



## **ADDENDUM**

### **SCMU3-20/21-0187-CA – PROCUREMENT OF CLEANING SERVICES AT PORT ALFRED AND SETTLERS HOSPITAL FOR A PERIOD OF 24 MONTHS**

#### **BID BRIEFING RESOLUTIONS**

#### **STAFFING STRATEGY**

Pages: 27

A column for Total cost for 24 months has been added.

#### **PRICING SCHEDULE – FIRM PRICES**

Pages: 61 - 64

A column for Total cost for 24 months has been added.

	Signature	Date
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Recommended by: Programme Manager		18/11/2020
Reviewed by:-		
Approved by: Specification Committee		
Advert Approved By:-		

*Together, moving the health system forward*

**3. STAFFING STRATEGY**

Bidders are to allow for the following staff provision: -

<b>Managerial and Supervisory Staff Requirements.</b>	<b>General Staff Requirements.</b>
<b>Managerial Staff requirements</b>	Bidders are to allow for the management component required for this service.
<b>Supervisory Staff requirements</b>	Bidders are to allow for the supervisory component required for this service.

<b>Operational Staff requirements</b>	Bidders will be required to utilize the existing component of cleaning personnel as listed below.																						
	<table border="1"> <thead> <tr> <th><b>SERVICE PROVIDERS STAFF NEEDED</b></th> <th><b>PAH</b></th> <th><b>SH</b></th> <th><b>TOTAL</b></th> <th><b>Total cost for 24 months</b></th> </tr> </thead> <tbody> <tr> <td>CLEANING MANAGER</td> <td>1</td> <td>1</td> <td>2</td> <td></td> </tr> <tr> <td>CLEANING SUPERVISORS</td> <td>2</td> <td>3</td> <td>5</td> <td></td> </tr> <tr> <td>CLEANERS</td> <td>24</td> <td>36</td> <td>60</td> <td></td> </tr> </tbody> </table>				<b>SERVICE PROVIDERS STAFF NEEDED</b>	<b>PAH</b>	<b>SH</b>	<b>TOTAL</b>	<b>Total cost for 24 months</b>	CLEANING MANAGER	1	1	2		CLEANING SUPERVISORS	2	3	5		CLEANERS	24	36	60
<b>SERVICE PROVIDERS STAFF NEEDED</b>	<b>PAH</b>	<b>SH</b>	<b>TOTAL</b>	<b>Total cost for 24 months</b>																			
CLEANING MANAGER	1	1	2																				
CLEANING SUPERVISORS	2	3	5																				
CLEANERS	24	36	60																				
	Bidders are to allow for the other operational component required for this service (cleaners and housekeepers) as and when instructed to do so at an additional to the Department																						

- 1. NB: THE SUCCESFULL BIDDER WILL BE EXPECTED TO MAKE USE OF 100% LOCAL COMMUNITY PEOPLE FOR NDLAMBE AND MAKHANDA LOCAL MUNICIPALITY**
- 2. THE SUCCESFULL BIDDER WILL BE EXPECTED TO MAKE USE OF 100% LOCAL COMMUNITY PEOPLE FOR LABOUR WITH REGARD TO LOWER LEVELS/RANKS.**
- 3. THE SUCCESFULL BIDDER WILL BE EXPECTED TO PROVIDE STAFF UNIFORMS/ PROTECTIVE CLOTHING AND NAME TAGS TO ITS OWN PERSONNEL/STAFF FOR PROPER IDENTIFICATION.**

The contract in total is to be managed centrally from **PORT ALFRED AND SETTLERS HOSPITAL**

The successful bidder will be required to enter into a written contract/SLA with PAH or SH, This contract will contain performance penalties based on the service level agreements based on Part 4 – Specifications. These penalties will be negotiated by all parties prior to the signing of the above contract.

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**Part 5 - Schedule C  
Pricing Schedule**

**ECBD 3.1**

**PRICING SCHEDULE – FIRM PRICES  
(SERVICE)**

**PORT ALFRED HOSPITAL**

<b>Bidder No.</b>	<b>SCMU3-20/21-187-CA</b>
<b>Bidder Description</b>	<b>PROCUREMENT OF CLEANING SERVICES AT PORT ALFRED HOSPITAL</b>
<b>Name of Bidder</b>	

**OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.  
SCHEDULE OF PRICES.**

**1. PROVISION OF CLEANING SERVICES**

No.	Description	Unit	Monthly Cost	Annual Cost	Total cost for 24 months
<b>PORT ALFRED HOSPITAL</b>					
1.	Cleaning – Port Alfred Hospital excluding management and equipment costs	Each			
2.	Provision of Management Services for the Cleaning staff – Port Alfred Hospital	Each			
3.	Provision of all cleaning machinery, consumables, equipment etc. for the Cleaning contract – Port Alfred Hospital	Each			
4.	Provision of SHE bin at all female ablutions in hospital as specified based on 1 bin per ablution inclusive of packet dispensers-PORT ALFRED HOSPITAL	Each			
5.	Provision of Deodorizing automatic dispenser and refilling and the maintenance thereof at all (male and female) ablutions in the hospital as specified based on one per ablution-Port Alfred Hospital	Each			
6.	Provision of Deodorizing deo-block as specified on a basis of one per urinal at all (male) ablutions in the hospital as specified. Port Alfred Hospital	Each			
7.	Rendering a pest control service as specified at Port Alfred Hospital	Each			
8.	Supply, deliver and install trapper mats at PAH Level 2 entrance (5 square meters) as per specification	1 Unit			

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No.	Description	Unit	Monthly Cost	Annual Cost	Total cost for 24 months
<b>MORTUARY</b>					
1.	Cleaning – Mortuary excluding/including management and equipment costs	Each			
2.	Provision of Management Services for the Cleaning staff Mortuary	Each			
3.	Provision of all cleaning machinery, consumables, equipment etc. for the Cleaning contract Mortuary	Each			
4.	Provision of SHE bin at all female ablutions in Mortuary	Each			
5.	Provision of Deodorizing automatic dispenser and refilling and the maintenance thereof at all (male and female) ablutions in the Mortuary as specified based on one per abluion	Each			
6.	Provision of Deodorizing deo-block as specified on a basis of one per urinal at all (male) ablutions in the Mortuary I as specified.	Each			
7.	Rendering a pest control service as specified at Mortuary/Laundry				
<b>BEDFORD ORTHOPEDIC UNIT</b>					
	<b>Sub Total</b>				
	<b>VAT</b>				
	<b>TOTAL BID PRICE</b>				

Price in words:

Signature of authorized member of bid company .....

Name of authorized member of bid company .....

Date: .....

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**PRICING SCHEDULE – FIRM PRICES  
(SERVICE)**

**SETTLERS HOSPITAL**

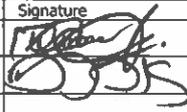
<b>Bidder No.</b>	<b>SCMU3-20/21-187-CA</b>
<b>Bidder Description</b>	<b>PROCUREMENT OF CLEANING SERVICES AT SETTLERS HOSPITAL</b>

<b>Name of Bidder</b>	
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**OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.  
SCHEDULE OF PRICES.**

**1. PROVISION OF CLEANING SERVICES**

No.	Description	Unit	Monthly Cost	Annual Cost	Total Cost for 24 months
<b>SETTLERS HOSPITAL</b>					
1.	Cleaning – Settlers Hospital excluding management and equipment costs	Each			
2.	Provision of Management Services for the Cleaning staff – Settlers Hospital	Each			
3.	Provision of all cleaning machinery, consumables, equipment etc. for the Cleaning contract – Settlers Hospital	Each			
4.	Provision of SHE bin at all female ablutions in hospital as specified based on 1 bin per abluion inclusive of packet dispensers- Settlers HOSPITAL	Each			
5.	Provision of Deodorizing automatic dispenser and refilling and the maintenance thereof at all (male and female) ablutions in the hospital as specified based on one per abluion-Settlers Hospital	Each			
6.	Provision of Deodorizing deo-block as specified on a basis of one per urinal at all (male) ablutions in the hospital as specified. Settlers Hospital	Each			
7.	Rendering a pest control service as specified at Settlers Hospital	Each			
8.	Supply, deliver and install trapper mats at SH Level 2 entrance (5 square meters) as per specification	1 Unit			

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No.	Description	Unit	Monthly Cost	Annual Cost	Total cost for 24 months
<b>MORTUARY</b>					
1.	Cleaning – Mortuary excluding/including management and equipment costs	Each			
2.	Provision of Management Services for the Cleaning staff Mortuary	Each			
3.	Provision of all cleaning machinery, consumables, equipment etc. for the Cleaning contract Mortuary	Each			
4.	Provision of SHE bin at all female ablutions in Mortuary	Each			
5.	Provision of Deodorizing automatic dispenser and refilling and the maintenance thereof at all (male and female) ablutions in the Mortuary as specified based on one per abluion	Each			
6.	Provision of Deodorizing deo-block as specified on a basis of one per urinal at all (male) ablutions in the Mortuary as specified.	Each			
7.	Rendering a pest control service as specified at Mortuary/Laundry				
<b>BEDFORD ORTHOPEDIC UNIT</b>					
	<b>Sub Total</b>				
	<b>VAT</b>				
	<b>TOTAL BID PRICE</b>				

Price in words:

Signature of authorized member of bid company .....

Name of authorized member of bid company .....

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