



Province of the
EASTERN CAPE
HEALTH

PROVINCIAL ADMINISTRATION: Eastern Cape DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED DATE : 21 NOVEMBER 2016

CLOSING DATE : 09 DECEMBER 2016

AMATHOLE DISTRICT

AMAHLATHI SUB DISTRICT

ENQUIRIES

MS B MNGXE

TEL NO

043 643 4775/6

APPLICATIONS MUST BE SUBMITTED TO, HUMAN RESOURCE OFFICE, AMAHLATHI SUB DISTRICT, PRIVATE BAG X 7425 KING WILLIAMS TOWN 5600, OR HAND DELIVERY TO, 1 BRIDGE STREET WEST BANK KING WILLIAMS TOWN

POST/01

OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) X3

CENTRE(S)

MXALANGA CLINIC

CATA CLINIC

ROBERT MBELEKANE CLINIC

REF NO

ECHEALTH/ OM/ MXALANGA/01/2016

ECHEALTH/ OM/ CATA/ 01/2016

ECHEALTH/ ROBMBELEKANE/01/2016

SALARY LEVEL

OSD

SALARY SCALE

R 465 939 . R 524 415 p.a. (Plus Competitive Benefits)

REQUIREMENTS

Basic qualification accredited with the SANC in terms of Government Notice 452 (i.e. Diploma/Degree in Nursing or equivalent qualification that Allows registration with SANC as a Professional Nurse plus a Post- Basic Nursing qualification, with at least 1 year, accredited with the SANC in terms of Government Notice No. R48 (**Clinical Assessment, Treatment and Care**). A minimum of 9 years appropriate / recognized nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1 year post- **basic** qualification in the

relevant speciality. At least 3 years of the above period must be recognizable experience at management level. Current registration with SANC.

DUTIES

Provision of quality comprehensive community health care. Provision of administration service. Provision of education service. Provision of clinical service. Usage of equipment. Research responsibility. Provision of effective support to nursing service. Maintain professional growth / ethical standards and self development.

POST/02	PROFESSIONAL NURSE GRADE 1-3 (GENERAL) X 3
CENTRE(S)	KEISKAMMAHOEK COMMUNITY OUTREACH LOWER ZINGCUKA CLINIC HORTON CLINIC
REF NO	ECHEALTH/ PN/KKHCO/02/2016 ECHEALTH/ PN/ LZC/02/2016 ECHEALTH/ PN/ HC/02/2016
SALARY LEVEL	OSD
SALARY SCALE	Salary Scale R 210 702 . R 317 271 p.a. (plus competitive benefits)

REQUIREMENTS

Basic qualification accredited with SANC in terms of Government Notice 425 (I.e. diploma / Degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Service Record as proof of previous experience where applicable. Current registration with SANC.

RECOGNITION EXPERIENCE

Less than 2 yrs. PNA2- GR1= (R210 702 . R244 260),
10 yrs. PNA3- GR2= R259 134 . R 300 414)
20 yrs., PNA4- GR3= (R317 271 . R401 922).

Depending on years of experience.

DUTIES

Provide direction for the implementation of the nursing plan. (Clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital. Provide quality of nursing care.

POST/03	CLINICAL NURSE PRACTITIONER GRADE 1-2 (PHC) X 6
CENTRE(S)	BHELE CLINIC X2 HORTON CLINIC X1 DONNINGTON CLINIC X1 LOWER ZINGCUKA CLINIC X1 WESLY CLINIC X 1
REF NO	ECHEALTH/ PNB1/ BHELE/ 03/2016

ECHEALTH/PNB1/ HORTON/03/2016
ECHEALTH/PNB1/ DONN/03/2016
ECHEALTH/PNB1/LOWZ/03/2016

SALARY LEVEL OSD
SALARY SCALE R 317 271 . R 390 216 p.a. (Plus Competitive Benefits)

REQUIREMENTS

Basic qualification accredited with the SANC in terms of of Government Notice 425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification, with duration of at least 1 year, accredited with SANC in terms of Government Notice R48 (**Clinical Assessment, Treatment Care**). A minimum of 4 years appropriate/ recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Service record as proof of previous experience where applicable. Current registration with the South African Nursing Council.

RECOGNITION OF EXPERIENCE

Less than 14 years, PN- B1, Gr 1 (R317 271.00)

14 years, PN-B2 Gr 2 (R390 216.00)

Depending on years of experience

DUTIES

Provision of quality comprehensive community health care. Provision of administrative services. Provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

POST/04 NURSING ASSISTANT GRADE 1-3 X 4

CENTRE(S) MATOMELA CLINIC
DONNINGTON CLINIC
CWILI CLINIC
S.S. GIDA CLINIC

REF NO ECHEALTH/NA1/MATOMELA/04/2016
ECHEALTH/NA1/DONN/04/2016
ECHEALTH/NA1/CWILI/04/2016
ECHEALTH/NA1/SSGIDA/04/2016

SALARY LEVEL OSD
SALARY SCALE R 108 690- R 153 585 p.a. (Plus Competitive Benefits)

REQUIREMENTS

Qualification that allows registration with the SANC as (Enrolled Nursing Assistant). Service Record as proof of previous where applicable. Current registration with SANC.

EXPERIENCE

Less than 2 years, NA1 . GR1 (R 108 690)

10 years, NA2 . GR2 (R 128 637)

20 years, NA3- GR3 (R 153 585)

Depending on years of experience

Duties

Assistant Patient with the activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standard and self-development.

VICTORIA HOSPITAL

Enquiries Mr. Marele X.D.
Tel No. 040 653 1141

Applications must be submitted to Human Resource Office, Victoria Hospital Private Bag X 1300 Alice 5700 Or hand delivered: Old Lovedale Road, Victoria Hospital, Administration Building, Alice 5700

POST/01 ASSISTANT DIRECTOR: QUALITY ASSURANCE
CENTRE VICTORIA HOSPITAL
REF NO ECHEALTH/ SDQA/01/2016
SALARY LEVEL 09
SALARY SCALE **R 311 784 – R 376 626 p.a. (Plus Competitive Benefits)**

REQUIREMENTS

A 3 year Degree / Diploma in nursing/ Health services management. 5 years minimum of clinical background After registration as a Professional Nurse and 3 years of management experience. Registration with the relevant council. Leadership qualities with an understanding of the challenges facing the delivery of quality services in the Eastern Cape. Comprehensive computer literacy. Valid drivers license. Training and facilitation experience. Knowledge of the relevant legal prescripts and mandates. Ability to work under pressure.

DUTIES

Implement and maintain quality assurance policies and procedures, team formation at institutional level Coordinate implementation of revitalization and accreditation program. Monthly report to the Deputy Director: Quality Assurance. Coordinate infection control and clinical Audit activities. Manage complaint system. Monitor adherence to norms and standards in preparation for implementation of NHI. Identify areas for training and ensure that training takes place, quality improvement assessment and plans. Be able to craft the DHP and Operational plans according to DOH APP. Must be familiar with the District Health System. Understanding of District Health Indicators.care.

POST/ 03 STAFF NURSE GRADE 1-3 X2
CENTRE VICTORIA HOSPITAL
REF NO ECHEALTH/EN/VICH/03/2016
Salary Level OSD
SALARY SCALE R 140 559- R 244 260 p.a. (plus competitive benefits)

REQUIREMENTS

Qualification that allows registration with SANC as Staff Nurse (Enrolled Nurse). Service record as proof of previous experience. Work shifts in all departments. Good written and verbal communication skills. Ability to work under pressure. Current registration with SANC.

EXPERIENCE Less than 2 years, SN1- GR1 (R 140 559), 10 years, SN2- GR2 (R 167 823), 20 years, SN3- GR3 (R 198 609)
Depending on experience

DUTIES

Development and implementation of basic patient care plans. Provide basic clinical nursing care. Adhere to policies and procedures and ensuring the implementation of Patient Right Charter and Batho Pele. Adhere to procedures and policies. Keep proper records. Effective utilization of resources. Maintain professional growth/ ethical standards and self-development. Work under supervision of professional nurse.

ERRATUM: NOMPUMELELO HOSPITAL

The post of **Assistant Director HR Administration POST NO 01: REF NO. ECHEALTH/ AD/ NOMP/01/2016**, was erroneously advertised on the Department website on the 14 November 2016 with the closing date 28 November 2016

CORRECTIONS:

1. DUTIES

Manage the recruitment and selection process for the hospital and ensure that appointments and service benefits are done according to proscribed policies, legislation and persal transactions are done timeously. Ensure management of human resource services. Provide financial management services. Provide hospital and patient administration. Ensure effectiveness and accuracy of human resource information on Persal System. Render an effective advisory service to employees within the hospital. Ability to communicate at various levels. Provide operational support services. Monitor the implementation of HR policies. Ability to work under extreme pressure.

2. NB: Enquiries should be directed to Mr K.M. MBEWU @ 040 673 3321, NOT to Mr W.G. MGCULO as previously indicated on the advert.

Those who have already applied must re-apply.

Directions to candidates: Applications must be submitted on prescribed application form (Z83) obtainable from any Public Service Department or <http://www.ehealth.gov.za/uploads/files/110706122520> and must be completed in full accompanied by certified copies of Identity Document, Driver's License, school certificate and formal qualifications together with recent comprehensive Curriculum Vitae, stating the reference number and the post applied for and forwarded to the address provided for each post. **N.B.** No faxed, emailed or late applications will be considered and certifying stamp must not be older than 3 months. Failure to comply with the above instructions will lead to applications being disqualified. **All short-listed candidates will be subjected to reference-checking, security screening and vetting.** Proof of experience on original letter heads must accompany your application where experience is called for in the advert. Correspondence will be limited to short-listed applicants and therefore CV's should include 3 contactable referees (work related). **"People with disabilities are encouraged to apply"**.

The Department reserves the right not to appoint to any/all advertised posts.