



Province of the
EASTERN CAPE
HEALTH

PROVINCIAL ADMINISTRATION: EASTERN CAPE DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED ON : 22 NOVEMBER 2016

CLOSING ON : 09 DECEMBER 2016

OR TAMBO DISTRICT

KSD SUB-DISTRICT

ENQUIRIES Ms O Gcanga

TEL NO (047) 531 1313

Applications must be submitted to Human Resource Section, 100 Old Revenue Offices, King Sabata Dalindyebo Sub-District, Mthatha.

POST/01 DENTAL ASSISTANT GRADE 1-2

CENTRE NGANGELIZWE CLINIC

REF. NO ECHEALTH/DA/NGC/2016

SALARY LEVEL OSD

SALARY SCALE R 138 138 – R 188 829 p.a. (plus competitive benefits)

REQUIREMENTS Appropriate qualification or prescribed in-service training (with duration of less than two years) that allows for the required registration with the Health Professional Council of South Africa (HPCSA) in the field of Dental Assistant. Current registration with the HPCSA as Dental Assistant.

RECOGNITION OF EXPERIENCE

- Grade 1 (R 138 138 – R 157 941) none after obtaining an appropriate qualification or prescribed In-service training as Dental Assistant

- Grade 2 (R 162 714 – R 188 829) a minimum of 10 years appropriate experience after obtaining an appropriate qualification or prescribed in-service training as Dental Assistant.

DUTIES Prepare patients and the work area for treatment and procedures. Sterilize dental instruments. Educate patients on proper oral hygiene and overall oral education. Process X-rays and complete lab tasks under the direction of a dentist. Keep records of dental treatments, schedule patient appointments, keep and record daily patient statistics.

NESSIE KNIGHT HOSPITAL

ENQUIRIES Ms P Matomela

TEL NO (047) 553 6007

Applications must be submitted to Human Resource Section, Nessie Knight Hospital, Private Bag X 420, QUMBU, 5180

POST/02 SUPPLEMENTARY DIAGNOSTIC RADIOGRAPHER GRADE 1, 2

CENTRE NESSIE KNIGHT HOSPITAL

REF NO ECHEALTH/SDR/NKH/2016

SALARY LEVEL OSD

SALARY SCALE R 172 695 – R 246 867 p.a. (plus competitive benefits)

REQUIREMENTS Appropriate qualification (with duration of at least 2 years) or prescribed in-service training (with duration of at least 2 years) that allows for the required registration with the Health Professional Council of South Africa (HPCSA), where applicable in the relevant profession i.e. Radiography. Current registration with HPCSA.

RECOGNITION OF EXPERIENCE

- Grade 1 (R 172 695 – R 197 460) minimum of 0-9 years' experience after registration
- Grade 2 (R 203 424 – R 246 867) minimum of 10 years' experience after registration

DUTIED Provide a more complex and advanced Diagnostic Radiography services. To provide a specialized production service in the discipline Ultrasound, Nuclear, Medicine Oncotherapy. Ensure patient care during imaging. Practice radiation to minimize radiation to staff, patients and general public. Exercise clinical responsibility to ensure optimal diagnostic imaging of a more advanced nature. Participate in Education and training programs for continuous professional development and quality service delivery. Check / test radiation equipment and report. Adhere to policies and protocols.

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| POST/03 | PROFESSIONAL NURSE GRADE 1, 2, 3 (GENERAL) |
| CENTRE | NESSIE KNIGHT HOSPITAL |
| REF. NO | ECHEALTH/PNG/NKH/2016 |
| SALARY LEVEL | OSD |
| SALARY SCALE | R 210 702 – R 401 922 p.a. (plus competitive benefits) |
| REQUIREMENTS | Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Service Record as proof of previous experience where applicable. Current registration with SANC. |
| EXPERIENCE | Less than 2 years, PNA2, Gr 1 (R 210 702 – R 244 260) 10 years, PNA3, Gr 2 (R 259 134 – R 300 414) 20 years, PNA4, Gr 3 (R 317 271 – R 401 922) |
| DUTIES | Provide direction and supervision for the implementation of the Nursing Plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources effectively and efficiently. |
| POST/04 | ASSISTANT MANAGER NURSING SPECIALITY (THEATRE) |
| CENTRE | NESSIE KNIGHT HOSPITAL |
| REF. NO | ECHEALTH/AMNS/NKH/2016 |
| SALARY LEVEL | OSD |
| SALARY SCALE | R 509 148 – R 573 042 p.a. (plus competitive benefits) |
| REQUIREMENTS | Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms of Government Notice R 212 in (THEATRE TECHNIQUE) . A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience in after obtaining the 1 year post-basic qualification in (THEATRE TECHNIQUE) . At least 3 years of the period referred to the above recognizable experience at management level. Proof of current registration with SANC. |

DUTIES

Co-ordination of optimal, holistic specialized nursing care provided within set standards and a professional/legal framework. Manage effectively the utilization and supervision of resources. Co-ordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintain professional growth, ethical standards and self-development.

ERRATUM:**NOMPUMELELO HOSPITAL**

The post of **ASSISTANT DIRECTOR HR ADMINISTRATION: POST NO 01: REF NO. ECHEALTH/ AD/NOMPH/ 01/2016**, was erroneously advertised on the Departmental website posted on the 14 November 2016 with the closing date 28 November 2016

CORRECTIONS:

The post was advertised at salary level 09 (R 311 784.00) instead of salary level 10 (R 389 145.00) Those who have already applied must re-apply. Enquiries must be directed to Mr. K.M. MBEWU @ 040 673 3321

Directions to candidates: Applications must be submitted on prescribed application form (Z83) obtainable from any Public Service Department or <http://www.ehealth.gov.za/uploads/files/110706122520> and must be completed in full accompanied by certified copies of Identity Document, Driver's License, school certificate and formal qualifications together with recent comprehensive Curriculum Vitae, stating the reference number and the post applied for and forwarded to the address provided for each post. **N.B.** No faxed, emailed or late applications will be considered and certifying stamp must not be older than 3 months. Failure to comply with the above instructions will lead to applications being disqualified. **All short-listed candidates will be subjected to reference-checking, qualification verification, security screening and vetting.** Proof of experience on original letter heads must accompany your application where experience is called for in the advert. Correspondence will be limited to short-listed applicants and therefore CV's should include 3 contactable referees (work related). **"People with disabilities are encouraged to apply".**

The Department reserves the right not to appoint to any/all advertised posts.