- 27. Settlement of Disputes**
- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in

contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing Language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable Law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and Duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

obtained by the purchaser possible No.89 of 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence purchaser, has / have engaged in the restrictive practice referred to above, the may refer the matter to the Competition Commission for investigation and imposition of administrative penalties as contemplated in the Competition Act 1998.

addition such the period not contractor(s) 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in and without prejudice to any other remedy provided for, invalidate the bid(s) for item(s) offered, and / or terminate the contract in whole or part, and / or restrict bidder(s) or contractor(s) from conducting business with the public sector for a exceeding ten (10) years and / or claim damages from the bidder(s) or concerned.

Part 5 – Schedule C
Declaration of Interest

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a Bid or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 2.1 Full Name of bidder or his or her representative:
- 2.2 Identity Number:.....
- 2.3 Position occupied in the Company (director, trustee, shareholder², member):
- 2.4
- 2.5 Registration number of company, enterprise, close corporation, partnership agreement or trust:
- 2.6 Tax Reference Number:
- 2.7 VAT Registration Number:
- 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 2.7 Are you or any person connected with the bidder

YES / NO

presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....
Name of state institution at which you or the person
connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain
the appropriate authority to undertake remunerative
work outside employment in the public sector?

YES / NO

2.7.2.1 If yes, did you attach proof of such authority to the bid
document?

YES / NO

(Note: Failure to submit proof of such authority, where
applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors /
trustees / shareholders / members or their spouses conduct
business with the state in the previous twelve months?

YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have
any relationship (family, friend, other) with a person
employed by the state and who may be involved with
the evaluation and or adjudication of this bid?

YES / NO

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder,
aware of any relationship (family, friend, other) between
any other bidder and any person employed by the state
who may be involved with the evaluation and or adjudication
of this bid?

YES/NO

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Number	Income Reference	State Number / Number	Employee / Persal

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of bidder

Part 5 – Schedule D (i)

Declaration of Bidder's Past Supply Chain Management Practices

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <i>To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</i>	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Position

.....

Date

.....

Name of Bidder

Part 5 – Schedule D (ii)
CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and Bids.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Part 5 – Schedule E

Qualifications and Experience

1. Details of the extent of the bidders activities and business, e.g. branches etc:

2. A list of existing /previous contracts relating to services which are similar to the Services:

Description of Contract	Period		Contract Value	Contact Person	Contact Number
	Start Date	End date			

3. The number of years that the bidder has been in the business of providing services which are materially the same as the Services:

4. The name of the person who shall manage the Services:

5. Detail such person's qualifications and experience below :

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

Part 5 – Schedule F

Organization type

PARTNERSHIP/CLOSED CORPORATION/COMPANY
(delete which is not applicable)

The bidder comprises of the following partners/members/directors :

1. NAME _____
ADDRESS : _____
ID NUMBER: _____
2. NAME : _____
ADDRESS : _____
ID NUMBER: _____
3. NAME : _____
ADDRESS : _____
ID NUMBER: _____
4. NAME : _____
ADDRESS : _____
ID NUMBER: _____
5. NAME : _____
ADDRESS : _____
ID NUMBER: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.
2.

1. Provide full details of the organizational structure which will be utilized in the provision of the Services (including where appropriate an organogram)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

NAME IN CAPITALS

1. _____
2. _____

Part 5 – Schedule H
Details of Supplier's Nearest Office

1. Physical address of supplier's office

- 1 Telephone No of office: _____

- 3 Time period for which such office has been used by supplier: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of:

1.

2.

**Part 5 – Schedule I
Financial Particulars**

This schedule must be completed by the bidder and submitted together with the bid. **Documentary proof confirming availability of financial resources to execute the contract from the bidder's financial institution in the form of a 3 months bank statement.** If this requirement is not complied with in full the bid may be considered invalid.

Nature of Service : _____

Name of bidder: _____

Bid Number: _____

	<u>FINANCIAL POSITION OF BIDDER</u> I/we hereby certify that I/we have the necessary financial capacity and resources to execute the above contract successfully for the bid amount. I / we hereby attach letter confirming availability of financial resources from the financial institution. I / we give the ECDOH permission to contact the financial institution below to confirm the information provided. In the absence of the above, a letter confirming that the bidder has applied for financial assistance from any financial institution and that the institution is willing to favourably consider such application in the event that the bidder is successful, will also satisfy the Department.
NAME OF FINANCIAL INSTITUTION	
ADDRESS	
TEL.NO	
FAX NO	
CONTACT PERSON	

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.
2.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
--------------	-----------	--------------

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (60/10 system)	Number of points (10/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

Part 5 Schedule K - CONSENT FORM BY THE BIDDER

The bidder shall be bound by all SCM regulatory provision and amendment thereto whether expressly or impliedly in this document

The Head
Department of Health
Private Bag X0038
Bisho, 5605

Sir/Madam

Granting of authority to request information from any legal entity relevant to this bid

- 1) I/we acknowledge that the information herein contained shall constitute the basis on which my/our bid is to be considered. I/we grant approval that any source regarding this bid may be fully investigated and that all such information shall be of material importance and directly relevant to the consideration of our bid. I/we further grant my/our consent to such source to provide confidential information.
- 2) I/we warrant that all the information herein contained is to the best of my/our knowledge and belief true and correct in all material respects and I/we am /are not aware of any information which, should it become known to the Eastern Cape Department of Health, would affect the consideration of my/our bid in any way.
- 3) The Eastern Cape Department of Health wishes to inform you that all information regarding your personal matters is treated as strictly as confidential.

PLEASE TICK ONE OF THE APPROPRIATE BOXES NOT BOTH.

☐	I/We hereby consent to the above
--------------------------	----------------------------------

Signature

Date

Witness Signature

OR

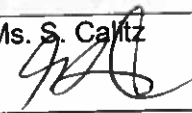
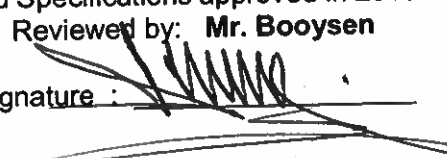
☐	I/We hereby withhold consent and fully understand the implications and ramifications of my/our decision and will not hold the Eastern Cape Department of Health responsible for not considering my/our tender
--------------------------	---

Signature

Date

Witness Signature

DESCRIPTION	Supply and delivery of Cleaning Material, Utensils, Disposable Plastic, Brooms and Brushes, Toiletries and Paper Products at Nelson Mandela Bay Health District Supporting Health Facilities and Specialized Health Facilities : Uitenhage Provincial Hospital, Ormond TB Hospital, Empilweni TB Hospital, Jose Pearson TB Hospital, Elizabeth Donkin Psychiatric Hospital, Forensic Pathology Services, Lilitha Nursing College for a period of 36 months.
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Name	Designation	Date
Drafted By : Ms. S. Calitz Signature : 	Snr Finance Practitioner	2020-12-07 1207 NOV 8 1
Reviewed : Mr. Mtheleli	Director SCM Demand Management Head Office	2020-12-07 1 8 JAN 2021
Bid Specifications approved in 2019 Reviewed by: Mr. Booysen Signature : 	2020/2019 BSC Chair Person	1 8 JAN 2021
Bid Advert Approved : Ms. S. Macingwane Signature : 	Snr. Manager : Finance Nelson Mandela Bay Health District	1 8 JAN 2021