



Province of the
EASTERN CAPE
HEALTH

PROVINCIAL ADMINISTRATION: EASTERN CAPE DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED ON : 24 October 2016
CLOSING ON : 11 November 2016

POST/01: DIRECTOR: DISTRICT DEVELOPMENT

CENTRE: BISHO HEAD OFFICE

REF NO. ECHEALTH/DDD/01/2016

SALARY LEVEL: 13

SALARY SCALE: R898 743 – R1 058 691 p.a (All inclusive package)

REQUIREMENTS:

A three (3) year Degree/ National Diploma in Health Sciences/ NQF seven (7) coupling with extensive experience of between seven (7) . ten (10) years in the District health system platform. A post graduate qualification in health management will serve as an added advantage. The incumbent must have more than five (5) years experience in the middle management at district health services platform. Sound knowledge and experience in all facets of district health services platform i.e. District Health Planning, District Health Expenditure Reviews, District health information systems, Performance management, integrated development planning , inter-governmental relations, financial management, problem solving ,communication, national health act of 2003, National development plan , public finance management act of 1999. Computer literacy and valid driver's licence. The candidate must be willing to work long and abnormal hours and travel extensively across the province and the country.

KEY PERFORMANCE AREAS

Coordinate, facilitate and monitor development of district health platform. Facilitate, coordinate and monitor district health planning, resourcing of districts. Assists to coordinate and monitor health infrastructure projects planning and staffing. Coordinate, facilitate and monitor governance structures in primary health care (PHC) facilities. Coordinate and monitor budget for PHC facilities and take full accountability. Coordinate the development partners and NGOs that are supporting health system strengthening, take leadership in the ideal clinic realisation and maintenance (ICRM) programme, support the National Health Insurance (NHI) pilot districts in the province as the basis for the possible roll out for the NHI in the country.

ENQUIRIES: Dr ST Moko Tel No: (040) 608 1133/35

NB: ALL APPLICATIONS: Must be submitted to Registry Office, Dukumbana Building Private Bag x 0038, Bisho, 5605, Eastern Cape or Hand Delivered to Recruitment Office, Shop I, Dukumbana Building, Bisho.

HUMANSDORP HOSPITAL

ENQUIRIES **Ms M Barnard**

TEL NO **(042) 2004 236**

APPLICATIONS: Must be submitted to the Human Resources Office, Humansdorp Hospital, Private Bag X 536 Humansdorp 6300

POST/01 **OPERATIONAL MANAGER NURSING - GENERAL MEDICAL WARD**

CENTRE **HUMANSDORP HOSPITAL**

REF NO **ECHEALTH/OMHH/01/2016**

SALARY LEVEL **OSD**

SALARY SCALE **R367 815– R413 976 p.a (Plus competitive benefits)**

REQUIREMENTS Basic R425 qualification (i.e. Degree/Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and proof of current registration. A minimum of 7 years appropriate recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job. Willingness to work shifts, weekends and public holidays as required. Competencies knowledge/skills. Ability to promote quality patient care through setting, implementation and monitoring of standards. Knowledge and insight of legislation and policies, relevant to current nursing practice within the public sector. Good organizational, interpersonal, leadership, decision . making and conflict resolution skills. Basic computer skills.

DUTIES Supervise and ensure the provision of an effective and patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationship with nursing and other stakeholders.(i.e. inter-personal, inter-sectorial and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practice, standards and procedures. Manage and monitor proper utilization of human financial and physical resource.

PZ MEYER TB HOSPITAL

ENQUIRIES **Ms N Sompantsha**

TEL NO **(042)291 2064**

APPLICATIONS: Must be submitted to the Human Resources Office, PZ Meyer TB Hospital, PO Box 479 Humansdorp 6300

POST/02 **OPERATIONAL MANAGER NURSING**

CENTRE **PZ MEYER TB HOSPITAL**

REF NO **ECHEALTH/OMN/PZMTBH/02/2016**

SALARY LEVEL **OSD**

SALARY SCALE **R367 815– R413 976 p.a (Plus competitive benefits)**

REQUIREMENTS Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as a

professional nurse with the SANC in General Nursing.

DUTIES

Supervise and ensure the provision of an effective and patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationship with nursing and other stakeholders. (i.e. inter-personal, inter-sectorial and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practice, standards and procedures. Manage and monitor proper utilization of human financial and physical resource.

PORT ALFRED HOSPITAL

ENQUIRIES **Ms T Funo**

TEL NO **(042)604 4000**

APPLICATIONS: Must be submitted to the Human Resources Office, Port Alfred Hospital, Private Bag x 153 Port Alfred 6170

POST NO/03 **MEDICAL OFFICER GRADE 1-3**

CENTRE **PORT ALFRED HOSPITAL**

REF NO **ECHEALTH/MOGR1/PAH/03/2016**

SALARY LEVEL **OSD**

SALARY SCALE **R 686 322-R1138 605 p.a (All inclusive salary package)**

REQUIREMENTS Basic qualification MBCHB, current registration with HPCSA as Medical Practitioner, valid work permit (If not South African Residents). Ability to work under pressure and within a multi-disciplinary.

EXPERIENCE **1-2 years GR 1(R686 322)**
6 years GR2 (R 784 743)
10 years GR3 (R910 716)
Depending on experience

DUTIES Provide and support quality clinical services. Support the integrated and extension of clinical care in the Health system. Manage all clinical and auxiliary services in the Hospital. Must have experience in performing operations and casualty and major theatre and able to transfer skills to newly employed Doctors. Audit and improved quality in the Health Service. Provide leadership support and guidance regarding safe, therapeutic clinical management and appropriate medical practices. Support the development of Health System, support the establishment and development of the Clinical department of Primary Health Care within the District and integration with the community. Unpack, disseminate, implement and enforce Department policies.

GENERAL: All applications must be submitted on Z83 form obtainable from any Public Service Department or <http://www.echealth.gov.za> / uploads / files / 110706122520pdf. The Z83 must be completed in full and signed and must be accompanied by certified copies of the ID, driver's license, matric certificate and other Qualifications, together with an updated Curriculum Vitae, stating the reference number and the post for which being applied and forwarded to the address above. NB: No Faxed, e-mailed or late applications will be considered. The Department reserves the right not to fill the post. Correspondence will be limited to shortlisted candidates only. Shortlisted candidates

should avail themselves for the interviews at the specified time and venue as determined by the Department otherwise they will forfeit the opportunity.

“All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a managerial competency assessment. The competency assessment will testing generic managerial competencies using the mandated DPSA SMS competency assessment tools”