



Province of the
EASTERN CAPE
HEALTH

PROVINCIAL ADMINISTRATION: EASTERN CAPE DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities)

POSTED ON : 10 OCTOBER 2016

CLOSING ON : 26 OCTOBER 2016

BISHO HEAD OFFICE:

ENQUIRIES : Mr TM Tuswa

TEL NO : (040) 608 1170

APPLICATIONS Must be submitted to Registry Office, Private BAG X 0038, Dukumbana Building or Hand Deliver to Recruitment Office, Shop 1, Ground Floor, Dukumbana Building, Bisho, 5605

POST/ 01	DIRECTOR X 1 (ENGINEERING & TECHNICAL SERVICES)
CENTRE	BHISHO
REF NO:	ECHEALTH/DETS/01/2016
SALARY LEVEL:	13
SALARY SCALE:	R898 743- R912 237 p.a(All Inclusive Package)
REQUIREMENTS:	Degree in Engineering or equivalent relevant qualification. 5 years' work experience post qualification as an Engineer. Registration with ECSA as an Engineer. Valid Drivers' License. Computer literate.
KEY RESPONSIBILITIES:	To provide for the effective and efficient management of the maintenance of Healthcare Facilities, laundries, utilities, other infrastructure and the related technical support services that sustain an enabling environment for healthcare delivery in a cost effective manner. Manage the maintenance of health facilities, utilities and infrastructure. Manage the provision of professional engineering services and providing support to the Chief Directorate and Health Facilities. Manage the acquisition and deployment of maintenance resources. Compliance of the provisions of the occupational Health and Safety Act [OHS] related to equipment and effective waste management. Management of the human resources.
POST/ 02	ENGINEERING TECHNICIAN: MECHANICAL X1 (ENGINEERING & TECHNICAL SERVICES): GR A,B,C
CENTRE	BHISHO (HEAD OFFICE)

REF NO: ECHEALTH/ET/02/2016

SALARY LEVEL: OSD

SALARY SCALE: R255 768-R392 070 p.a (Plus Competitive Benefits)

REQUIREMENTS: National Diploma in Engineering (Mechanical) or equivalent relevant qualification [Mechanical]. 3 years' work experience post qualification as an Engineering Technician Mechanical. Registration with ECSA as an Engineering Technician. Valid Drivers' License. Computer literate.

KEY RESPONSIBILITIES: To render technical services and support in engineering research, design, manufacturing, operations and maintenance Technical Services. Engineering services and management methods. Use of Utilities. Effective Engineering Services for Projects and Programmes. Administrative Functions. People Management. Research.

POST/03 MECHANICAL ENGINEER X 1 (ENGINEERING AND TECHNICAL SERVICES)

CENTRE BHISHO

REF NO: ECHEALTH/ME/03/2016

SALARY LEVEL: OSD GRADE A,B,C

SALARY SCALE: R594 477- R911 355 p.a (All Inclusive Package)

REQUIREMENTS: B. Degree in Mechanical Engineering. Registration with ECSA as a Professional Engineer. 3 years' work experience post qualification as a Mechanical Engineer. Valid Drivers' License. Computer literate.

KEY RESPONSIBILITIES: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications engineering design and analysis effectiveness. Maintain engineering services and management methods. Effective Engineering Services. Effective and efficient project implementation.

POST/04 ELECTRICAL ENGINEER X 1 (ENGINEERING AND TECHNICAL SERVICES)

CENTRE BHISHO

REF NO: ECHEALTH/EE/04/2016

SALARY LEVEL: OSD GRADE A,B,C

SALARY SCALE: R594 477- R911 355 (All Inclusive Package)

REQUIREMENTS: B. Degree in Electrical Engineering. Registration with ECSA as a Professional Engineer. 3 years' work experience post qualification as a Mechanical Engineer. Valid Drivers' License. Computer literate.

KEY RESPONSIBILITIES: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications engineering design and analysis effectiveness. Maintain engineering services and management methods. Effective Engineering Services. Effective and efficient project implementation.

POST/05 CONTROL ENGINEERING TECHNICIAN X 1 (ENGINEERING AND TECHNICAL SERVICES)

CENTRE	BHISHO
REF NO:	ECHEALTH/CET/05/2016
SALARY LEVEL:	OSD GRADE A,B,C
SALARY SCALE:	R594 477- R911 355 p.a(All Inclusive Package)
REQUIREMENTS:	National Diploma in Engineering or equivalent relevant qualification. Certified trading certificate. Registration with ECSA as a Professional Engineering Technician. Valid Drivers' License. Computer literate. Six years work experience.
KEY RESPONSIBILITIES:	To render technical services and support in terms of the management of Service Providers responsible for the maintenance of lifts and manage the analysis of information on the use of utilities.
POST/06	ARCHITECT X 3 (INFRASTRUCTURE PLANNING) Grade A,B,C
CENTRE:	BHISHO
REF NO:	ECHEALTH/ARC/06/2016
SALARY LEVEL:	OSD:
SALARY SCALE:	R512 244 – R785 292 p.a (All Inclusive Package)
REQUIREMENTS:	University Degree Architecture or equivalent. Registered as a Professional Architect with SACAP.3 years' experience post qualification. A valid driver's licence and computer literate
KEY RESPONSIBILITIES:	Determine and customise architectural functional & technical norms and standards. Determine Architectural policies, strategies, plans, procedures and criteria of all infrastructure programmes and projects. Undertake Master Planning, Project Briefs, Business Cases, Accommodation Schedules and Operational Narratives. Preparation of architectural inputs to the development of the User Asset Management Plan and Project List. Assist with health facility planning. Undertake research.
POST/07	QUANTITY SURVEYOR X 1 (INFRASTRUCTURE PLANNING) Grade A,B,C
CENTRE:	BHISHO
REF NO:	ECHEALTH/QS/07/2016
SALARY LEVEL:	OSD: Grade A,B,C
SALARY SCALE:	R512 244 – R785 292 p.a (All Inclusive Package)
REQUIREMENTS:	B. Degree in Quantity Surveying and/or equivalent qualification. 3 years work experience post qualification as a Quantity Surveyor. Registration as Professional Quantity Surveyor with SACQSP.Valid drivers license.Computer literacy
KEY RESPONSIBILITIES:	To provide quantity surveying inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards, plans for Health in line with the Provincial Infrastructure Delivery Framework for the planning and construction of Health

Department Projects. Development, interpretation and customisation of quantity surveying planning and cost norms and standards. Policies, strategies, plans, procedures and criteria of all infrastructure projects/programs. Contribute to Project Briefing documents, costing models and operational narratives. Preparation of quantity surveyor inputs to the preparation of the User Asset Management Plan, the final project lists, the budgets and Infrastructure Program Management Plan. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.

POST/08 **HEALTH FACILITY PLANNER X 1(INFRASTRUCTURE PLANNING)**

CENTRE: **BHISHO**

REF NO: **ECHEALTH/HFP/08/2016**

SALARY LEVEL: **11**

SALARY SCALE: **R612 822- R721 878 p.a(All Inclusive Package)**

REQUIREMENTS: Appropriate Degree in Health Sciences. Registration as a Health Professional. 3 years post qualification work experience as Health Facility Planner. Valid Drivers' License. Computer literate.
KEY RESPONSIBILITIES: To provide health planning support and expert health design guidance for the preparation of Business Cases and Project Strategic Briefs. Preparation of Strategic Project Briefs for Capex and Maintenance projects. Assist with preparation and review Business Cases in consultation with Health Facilities. Support built environment staff and end users with the development of skills to prepare business cases. Inputs to Infrastructure Plans, Norms and Standards. Project and Programme Implementation.

POST/09 **GIS TECHNICIAN (INFRASTRUCTURE PLANNING) GRADE A,B,C**

CENTRE: **BHISHO**

REF NO: **ECHEALTH/GIST/09/2016**

SALARY LEVEL: **OSD:**

SALARY SCALE: **R255 768-R392 070 (Plus Competitive Benefits)**

REQUIREMENTS: Grade 12, University degree (GIS) or equivalent, valid driver's license. Computer literacy.

KEY RESPONSIBILITIES: To develop and maintain provincial integrated GIS system for ECDoH Infrastructure programme, support the department to enhance accessibility, utilisation and spatial planning of health care facilities for equity and effectiveness of health service delivery

POST /10 **ELECTRICAL ENGINEER (INFRASTRUCTURE PLANNING) GRADE A,B,C**

CENTRE: **BHISHO**

REF NO: **ECHEALTH/EE/10/2016**

SALARY LEVEL: **OSD**

SALARY SCALE: **R594 477- R911 355 p.a (All Inclusive Package)**

REQUIREMENTS: A university degree in Engineering.Registration with ECSA as a Professional Engineer: Electrical Engineer.Valid drivers licence.Computer literacy.. Three Years experience post qualification

KEY RESPONSIBILITIES: To provide electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies,

systems, projects functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System. [IDMS].

POST /11	QUANTITY SURVEYOR X 2 (INFRASTRUCTURE DELIVERY) GRADE A,B,C
CENTRE:	BHISHO
REF NO:	ECHEALTH/QS/11/2016
SALARY LEVEL:	R512 244 – R785 292 p.a (All Inclusive Package)
SALARY SCALE:	
REQUIREMENTS:	B. Degree in Quantity Surveying and/or equivalent qualification. 3 years work experience post qualification as a Quantity Surveyor. Registration as Professional Quantity Surveyor with SACQSP.Valid drivers license.computer literacy.
KEY RESPONSIBILITIES:	To manage the delivery of the infrastructure built environment program and projects in line with the Provincial IDMS. Infrastructure program and Project Planning in line with IDMS. Infrastructure Program and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Program and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.
POST/12	ENGINEER X 2 (INFRASTRUCTURE DELIVERY) Grade A,B,C
CENTRE	BHISHO
REF NO:	ECHEALTH/ENG/12/2016
SALARY LEVEL:	OSD
SALARY SCALE:	R594 477- R911 355 p.a (All Inclusive Package)
REQUIREMENTS:	University Degree in Engineering and/or equivalent qualification. Registered as a professional Engineer with ECSA. 3 years relevant experience as an engineerValid drivers licence.Computer literacy
KEY RESPONSIBILITIES:	To manage the delivery of the infrastructure built environment program and projects in line with the Provincial IDMS. Infrastructure Program and Project Planning in line with IDMS. Infrastructure Program and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Program and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils
POST/13	ARCHITECT X 1 (INFRASTRUCTURE DELIVERY) GRADE A,B,C
CENTRE:	BISHO
REF NO:	ECHEALTH/ARC/13/2016
SALARY LEVEL:	OSD
SALARY SCALE:	R512 244 – R785 292 p.a(All Inclusive Package)
REQUIREMENTS:	University Degree Architecture or equivalent. Registered as a Professional Architect with SACAP.3 years' experience post qualification. A valid driver's licence and computer literate.

KEY RESPONSIBILITIES: To manage the delivery of the infrastructure built environment program and projects in line with the Provincial IDMS. Infrastructure Program and Project Planning in line with IDMS. Infrastructure Program and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Program and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils

POST/14 **CHIEF CONSTRUCTION PROJECT MANAGER GRADE A, B (DELIVERY)**

SALARY: R809 988– R982 977 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO: ECHEALTH/CCPM/14/2016

REQUIREMENTS: University Degree in built environment or equivalent. Registered as a Construction Project Manager

with SACPCMP. 6 years' experience post qualification. A valid driver's licence and computer literate.

DUTIES: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

POST/15 **CONSTRUCTION PROJECT MANAGER GRADE A, B, C (DELIVERY)**

SALARY: R552 489– R719 040 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO : ECHEALTH/CPM/15/2016

REQUIREMENTS: University Degree in built environment or equivalent. Registered as a Construction Project Manager with SACPCMP. 3 years' experience post qualification. A valid driver's licence and computer literate.

DUTIES: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

POST /16 **CANDIDATE ENGINEER-(CONTRACT-5 YEAR TERM) (DELIVERY)**

SALARY: R476 064– R505 281 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO: ECHEALTH/CEC/16/2016

REQUIREMENTS: University Degree in Engineering or equivalent. Registered as a Candidate Engineer with ECSA.
Valid driver's licence and computer literate.

DUTIES: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

POST /17 **CANDIDATE ARCHITECT-(CONTRACT 5 YEAR TERM) (DELIVERY)**

SALARY: R 418 254 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO: ECHEALTH/CAC/17/2016

REQUIREMENTS: University Degree in Architecture or equivalent. Registered as a Candidate Architect with Architectural Profession. Valid driver's licence and computer literate.

DUTIES: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

POST/18 **CANDIDATE QUANTITY SURVEYOR-(CONTRACT- 5 YEAR TERM) (DELIVERY)**

SALARY: R 424 530 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO ECHEALTH/CQSC/18/2016

REQUIREMENTS: University Degree in Quantity Surveying or equivalent. Registered as a Candidate Quantity Surveyor with SACQSP. valid driver's licence and computer literate.

DUTIES: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

POST/19 **CANDIDATE CONSTRUCTION PROJECT MANAGER- (CONTRACT 5 YEAR TERM) (DELIVERY)**

SALARY: R476 064– R505 281 per annum (All-inclusive package)

CENTRE: BISHO (HEAD OFFICE)

REF NO: ECHEALTH/CCPM/19/2016

REQUIREMENTS: University Degree in built environment or equivalent. Registered as a Candidate Construction Project Manager with SACPCMP. Valid driver's licence and computer literate.

DUTIES: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS. Infrastructure Programme Implementation and project implementation and monitoring, Infrastructure project commissioning, Infrastructure Programme and project evaluation, Research/ literature studies to keep up with new technologies, viability, feasibility of geographical information including interaction with relevant professional boards/councils

MADZIKANE KA ZULU HOSPITAL

ENQUIRES : MR SONTAMO

**APPLICATIONS : Applications must be forwarded to the Human Resource Offices
Madzikane- Kazulu Hospital Private Bag X 9002 Mount Frere, 5090
Tel: 039 255 8200**

POST/20 CLINICAL MANAGER MEDICAL GRADE 1

CENTRE MADZIKANE KA ZULU HOSPITAL

REF No ECHEALTH/MKZ/2016

SALARY LEVEL OSD

SALAR Y SCALE R981 093-R1 088 862 p.a (All inclusive Package)

EXPERIENCE GR1 (R981 093-R1 088 862)

REQUIREMENTS MBCHB, Current registration with HPCSA as Medical Practitioner, A minimum of 4 years appropriate experience as Medical Officer after registration with the registration with the HPSA as Medical Practitioner, valid work permit (if not a South African resident, seeking employment letter from National department of Health (Initial endorsement) computer skills, valid driver's licence. Understanding of PFMA and Treasury Regulations. Must be able to function in multi-disciplinary team. Good communication interpersonal skills.

DUTIES Provide and support quality clinical services. Support the integrated and extension of clinical care in the Health system. Manage all clinical and auxiliary services in the Hospital. Must have experience in performing operations and in casualty and major theatre and able to transfer skills to newly employed Doctors. Audit and improve quality In the Health Services. Provide leadership support and guidance regarding safe, therapeutic clinical management and appropriate medical practices. Support the development of the Health System; support the establishment and

development of the Clinical department of Primary Health Care within the District and integration with the District Health Planning and relationship with the community. Unpack, disseminate, implement and enforce Departmental policies.

NELSON MANDELA ACADEMIC HOSPITAL ADVERTISEMENT

ENQUIRIES: MRS N.P MAKWEDINI

CONTACT NUMBER: (047) 502 4326

APPLICATIONS: Should be forwarded to: Nelson Mandela Academic Hospital, The Human Resource Manager, Recruitment Section, Private Bag 5152 Mthatha, 5099. Hand Delivery to Nelson Mandela Academic Hospital, Main Registry, Level1 Sission Street, Mthatha

NELSON MANDELA ACADEMIC HOSPITAL ADVERTISEMENT

POST/21:

SENIOR MANAGER: MEDICAL SERVICE

REF NO: NMAH/MAN01/2016

SALARY LEVEL OF VACANT POST:

- R 1138 605 – R 1226 595p.a (all-inclusive salary package)

CENTRE OF PLACEMENT

- Nelson Mandela Academic Hospital

MINIMUM REQUIREMENTS (EDUCATIONAL AND EXPERIENCE)

- An appropriate qualification that allows full registration with the health professional council of South Africa (HPCSA) as a medical practitioner
- Master's in Public Health / Masters in Business Administration
- A minimum of three (10) years appropriate experience after registration with the HPCSA as a medical practitioner of which three (3) years must be administration
- Current registration with HPCSA
- A valid driver's licence
- Computer literacy

ADDITIONAL REQUIREMENTS THAT WILL SERVE AS A RECOMMENDATION:

- Strong leadership, strategic , operational and contingencyplanning, managerial and organizational skills

- Relevant experience in managing hospitals/ senior medical staff by permanent appointment or acting appointment
- Understanding of all the legal frameworks that are applicable in public service i.e. National Health act, PFMA, PSA, PSR, etc.

KEY PERFORMANCE AREAS

STANDARD RESPONSIBILITIES AS PER JOB DISCRIPTION

- Give strategic direction and leadership to the Clinical and support directorate.
- Work with the Chief Executive Officer to ensure effective efficiency and sustainable delivery of the Nelson Mandela Academic Hospital Clinical Governance strategy.
- Improve and support of the partnership with Walter Sisulu University for training of medical personnel and enhance joint staff Establishment.
- Plan, implement, lead and support the development of clinical and related support services in the hospital. Working with heads of Clinical Departments, Pharmaceutical services, Clinical Support and Nursing Services management.
- Develop and maintain leadership including co-ordination and communication with staff and clients in the clinical services and the region.
- Work in partnership with others to develop, take forward and evaluate direction, and strategies.
- Management of Clinical Services budget including grants.
- Develop a culture that improves quality of provided clinical services.
- Promote health and well-being of patients and prevent adverse effect on health and well-being of patients through contributing to the development, implementation and evaluation of related policies.
- Plan, implement, monitor and evaluate the hospital outreach and in- reach support programmes.
- Plan, develop and evaluate methods and processes for gathering analysis, interpreting and presenting health information.
- Ensure implementation and attainment of National Health Core Standards.

Directions to candidates: Applications must be submitted on prescribed application form (Z83) obtainable from any Public Service Department or <http://www.ehealth.gov.za/uploads/files/110706122520> and must be completed in full accompanied by certified copies of Identity Document, Driver's License, school certificate and formal qualifications together with recent comprehensive Curriculum Vitae, stating the reference number and the post applied for and forwarded to the address provided for each post. **N.B.** No faxed, emailed or late applications will be considered and certifying stamp must not be older than 3 months. Failure to comply with the above instructions will lead to applications being disqualified. **All short-listed candidates will be subjected to reference-checking, security screening and vetting.** Proof of experience on original letter heads must accompany your application where experience is called for in the advert. Correspondence will be limited to short-listed applicants and therefore CV's should include 3 contactable referees (work related). **"People with disabilities are encouraged to apply"**.

The Department reserves the right not to appoint to any/all advertised posts.