



CLOSING DATE: 15 FEBRUARY 2019

NOTE: Applications must be posted on the Z83 Form accompanied by copies of Qualification(s) inclusive of Matric certificate, Identity document (certified within the past three months), Proof of registration, proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Reference checks will be done on nominated candidate(s). Note: Failure to submit these copies will result in the application not being considered. Please do not send any original certificates, diplomas or testimonials. Applicants must note that further Personnel Suitability checks will be conducted on short-listed and that their appointment is subject to the outcome of these checks include security clearance, security vetting, qualification verification and criminal checking. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by department. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency assessments tools. People with disabilities are encouraged to apply for these posts.

ADDITIONAL NOTE: The filling of these posts will be in line with the Annual Recruitment Plan 2018/19. The Eastern Cape Department of Health has the right not to fill these posts. Adverts are placed per district so to accommodate other facilities within the district.

Applications should be posted to the addresses as indicated below or Hand delivered as indicated below:

Nyandeni Sub-District -Post to: Human Resource Office, Nyandeni LSA, P. O. Box 208, Libode, 5160, or Hand Deliver to: Nomandela Drive opposite traffic Department, Libode, 5160, Enquiries: Ms Daniso – Tel no: 047 555 0151/0023.

Intsika Yethu Sub-District Office: Post to: Human Resource, Recruitment Office, Intsika Yethu Sub-District Office, Private bag X 1250, Cofimvaba, 5380. Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Lukhanji Sub-District – Post to: Human Resource Office, Lukhanji Sub District Private Bag x1 Queenstown 5320. Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Sakhisizwe Sub District- Post to: Human Resource Office, Sakhisizwe Sub-District,P.O Box 1126, Cala 5455
Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Emalahleni Sub District-Post to: Human Resource Office No 4 Ndarhala road, Emalahleni Sub-district, Lady Frere, 5410. Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Engcobo Sub District Sub District- Post to: Human Resources Office, Engcobo Sub-District P.O Box 215, Ngcobo 5050
Or hand deliver to All Saints Hospitals, Ngcobo. Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Inxuba Yethemba Sub- District – Post to: Human Resources Office, Inxuba Yethemba Sub- District, Private Bag x90, Cradock, 5880. Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

Chris Hani District Office - Post to: Human Resource Office, Chris Hani District Office, PO Box 1661, Queenstown 5320 or hand delivery at Chris Hani District Office, Ward F HR Office. Enquires: Zwelibanzi NZ- Tel No: 045 807 1100/1165.

POST: GENERAL WORKER (14 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Nyandeni Sub District, Isilimela Gateway Clinic REF NO.ECHEALTH/GW/IGC/PSP/01/01/2019, Caguba Clinic REF NO.ECHEALTH/GW/CBC/PSP/01/01/2019, Canzibe Gateway Clinic REF NO.ECHEALTH/GW/CGC/PSP/01/01/2019, Qandu Clinic REF NO.ECHEALTH/GW/QC/PSP/01/01/2019, Gqubeni Clinic REF NO.ECHEALTH/GW/GQC/PSP/01/01/2019, Phahlakazi Clinic REF NO.ECHEALTH/GW/PHK/PSP/01/01/2019, Mgenyane Clinic REF NO.ECHEALTH/GW/MGC/PSP/01/01/2019 Tombo Clinic REF NO.ECHEALTH/GW/TC/PSP/01/01/2019, Majola Clinic REF NO.ECHEALTH/GW/TC/PSP/01/01/2019 Mzintlava Clinic REF NO.ECHEALTH/GW/MZC/PSP/01/01/2019, Ngcoya Clinic REF NO.ECHEALTH/GW/NGC/PSP/01/01/2019, Lujizweni Clinic REF NO.ECHEALTH/GW/LJC/PSP/01/01/2019, Ngqeleni Clinic REF NO.ECHEALTH/GW/NGQC/PSP/01/01/2019, Mangcwanguleni Clinic REF NO.ECHEALTH/GW/MGWC/PSP/01/01/2019

REQUIREMENTS: Abet or Grade 10. Grade 12 will be Advantageous. 0-2 years cleaning experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

DUTIES: Perform general assistant work: Load and off load furniture, equipment and any other goods to relevant destination. Clean government vehicles. Clean relevant work station. Provide effective office and property care support services Control the access of office accommodation. Safeguard all master and spare keys belonging to the building. Oversee and prepare boardrooms and lecturer theatres for meetings and gatherings. Perform stock taking of areas. Provide routine general work, compliance and maintenance services: Open windows every day for hygiene and infection control purposes. Damp and dry dusting. Empty dustbins in all the designated areas. Remove office items/furniture from one area to another for effective cleaning. Report safety and hazardous threats in the cleaning Enquiries: Ms Daniso – Tel no: 047 555 0151/0023

POST: GENERAL WORKER (2 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Emalahleni Sub District, Rodana Clinic REF NO.ECHEALTH/GW/RC/PSP/01/01/2019, Lanti Clinic REF NO.ECHEALTH/GW/LC/PSP/01/01/2019

REQUIREMENTS: Abet or Grade 10. Grade 12 will be Advantageous. 0-2 years cleaning experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

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POST: GENERAL WORKER (4 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Engcobo Sub District, Bokleni Clinic REF NO.ECHEALTH/GW/BC/PSP/01/01/2019, Luhweni Clinic REF NO.ECHEALTH/GW/LC/PSP/01/01/2019, Manzana Clinic REF NO.ECHEALTH/GW/MC/PSP/01/01/2019, Zadungeni Clinic REF NO.ECHEALTH/GW/ZC/PSP/01/01/2019

REQUIREMENTS: Abet or Grade 10. Grade 12 will be Advantageous. 0-2 years cleaning experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

DUTIES: Perform general assistant work: Load and off load furniture, equipment and any other goods to relevant destination. Clean government vehicles. Clean relevant work station. Provide effective office and property care support services Control the access of office accommodation. Safeguard all master and spare keys belonging to the building. Oversee and prepare boardrooms and lecturer theatres for meetings and gatherings. Perform stock taking of areas. Provide routine general work, compliance and maintenance services: Open windows every day for hygiene and infection control purposes. Damp and dry dusting. Empty dustbins in all the designated areas. Remove office items/furniture from one area to another for effective cleaning. Report safety and hazardous threats in the cleaning
Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: GENERAL WORKER (7 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Lukhanji Sub District, Haytor C REF NO.ECHEALTH/GW/HCC/PSP/01/01/2019,Fransbury Clinic REF NO.ECHEALTH/GW/FC/PSP/01/01/2019, Ndeduluntu Clinic REF NO.ECHEALTH/GW/NC/PSP/01/01/2019, Nomonde Clinic REF NO.ECHEALTH/GW/NC/PSP/01/01/2019, Parkvale Clinic REF NO.ECHEALTH/GW/PC/PSP/01/01/2019, Gwatyu Clinic REF NO.ECHEALTH/GW/GC/PSP/01/01/2019, Moltento Clinic REF NO.ECHEALTH/GW/MC/PSP/01/01/2019

REQUIREMENTS: Abet or Grade 10. Grade 12 will be Advantageous. 0-2 years cleaning experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

DUTIES: Perform general assistant work: Load and off load furniture, equipment and any other goods to relevant destination. Clean government vehicles. Clean relevant work station. Provide effective office and property care support services Control the access of office accommodation. Safeguard all master and spare keys belonging to the building. Oversee and prepare boardrooms and lecturer theatres for meetings and gatherings. Perform stock taking of areas. Provide routine general work, compliance and maintenance services: Open windows every day for hygiene and infection control purposes. Damp and dry dusting. Empty dustbins in all the designated areas. Remove office items/furniture from one area to another for effective cleaning. Report safety and hazardous threats in the cleaning
Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: GENERAL WORKER REF NO.ECHEALTH/GW/CHHDO/PSP/01/01/2019

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Chris Hani District, District Office

REQUIREMENTS: Abet or Grade 10. Grade 12 will be Advantageous. 0-2 years cleaning experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER (3 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Emalahleni Sub District, St Agnes Clinic REF NO. ECHEALTH/PTC/STAC/PSP/01/01/2019, Rwanstana Clinic REF NO. ECHEALTH/PTC/RC/PSP/01/01/2019, Lanti Clinic REF NO. ECHEALTH/PTC/LC/PSP/01/01/2019

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

DUTIES: Maintenance and development of facility garden. Cleaning the surroundings. Prepare soil for planting. Maintenance of trees, flowers, shrubs and grass in garden. Removing of weeds in beddings. Moving of lawns, planting of trees and plants. Watering of gardens, maintain/ cleaning of parking and pathways. Moving of furniture as and when necessary. Take care of garden, machinery and equipment. Remove and collection of assets various areas. Cleaning of gutters. Adherence to safety regulations. Execute any other duties delegated by supervisor.

Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER (5 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Engcobo Sub District, Bokleni Clinic REF NO. ECHEALTH/PTC/LC/PSP/01/01/2019, Manzana Clinic REF NO. ECHEALTH/PTC/MC/PSP/01/01/2019, Zadungeni Clinic REF NO. ECHEALTH/PTC/LC/PSP/01/01/2019, Fransbury Clinic REF NO. ECHEALTH/PTC/FC/PSP/01/01/2019, Lahlangubo REF NO. ECHEALTH/PTC/LHC/PSP/01/01/2019

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Lukhanji Sub District, Lahlangubo REF NO. ECHEALTH/PTC/LHC/PSP/01/01/2019, Fransbury Clinic REF NO. ECHEALTH/PTC/FC/PSP/01/01/2019,

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER REF NO. ECHEALTH/PTC/BDC/PSP/01/01/2019

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Inxuba Yethemba Sub District, Baroda Clinic

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER (2 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Sakhisizwe Sub District, Qhiba Clinic REF NO. ECHEALTH/QC/BDC/PSP/01/01/2019, Mhlwazi Clinic REF NO. ECHEALTH/PTC/MC/PSP/01/01/2019

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER (5 POSTS)

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Instika Yethu Sub District, Xume Clinic REF NO. ECHEALTH/PTC/XC/PSP/01/01/2019, Mbulukweza REF NO. ECHEALTH/PTC/MC/PSP/01/01/2019, Mabhubini Clinic REF NO. ECHEALTH/PTC/MHC/PSP/01/01/2019, Lubisi Clinic REF NO. ECHEALTH/PTC/LBC/PSP/01/01/2019, Qombolo Clinic REF NO. ECHEALTH/PTC/QMC/PSP/01/01/2019

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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Enquiries: Zwelibanzi NZ- Tel No: 045 807 1100/1165

POST: PROPERTY CARE TAKER REF NO. ECHEALTH/PTC/NLC/PSP/01/01/2019

SALARY: R96 549 - R113 730 per annum (Level 2)

CENTRE: Nyandeni Sub- District, Nolitha Clinic

REQUIREMENTS: Abet level / Grade 10. Grade 12 certificate is an advantage. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

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