



ECDOH/HWSETA EXPERIENTIAL LEARNING PROGRAMME FOR THE FINANCIAL YEAR 2017/2018

The Eastern Cape Department of Health (ECDOH) is offering 49 HWSETA funded TVET Experiential Learning opportunities for a period of **(18 months)** to TVET students who have completed their N4, N5 and N6 and have not been exposed to Public Service work experience related to the Field of Study that they have completed. This will be a Work-Based Structured approach to Experiential Learning related to an occupation with an aim to acquire competencies an experience in the said fields. Applicants are hereby invited from suitable qualified candidates to apply.

Stipend: R2 500.00 per month

Duration: Eighteen Months (18 Months) only

EXPERIENTIAL LEARNING ADVERT BREAKDOWN ALLOCATION FOR RECRUITMENT OF 49 EXPERIENTIAL LEARNERS: DURATION OF EIGHTEEN MONTHS (18 MONTHS) 2017/18

1. HUMAN RESOURCES MANAGEMENT: QUALIFICATIONS REQUIRED - REF. NO.: HRD/TVET 01/ 2017

1.1 N6 Certificate HRM (Ref No.: HRD/TVET 01/2017): Total Required – 12

DISTRIBUTION	TOTAL	PLACEMENT INSTITUTION(S)		
		Head Office	Sara Baartman	Chris Hani
	12	2	5	5

2. PUBLIC MANAGEMENT: QUALIFICATIONS REQUIRED - REF. NO.: HRD/TVET 02/ 2017

2.1 N6 Certificate Public Management (Ref No.: HRD/TVET 02/2017): Total Required – 15

DISTRIBUTION	TOTAL	PLACEMENT INSTITUTION(S)		
		Head Office	Sara Baartman	Chris Hani
	15	5	5	5

3. OFFICE ADMIN STUDIES: QUALIFICATIONS REQUIRED: REF. NO.: HRD/TVET 03/2017

3.1 N6 Certificate Management Assistant: (Ref No.: HRD/TVET 04/03/2017): Required - 13

DISTRIBUTION	TOTAL	PLACEMENT INSTITUTION(S)		
		Head Office	Sara Baartman	Chris Hani
	13	7	3	3

4. FINANCIAL MANAGEMENT: QUALIFICATIONS REQUIRED - REF. NO.: HRD/TVET 04/2017

4.1 N6 Certificate Financial Management: (Ref No.: HRD/TVET 04/03/2017): Required - 09

DISTRIBUTION	TOTAL	PLACEMENT INSTITUTION(S)		
		Head Office	Sara Baartman	Chris Hani
	9	3	3	3

GRAND TOTAL- TVET LEARNERS	49	17	16	16
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Contact Person Mr. S. L. Siswana@(040) 608 1523/21

18 MONTHS CONTRACT - HWSETA FUNDED TVET LEARNERS

Special Note:

- Applicants who have already participated in any Government Experiential Learning Programme will not be considered and if it is found that this was the case after appointment, the contract will be terminated with immediate effect
- The EC Department of Health is committed to the achievement and maintenance of diversity and equity in employment, especially of Race, Gender and Disability
- People living with Disability will be prioritized if they meet requirements
- Applications must be submitted on a signed Z83 form, obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of all qualifications N4, N5 & N6, academic record and identity document. Failure to provide required documents will disqualify applicants
- TVET placement letter must clearly indicate the field of study a learner must be exposed for.
- Confirmation letter from TVET placement officer that a learner has not done any experiential learning signed by HOD.
- Unless indicated otherwise, the Experiential Learning opportunities are based in Districts and Sub-District Offices; Hospital Complexes; Regional Hospitals; Health Facilities and in Head Office (Bhisho).
- It is the applicants responsibility to have the qualifications evaluated by the South African Qualities Authority (SAQA) as qualifications will be submitted for verification
- Communication/ correspondence will be limited to short listed candidates only.
- If you have not been contacted within 2 months of the closing date of this advertisement, please accept that your application was unsuccessful.
- Candidates must be residents of the Eastern Cape (Attach current less than 2 months proof of residence)
- Failure to provide required documents will disqualify applicants
- No faxed, scanned and emailed documents will be accepted
- No late applications will be considered

Please forward applications, quoting the relevant Reference Number and the District Name Area to: The Superintendent-General; Eastern Cape Department of Health; CD: HRD – / Section: Learnerships and Internships, writing the Address where you wish to undertake Experiential Learning for attention of a Contact Person in a District where you apply.

No faxed or emailed applications will be considered.

Closing date: 30 May 2017 at 16:00

No.	Head Office	Sarah Baartman	Chris Hani
Enquiries	Mr. S. L. Siswana	Ms. N. Wayiza	Mrs. Shweni PN
Contact No.	040-608 1523/21	041-408 8514/ 041-4088147	045-807 1100 or 045-807 1177 060 563 1233
Physical Address	Office No.: 02 First Floor, Unathi House, Bhisho, 5605	Room 510, Golden Mile building 5 Downing Street North End, 6057	Komani Office Park , Ward F Komani, 5319
Postal Address	EC Dept. of Health, Private Bag X0038, Bhisho, 5605	ECDOH: Cacadu District Private Bag 27667, PE 6057	ECDOH: Chris Hani Health District P. O. Box 1661 Komani, 5319