

INTERNSHIP PROGRAMME FOR THE FINANCIAL YEAR 2019/2020

The Eastern Cape Department of Health (ECDOH) is offering 560 internships opportunities for a period of (24 months) and to unemployed graduates from Higher Education Institutions (Universities) who have completed their Degrees or 3 year National Diplomas and who have not been exposed to Public Service work related to the field of study that they have completed. This will be a Work-Based Structured approach to Experiential Learning related to an occupation with an aim to acquire competencies and experience in the related fields. Applicants who are suitable qualified are hereby invited encouraged to apply.

Remuneration for the Internship programme is a stipend of R5 320 per month (24 months)

| Chief Directorate | Qualification/Area of specialization/study | Workstation & Number of posts per workstation | Reference Number | Total Number of Posts per Directorate |
|---------------------------------------|--|--|------------------|---------------------------------------|
| Integrated Human Resources Management | National Diploma/ Degree in Human Resources Management | Alfred Nzo District: 8, Amathole District: 8, Buffalo City Metro: 8, Chris Hani District: 8, Joe Gqabi District: 8, Head Office: 10, Nelson Mandela Metro: 8, OR Tambo District: 8, Sarah Baartman District: 8, Frere Tertiary Hospital: 5, Nelson Mandela Academic Hospital: 5, Livingstone Tertiary Hospital: 5, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1, Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1, Elizabeth Donkin Hospital: 1, Fort England Psychiatric Hospital: 2, Komani Psychiatric Hospital: 2 | HRD/01/01/2019 | 102 |
| | National Diploma/ Degree in Management of Training | Alfred Nzo District: 4, Amathole District: 4, Buffalo City Metro: 4, Chris Hani District: 4, Joe Gqabi District: 4, Head Office: 8, Nelson Mandela Metro: 4, OR Tambo District: 4, Sarah Baartman District: 4, Frere Tertiary Hospital: 2, Nelson Mandela Academic Hospital: 2, Livingstone Tertiary Hospital: 2, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, | HRD/02/01/2019 | 52 |

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| | | St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 Elizabeth Donkin Hospital: 1 Fort England Psychiatric Hospital: 1 Komani Psychiatric Hospital: 1 | | |
| | Degree in Social Sciences/Social Work | Alfred Nzo District: 1, Amathole District: 1, Buffalo City Metro: 1, Chris Hani District: 1, Joe Gqabi District: 1, Head Office: 2, Nelson Mandela Metro: 1, OR Tambo District: 1, Sarah Baartman District: 1, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 | HRD/03/01/2019 | 18 |
| | National Diploma/ Degree in Labour Relations | Alfred Nzo District: 1, Amathole District:1, Buffalo City Metro: 1, Chris Hani District: 1, Joe Gqabi District: 1, Head Office: 4, Nelson Mandela Metro: 1, OR Tambo District: 1, Sarah Baartman District: 1, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 | HRD/04/01/2019 | 20 |
| Integrated Financial Management | National Diploma/ Degree in Financial Management | Alfred Nzo District: 4, Amathole District: 4, Buffalo City Metro: 4, Chris Hani District: 4, Joe Gqabi District: 4, Head Office: 8, Nelson Mandela Metro: 4, OR Tambo District: 4, Sarah Baartman District: 4, Frere Tertiary Hospital: 4, Nelson Mandela Academic Hospital: 4, Livingstone Tertiary Hospital: 4, Cecilla Makiwane Regional Hospital: 2, Frontier Regional Hospital: 2, St Elizabeth Regional Hospital: 2 Mthatha Regional Hospital: 2, Dora Nginza Regional Hospital: 2 | HRD/05/01/2019 | 66 |

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| | | Elizabeth Donkin Hospital: 1 Fort England Psychiatric Hospital: 1 Komani Psychiatric Hospital: 2 | | |
| | National Diploma/ Degree in Cost and Management Accounting | Alfred Nzo District: 2, Amathole District: 2, Buffalo City Metro: 2, Chris Hani District: 2, Joe Gqabi District: 2, Head Office: 3, Nelson Mandela Metro: 2, OR Tambo District: 2, Sarah Baartman District: 2, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1, Komani Psychiatric Hospital: 2 | HRD/06/01/2019 | 29 |
| | Degree in Finance & Accounting | Alfred Nzo District: 2, Amathole District: 2, Buffalo City Metro: 2, Chris Hani District: 2, Joe Gqabi District: 2, Head Office: 6, Nelson Mandela Metro: 2, OR Tambo District: 2, Sarah Baartman District: 2, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 | HRD/07/01/2019 | 33 |
| | National Diploma/ Degree in Supply Chain Management/ Public Management/ Inventory Management/ Logistic Management | Alfred Nzo District: 3, Amathole District: 3, Buffalo City Metro: 3, Chris Hani District: 3, Joe Gqabi District: 3, Head Office: 6, Nelson Mandela Metro: 3, OR Tambo District: 3, Sarah Baartman District: 3, Frere Tertiary Hospital: 3, Nelson Mandela Academic Hospital: 3, Livingstone Tertiary Hospital: 3, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 Fort England Psychiatric Hospital: 2 | HRD/08/01/2019 | 46 |

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| | National Diploma/ Degree in Internal Auditing/ Risk Management | Alfred Nzo District: 1, Amathole District: 1, Buffalo City Metro: 1, Chris Hani District: 1, Joe Gqabi District: 1, Head Office: 10, Nelson Mandela Metro: 1, OR Tambo District: 1, Sarah Baartman District: 1, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 Fort England Psychiatric Hospital: 1, Komani Pyschiatric Hospital: 2, | HRD/09/01/2019 | 25 |
| | National Diploma/ Degree in Public Administration | Alfred Nzo District: 1, Amathole District: 1, Buffalo City Metro: 1, Chris Hani District: 1, Joe Gqabi District: 1, Head Office: 10, Nelson Mandela Metro: 1, OR Tambo District: 1, Sarah Baartman District: 1, Frere Tertiary Hospital: 1, Nelson Mandela Academic Hospital: 1, Livingstone Tertiary Hospital: 1, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1 Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1 Fort England Psychiatric Hospital: 1, | HRD/10/01/2019 | 22 |
| | Degree in LLB | Head Office: 5 | HRD/11/01/2019 | 5 |
| | National Diploma/ Degree in Office Administration/ Office Management Technology/ Management Assistant | Alfred Nzo District: 3, Amathole District: 3, Buffalo City Metro: 3, Chris Hani District: 3, Joe Gqabi District: 3, Head Office: 22, Nelson Mandela Metro: 3, OR Tambo District: 3, Sarah Baartman District: 3, Frere Tertiary Hospital: 2, Nelson Mandela Academic Hospital: 2, Livingstone Tertiary Hospital: 2, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1, Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1, | HRD/12/01/2019 | 62 |

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| | | Elizabeth Donkin Hospital: 3, Fort England Psychiatric Hospital: 2, | | |
| | National Diploma/ Degree in Information Technology | Alfred Nzo District: 3, Amathole District: 3, Buffalo City Metro: 3, Chris Hani District: 3, Joe Gqabi District: 3, Head Office: 10, Nelson Mandela Metro: 3, OR Tambo District: 3, Sarah Baartman District: 3, Frere Tertiary Hospital: 2, Nelson Mandela Academic Hospital: 2, Livingstone Tertiary Hospital: 2, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1, Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1, Elizabeth Donkin Hospital: 3, Fort England Psychiatric Hospital: 2 | HRD/13/01/2019 | 42 |
| | National Diploma/ Degree in Document Management | Alfred Nzo District: 3, Amathole District: 3, Buffalo City Metro: 3, Chris Hani District: 3, Joe Gqabi District: 3, Head Office: 5, Nelson Mandela Metro: 3, OR Tambo District: 3, Sarah Baartman District: 3, Frere Tertiary Hospital: 2, Nelson Mandela Academic Hospital: 2, Livingstone Tertiary Hospital: 2, Cecilla Makiwane Regional Hospital: 1, Frontier Regional Hospital: 1, St Elizabeth Regional Hospital: 1, Mthatha Regional Hospital: 1, Dora Nginza Regional Hospital: 1, Elizabeth Donkin Hospital: 4 | HRD/14/01/2019 | |
| | National Diploma/ Degree in Communications/ Media/Journalism/Gra phic Design | Head Office: 4 | HRD/15/01/2019 | 4 |
| | National Diploma/ Degree in Public Relations | Head Office: 2 | HRD/16/01/2019 | 2 |

In order to apply for the internship programme, you can post or hand deliver to the relevant centres indicated below: The applications must be addressed to The Manager: HRD; Eastern Cape Department of Health; CD: HRD/Section: Learnerships and Internships quoting the relevant Reference Number and the Workstation/Centre where you wish to undertake Internship / Experiential Learning for attention of a Contact Person in a District where you apply.

Applications should be posted to the addresses as indicated below or Hand delivered as indicated below:

| NO | WORKSTATION/CENTRE | PHYSICAL ADDRESS | POSTAL ADDRESS | CONTACT PERSON/ENQUIRIES |
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| 1 | Alfred Nzo District Office | Department of Health (Alfred Nzo) Office No: 26 (HRD Unit) 81 Murray Street Kokstad, 4700 | Department of Health (Alfred Nzo District) (HRD Unit) Private Bag X 3515, Kokstad, 4700 | Mrs BN Mboobo Telephone no: 039 797 6082 /060 557 9756 |
| 2 | Amathole District Office | Department of Health (Amathole District Office) No: 05, 19 St. James Road, Ground Floor, Medical Centre Building, Southernwood 5201 | Department of Health (Amathole District) Private Bag X 002, Southernwood, East London 5201 | Mr X Mene Telephone no: 043 707 6700/ 060 563 1247 |
| 3 | Buffalo City Metro Office | Department of Health (Buffalo City Metro) No. 64 Terminas Street Old Standard Bank Building East London 5201 | Department of Health (Buffalo City Metro) Private Bag X9015, East London, 5201 | Ms N Jukuju Telephone no: 043 722 7102 |
| 4 | Chris Hani District Office | Department of Health (Chris Hani District) Komani Hospital , Ward F Queenstown 5219 | Department Of Health (Chris Hani District) PO Box 1661, Queenstown 5320 | Mrs PN Shweni Telephone no: 045 807 1100/1177 /060 563 1233 |
| 5 | Frere Tertiary Hospital | Department of Health (Frere Tertiary Hospital) Room 4.11, 4th Floor Frere Hospital, East London, 5201 | Department of Health (Frere Tertiary Hospital) Private bag X 9047, East London, 5200 | Mrs Z Moyikwa / Ms C Myeki Telephone no: 043 709 2150 /082 474 6055 |
| 6 | Head Office | Department of Health (Head Office) Office No: 02, First Floor, Unathi House, Bhisho, 5605 | Department of Health (Head Office) Private Bag X0038 Bhisho 5605 | Ms Makonco/ Mr S April Telephone no: 040 608 1521/23 |
| 7 | Joe Gqabi District Office | Department of Health (Joe Gqabi District) HRD Office, 32 Dan Pienaar Street, Springs, Aliwal North, 9750 | Department of Health (Joe Gqabi District) Private Bag X 1005, Aliwal North 9750 | Mr LL Kometsi Telephone no: 051 633 9630/ 060 557 9591 |
| 8 | Livingstone Tertiary Hospital | Department of Health (Livingstone Hospital) Corner of Lindsay & Stanford Road , Korsten 6020 | Department of Health (Livingstone Tertiary Hospital) Private Bag x Korsten, Port Elizabeth, 6020 | Mr S Msila Telephone no: 041 405 2310/2306 |
| 9 | Nelson Mandela Academic Hospital | Department of Health (Nelson Mandela Academic Hospital) Level Office No. 67/65 Nelson Mandela Drive Mthatha, 5099 | Department of Health (Nelson Mandela Academic Hospital) Private Bag X5014 Mthatha, 5099 | Mrs X Mfokazi Telephone no: 047 502 4509/ 073 428 5139 |
| 10 | Nelson Mandela Metro Office | Department of Health (Nelson Mandela Metro) Room B6, Conningham Road Parsons Hill 6001 | Department of Health (Nelson Mandela Metro District), Private Bag X 28000,Greenacres, 6057 | Ms Adams Telephone no: 041 391 8106 /060 583 5691 |
| 11 | OR Tambo District Office | Department of Health (Sarah Baartman District) Office 9-24, Botha Sigcawu Building, Mthatha, 5099 | Department of Health (OR Tambo District) Private Bag X 5005, Mthatha, 5099 | Mr FN Duntsula Telephone no: 047 502 9033/ 073 160 9186 |
| 12 | Sarah Baartman District Office | Department of Health (Sarah Baartman District), HRD Office, 5 Downing Street, Port Elizabeth 6001 | Department of Health (Sarah Baartman District) Private Bag X27667, Greenacres,Port Elizabeth, 6057 | Ms N Wayiza Telephone no: 041 408 8514 / 041 408 8147 |
| 13 | Mthatha Regional Hospital | Department of Health (Mthatha Regional Hospital) Nelson Mandela Drive Mthatha 5099 | Department of Health Mthatha Regional Hospital Private Bag 5014 Mthatha 5099 | Ms Z Mkosi Tel no Tel no 047 502 4143/4008 |
| 14 | Dora Nginza Regional | Department of Health | Department of Health | Ms N Makhanda Tel no |

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| | Hospital | Dora Nginza Regional Hospital Sphondo Street Zwide Port Elizabeth 6205 | Dora Nginza Regional Hospital Private Bag x1151 Algoa Park Port Elizabeth 6205 | 041 406 4083 |
| 15 | St Elizabeth Regional Hospital | St Elizabeth Regional Hospital Main Street Lusikisiki 4820 | St Elizabeth Regional Hospital Private Bag x1007 Lusikisiki 4820 | Mr Nozaza Tel no 039 253 5000/5021 |
| 16 | Komani Psychiatric Hospital | Komani Psychiatric Hospital 1836 National Road Komani | Komani Hospital, Private Bag x 4043. QUEENSTOWN.5320. Enquiries: Mrs A Sokutu Tel no 045 858 8400. | Ms Z Mzaca Tel no 045 858 8802 |
| 17 | Elizabeth Donkin Hospital | Elizabeth Donkin Hospital La Roche Drive Forest Hill Port Elizabeth | Elizabeth Donkin Hospital, Private Bag X 6024, Port Elizabeth 6001 | Ms J Hill Tel no 041 506 6213 |
| 18 | Fort England Psychiatric Hospital | Fort England Psychiatric Hospital York Road Grahamstown | Fort England Hospital Private Bag X1002, Grahamstown 6139 | Ms M Duda Tel no 046 622 2300 |
| 19 | Cecilla Makiwane Regional Hospital | Cecilla Makiwane Regional Hospital No 4 Billy Street Mdantsane EL | Cecilia Makhiwane Hospital: Private Bag X 001, Mdantsane, 5225 | Ms Nkontso Tel no 043 708 2121 |
| 20 | Frontier Regional Hospital | Frontier Regional Hospital No 2 Kingsway Road Queenstown | Frontier Regional Hospital Private Bag 7063 Queenstown 5320 | Ms O Mgambu Tel no 045 808 4294 |

Special Note:

- The Eastern Cape Department of Health is committed to the achievement and maintenance of diversity and equity in employment especially of race, gender and disability
- People living with Disability will be prioritized if they meet requirements
- Applications must be submitted on a signed Z83 form, obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of all qualifications, academic record and identity document. Failure to provide required documents will disqualify applicants
- Applicants who have already participated in any Government Internship Programme will not be considered and if it is found that this was the case after appointment, the contract will be terminated with immediate effect.
- Unless indicated otherwise, the internship opportunities are based in District Offices; Hospital Complexes; Regional Hospitals; Health Facilities and in Head Office (Bhisho).
- It is the applicants responsibility to have the qualifications evaluated by the South African Qualities Authority (SAQA) as qualifications will be submitted for verification
- Communication/ correspondence will be limited to short listed candidates only.
- If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.
- Candidates must be 35 years of age and below and residents of the Eastern Cape (**Attach current less than 3 months proof of residence**)
- Failure to provide required documents will disqualify applicants
- No faxed, scanned and emailed documents will be accepted
- No late applications will be considered

CLOSING DATE: 22 FEBRUARY 2019 @ 15:00