



Province of the
EASTERN CAPE
HEALTH

PROVINCIAL ADMINISTRATION: EASTERN CAPE DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED ON : 31 OCTOBER 2016

CLOSING ON : 14 NOVEMBER 2016

NKQUBELA T.B. HOSPITAL

POST/01: GENERAL WORKERS X 26
CENTRE: NKQUBELA T.B. HOSPITAL
REF NO. ECHEALTH/GW/NTBH/01/2016
SALARY LEVEL: 02
SALARY SCALE: R 84 096-R 99 060 p.a (plus competitive benefits)

REQUIREMENTS:

ABET/STD 6/7 or Grade 8/9. Good interpersonal and communication skills. Relevant work experience will be added advantage. Ability to perform routine tasks and to operate cleaning machines. Must be able to work night duty, weekends and public holidays (shifts).

KEY PERFORMANCE AREAS:

Perform specific cleaning of facilities and surroundings. Clean and take proper care of cleaning equipment and machinery used in daily activities. Maintain good hygienic standards in the facility. Sluicing of soiled linen. Packing in laundry bags for collection by laundry in the absence of Housekeeper. Requesting cleaning materials in advance. Maintain good hygienic and safe environment by sweeping, dusting, mopping, vacuuming and generally cleaning areas of responsibility. Emptying all dustbins wards/departments/clinics as full medical and general waste containers. Perform any other jobs that may be assigned by the Supervisor.

Enquires: Mgobozi T: Tel No. 043 761 2131

APPLICATIONS must be submitted to Human Resources office, Nkqubela TB Hospital, P.O. Box 12239, Amalinda, East London 5200 OR Hand Delivery to 1124 Billie Road, Nu9. Mdantsane, East London, Eastern Cape

CECILIA MAKIWANE HOSPITAL

POST/02: RADIOGRAPHER GR1, 2, 3 X 2
CENTRE: CECILIA MAKIWANE HOSPITAL
REF NO.ECCEALTH/CMH/R/02/2016
SALARY LEVEL: OSD
SALARY SCALE: R262 020 – R441 234 p.a (plus competitive benefits)

REQUIREMENTS:

Degree /Diploma qualification in Radiography or equivalent. Relevant experience of less than 2 years in the relevant field. Registration with Health Professions Council of South Africa (HPCSA). Knowledge in the application of clinical theory, practice, ethics in health care, current clinical literature, current protocols as well as current health and public service legislation, regulations and policies. PROOF OF CURRENT REGISTRATION.

RECOGNITION OF EXPERIENCE:

NB. NOTCH WILL BE DETERMINED BY YEARS OF EXPERIENCE

KEY PERFORMANCE AREA:

To provide a more complex and advanced diagnostic radiography services. To provide a specialised production service in the discipline ultrasound. Nuclear Medicine Oncotherapy. Ensure patient care during imaging for optimal diagnostic purpose of a more advantage. Practice radiation protection to minimize radiation doses to staff, patients and general public. Exercise clinical responsibility to ensure optimal diagnostic imaging of a more advanced nature. Participate in Education and training programs for continuous professional development and quality service delivery. Check / test radiation equipment and report apply reject analysis. Adhere to policies and protocols.

POST/03: PROFESSIONAL NURSE SPECIALTY GR 1, 2: INTENSIVE NURSING SCIENCE

CENTRE: CECILIA MAKIWANE HOSPITAL

REF NO: ECHEALTH/PN/CMH/03/2016

SALARY LEVEL: OSD

SALARY SCALE: R317 271 – R479 928 p.a (plus competitive benefits)

REQUIREMENTS:

Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic qualification with a duration of at least 1 year accredited with the SANC in terms of Government Notice No. R212 (**INTENSIVE NURSING SCIENCE**). A minimum of 4 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, Service Record as proof of previous experience where applicable. Current registration with SANC

RECOGNITION OF EXPERIENCE

- **Less than 14 years PNB 1 GR1 (R317 271)**
- **14 years PNB 2, GR2 (R390 216259 134)**

KEY PERFORMANCE AREAS:

Provision of optimal, holistic specialised nursing care with set standards and within a professional/ legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ ethical standards and self- development.

POST/04: GENERAL WORKERS X 2

CENTRE: CECILIA MAKIWANE HOSPITAL

REF NO. ECHEALTH/GW/CMH/04/2016

SALARY LEVEL: 02

SALARY SCALE: R 84 096-R 99 060 p.a (plus competitive benefits)

REQUIREMENTS:

ABET/STD 6/7 or Grade 8/9. Good interpersonal and communication skills. Relevant work experience will be added advantage. Ability to perform routine tasks and to operate cleaning machines. Must be able to work night duty, weekends and public holidays (shifts). Adhere to departmental policies and legislation relating to waste segregation, OHS, quality improvement and Standards and procedures.

KEY PERFORMANCE AREAS:

Perform specific cleaning of facilities and surroundings. Clean and take proper care of cleaning equipment and machinery used in daily activities. Maintain good hygienic standards in the facility.

Sluicing of soiled linen. Requesting cleaning materials in advance. Maintain good hygienic and safe environment by sweeping, dusting, mopping, vacuuming and generally cleaning areas of responsibility. Emptying all dustbins wards/departments/clinics as full medical and general waste containers. Perform any other jobs that may be assigned by the Supervisor.

POST/05: FOOD SERVICE AID
CENTRE: CECILIA MAKIWANE HOSPITAL
REF NO: ECHEALTH/FSAID/05/CMH/2016
SALARY LEVEL: 02
SALARY SCALE: R84 096- R99 060 p.a. (Plus Competitive Benefits)

REQUIREMENTS:

ABET/Grade 8/9/. Good communication skills and good interpersonal relations. Must be a committed and hardworking person. Ability to work under pressure.

KEY PERFORMANCE AREAS:

Preparation of Patients food to prescribed menus. Delivery of Patients food to the wards, cleaning of utensils and maintain good hygiene standards in the kitchen. Knowledge and preparing of therapeutic and specific Diet. Perform regular stock taking. Ensure that correct meals are delivered to the correct areas. Collect used cutlery and crockery from wards and ensure that correct numbers have been returned

POST/06: SUPPLEMENTARY DIAGNOSTIC RADIOGRAPHER GR1,2
CENTRE: CECILIA MAKIWANE HOSPITAL
REF NO.ECHEALTH/SDR/CMH/06/2016
SALARY LEVEL: OSD
SALARY SCALE: R138 138 – R188 829 p.a (plus competitive benefits)

REQUIREMENTS:

Matric certificate basic computer knowledge interpersonal skills previous exposure in radiology unit for a minimum of 2 years.

RECOGNITION OF EXPERIENCE: GR1-R138 138: GR2- R162 714
NB. NOTCH WILL BE DETERMINED BY YEARS OF EXPERIENCE

KEY PERFORMANCE AREAS:

Administration of request forms and record keeping. Client interface and assisting with capturing studies on CR, filing of old radiographs for medico-legal purposes. Control of radiology stock. Prevention of medico legal hazards

Enquiries MS V Mkala @ (043) 708 2121

APPLICATIONS: Must be submitted to Human Resource Office, Cecilia Makiwane Hospital, Private Bag x 0001, Mdantsane, 5225, OR Hand Delivered to Human Resource Office, Cecilia Makiwane Hospital, and Billie Road, Eastern Cape.

**QUEENSTOWN FORENSIC & MOLTENO HOLDING FACILITY FORENSIC PATHOLOGY
LABORATORY**

POST/07: FORENSIC PATHOLOGY OFFICER GR2 X2
CENTRE: QUEENSTOWNFORENSIC PATHOLOGY LABORATORY
MOLTENO HOLDING FACILITY FORENSIC PATHOLOGY LABORATORY
REF NO.ECHEALTH/RPO/QF/07/2016
REF NO.ECHEALTH/RPO/MH/07/2016
SALARY LEVEL: OSD
SALARY SCALE: R162 714 – R188 829 p.a (plus competitive benefits)

REQUIREMENTS:

Senior Certificate /Grade 12 or equivalent qualification. National Diploma or Bachelor Degree or Appropriate Medico legal experience will be an added advantage. Prepared to work standby duties, work shifts and wear uniform. Valid driver's license (Code 8). Prepared to drive extensive distance (day/night).commitment to Batho-Pele Principles. Ability to lift transport, preserve and conduct post mortem to corpses at various stages and conditions. Ability to interpret and apply policies with regard to Forensic Pathology Services, willingness to assist in other Forensic Pathology Laboratories within the province of the Eastern Cape when such assistance is deemed appropriate by the Eastern Cape Department of Health. Ability to achieve and maintain good interpersonal and working relations with staff and stakeholders.

KEY PERFORMANCE AREAS:

Assist to ensure that all subcomponent responsibilities of the Department of Health are effective. Render an efficient support to the senior and superior personnel with regards to operational management Forensic Pathology Services. Effective and efficient recovery, storage and processing bodies, including the physical collection, process and safekeeping of corpses document evidence, information, exhibits and property from incidents scenes. Assisting of the medical officer / Forensic Specialist in rendering an effective and efficient autopsy process in accordance with the set standards and guidelines including the dissection, evisceration and subsequent suturing of the corpses. Registration of corpses admitted to the Forensic Pathology Laboratory as well as identification and subsequent release to relatives /funeral parlors including completion of relevant documents. Controlling reports and specimens during and after post mortem including completion and administration of statement and documents. Cleaning and maintaining of dissection area and equipment after autopsy. Maintaining of laboratory hygiene at all times. Ensuring a caring and kind interaction with bereaved families. Ensure a proper waste and laundry management according to Occupational Health and Safety regulations. Giving of evidence in court when required.

Enquiries VL BEBULA @ (045) 858 8112

APPLICATIONS: Must be submitted to Human Resource Office, Komani Psychiatric Hospital, P.O BOX 1024 , Queenstown, 5320, OR Hand Delivered to Human Resource Office, Recruitment, Chris Hani Health District Komani Office Park , Komani Psychiatric Hospital, Queenstown Eastern Cape.

Directions to candidates: Applications must be submitted on prescribed application form (Z83) obtainable from any Public Service Department or <http://www.echealth.gov.za/uploads/files/110706122520> and must be completed in full accompanied by certified copies of Identity Document, Driver's License, school certificate and formal qualifications together with recent comprehensive Curriculum Vitae, stating the reference number and the post applied for and forwarded to the address provided for each post. **N.B.** No faxed, emailed or late applications will be considered and certifying stamp must not be older than 3 months. Failure to comply with the above instructions will lead to applications being disqualified. **All short-listed candidates will be subjected to reference-checking, security screening and vetting.** Proof of

experience on original letter heads must accompany your application where experience is called for in the advert. Correspondence will be limited to short-listed applicants and therefore CV's should include 3 contactable referees (work related). **"People with disabilities are encouraged to apply".**

The Department reserves the right not to appoint to any/all advertised posts.