



Province of the
EASTERN CAPE
DEPARTMENT OF HEALTH

PROVINCIAL ADMINISTRATION: Eastern Cape DEPARTMENT OF HEALTH

POSTED ON : 14 NOVEMBER 2016

CLOSING ON : 28 NOVEMBER 2016

BISHO HEAD OFFICE

POST/01: HUMAN RESOURCE PRACTITIONER (SENIOR): EMPLOYEE WELLNESS

CENTRE: BISHO HEAD OFFICE

REF NO: ECHEALTH/HRPS/BH/01/2016

SALARY LEVEL: 8

SALARY SCALE: R262 272 – R308 943 p.a (plus competitive benefits)

REQUIREMENTS:

Matric/ Grade 12 plus 3 years Diploma/ Degree with Psychology/ Industrial Psychology/ Social work or equivalent. 3-5 years practical experience in Employee Health and Wellness. Certificate course in EAP will be an added advantage. Valid driver's license.

KEY PERFORMANCE AREAS:

Case management and counselling for Head Office employees on full range of Psycho- Social problems. Promote Health Awareness and facilitation of health related events, activities and interventions. Training of supervisors, managers and shop stewards on Employee Wellness program. Consultation and advice to managers on employee wellness related issues. Marketing of Employee Wellness services to stakeholders.

BISHO HEAD OFFICE

ENQUIRIES: MR ZH MXALISA Tel No: (040) 608 1938/ 083 378 0208

NB: ALL APPLICATIONS: Must be submitted to Registry Office, Dukumbana Building Private Bag x 0038, Bisho, 5605, Eastern Cape or Hand Delivered to Recruitment Office, Shop I, Dukumbana Building, Bisho.

BUFFALO CITY METRO HEALTH DISTRICT

POST/02: PROFESSIONAL NURSE SPECIALTY GR 1, 2: PHC

CENTRE: DUNCAN VILLAGE DAY HOSPITAL; MOU SERVICES

REF NO: ECHEALTH/PNSDV/02/2016

SALARY LEVEL: OSD

SALARY SCALE: R317 271 – R479 928 p.a (plus competitive benefits)

REQUIREMENTS:

Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic qualification with a duration of at least 1 year accredited with the SANC in terms of Government Notice No. R48 (**CLINICAL ASSESSMENT TREATMENT & CARE**). A minimum of 4 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, Service Record as proof of previous experience where applicable. Current annual registration with SANC.

RECOGNITION OF EXPERIENCE

- **Less than 14 years PNB 1 GR1 (R317 271)**
- **14 years PNB 2, GR2 (R390 216)**

KEY PERFORMANCE AREAS:

Provision of quality comprehensive community health care. Provision of administrative services provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

POST/03: CLINICAL NURSE PRACTITIONER SPECIALTY GR 1, 2: PHC X 2**CENTRE: SIZIMISELE & TYUTYU CLINICS****REF NO: ECHEALTH/CNP/SC/03/2016****REF NO: ECHEALTH/CNP/TC/03/2016****SALARY LEVEL: OSD****SALARY SCALE: R317 271 – R479 928 p.a (plus competitive benefits)****REQUIREMENTS:**

Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic qualification with a duration of at least 1 year accredited with the SANC in terms of Government Notice No. R48 (**CLINICAL ASSESSMENT TREATMENT & CARE**). A minimum of 4 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, Service Record as proof of previous experience where applicable. Current annual registration with SANC.

RECOGNITION OF EXPERIENCE

- **Less than 14 years PNB 1 GR1 (R317 271)**
- **14 years PNB 2, GR2 (R390 216)**

KEY PERFORMANCE AREAS:

Provision of quality comprehensive community health care. Provision of administrative services provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

POST/04: PROFESSIONAL NURSE GR1, 2, 3 (GENERAL) X 2**CENTRE: NONTYATYAMBO & MDANTSANE NU.13 CLINICS****REF NO: ECHEALTH/PN/NC/04/2016****REF NO: ECHEALTH/PNMC/04/2016****SALARY LEVEL: OSD****SALARY SCALE: R210 702 – R401 922 p.a (plus competitive benefits)****REQUIREMENTS**

Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Service Record as proof of previous experience where applicable. **CURRENT REGISTRATION WITH SANC.**

RECOGNITION OF EXPERIENCE

- **Less than 2 years, PNA2 GR1 (R210 702)**
- **10 years PNA3, GR2 (R259 134)**
- **20 years PNA4, GR3 (317 271)**

KEY PERFORMANCE AREAS:

Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with

nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital. Promote quality of Nursing Care.

POST/05: OPERATIONAL MANAGER SPECIALTY: PHC
CENTRE: MOUNT COKE CHC
REF NO: ECHEALTH/OM/MCCHC/05/2016
SALARY LEVEL: OSD
SALARY SCALE: R465 939 – R524 415 p.a (plus competitive benefits)

REQUIREMENTS:

Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic qualification with a duration of at least 1 year accredited with the SANC in terms of Government Notice No. R48 (**CLINICAL ASSESSMENT TREATMENT & CARE**). A minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in **CLINICAL ASSESSMENT TREATMENT & CARE** Service Record as proof of previous experience where applicable. Current annual registration with SANC.

KEY PERFORMANCE AREAS:

Provision of quality comprehensive community health care. Provision of administrative services provision of educational services. Provision of clinical services. Usage of equipment and machinery. Research responsibility.

POST/06: PHARMACY SUPERVISOR GR1
CENTRE: DUNCAN VILLAGE DAY HOSPITAL
REF NO: ECHEALTH/PSGR1/DVDH/06/2016
SALARY LEVEL: OSD
SALARY SCALE: R686 322 – R728 436 p.a (All inclusive package)

REQUIREMENTS:

Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. A minimum of 3 years appropriate experience after registration as a Pharmacist with the SAPC.

KEY PERFORMANCE AREAS:

To provide Pharmaceutical services and care in DVDH. Dispensing of medication pp written prescription. Provide counselling regarding medication dispensed. Supervision of pharmacy staff. Training pharmacy and staff personnel through tutor sleep.

BUFFALO CITY METRO HEALTH DISTRICT

ENQUIRIES: Ms Zondi S: TEL NO. (043) 711 1100

APPLICATIONS: Must be submitted to Human Resource Office, Buffalo City Health District, No. 9 Vincent Road, Vincent East London, Private Bag x 9015, Main Post Office, East London, 5200, E.C

CECILIA MAKIWANE HOSPITAL

POST/07: OCCUPATIONAL THERAPY ASSISTANT GR1
CENTRE: CECILIA MAKIWANE HOSPITAL
REF NO: ECHEALTH/OTA/CMH/07/2016
SALARY LEVEL: OSD
SALARY SCALE: R138 138 – R157 941 p.a (plus competitive benefits)

REQUIREMENTS:

Matric Certificate plus qualification accredited with the HPCSA that allows registration with the HPCSA as an Occupational Therapy Assistant. Registration with the HPCSA as an Occupational Therapy Assistant.

KEY PERFORMANCE AREAS:

Work under the guidance and supervision of the Occupational Therapist. Deliver self-care and rehabilitation equipment to the patient. Observe and report problems to the supervisor. Promote communication to and with patients. Collect, maintain and interpret records and statistics. Maintain good housekeeping in the department. Report any unusual circumstances.

ERRATUM

The following post was erroneously advertised on the Internal Advert Posted on the 31st of October 2016 closing on the 14th of November 2016.

POST /06: SUPPLEMENTARY DIAGNOSTIC RADIOGRAPHER GR1, 2
CENTRE: CECILIA MAKIWANE HOSPITAL
REF NO. ECHEALTH/SDR/CMH/06/2016
SALARY LEVEL: OSD
SALARY SCALE: R138 138 . R188 829

NB. CORRECTIONS: POST WAS ADVERTISED AS SUPPLEMENTARY DIAGNOSTIC RADIOGRAPHER GR1, SUPPOSED TO BE AUXILIARY WORKER L4

CHANGE OF REFERENCE NO. AND SALARY BRACKET TO READ AS FOLLOWS:
REF NO. ECHEALTH/AW/CMH/06/2016
SALARY L4: 119 154- R140 361 NON OSD NOTCH

ENQUIRIES: Ms Mncontso P: TEL NO. (043) 708 2117/8/21

APPLICATIONS: Must be submitted to Human Resource Office, Private Bag x 0001, Mdantsane, 5219, E.C or Hand Delivered Room 27, 1st Floor Cecilia Makiwane Hospital, Billie Road, Mdantsane

